

Plymouth City Commission Regular Meeting Agenda

Monday, May 17, 2021 7:00 p.m. ONLINE ZOOM WEBINAR

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637

www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

Join Zoom Webinar - https://us02web.zoom.us/j/83984523827 Webinar ID: 839 8452 3827 Passcode - 203317

International numbers available: https://us02web.zoom.us/u/kbt14pgHXK

Statement on explanation of the reason why the public body is meeting electronically:

On March 10, 2020, the Governor of the State of Michigan declared a State of Emergency across the State of Michigan. As a part of the response to that emergency certain changes were deemed to be reasonable and necessary to protect the public health, safety, and welfare. Due to the on-going emergency situation the Michigan Department of Public Health and Human Services has recently made certain rules about gathering in groups of people. Further, the Michigan Legislature passed legislation to temporarily suspend certain rules, regulations and procedures related to the physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Recently passed legislation has made it possible for public boards to meet electronically. Due to the Public Health declarations the City of Plymouth will have its Boards and Commissions meet electronically as permitted under the newly enacted law that is known as SB1108.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Proclamation Public Works Week

2. CITIZENS COMMENTS

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of May 3, 2021 City Commission Regular Meeting Minutes
- b. Approval of April 2021 Bills
- c. Memorial Day Veterans Procession

5. COMMISSION COMMENTS

6. OLD BUSINESS

7. NEW BUSINESS

- a. Tentative Agreement for Police Officers
- b. Vehicle Purchase

8. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

9. ADJOURNMENT

<u>Citizen Comments</u> - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

<u>Consent Agenda</u>- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

GOAL I - QUALITY OF LIFE

OBJECTIVES

Support the neighborhoods with high-quality customer service

Engage in collaboration with private entities and surrounding municipalities to implement the Joint Recreation Master Plan

Improve communication with the public across multiple platforms

Maintain a high level of cleanliness throughout the City

Support and host a diverse variety of events that foster community and placemaking

ONE-YEAR TASKS 2021

Restore sports and recreational programs that were halted by COVID-19 as soon as possible

Review and evaluate the special event policy with safety considerations

Address challenges with the Kellogg Park improvements with safety considerations

Move Kellogg Park Fountain project forward

Continue to re-engage service clubs to help enhance parks and public properties

Increase followers by 2,000 on all our communications platforms

Develop an internal and external communications plan

Upgrade City Hall facilities to accommodate remote meetings and remote participation

Continue investigating multi-modal transportation opportunities

Revisit noise ordinance

GOAL II - FINANCIAL STABILITY

OBJECTIVES

Approve balanced budgets that maintain fiscal responsibility

Advocate for increased revenue sharing with the State of Michigan

Encourage and engage in partnerships, both public and private, to share costs of services and equipment

Address the issue of legacy costs

Seek out and implement efficient and effective inter-departmental collaboration

Market our successes to attract new economic and investment opportunities

ONE-YEAR TASKS 2021

Identify mechanisms for funding sources for capital improvement projects

Increase funding to the Public Improvement Fund

Create a potential package for financing emergency structural repairs

Develop a comprehensive asset management plan that includes a review of the equipment fleet

Search out other possible revenue streams through continued association with the CWW and the MML

Develop a financial plan for public safety

Continue to make extra payments towards legacy costs

Monitor outside influences on our revenue sources, including unfunded mandates, the 35th District Court and the PCCS

Negotiate three labor contracts

GOALIII - ECONOMIC VITALITY

OBJECTIVES

Continue to support and improve active, vibrant downtown branding

Support community and economic development projects and initiatives

Support a mix of industrial, commercial and residential development

Reference the Master Plan in economic decision-making

ONE-YEAR TASKS 2021

Complete Saxton's development

Develop municipal parking lot at Saxton's site

Support development of 23 parcels adjacent to the Starkweather School property

Continue to administer the grant and the brownfield plan to support the Pulte project's completion

Finish Redevelopment Ready Community (RRC) certification by the end of the 2021

Develop an annual training calendar for the Planning Commission, the Historic District Commission, the Zoning Board of Appeals and the DDA, and identify a funding source

Implement temporary plans to assist businesses in recovery efforts

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a

commitment to recruitment, retention, succession planning

Support and deliver safe and responsive emergency services

Maintain a sophisticated and responsive technology to communicate and manage data

Continually record, maintain, update, and improve City infrastructure

ONE-YEAR TASKS 2021

Explore enhanced pedestrian safety opportunities into targeted intersections

Research funding opportunities for ADA compliance at the PCC

Implement 2021 infrastructure program

Continue training for future career development and succession planning

Conduct a traffic study to determine whether to make additional streets one way

Update mapping resources including parcel data, completing 50% by the end of the year

Update/replace current technology to ensure compliance with new regulations, rules, and operating systems

Revisit paid parking



City of Plymouth City Commission Regular Meeting Minutes Monday, May 3, 2021 - 7:00 p.m. In-Person at 525 Farmer and Online Webinar

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Ed Krol, Kelly O'Donnell, Marques Thomey, Tony Sebastian

Also present: City Manager Paul Sincock, Attorney Robert Marzano, and various members of the City administration

- c. Proclamations
 - 1. National Police Week and Peace Officer's Memorial Day
 - 2. Professional Municipal Clerk's Week
 - 3. EMS Week

2. CITIZENS COMMENTS

Ellen Elliott, 404 Irvin, thanked the groups in the above proclamations, thanked the DDA and Deal for their participation in the Makers Market, and thanked O'Donnell for supporting public information regarding rat eradication.

3. APPROVAL OF THE AGENDA

Krol offered a motion, seconded by Sebastian, to approve the agenda for Monday, May 3, 2021.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

a. Approval of April 19, 2021 City Commission Regular Meeting Minutes

Moroz offered a motion, seconded by Thomey, to approve the consent agenda.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

5. COMMISSION COMMENTS

Thomey said he appreciates community organizations for cleaning the parks and how the DMS staff is so helpful to them. He also thanked the police, EMS and clerk, referencing the proclamations, and said the new train app is great.

Krol said he had experienced the efficiency of the EMS response.

Deal said the Artisan Market was successful and that DMS personnel were a great help.

Moroz said the vaccine clinics were successful and inspiring. He also thanked the police, EMS and clerk.

Wolcott said the City sent out information about the rat eradication education session and added his thanks to the groups in the proclamations and announced May employee anniversaries:

Paul Sincock	43 years	Steve Faiman	33 years	Tom Alexandris	29 years
Sandy Coram	23 years	Chris Porman	22 years	Adam Gerlach	12 years
Greta Bolhuis	7 years	Aubrey Stutzman	4 years	Paul Rakovitis	2 years

6. OLD BUSINESS

There was no old business.

7. PUBLIC HEARING

a. Liquor License Transfer for Plymouth ROC on Ann Arbor Road

Wolcott opened the public hearing at 7:26 p.m.

Public Comment

Ellen Elliott, 404 Irvin, said she supports the liquor license transfer and that the new owner already has a history in the City of Plymouth.

Commission Comments

Thomey, who is a member of the Liquor License Review Committee, said the group met before this meeting and that there have been no issues with the new owner.

The public hearing closed at 7:29

The following motion was offered by Thomey and seconded by Moroz.

WHEREAS	There has been a request for a transfer of a Liquor License ownership from J&S Hospitality, Inc.; and
WHEREAS	The proposed ownership of Straight Family Hospitality, Inc. has appeared before the Local Liquor License Review Committee (LLRC); and
WHEREAS	The LLRC has recommended to the City Commission that they approve the Transfer of this Liquor License, related permits and new SDM License.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the State of Michigan Liquor Control Commission that the State Liquor License, related permits and a new SDM License be transferred from J&S Hospitality, Inc., dba Plymouth ROC to Straight Family Hospitality, Inc.

BE IT FURTHER RESOLVED THAT should the State of Michigan Liquor Control Commission ultimately grant the transfer of license the City Police Department shall make regular inspections of this establishment as it does all liquor serving establishments in the City to ensure compliance with Local Ordinances and State Law.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

8. NEW BUSINESS

a. Authorization to Hire - Police Department

The following resolution was offered by Moroz and seconded by Krol.

