



Plymouth City Commission

Regular Meeting Agenda

Monday, May 17, 2021 7:00 p.m. ONLINE ZOOM WEBINAR

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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Join Zoom Webinar - <https://us02web.zoom.us/j/83984523827> Webinar ID: 839 8452 3827 Passcode – 203317

International numbers available: <https://us02web.zoom.us/j/kbt14pqHXK>

Statement on explanation of the reason why the public body is meeting electronically:

On March 10, 2020, the Governor of the State of Michigan declared a State of Emergency across the State of Michigan. As a part of the response to that emergency certain changes were deemed to be reasonable and necessary to protect the public health, safety, and welfare. Due to the on-going emergency situation the Michigan Department of Public Health and Human Services has recently made certain rules about gathering in groups of people. Further, the Michigan Legislature passed legislation to temporarily suspend certain rules, regulations and procedures related to the physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Recently passed legislation has made it possible for public boards to meet electronically. Due to the Public Health declarations the City of Plymouth will have its Boards and Commissions meet electronically as permitted under the newly enacted law that is known as SB1108.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Proclamation – Public Works Week

2. CITIZENS COMMENTS

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of May 3, 2021 City Commission Regular Meeting Minutes
- b. Approval of April 2021 Bills
- c. Memorial Day Veterans Procession

5. COMMISSION COMMENTS

6. OLD BUSINESS

7. NEW BUSINESS

- a. Tentative Agreement for Police Officers
- b. Vehicle Purchase

8. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

9. ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2017-2021

GOAL I - QUALITY OF LIFE

OBJECTIVES

- Support the neighborhoods with high-quality customer service
- Engage in collaboration with private entities and surrounding municipalities to implement the Joint Recreation Master Plan
- Improve communication with the public across multiple platforms
- Maintain a high level of cleanliness throughout the City
- Support and host a diverse variety of events that foster community and placemaking

ONE-YEAR TASKS 2021

- Restore sports and recreational programs that were halted by COVID-19 as soon as possible
- Review and evaluate the special event policy with safety considerations
- Address challenges with the Kellogg Park improvements with safety considerations
- Move Kellogg Park Fountain project forward
- Continue to re-engage service clubs to help enhance parks and public properties
- Increase followers by 2,000 on all our communications platforms
- Develop an internal and external communications plan
- Upgrade City Hall facilities to accommodate remote meetings and remote participation
- Continue investigating multi-modal transportation opportunities
- Revisit noise ordinance

GOAL II - FINANCIAL STABILITY

OBJECTIVES

- Approve balanced budgets that maintain fiscal responsibility
- Advocate for increased revenue sharing with the State of Michigan
- Encourage and engage in partnerships, both public and private, to share costs of services and equipment
- Address the issue of legacy costs
- Seek out and implement efficient and effective inter-departmental collaboration
- Market our successes to attract new economic and investment opportunities

ONE-YEAR TASKS 2021

- Identify mechanisms for funding sources for capital improvement projects
- Increase funding to the Public Improvement Fund
- Create a potential package for financing emergency structural repairs
- Develop a comprehensive asset management plan that includes a review of the equipment fleet
- Search out other possible revenue streams through continued association with the CWW and the MML
- Develop a financial plan for public safety
- Continue to make extra payments towards legacy costs
- Monitor outside influences on our revenue sources, including unfunded mandates, the 35th District Court and the PCCS
- Negotiate three labor contracts

GOAL III - ECONOMIC VITALITY

OBJECTIVES

- Continue to support and improve active, vibrant downtown branding
- Support community and economic development projects and initiatives
- Support a mix of industrial, commercial and residential development
- Reference the Master Plan in economic decision-making

ONE-YEAR TASKS 2021

- Complete Saxton's development
- Develop municipal parking lot at Saxton's site
- Support development of 23 parcels adjacent to the Starkweather School property
- Continue to administer the grant and the brownfield plan to support the Pulte project's completion
- Finish Redevelopment Ready Community (RRC) certification by the end of the 2021
- Develop an annual training calendar for the Planning Commission, the Historic District Commission, the Zoning Board of Appeals and the DDA, and identify a funding source
- Implement temporary plans to assist businesses in recovery efforts

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

- Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention, succession planning
- Support and deliver safe and responsive emergency services
- Maintain a sophisticated and responsive technology to communicate and manage data
- Continually record, maintain, update, and improve City infrastructure