RESOLUTION 2021-35

WHEREAS The City Commission did adopt what is commonly known as the Hiring

Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval

for any full time, position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of a

police officer to fill a vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new Police Officer.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

MOTION PASSED 7-0

b. Update to Employee Handbook

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-36

WHEREAS The city has a number of policies and procedures that affect employees of the City; and

WHEREAS From time to time these policies and rules need to be updated and the City

Administration has been working with the City Attorney's Office in order to update the

current policies and procedures; and

WHEREAS The City Administration has presented the City Employee Manual to the City Commission

for their review.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Employee manual effective May 3, 2021. This update to the Employee Manual does impact all current and future employees as well as retirees in the organization.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth as a part of this update to the Employee Manual does hereby authorize salary increases for non-union employees to match salary increases provided to the DMS Union employees with their contract effective July 1, 2021.

O'Donnell offered a friendly amendment striking the section that declares a lactation is unpaid.

Moroz supported the friendly amendment.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

c. Confirmation of Emergency Repairs to Street Sweeper

The following resolution was offered by Krol and seconded by Thomey.

RESOLUTION 2021-37

WHEREAS The City of Plymouth maintains a vehicle fleet in order to help protect the public health, safety and welfare; and

WHEREAS From time to time the vehicle fleet will need major maintenance; and

WHEREAS The Street Sweeper has been determined to need a major repair to the Mechanical Conveyer and these repairs have been reviewed by the Department of Municipal Services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize repairs to the Elgin Broom Bear Street Sweeper in the amount of \$8,206.27 to be completed by Bell Equipment Company. Funding for this authorization is authorized from the city's Equipment Fund.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

d. Wilcox Foundation Change Order

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-38

WHEREAS The Wilcox Foundation is funding a new water feature for Kellogg Park to be known as the Wilcox Fountain in Kellogg Park; and

WHEREAS The Wilcox Foundation has requested a change order to the original contract for the Water feature to add benches to scope of the project; and

WHEREAS The Wilcox Foundation has fully funded this change order and has wire the funds to the payment account in accordance with the City's agreements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm and authorize Change Order #1 for Outside the Lines, Inc. for the water feature in Kellogg Park in the amount of \$70,833.00 for benches for the fountain area.

BE IT FURTHER RESOLVED THAT the City is aware that the Wilcox Foundation has already transferred funds to fully pay for this additional work in accordance with the City's agreements with the Wilcox Foundation.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

e. Third Quarter Budget Amendments

The following resolution was offered by Thomey and seconded by Krol.

RESOLUTION 2021-39

whereas actual patterns of departmental expenditures occurred differently than originally projected in the 2020-2021 City Budget as adopted in June of 2020; and

whereas overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS the City Budget amendments require the approval of the City Commission for

changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2020-2021 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 3, 2021.

BUDGET ADJUSTMENT SUMMARY THIRD QUARTER - FY 20-21

FUND		Approved	1st Qtr.	2nd Qtr.	3rd Ötr.	4th Qtr.	Tot. All	Amended
DEPT./ACTIVITY		Budget	Amendments	Amendments	Amendments	Ameridments	Amendments	Budget
GENERAL FUND REVENUE:	#101							
Property Taxes		6,366,730	-	100	_		100	6,366,830
Licenses & Permits		5,100		-				5,100
Federal/State Grants		30,680	240,075	27,291	(29,560)		237,808	268,366
State-Shared Revenues		1,099,686	(41,736)	34,018	2,800		(4,918)	1,084,648
Charges for Services		814,110			4,000		4,000	818,110
Cemetery Revenues		152,500	-	J	-		.(1.44	152,500
Parking Revenues		68,200	200	_	(20,930)		(20,730)	87,470
Other Operating Revenues		686,930	(32,500)	(48,790)	(64,850)		(134,140)	562,790
Appropriation of Surplus		4			190,453		190,453	190,453
Total Operating Revenue		9,243,696	166,039	14.819	91,919	w.	272,571	9,516,267
Transfers In From Other Sources		10,000	·	·	,			10,000
Total Revenue Ali Classes		9,253,696	166;D39	14,619	91,913	-	272,571	9,528,287
GENERAL FUND EXP:	#101							
City Commission		116,980	<u>-</u>	-	-		£.	116,960
City Manager		316,880	-	-	-			318.880
Legal Services		1,28,500	10,000	+ <u>-</u>	_		10,000	139,500
Finance Department		463,425	1,500	600°	-		2,000	485,425
City Clerk		159,000		1,400	_		1,400	160,400
City Assessor		96,780		5,000	•		5,000	91,780
Management Information Services		290,820		9,000	-		8,000	289,820
Election Services		102,320	2,400	7,000	-		9,400	111,720
Cemetery		141,850	-	1,000	-		1,000	142,950
Police Department		4,095,695	-	.=.	(52,250)		(52,250)	4,043,445
Fire Department		998,840	6,290	750	58,000		63,040	1,061,880
MSD:Administration		280,550	300	5,000	-		5,300	265,850
City Hall Maintenance		116,855	-	4,625	-		4,625	121,480
Parks & Public Property		199,500	-	-	-		-	199,500
MSD Yard Maintenance		79,455	-	-	-		-	79,455
Street Lighting		163,000	-	. .	-		-	163,000
Miscellaneous MSD Services		2,325	-	.	-			2,325
Bathey Maintenance Expense		-		· - .	-		-	
Special Events		174,326	1,500	-	-		1,600	175,826
⊟arking System		41,225	۳	-	*		-	41,225
MSD Services - DDA		1,66,200	-	-	-		- I	185,200
Other Functions		262,300	-	4,700	-		4,700	267:000
Capital Outlay		257,600	10,000	147,360	46,120		203,470	4.60,87.0
Debt Service		31,234	-	_	-			31,234
Tot. Gen'l Operating Expenditures		9,644,439	31,990	185,325	49,870	-	267,185	8,911,624
Transfers Out to Other Funds		389,643	1,00,000	:=	126,000		225,000	814,643
Contingency		219,614	34,049	(170,706)	(82,957)		(219,614)	
Total Expenditures		9,253,696	168,039	14,619	91,919		272,671	9,526,267

		LITHING WURL	RTER - FY 20-2	1			
FUND.	Approved	1st Otr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	Amendments	Amandments	Budget
MAJOR ST FUND REV: #2	<u>.</u>	!					
Gas & Weight Taxes	8,89,618	44.7400				(1.745)	
Contrib & Other		(4,74.8)	,, ,	-		(4,748)	683 B
Appropriation of Surplus	15,000	(7,500)	(3,500)	-		(11,000)	4,0
White burgion of anthries	-	 		-		~	
TOTAL REVENUE	703,618	(12,248)	(9,500).	-	-	(15,748)	.687,8
MAJOR ST FUND EXP: #2)2						
Administration/Debt	20,726		(4.075)	_		(1075)	
Routine Maintenance	129,226	•	(4,375)			(4,975)	16,3
Stormwater System Maintenance	1,000	l :	276	-		275	129,6
Traffic Signal Maintenance	70,760	:	576	_		- 675	1.,0
Snow & Ice Control	86,875	· ·	25	-		25	71.3 98.0
Road Construction	30,000	[-	_		29	90,0
Fransfers Out to Other Funds	344,300		_	_		· 1	344,3
Contingency	21,643	(12;248)	-			(12,248)	9,3
TOTAL EXPENDITURES	708,618	(12,248)	(2.500)				
TATHELES ENDITORED	100,010	(12,246)	(3,500)		•.	(15,748)	887,8
FUND: DEPT/ACTIVITY:	Approved Budget	1st Qir Amendments	2nd Otr. Amendments	3rd Off. Amendments	4th Otr.	Tot: All Amendments	Amended Budget
LOCAL ST FUND REV: #2	3						
Gas & Weight taxes	276,046	4,B42	-	-		4,842	280,8
Contrib & Other	355,280	-	-	*	-	- 1	366
Appropriation of Surplus				-		-	
TOTAL REVENUE	631,326	4,642	ند		1	4,842	695;
OCAL ST FUND EXP: #2:	3						
Administration/Debt	23,376	9,075	(200)	-		2,875	26
Routine Maintenance	180,675		-	- 1			160,6
Stormwater System Maintenance	1,000	•	-	-		-	1,0
Traffic Signal Maintenance	42,525	26	160	-		175	42,1
Snow&lce Control Road Construction	40,400	-	60	-		.50	40
Contingency	30,000 333,350	1,542		~		1,542	30 (334 (
						1,042	334,0
TOTAL EXPENDITURES	831,325	4,842		-		4,842	635,9
UND							
	Approved	1st Otr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot: All	Amender
	Approved Budget	1st Otr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tat; All Amendments:	Amender Budget
DEPT/ACTIVITY REGREATION FUND REV: #2	Budget						
RECREATION FUND REV: #20	Budget 8		Amendments	Amendments		Amendments	Budget
RECREATION FUND REV: #20 Cultural Center Revenues	Budget 8 631,000	Amendments		Amendments (68,900)		Amendments (107,160)	8udget 423,1
RECREATION FUND REV: #2 Dultural Center Revenues Transfer from General Fund	Budget 8 631,000 250,000	Amendments	Amendments	Amendments		Amendments	8udget 423, 398,
RECREATION FUND REV: #2	Budget 8 631,000	Amendments - 100,000	Amendments (50,250)	Amendments (68,900)		Amendments (107,160) 148,500	8udget 423, 398; 1,
RECREATION FUND REV: #20 Sulfural Center Revenues Transfer from General Fund striministrative Charges Program Fees & Charges	8 631,000 250,000 1,000	Amendments	Amendments (50,250)	Amendments (68,900)		Amendments (107,160)	8udget 423, 398, 1, 214,
RECREATION FUND REV: #20 Diditural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus	68 631,000 250,000 1,000 306,100 88,045	Amendments - 100,000 - (70,000) (60,782)	(50,250) (50,250) (29,500) (44)	Ámendments (58,900) 49,500		(107,150) 148,500 (83,600) (80,828)	8udget 423,1 398; 1,1 214,6
DEPT/ACTIVITY	631,000 260,000 1,000 306,100 98,945	Amendments - 100,000 - (70,000)	Amendments (50,250)	Amendments (68,900)		(107,160) 149,500 (99,500)	8udget 423,1 398;4 1,1 214,1
DEPT/ACTIVITY REGREATION FUND REV: #2 Cultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE REGREATION FUND EXP: #20	631,000 250,000 1,000 306,100 98,945 1,179,045	Amendments 100,000 (70,000) (80,782)	Amendments (50,250) (29,500) (44) (73,784)	Amendments (58,900) 49,500 (7,400)		Amendments (107,160) 148,500 - (99,600) (60,828) (111,978)	9udget 423, 398; 1, 214, 28, 1,087,0
RECREATION FUND REV: #20 Cultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 Cultural Center & Administration	8 631,000 250,000 1,000 308,100 88,945 1,179,045	Amendments	Amendments (50,250)	Amendments (68,900) 49,500 (7,400)		Amendments (107;160) 148,500 - (93,600) (80,828) (111,978)	423,1 398,4 1,1 214,1 29,
DEPT/ACTIVITY RECREATION FUND REV: #20 Distributal Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 Distributal Center & Administration Besic Skills	631,000 250,000 1,000 306,100 98,945 1,179,045	Amendments 100,000 (70,000) (80,782)	Amendments (50,250) (29,500) (44) (73,784)	Amendments (68,900) 49,500 (7,400) (4,000) 700		Amendments (107,160) 148,500 - (99,600) (60,828) (111,978)	423,1,398,1,1,214,1,29,1,067,1,4,57,1
RECREATION FUND REV: #20 Sulfural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 Sulfural Center & Administration Basic Skills Recreation Vending	631,000 260,000 1,000 306,100 85,045 1,179,045	700,000 (70,000) (80,782)	(50,250) (50,250) (29,500) (44) (79,794) (33,927) (4,000)	Amendments (66,900) 49,500 (7,400) (4,000) 700		(107,160) 148,500 (93,500) (60,828) (111,978) (37,327) (3,300)	423,398,1,1,214,29,1,067,0
RECREATION FUND REV: #2 Diffural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 Dultural Center & Administration Basic Skills Recreation Vending Recreation Services	8 631,000 250,000 1,000 308,100 88,945 1,179,045	Amendments	Amendments (50,250)	(66,900) 49,500 (7,400) (4,000) 700 -		Amendments (107;160) 148,500 - (93,600) (80,828) (111,978)	423,1,398,1,1,214,1,29,1,067,1,4,57,1
RECREATION FUND REV: #20 Sultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus OTAL REVENUE RECREATION FUND EXP: #20 Sultural Center & Administration Besic Skills Recreation Vending Recreation Services Adult Athletics	8 631,000 260,000 1,000 306,100 98,945 1,179,945 8 976,825 8,200 23,875	Amendments	(50,250) (23,500) (44) (73,794) (33,327) (4,000) (15,657)	(4,000) (4,000) (7,400)		(107,160) 148,500 (93,500) (80,828) (111,978) (37,327) (3,300) (15,107)	939) 423, 398, 1, 214, 29, 1,087, 939) 4,
RECREATION FUND REV: #20 Sultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus OTAL REVENUE RECREATION FUND EXP: #20 Sultural Center & Administration Resic Skills Recreation Vending Recreation Services Addit Athletics	8 631,000 250,000 1,000 306,100 98,945 1,179,045 8 976,826 8,200 23,875	Amendments 100,000 (70,000) (80,782) (30,782)	(50,250) (50,250) (29,500) (44) (79,794) (33,927) (4,000)	(66,900) 49,500 (7,400) (4,000) 700 -		(107,160) 148,500 (93,500) (60,828) (111,978) (37,327) (3,300)	939) 413, 398, 1, 214, 29, 1,087, 939, 4; 8,
RECREATION FUND REV: #20 Sultural Center Revenues transfer from General Fund diministrative Charges regram Fees & Charges repropriation of Surplus OTAL REVENUE RECREATION FUND EXP: #20 Sultural Center & Administration resic Skills Recreation Vending Recreation Services duit Athletics outh Athletics outh Athletics outh Athletics outh Athletics	8 631,000 250,000 1,000 306,100 88,945 1,179,046 8 976,826 8,200 23,875 8,650 9,100	Amendments - 100,000 - (70,000) (60,782) - (30,782)	(50,250) (29,500) (44) (79,784) (33,827) (4,000)	(4,000) (4,000) (4,000) (4,000) 700 - 750		(107,160) 148,500 - (93,500) (60,829) (111,976) (37,327) (3,300) - (15,107)	9udget 423, 399; 1, 214, 29, 1,067, 4, 9, 9, 9, 9, 9, 9, 9,
RECREATION FUND REV: #20 Duftural Center Revenues Iransfer from General Fund Idministrative Charges Program Fees & Charges Appropriation of Surplus OTAL REVENUE RECREATION FUND EXP: Duftural Center & Administration Residual Center & Administration Recreation Vending Recreation Services Iduit Athletics Iduit Athletics Iduited League OTHA	8 631,000 260,000 1,000 308,100 88,945 1,179,045 8 976,826 8,200 23,875 6,850 8,100 17,000	700,000 (70,000) (60,782) (30,782)	(50,250) (29,500) (44) (79,794) (33,927) (4,000) (15,857)	(4,000) (4,000) (7,400)		(107,160) 148,500 - (99,600) (60,828) (111,978) (37,327) (9,300) - (16,107) (860)	9udget 423, 399; 1, 214, 29, 1,067, 4; 6, 8, 1,087,