ONE-YEAR TASKS 2021

- Explore enhanced pedestrian safety opportunities into targeted intersections
- Research funding opportunities for ADA compliance at the PCC
- Implement 2021 infrastructure program
- Continue training for future career development and succession planning
- Conduct a traffic study to determine whether to make additional streets one way
- Update mapping resources including parcel data, completing **50%** by the end of the year
- Update/replace current technology to ensure compliance with new regulations, rules, and operating systems
- Revisit paid parking



City of Plymouth
 City Commission Regular Meeting Minutes
 Monday, May 3, 2021 - 7:00 p.m.
 In-Person at 525 Farmer and Online Webinar

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

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 Phone 734-453-1234
 Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Ed Krol, Kelly O'Donnell, Marques Thomey, Tony Sebastian

Also present: City Manager Paul Sincock, Attorney Robert Marzano, and various members of the City administration

- c. Proclamations
 1. National Police Week and Peace Officer's Memorial Day
 2. Professional Municipal Clerk's Week
 3. EMS Week

2. CITIZENS COMMENTS

Ellen Elliott, 404 Irvin, thanked the groups in the above proclamations, thanked the DDA and Deal for their participation in the Makers Market, and thanked O'Donnell for supporting public information regarding rat eradication.

3. APPROVAL OF THE AGENDA

Krol offered a motion, seconded by Sebastian, to approve the agenda for Monday, May 3, 2021.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of April 19, 2021 City Commission Regular Meeting Minutes

Moroz offered a motion, seconded by Thomey, to approve the consent agenda.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

5. COMMISSION COMMENTS

Thomey said he appreciates community organizations for cleaning the parks and how the DMS staff is so helpful to them. He also thanked the police, EMS and clerk, referencing the proclamations, and said the new train app is great.

Krol said he had experienced the efficiency of the EMS response.

Deal said the Artisan Market was successful and that DMS personnel were a great help.

Moroz said the vaccine clinics were successful and inspiring. He also thanked the police, EMS and clerk.

Wolcott said the City sent out information about the rat eradication education session and added his thanks to the groups in the proclamations and announced May employee anniversaries:

Paul Sincock	43 years	Steve Faiman	33 years	Tom Alexandris	29 years
Sandy Coram	23 years	Chris Porman	22 years	Adam Gerlach	12 years
Greta Bolhuis	7 years	Aubrey Stutzman	4 years	Paul Rakovitis	2 years

6. OLD BUSINESS

There was no old business.

7. PUBLIC HEARING

a. Liquor License Transfer for Plymouth ROC on Ann Arbor Road

Wolcott opened the public hearing at 7:26 p.m.

Public Comment

Ellen Elliott, 404 Irvin, said she supports the liquor license transfer and that the new owner already has a history in the City of Plymouth.

Commission Comments

Thomey, who is a member of the Liquor License Review Committee, said the group met before this meeting and that there have been no issues with the new owner.

The public hearing closed at 7:29

The following motion was offered by Thomey and seconded by Moroz.

WHEREAS There has been a request for a transfer of a Liquor License ownership from J&S Hospitality, Inc. dba Plymouth ROC to Straight Family Hospitality, Inc.; and

WHEREAS The proposed ownership of Straight Family Hospitality, Inc. has appeared before the Local Liquor License Review Committee (LLRC); and

WHEREAS The LLRC has recommended to the City Commission that they approve the Transfer of this Liquor License, related permits and new SDM License.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the State of Michigan Liquor Control Commission that the State Liquor License, related permits and a new SDM License be transferred from J&S Hospitality, Inc., dba Plymouth ROC to Straight Family Hospitality, Inc.

BE IT FURTHER RESOLVED THAT should the State of Michigan Liquor Control Commission ultimately grant the transfer of license the City Police Department shall make regular inspections of this establishment as it does all liquor serving establishments in the City to ensure compliance with Local Ordinances and State Law.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

MOTION PASSED 7-0

8. NEW BUSINESS

a. Authorization to Hire – Police Department

The following resolution was offered by Moroz and seconded by Krol.

RESOLUTION 2021-35

WHEREAS The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval for any full time, position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of a police officer to fill a vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new Police Officer.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

MOTION PASSED 7-0

b. Update to Employee Handbook

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-36

WHEREAS The city has a number of policies and procedures that affect employees of the City; and

WHEREAS From time to time these policies and rules need to be updated and the City Administration has been working with the City Attorney's Office in order to update the current policies and procedures; and

WHEREAS The City Administration has presented the City Employee Manual to the City Commission for their review.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Employee manual effective May 3, 2021. This update to the Employee Manual does impact all current and future employees as well as retirees in the organization.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth as a part of this update to the Employee Manual does hereby authorize salary increases for non-union employees to match salary increases provided to the DMS Union employees with their contract effective July 1, 2021.