RECREATION FUND REV: #2 Sulfural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Propriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 Sulfural Center & Administration Placing States Recreation Vending Recreation Services Adult Athletics Find de League CHA - Mini Mites	8 631,000 260,000 1,000 306,100 98,945 1,179,045 8 976,826 8,200 23,875 6,850 9,100 17,000 4,900	Amendments - 100,000 - (70,000) (60,782) - (30,782)	(60,260) (60,260) (23,500) (44) (73,784) (33,327) (4,000) (15,657) 	(4,000) (4,000) (4,000) (4,000) 700 - 750 - (2,000)		(107,160) 148,500 (89,500) (89,500) (80,828) (111,978) (37,327) (3,300) (16,107) (660) (2,460)	939; 4, 9, 9, 10, 10, 10, 10, 10, 10, 10, 10, 10, 10
RECREATION FUND REV: #2 Sultural Center Revenues ransfer from General Fund administrative Charges rogram Fees & Charges appropriation of Surplus OTAL REVENUE RECREATION FUND EXP: #26 Sultural Center & Administration lasic Skills Recreation Vending Recreation Services duit Athletics fouth Athletics	8 631,000 260,000 1,000 306,100 88,045 1,179,045 8 976,826 8,200 23,675 6,650 9,100 17,000 4,900 6,060	- 100,000 (70,000) (80,782)	(50,250) (23,500) (44) (73,784) (33,327) (4,000) (15,857) - - 1,350 (2,450) (25)	(4,000) (4,000) (4,000) (4,000) 700 - 760 - (2,000) - 860		(107,160) 148,500 (89,600) (89,600) (111,978) (37,327) (3,300) (15,107) (660) (2,450)	939; 4, 9, 8, 9, 18, 18, 22, 8, 8, 8, 18, 22, 8, 8, 18, 18, 18, 18, 18, 18, 18, 18,
RECREATION FUND REV: #20 Cultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus COTAL REVENUE RECREATION FUND EXP: #20 Cultural Center & Administration Basic Skills Recreation Vending Recreation Services Adult Athletics Alied League PCHA PCHA - Mini Mites RECREATION Miles RECREATION FUND EXP: #20 COTAL REVENUE RECREATION FUND EXP:	8 631,000 260,000 1,000 306,100 98,945 1,179,046 8 976,826 8,200 23,875 6,650 9,100 17,000 4,900 6,660 98,750	700,000 (70,000) (60,782) (30,782)	(50,250) (29,500) (44) (73,784) (33,327) (4,000) (15,857) - - - 1,350 (2,450) (25) (7,000)	(58,900) 49,500 (7,400) 700 - - (2,000) 860 1,000		(107,160) 148,500 (89,600) (80,828) (111,976) (37,327) (3,300) (15,107) (860) (2,450) 826 (36,782)	939, 1, 214, 29, 1,067, 4, 3, 8, 9, 18, 2, 8, 59, 59, 59, 59, 59, 59, 59, 59, 59, 59
DEPT/ACTIVITY RECREATION FUND REV: #20 District Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Repropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: #20 District Skills Recreation Vending Recreation Services Administration Recreation Services Administration Recreation Hundres Recreation Hundres Recreation Services Recreation Minimites Recreation Minimit	8 631,000 250,000 1,000 306,100 88,945 1,179,046 8 976,826 8,200 23,875 8,850 9,100 17,000 4,900 6,660 98,750 3,620	- 100,000 (70,000) (80,782)	(50,250) (29,500) (44) (73,784) (33,327) (4,000) (15,857) 	(4,000) (7,400) (4,000) (7,600 - (2,000) - (2,000) - (3,000) - 360 1,000		(107,160) 149,500 (93,600) (60,828) (111,976) (37,327) (3,300) (16,107) - (860) (2,450) (2,450) (36,762) (14,60)	939 939 939 18, 22, 8, 8, 22, 8, 22, 22, 23
RECREATION FUND REV: #20 Ditiural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus FOTAL REVENUE RECREATION FUND EXP: Dultural Center & Administration Basic Skills Recreation Vending Recreation Services Adult Athletics //outh Athletics //outhletics //outhlet	8 631,000 260,000 1,000 308,100 88,945 1,179,045 8 976,826 8,200 23,875 6,850 9,100 17,000 4,900 8,060 98,750 3,520 20,150	Amendments 100,000 (70,000) (80,782) 30,782)	(50,250) (23,500) (44) (73,784) (33,927) (4,000) (15,857) - - 1,350 (2,450) (25) (7,000) (1,780) (8,000)	(4,000) (7,400) (4,000) (7,000) (4,000) (4,000) (4,000) (6,000)		(107,160) 148,500 - (93,600) (60,828) (111,978) (37,327) (3,300) - (16,107) - (860) (2,460) 826 (36,762) (1,460) (13,000)	9udget 423, 399, 1, 214, 29, 1,067, 4, 6, 8, 9, 18, 2, 7, 7,
RECREATION FUND REV: #2 Diffural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus TOTAL REVENUE RECREATION FUND EXP: #20 Dultural Center & Administration Basic Skills Recreation Vending Recreation Services Adult Athletics Outh Athletics Administration Besic Skills Recreation Mini Mites ACCHA - MINI MINI MINI MINI MINI MINI MINI MI	8 631,000 260,000 1,000 306,100 89,945 1,179,045 8 976,826 8,200 23,875 	Amendments 100,000 (70,000) (80,782) 30,782)	(60,260) (60,260) (23,500) (44) (73,784) (33,327) (4,000) (15,867) 	(66,900) 49,500 (7,400) (4,000) 700 - 750 - (2,000) - 860 1,000 (5,000)		(107,160) 148,500 (89,500) (80,928) (111,978) (37,327) (3,300) (15,107) (660) (2,450) 825 (36,782) (1,460) (13,000) (250)	939) 43, 398; 1, 214, 29, 1,087) 43, 6, 6, 6, 7, 7,
DEPT/ACTIVITY RECREATION FUND REV: #2 Diffural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus TOTAL REVENUE RECREATION FUND EXP: #20 Dultural Center & Administration Basic Skills Recreation Vending Recreation Services Administration Recreation Services Administration Recreation Medical Recreation Medical Recreation Medical Recreation Services Administration Recreation Medical Recreation Services Recreation Mini Mites Recreation Mini Mini Mites Recreation Mini Mites Recreation Mini Mini Mites Recreation Mini Mini Mites Recreation Mini Mini Mini Mini Mini Mini Mini M	8 631,000 260,000 1,000 308,100 88,945 1,179,045 8 976,826 8,200 23,875 6,850 9,100 17,000 4,900 8,060 98,750 3,520 20,150	Amendments 100,000 (70,000) (60,782) 30,782) (30,782)	(50,250) (23,500) (44) (73,784) (33,927) (4,000) (15,857) - - 1,350 (2,450) (25) (7,000) (1,780) (8,000)	(4,000) (7,400) (4,000) (4,000) 700 - 750 - (2,000) - 860 1,000 (5,000)		(107,160) 148,500 - (93,600) (60,828) (111,978) (37,327) (3,300) - (16,107) - (860) (2,460) 826 (36,762) (1,460) (13,000)	9udget 423, 398, 1, 214, 29, 1,087, 4, 9, 8, 8, 9, 18, 2, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7,
RECREATION FUND REV: #2 Sulfural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surptus FOTAL REVENUE RECREATION FUND EXP: #20 Sulfural Center & Administration Besic Skills Recreation Vending Recreation Services Adult Athletics Outh Athletics Outh Athletics Outh Athletics Outh Athletics Springer CPHA PCHA - Mini Mites Springer Springer Japan Recreation Springer Decreation Springer	8 631,000 260,000 1,000 306,100 89,945 1,179,045 8 976,826 8,200 23,875 	Amendments 100,000 (70,000) (60,782) 30,782)	(60,260) (60,260) (23,500) (44) (73,784) (33,327) (4,000) (15,867) 	(4,000) (7,400) (4,000) (4,000) 700 - 750 - (2,000) - 860 1,000 (5,000)		(107,160) 148,500 (89,500) (89,500) (80,828) (111,978) (37,327) (3,300) (15,107) (2,450) (2,450) (36,782) (1,460) (13,000) (250) (2,475)	939; 4, 9, 8, 8, 9, 10, 21, 8, 69, 2, 7, 7, 10, 10, 10, 10, 10, 10, 10, 10, 10, 10
RECREATION FUND REV: #2 Sultural Center Revenues Transfer from General Fund Administrative Charges Program Fees & Charges Appropriation of Surplus OTAL REVENUE RECREATION FUND EXP: #26 Sultural Center & Administration Resic Skills Recreation Vending Recreation Services Adult Athletics Fouth Athletics Fouth Athletics FOUTH Athletics FOUTH Athletics FOUTH A Mini Mites FOUTH Services FOUTH SE	8 631,000 260,000 1,000 306,100 89,945 1,179,045 8 976,826 8,200 23,875 	Amendments 100,000 (70,000) (60,782) 30,782)	(60,260) (60,260) (23,500) (44) (73,784) (33,327) (4,000) (15,867) 	(4,000) (7,400) (4,000) (4,000) 700 - 750 - (2,000) - 860 1,000 (5,000)		(107,160) 148,500 (89,500) (80,928) (111,978) (37,327) (3,300) (15,107) (660) (2,450) 825 (36,782) (1,460) (13,000) (250)	939 4 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9

(30,782)

1,179,045

(7,400)

(73,794)

TOTAL EXPENDITURES

BUDGET ADJUSTMENT SUMMARY

			THIRD SIDA	RTER - FY 20-2	<u> 1 </u>			
FUND		Approved	1st Qtr	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot.:All	Amended
DEPT/ACTIVITY		Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
SOLID WASTE FUND REV:	#226							
Property Taxes		1,058,500		9,000	2,100		6,100	1,089,800
Sales of Service		410,600	-	-	2,700		2,700	413,300
Transfer from General Fund		11,633	_	-	-			11,633
Appropriation of Surplus		30,687		(2,950)	-		(2,360)	28,317
TOTAL REVENUE		1,511,400	u	850	4,800		5,460	1,516,850
SOLID WASTE FUND EXP:	#226							
Operating Expenses		1,493,900	-	660	4,800		5,460	1,499,350
Landfill Closure		-	-		,		-	
Contingency		17,600	,	-			-	17,500
Transfers Out to Other Funds		-	-		-	- "	-	-
TOTAL EXPENDITURES		1,511,400	-	6.50	4,800	-	5,460	1,518,850

F,UND:		Approved	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot. Ali	Amended
DEPT/ACTIVITY		Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
DDA OPER FUND REV:	#248					·		
Property Taxes-Non School		1,058,310	_		<i>-</i>		_	1,069,310
Program Fees & Other		91,450	-	-	.6,000		6,000	97,450
Appropriation of Surplus		-			-			
TOTAL REVENUES		1,149,760			8,000	-	6,000	1,156,760
DDA OPER FUND EXP:	#248							
Administration		315,500	_	-	4,150		4:150	319,730
Police Services		33,700	-	,	-			33,700
Parking System		45,120	-	-	5,000		.5,000	50,120
Saxton Parking Facility		10,000		1	غ		- 1	10,000
DDA Marketing		98,200	-	-	2,75		275.	88,475
Streetscape Maintenance		282,930	-	-	8,000		8,800	290,930
Contrib to CDA Debt Funds		228;210	-	-1	-		-	228,210
Contrib to DDA Cap Imp Fund		26,000	-	-	100,000		100,000	125,000
Contingency		123,020	-		(111,425)		(111,426)	11,695
TOTAL EXPENDITURES		1,149,760	-	.7.	8,000		B,000	1,155,760

FUND	Approved	1st Otr	2nd Ctr.	3rd Otr.	4th Otr.	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
BLDG & ENGINEERING FD REV:							
Permit Fees	569,750	_	600	(48,250)		(47,750)	618,000
Contrib. &:Other	64,000	-		50,000		50,000	114,000
Appropriation of Surplus	8,350		(450)			(460)	
TOTAL REVENUES	834,100		-50	1,760	_	1,800	635,900
BLDG'& ENGINEERING FD.EXP:							
#249							
Engineering/inspections	629,100	-	50°	1,760		1,800	830,900
Capital Outlay	5,000	-	-	-		2	5,000
Contingency	-		-				
TOTAL EXPENDITURES	634,100	Aq.	50	1,750	^	1,800	835,800

BUDGET ADJUSTMENT SUMMARY THIRD QUARTER - FY 20-21

		THIRD QUA	RTER - FY 20-2	1			
FUND	Approved	1st Qh	2nd Qtr.	3rd Qtr.	4th Qfr,	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
NBHD SERVICES FUND REV: #262		Í					
Miscellaneous	19,720	-	_	-			19,720
Transfer from General Fund	73,010	-	-	-		-	73,010
Appropriation of Surplus			-	-			
TOTAL REVENUES	92,730		-	-			92,780
NBHD SERVICES FUND EXP: #262							
Administration	500	ļ <u>.</u>	_	-		_	500
OVIDA Community Center	2,000	-		_			2,000
Senior Transportation	96,550	-	-			-	88,550
Contingency	3,680					-	3,860
TOTAL EXPENDITURES	92,730	_		-	_		92,730

FUND DEPT/ACTIVITY	······································	Approved Budget	1st Qtr Amendments	2nd Otr. Amendments	3rd Otr. Amendments	4th Qtr. Amendments	Tot. All Amendments:	Amended Budget
PUBLIC IMP FUND REV:	#401							
Contrib. & Other Appropriation of Surplus		60 -	<u>-</u> -	-	25,000		25 ,000	25,050 -
TOTAL REVENUES		60			25,000	-	25,000	26,050
PUBLIC IMP FUND EXP:	#401							
Contrib. & Other Contingency		- 50	-	, ,	25,000	-	26,000	25,050
TOTAL EXPENDITURES		50	-		25,000		26,000	25,060

FUND DEPT/ACTIVITY		Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	Brd Otr. Amandments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV:	#405							
Contrib. & Other Appropriation of Surplus		25,050	119,377		190,000 (30,978)		1 00,000 88,999	126,050 88,998
TOTAL REVENUES		25,050	119,377		89,622		189,998	214,049
DDA GAP IMP FUND EXP;	#406							
Capital Improvements Contingency		.26,050	119;377.		89,622		188,998	214,049
TOTAL EXPENDITURES		26,060	119,377		69,622	_	188,999	214,049

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Otr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tet. All Amendments	Amended Budget
WATER & SEWER CAP IMP FUND #56	,						
Contrib: & Other Appropriation of Surplus	490,000 200,000	-		310,400 (78,663)		110,400 (78,863)	600,400 120,337
TOTAL REVENUES	690,000			30,737	-	30,737	720,737
WATER & SEWER CAP IMP FUND #66	,						
Capital Outlay Contingency	890,000	- -		30,737 -		30,797	720,737
TOTAL EXPENDITURES	890,000		-	30,737	_	30,737	720,737

BUDGET ADJUSTMENT SUMMARY THIRD QUARTER - FY 20-21

		THIRD QUAL	RTER - FY 20-2	1			
FUND	Approved	1st Otr	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	,Amendments	Amendments	Sudget
WATERIOFILE OF BUILD DEV							
WATER/SEWER OPER FUND REV:							
#592							
Sales & Service Charges	4,397,405	(000,000)	360	630,329		600,679	4,898,084
Sale of Bonds		-	-	-		-	-
Appropriation of Surplus			-	999,869		999,659	999,059
TOTAL REVENUES	4,397,405	(90,000)	350	1,530,198		1,500,598	6,897,943
10 MENEY PRIOR D	4,387,400	(30,000)	300	1,030,100	-	(1900,000	0,001,040
WATER/SEWER OPER FUND EXP:							
#592							
Administration	3,408,450	475		1,831,808		1,832,083	6,240,533
Trunk & Lateral	216,100	-	450	(15,000)		(14,650)	200,550
Mains Maintenance	231,925		100	(20,000)		(10,900)	212,026
Meter Maintenance	161,925	-	- 1	(10,000)		(10,000)	141,825
Service Maintenance	41,825	-	3,685	5,000		8,885	50,510
Hydrant Maintenance	45,925	-	1,576	5,000		6,575	62,500
Capital Outlay			-	· -		-	
Contingency	302,355	(90,476)	(5,460)	(268,420)		(302,355)	-
TOTAL EXPENDITÜRES	4 207 405	(00.000)	arh	1.600.100		3 500 500	5 007 040
TOTAL EXPENDITURES	4,397,406	(000,00)	96D	1,630,188	-	1,500,638	5,897,943

FUND	Approved	1st Qtr	2nd Otr.	3rd Ctr.	4th Otr.	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
EQUIPMENT FUND REV: #681							
Miscellaneous Appropriation of Surplus	807,750		7,500			7,500 	816,250
TOTAL REVENUES	807,750		7,500		_	7,500	815,250
EQUIPMENT FUND EXP: #681							
Miscellaneous Confingency	761,080 46,680	-	16,260 (9,760)			16,260 (8,760)	777,320 37,830
TOTAL EXPENDITURES	807,760		7,500	_	_	7,500	815,260

There was discussion about the American Rescue Plan and how it is represented in the budget and crypto currencies, which are not allowed under PA20.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Krol reported that there is one petition before the Zoning Board of Appeals this week regarding a front yard setback.