O'Donnell offered a friendly amendment striking the section that declares a lactation is unpaid.

Moroz supported the friendly amendment.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

c. Confirmation of Emergency Repairs to Street Sweeper

The following resolution was offered by Krol and seconded by Thomey.

RESOLUTION 2021-37

WHEREAS The City of Plymouth maintains a vehicle fleet in order to help protect the public health, safety and welfare; and

WHEREAS From time to time the vehicle fleet will need major maintenance; and

WHEREAS The Street Sweeper has been determined to need a major repair to the Mechanical Conveyer and these repairs have been reviewed by the Department of Municipal Services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize repairs to the Elgin Broom Bear Street Sweeper in the amount of \$8,206.27 to be completed by Bell Equipment Company. Funding for this authorization is authorized from the city's Equipment Fund.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

d. Wilcox Foundation Change Order

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-38

WHEREAS The Wilcox Foundation is funding a new water feature for Kellogg Park to be known as the Wilcox Fountain in Kellogg Park; and

WHEREAS The Wilcox Foundation has requested a change order to the original contract for the Water feature to add benches to scope of the project; and

WHEREAS The Wilcox Foundation has fully funded this change order and has wire the funds to the payment account in accordance with the City's agreements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm and authorize Change Order #1 for Outside the Lines, Inc. for the water feature in Kellogg Park in the amount of \$70,833.00 for benches for the fountain area.

BE IT FURTHER RESOLVED THAT the City is aware that the Wilcox Foundation has already transferred funds to fully pay for this additional work in accordance with the City's agreements with the Wilcox Foundation.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

e. Third Quarter Budget Amendments

The following resolution was offered by Thomey and seconded by Krol.

RESOLUTION 2021-39

WHEREAS actual patterns of departmental expenditures occurred differently than originally projected in the 2020-2021 City Budget as adopted in June of 2020; and

WHEREAS overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2020-2021 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 3, 2021.

**BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 20-21**

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	8,366,730	-	100	-		100	8,366,830
Licenses & Permits	5,100	-	-	-		-	5,100
Federal/State Grants	30,680	240,076	27,291	(29,680)		237,808	288,388
State-Shared Revenues	1,089,686	(41,736)	34,018	2,800		(4,918)	1,084,848
Charges for Services	814,110	-	-	4,000		4,000	818,110
Cemetery Revenues	152,500	-	-	-		-	152,500
Parking Revenues	88,200	200	-	(20,930)		(20,730)	87,470
Other Operating Revenues	886,830	(82,500)	(48,790)	(64,850)		(194,140)	662,780
Appropriation of Surplus	-	-	-	180,453		180,453	180,453
Total Operating Revenue	9,243,696	166,039	14,819	81,913	-	272,671	8,516,267
Transfers In From Other Sources	10,000	-	-	-		-	10,000
Total Revenue All Classes	9,253,696	166,039	14,819	81,913	-	272,671	8,526,287
GENERAL FUND EXP: #101							
City Commission	118,880	-	-	-		-	118,880
City Manager	318,880	-	-	-		-	318,880
Legal Services	128,500	10,000	-	-		10,000	188,500
Finance Department	463,425	1,500	500	-		2,000	466,425
City Clerk	158,000	-	1,400	-		1,400	160,400
City Assessor	88,780	-	5,000	-		5,000	91,780
Management Information Services	280,820	-	8,000	-		8,000	288,820
Election Services	102,320	2,400	7,000	-		9,400	111,720
Cemetery	141,850	-	1,000	-		1,000	142,850
Police Department	4,085,885	-	-	(52,250)		(52,250)	4,043,445
Fire Department	998,840	6,290	750	58,000		63,040	1,061,880
MSD Administration	280,550	300	5,000	-		5,300	286,850
City Hall Maintenance	118,855	-	4,826	-		4,826	121,480
Parks & Public Property	188,500	-	-	-		-	188,500
MSD Yard Maintenance	78,455	-	-	-		-	78,455
Street Lighting	163,000	-	-	-		-	163,000
Miscellaneous MSD Services	2,325	-	-	-		-	2,325
Bathery Maintenance Expense	-	-	-	-		-	-
Special Events	174,825	1,500	-	-		1,500	176,825
Parking System	41,225	-	-	-		-	41,225
MSD Services - DDA	166,200	-	-	-		-	166,200
Other Functions	282,300	-	4,700	-		4,700	287,000
Capital Outlay	257,600	10,000	147,360	48,120		203,470	460,870
Debt Service	31,234	-	-	-		-	31,234
Tot. Gen'l Operating Expenditures	8,844,439	31,880	185,326	48,870	-	287,186	8,911,624
Transfers Out to Other Funds	389,643	100,000	-	126,000		225,000	614,643
Contingency	219,614	34,048	(170,708)	(82,957)		(219,614)	-
Total Expenditures	9,253,696	166,039	14,819	81,913	-	272,671	8,526,287