10. ADJOURNMENT

Hearing no further discussion, Wolcott asked for a motion to adjourn at 8:59 p.m. A motion to adjourn was offered by Krol and seconded by Moroz.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

OLIVER WOLCOTT	MAUREEN A. BRODIE, CMC, MIPMC
MAYOR	CITY CLERK



Special Event Application

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Na	me ! Hymouth wonst	Jub	
Ph# Fax# _	Email 👱	Website	
Address	City	State	Zip
Sponsoring Organization's Agent's N	Name / Douglastincker	Title _	Charman
Ph# 734-335-408 Fax#	Email Churcker	PCONCASTNEE!!	
Address / 41948 Boun	twood Dr. city Physique	th State	MI zip 48170
Event Name	el Day 1/4 tarans Process	Plan	
Event Purpose / Honoc	God Vaterans		
Event Date(s)	31,2021		
Event Times 10:55	-10.30		
Event Location / Valence	ns Mayoral Park		
What Kind Of Activities?	isontation and Taps		€
What is the Highest Number of Peo	ple You Expect in Attendance at Any One Tim	ne?	
Coordinating With Another Event?	YES NO 1 If Yes, Event Name	e:	
Event Details: (Provide a detail	\ iled description of all activities that will take pl	lace. Attach additional she	eets if necessary.)
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į	City Operated Co-sponsored Event Other Non-Profit Other For-Profit Po	litical or Ball	ot Issue
	ANNUAL EVENT: Is this event expected to occur next year? YES NO		
	If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve displease provide the following information:	ates for nex	t year,
	Normal Event Schedule (e.g., third weekend in July):		
	Next year's specific dates:		
	See section 12.13 for license & insurance requirements for vendors		
	FOOD VENDORS/ CONCESSIONS? YES NO OTHER VENDORS?	YES	Ои
	DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?	YES] NO
	WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?	YES] NO
	WILL YOU NEED ELECTRICITY AND/OR WATER?	YES	ОМ
	(see Attachment B)		i vai
	AN EVENT MAP IS IS NOT attached. If your event will use streets and/or sidewalks or will use multiple locations, please attach a complete map showing the assembly and dispersal lo	s (for a para	
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	AN EVENT MAP IS IS NOT attached. If your event will use streets and/or sidewalks or will use multiple locations, please attach a complete map showing the assembly and dispersal lo Also show any streets or parking lots that you are requesting to be blocked off. EVENT SIGNS: Will this event include the use of signs? YES NO If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs?	is (for a para ocations and igns: Please o	complet
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11. <u>INDEMNIFICATION AGREEMENT</u>

INDEMNIFICATION AGREEMENT

The Dymoth Come (101) (organization name) agree(s) to defend, indemnify, and hold harmless the City of
The (organization name) agree(s) to determ indenting, and note names the only of
Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed
or recovered against or from the (event name) by reason of any damage to property,
personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death
arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim,
demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third
parties, or by the agents, servants, employees or factors of any of them.

Signature

\A/itnacc

Date 5-13-Zr

5-13-2



Administrative Recommendation

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager

CC: S:\Manager\Sincock Files\Memorandum - Police Officer Contract Tentative Agreement 05-17-21.docx

Date: May 13, 2021

RE: Police Officer Contract Tentative Agreement

Background

The City Commission is aware that we have come to a tentative agreement with the Police Officers union related to their contract, which expires on June 30th. Our team included Tom Alexandris, Chris Porman, Al Cox, John Scanlon and myself. We had a total of 32 different contract issues that were covered in our discussions.

After much discussion, we have come to terms on a four-year contract, which will provide the City a stable and predictable environment for the next several years. A long-term agreement is something that John Scanlon was looking for when he is working to predict costs in the five-year budgeting process. The union's main focus was to get back towards pay parity with neighboring agencies. Our police officers agreed to not have any increase in salary last year to allow the City some flexibility to deal with the initial stages of the pandemic. However, all of our neighboring agencies did have raises last year and obviously, our officers would like to be able to "make-up" for the no increase year to move back towards at least some pay parity.

Financially, we have worked out an agreement that fits within the scope of what John Scanlon had laid out for the team. One year ago, depending on other asks we were looking at perhaps a 2.5% - 3% increase in wages during each year of the contract. After the no increase year and ultimately very limited asks for this contract, we are proposing a split in the increase in the first three years of the contract. The split allows us to provide an increase but hold down our total costs for the fiscal year due to the second part of the increase only being given for six months. Under the proposed program, members of the bargaining unit would receive an increase on July 1 and then again on January 1, lowering the overall cost of the contract to give us some financial flexibility. The tentative agreement has the increases proposed as follows:

Year 1 - 7/1/2021 - 2% & 1/1/2022 - 2%

Year 2 - 7/1/2022 - 2% & 1/1/2023 - 1.5%

Year 3 - 7/1/2023 - 2% & 1/1/2024 - 1,5%

Year 4 - 7/1/2024 - 3.5%

The City Administration still has one union to work through an agreement with and that is the Police Command Officers, which is the Sergeants and Lieutenant group. Their contract expires on December 31 of this year, which will give us some time to work on that contract. Previously, the City Commission approved a new contract with the Department of Municipal Services employees and adjusted the non-union personnel rules and regulations manual.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the tentative contract between the City and the Police Officers Association of Michigan as outlined here. Once the City Commission approves the tentative agreement, then it will be taken to a vote of the membership of the Union before we sign the final agreement.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The fo	The following Resolution was offered by and seconded by								
WHEREAS	The City of Plymouth has employee groups that are represented by unions, and								
	From time to time those union contracts expire and new contracts need to be								
	Negotiated, and								
WHEREAS	The contract with the Plymouth Police Officers through their Representative Agent								
	from POAM expires on June 30, 2021 and a new contract needs								
	To be implemented, and								
WHEREAS	The City and the police officers agreed to a one-year extension of their contract which								
	Ended June 30, 2020 with out any changes, including no increases in salary as a result								
	Of the many unknowns related to covid pandemic, and								
WHEREAS	The City and the union have in good faith met and discussed a new agreement that								
	Would begin on July 1, 2021, and								
WHEREAS	The City and the union have come to a tentative agreement on a new contract.								

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the tentative agreement between the City and the City's police officers as represented by POAM. The terms of the four-year agreement are outlined in the City Manager's write up for the City Commission. The agreement will still need to have a ratification vote by the union membership prior to becoming finalized.

BE IT FURTHER RESOLVED THAT the City Commission directs the City Administration to use the framework of this agreement to continue contract talks with other unions.



Administrative Recommendation

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager

CC: S:\Manager\Sincock Files\Memorandum - Authorization for Purchase Administrative Vehicles 05-17-21.docx

Date: 05-12-21

RE: Authorization to Purchase Vehicles

Background

Each year we review the need for replacement of vehicles in our fleet and the budget plan replacement vehicles. We had planned on replacing a Police Tahoe and the Ordinance vehicle this year. However, Police Tahoe's are not available due to the chip shortage and most likely will not be available until next model year.

As a result, we have shifted directions and are seeking authorization to purchase two small vehicles under the State of Michigan Purchasing Plan. We would be replacing the current parking enforcement vehicle and the Ordinance/Community Development vehicle. Both of the current vehicles are retired police vehicles and maintenance costs are becoming a very significant issue. Both vehicles have well in excess of 135,000 miles on them and are 2009/10 vintage and they both have significant rust issues, including on the interior of the vehicle.

The State bid pricing for the Chevrolet Equinox is available to us through dealers located outside of our immediate area. Lou LaRiche Chevrolet has indicated that same GM Fleet Government discounts are available to them as a dealer. So, it seems logical that we would purchase the vehicles locally, rather than going to another community to pick them up since the pricing is the same. Our thought is that since all the warranty work is going to be handled locally, we should purchase locally if we can obtain the same pricing. We have used this method of purchasing vehicles locally in the past. We are able to receive a substantial government discounts on the vehicles as they would normally list out at \$46,949.60 for the two vehicles. Obviously, there is several thousands of dollars discount as a result of the State pricing.

We have budgeted a total of \$71,000 for the purchase of two new police vehicles in the current fiscal year. This item is covered on page 120 of your budget book and we have attached that page here as a reference. The State Bid Price for the vehicles built in accordance with our needs is \$46,949.60.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of two Chevrolet Equinox Vehicles under GM Fleet Bid Assist pricing matching the State of Michigan Purchasing Plan in the amount of \$46,949.60. Funding for this purchase should be authorized from the Equipment Fund 661-000-141.000 and is found on page 120 of your budget. We further recommend that we authorize the purchase from Lou LaRiche Chevrolet.

Should you have any questions about this matter in advance of the meeting please feel free to contact me.



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170

734-453-7737 phone

734-455-1666 fax

Date:

May 11, 2021

To:

Paul J. Sincock, City Manager

From:

Chris Porman, Municipal Services Director

Chief Al Cox, Public Safety Director

John Buzuvis, Community Development Director

Re:

Purchase of Two (2) 2021 Chevrolet Equinox Vehicles

Background:

In the 2020-21 FY Budget, the City had planned for the Equipment Fund to purchase one (1) Police Chevrolet Tahoe and one (1) Ordinance Department Vehicle. As you may be aware, the Covid-19 Pandemic has caused a substantial shortage of the microchips needed for these vehicles. While the automakers are beginning to try and find ways around the over five-month shortage, certain vehicles are simply not available for purchase at this time. One of those vehicles unavailable is the Police edition Chevrolet Tahoe.

In response to the chip/vehicle shortage, we have shifted gears to try to leverage what monies we do have available in the equipment fund and match those to the needs of the city. Instead of a Police Tahoe, there is still a need for a Parking Enforcement vehicle. The original plan was to purchase a Tahoe and cycle an old Tahoe down to Parking Enforcement. With the Tahoes not available, there is still a need for the Parking Enforcement to have an operational vehicle on their patrol.

Since the Tahoes are not available, we believe the best solution at this point would be to utilize a Chevrolet Equinox for Parking Enforcement as well as the Ordinance Department. While smaller than a Tahoe, the Equinox has ample room for the employee(s), as well as any necessary gear or storage they would need.

It should be noted that the City Administration did research lease opportunities through multiple lenders; however, the Finance Director is more comfortable purchasing these units as we then control these assets in a better position.

We would look to purchase two (2) 2021 model year Chevrolet Equinox vehicles through Lou LaRiche Chevrolet through the State of Michigan Purchasing Program. Each Equinox would be purchased for \$23,474.80 for a total of \$46,949.60. In addition, we would ask for a small allocation in the amount of \$6,000 to cover outfitting each of the vehicles with a small light package, as well as graphics and radio mounts.

Recommendation:

In summary, we would seek approval from the City Commission in the amount of \$46,949.60 for the purchase of two (2) 2021 Chevrolet Equinox vehicles from Lou LaRiche Chevrolet utilizing the State of Michigan Purchasing Program. In addition, we would ask for City Commission approval in an amount not to exceed \$6,000 for outfitting the vehicles with the appropriate decals, lights, etc. In total, we seek authorization in the amount not to exceed \$52,949.60. Monies for the purchase of the vehicles as well as the outfitting will come from the Equipment Fund.

If you have any questions, please feel free to contact us.

City of Plymouth 2020 / 2021 Budget

02/21/2020

	Req			8	Est I	Dept	Metho	Method of Funding	ding	Dept Req	Manager	Budgeted
Capital Item	By	Account #	unt#		life P.	Life Priority Approp		Act 99	Bonds	Est Cost	Revisions	Cost
WATER & SEWER FUND			-	· ···-								
Water Utility Engineering	MSD	560-588	-818.406	P	20				×	86.250	ı	86.250
Water Utility Construction	MSD	560-588	-818.450	æ	20	,I			×	431,250	ı	431.250
Sewer Utility Engineering	MSD	560-589	-818.406	<u>r</u>	50				×	28,750	ı	28.750
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Sewer Utility - Replace Lift Station Pumps and Arms	MSD	560-589	-818.450	辟	20	m	×			25,000	1	25,000
Water Utility - Replace Fire Hydrants w/Storz (ISO Upgrade)	MSD	560-588	-818.450	ĸ	20		×		18 S.	30,000	ı	30,000
Water System Leak Detection	MISD	592-000	-149.000	z	ω	81	×		.:V0	15,000	ı	15,000
Residential Water Meter Replacements Barricades	MSD	592-000	-149.000	M M	15	7 8	×		×	1,800,000	(1,800,000)	, at
WATER / SEWER FUND TOTAL										2,600,000	(1.800.000)	800.000
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Network Upgrades and Workstation Upgrades / Replacements	MIS	661-000	-140.500	ρź	гo		×	•		30.000	ı	30.000
Police Cars (1) - Tahoe	POL	661-000	-141.000	떠	9	1	×	•		46,000	ı	46.000
Police Car MDC Replacement (2)	POL	661-000	-141.000	떠	9	73	M		<u> </u>	Z,000	1	7.000
Ordinance Department Vehicle	පි	661-000	-141.000	ρú	10	-	×			25,000		25,000
Municipal Tractor (Bobcat) - Unit 22	MSD	661-000	-140.000	阳	10	03	×		- 1 <u>4.</u>	75,000	(75,000)	
Municipal Tractor Broom Attachment	MSD	661-000	-140,000	z	21	ო	×			15,000	(15,000)	•
Municipal Tractor Ground Conditioner Attachment	MESD	991-000	-140,000		01	03	×		::) (15,000	(15,000)	ı
Street Sweeper	MSD	000-199	-140.000		10	~ 3		×	14 7 T	250,000	(250,000)	ı
Regular Cab Pick Up + Liftgate & Plow	MSD	000-199	-141.000	æ	10	23	×			40,000	(40,000)	ı
Portable 2-Way Radios	MSD	661-000	-140.000	辉	10	01	×			2,000	(2,000)	ı
Backhoe w/Breaker	MSD	661-000	-140.000	ρ¢	10	က		M		125,000	(125,000)	į
Water Valve Exercising Machine	MSD	661-000	-140.000	z	5		×			30,000	ŧ	30,000
Mini Excavator	MSD	661-000	-140,000	z	10	62	•	×		000'89	(68,000)	1
Equip Lease - Rosenbauer Fire Pumper	FIRE	661-000	141.500		20	r~I		×		48,634	t	48,634
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								RES, PHONE	BUS. PHONE	140110			
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								sincock@hotmail.com DRIVER'S LICENSE NO.	WAYNE	BIRTHOA	76		
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BY SIGNING THIS DOCUMENT YOU CERTIFY THAT YOU HAVE ATTAINED AGE 18 HAVE READ THE TERMS ON THE BACK AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT. 05/05/2021 X PURCHASER'S SIGNATURE DATE

DATE

X CO-PURCHASER'S-SIGNATURE

ORIZED REPRESENTATIVE

TOTAL CREDIT (TRANSFER TO RIGHT COL.)

DEPOSIT

OTHER

CASH ON DELIVERY

05/05/2021 DATE

THIS AGREEMENT IS NOT BINDING UPON EITHER THE PURCHASER OR THIS DEALER UNTIL SIGNED BY BOTH PARTIES. THIS AGREEMENT SHALL NOT BE BINDING UPON THE DEALER, OR THE PURCHASER UNTIL ALL CREDIT TERMS, IF APPLICABLE, ARE APPROVED AND ACCEPTED BY ALL PARTIES - DEALER PURCHASER AND LENDING INSTITUTION. "THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE". IF CREDIT TERMS ARE NOT ACCEPTED, FULL DEPOSIT WILL BE REFUNDED TO PURCHASER.

PLATE FEE

LIEN PAYOFF

BALANCE DUE

TRADE IN ALLOWANCE

TOTAL

23,474 80

23,474 80

ZUF 52F

2021 EQUINOX AWD LS GENERAL MOTORS LLC /L4G GAZ SUMMIT WHITE H72 MEDIUM ASH GRAY RENAISSANCE CENTER ORDER NO. ZHFJZF/TRE STOCK NO. DETROIT MI 48243~1114 VIN 3GN AXSE V8 MS165428 VEHICLE INVOICE 10D15312563 MSRP MODEL & FACTORY OPTIONS INV AMT RETAIL - STOCK 1XX26 EQUINOX AWD LS 28000.00 26712.00 INVOICE 04/26/21 N/C FE9 50-STATE EMISSIONS N/C SHIPPED 04/23/21 LYX ENGINE, 1.5L TURBO DOHC 4-CYL N/C N/C EXP I/T 05/09/21 INT COM 05/10/21 MNH TRANSMISSION, 6-SPD AUTOMATIC N/C N/C PRC EFF 04/23/21 PEF FLOOR LINER PACKAGE: 295.00 268.45 KEYS XXXXX XXXXX (DEALER INSTALLED) WFP-S QTR OPT-1 * INTEGRATED CARGO LINER BANK: GM FINANCIA * FRONT & 2ND ROW FLOOR LINER CHG-TO 44-250 SFE WHEEL LOCKS (DLR INSTALLED) 77.35 85.00

SHIP WT: 3418
HP: 13.5
GVWR: 4630
GAWR.FT: 2590
GAWR.RR: 2645
EMPLOY: 27470.49
SUPPLR: 28552.80

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DAN: LS AW EMPINC: 1495.32 SUPINC: 413.00

TOTAL MODEL & OPTIONS 28380.00 27057.80 ACT 237 27401.40
DESTINATION CHARGE 1195.00 1195.00 H/B 261 851.40
DEALER IMR CONTRIBUTION 141.90 ADV 261 141.90
LMA GROUP CONTRIBUTION 141.90 EXF 65A 141.90

TOTAL 29575.00 28536.60 PAY 310 28536.60

MEMO: TOTAL LESS HOLDBACK AND

APPROX WHOLESALE FINANCE CREDIT 27153.20

LOU LARICHE CHEVROLET, INC.

VEHICLE	E PURCHAS	E AGI	REEMENT	•					PURCHASER City of Divinousts			DATE 05/05/20	21	
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OTHER										LIEN PAYOFI				

BY SIGNING THIS DOCUMENT YOU CERTIFY THAT YOU HAVE ATTAINED AGE 18 HAVE READ THE TERMS ON THE BACK AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT.

05/05/2021 X PURCHASER'S SIGNATURE DATE

DATE

X CO-PURCHASER'S SIGNATURE DATE

X DEALER OR AUTHORIZED REPRESENTATIVE

TOTAL CREDIT (TRANSFER TO RIGHT COL.)

BINDING UPON THE DEALER, OR THE PURCHASER UNTIL ALL CREDIT TERMS, IF APPLICABLE, ARE APPROVED AND ACCEPTED BY ALL PARTIES - DEALER PURCHASER AND LENDING INSTITUTION. "THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE". IF CREDIT TERMS ARE NOT ACCEPTED, FULL DEPOSIT WILL BE 05/05/2021 REFUNDED TO PURCHASER.

BALANCE DUE

THIS AGREEMENT IS NOT BINDING UPON EITHER THE PURCHASER OR THIS DEALER UNTIL SIGNED BY BOTH PARTIES. THIS AGREEMENT SHALL NOT BE

23,474 80

2021 EQUINOX AWD LS

GENERAL MOTORS LLC

GAZ SUMMIT WHITE

/L4G

H72 MEDIUM ASH GRAY

RENAISSANCE CENTER

ORDER NO. XXWN9Q/TRE

MI 48243-1114 DETROIT VEHICLE INVOICE 10D06299399

VIN 3GN AXSE V9 NS106744

******************************* MSRP

stock no.

MODEL & FACTORY OPTIONS 1XX26 EQUINOX AND LS

27900.00

INV AMT RETAIL - STOCK 26616.60 INVOICE 10/06/20

FE9 50-STATE EMISSIONS

N/C

N/C SHIPPED 10/03/20

LYX ENGINE, 1.5L TURBO DOHC 4-CYL

N/C

N/C EXP I/T 10/21/20 INT COM 10/21/20

MNH TRANSMISSION, 6-SPD AUTOMATIC

N/C 295.00

PEF FLOOR LINER PACKAGE:

N/C PRC EFF 10/03/20 268.45 KEYS XXXXX XXXXX

(DEALER INSTALLED)

WEP-S QTR OPT-1

* INTEGRATED CARGO LINER

BANK: GM FINANCIA

* FRONT & 2ND ROW FLOOR LINER

CHG-TO 44-250

SPE WHEEL LOCKS (DLR INSTALLED)

77.35 85.00

SHIP WT: 3418

HP: 13.5

CUMP .

4630

GAWR . FT: 2590

GAWR RR: 2645

EMPLOY: 27378.90

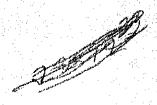
SUPPLR: 28457.40

NTR: DAN:

LS AW

EMPINC: SUPINC:

1486.98 410.40 2330989



TOTAL MODEL & OPTIONS 28280.00 26962.40 ACT 237 27309.00 DESTINATION CHARGE 1195.00 1195.00 H/B 261 849.40 DEALER IMR CONTRIBUTION 141.40 ADV 261 141.40 LMA GROUP CONTRIBUTION 141.40 EXP 65A 141,40

TOTAL

29475.00 28440.20 PAY 310 28440.20

MEMO: TOTAL LESS HOLDBACK AND

APPROX WHOLESALE FINANCE CREDIT

27061.70

INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO DEALER OF ADVERTISING MONTES, ALL OF WHICH MAY APPLY TO VEHICLE.

LOU LARICHE CHEVROLET, INC.

#### RESOLUTION

The fo	ollowing Resolution was offered by Comm	and seconded by Comm.
WHEREAS	The City of Plymouth operates a vehicle fleet to help	protect the
WILLIERS	Public health, safety and welfare, and	protect the
WHEREAS	From time to time vehicles in the fleet need replacing	g and the City
	Administration is recommending the replacement of	two vehicles,
	and	
WHEREAS	The City has the option of using Fleet Discount	
	Pricing Programs to obtain group volume discount pr	icing for
	The new vehicles, and Lou LaRiche Chevrolet has met	t the
	Fleet pricing program.	

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of two (2) new 2021 Chevrolet Equinox vehicles matching the GM Cooperative Fleet Purchasing Pricing Plan. The Vehicles are authorized to be purchased from Lou LaRiche Chevrolet in Plymouth in the amount of \$49,949.60.

BE IT FURTHER RESOLVED THAT an additional \$6,000 is authorized to outfit the vehicles with a safety light package and city vehicle graphics.

BE IT STILL FURTHER RESOLVED THAT all expenditures for this purchase is authorized from Fiscal Year 2020 - 21 account 661-000-141,000.



## PLYMOUTH CITY COMMISSION

## Liaison Report

Commissioner Ed Krol 201 S. Main Plymouth, Michigan 48170-1637

Phone 734-453-1234 Fax 734-455-1892

A regular meeting of the Zoning Board of Appeals was held on Thursday, May 6, 2021 at 7:00 P.M. online via Zoom to consider the following:

Z21-09 Non-Use Variance Request for 933 Church

Front Yard Setback

Zoned: R-1, Single Family Residential

Applicant: Joseph Philips

APPROVED: Yes-4 No-0

with restrictions / conditions

Note: one member did not vote. Reason: conflict of interest

Submitted by

Ed Krol