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 20-21

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	889,818	(4,748)	-	-	-	(4,748)	889,870
Contrib & Other	15,000	(7,500)	(9,500)	-	-	(11,000)	4,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	703,818	(12,248)	(9,500)	-	-	(15,748)	687,870
MAJOR ST FUND EXP: #202							
Administration/Debt	20,225	-	(4,375)	-	-	(4,375)	18,950
Routine Maintenance	128,225	-	275	-	-	275	128,500
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	70,760	-	575	-	-	575	71,325
Snow & Ice Control	86,875	-	25	-	-	25	86,000
Road Construction	90,000	-	-	-	-	-	90,000
Transfers Out to Other Funds	344,800	-	-	-	-	-	344,800
Contingency	21,843	(12,248)	-	-	-	(12,248)	9,395
TOTAL EXPENDITURES	708,618	(12,248)	(3,600)	-	-	(15,748)	687,870

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	276,046	4,842	-	-	-	4,842	280,887
Contrib & Other	355,280	-	-	-	-	-	355,280
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	631,326	4,842	-	-	-	4,842	636,967
LOCAL ST FUND EXP: #203							
Administration/Debt	23,376	8,075	(200)	-	-	2,375	26,250
Routine Maintenance	180,875	-	-	-	-	-	180,875
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	42,525	25	150	-	-	175	42,700
Snow & Ice Control	40,400	-	50	-	-	50	40,450
Road Construction	30,000	-	-	-	-	-	30,000
Contingency	333,350	1,542	-	-	-	1,542	334,892
TOTAL EXPENDITURES	631,326	4,842	-	-	-	4,842	636,967

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	631,000	-	(60,250)	(68,900)	-	(107,150)	423,850
Transfer from General Fund	250,000	100,000	-	49,500	-	149,500	399,500
Administrative Charges	1,000	-	-	-	-	-	1,000
Program Fees & Charges	306,100	(70,000)	(29,600)	-	-	(99,600)	214,800
Appropriation of Surplus	88,845	(60,782)	(44)	-	-	(60,828)	29,119
TOTAL REVENUE	1,178,045	(30,782)	(73,794)	(7,400)	-	(111,978)	1,087,089
RECREATION FUND EXP: #208							
Cultural Center & Administration	976,825	-	(33,927)	(4,000)	-	(37,927)	939,498
Basic Skills	8,200	-	(4,000)	700	-	(3,300)	4,800
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	23,875	-	(15,857)	750	-	(15,107)	9,768
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	8,850	-	-	-	-	-	8,850
Miracle League	9,100	-	-	-	-	-	9,100
PCHA	17,000	-	1,350	(2,000)	-	(650)	18,250
PCHA - Mini Mites	4,900	-	(2,450)	-	-	(2,450)	2,450
MSD Services	6,050	-	(25)	860	-	825	6,875
Soccer	98,750	(30,782)	(7,000)	1,000	-	(36,782)	69,868
Liquor	3,520	-	(1,750)	300	-	(1,450)	2,080
Classes & Special Events	20,150	-	(8,000)	(5,000)	-	(13,000)	7,150
Therapeutic Program	1,000	-	(250)	-	-	(250)	750
Senior Programs - Classes	5,025	-	(2,475)	-	-	(2,475)	2,550
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,178,045	(30,782)	(73,794)	(7,400)	-	(111,978)	1,087,089

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 20-21

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,058,800	-	3,000	2,100		5,100	1,068,900
Sales of Service	410,800	-	-	2,700		2,700	413,500
Transfer from General Fund	11,633	-	-	-		-	11,633
Appropriation of Surplus	30,887	-	(2,350)	-		(2,350)	28,537
TOTAL REVENUE	1,511,400	-	650	4,800	-	5,450	1,516,850
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,493,900	-	650	4,900		5,450	1,499,350
Landfill Closure	-	-	-	-		-	-
Contingency	17,500	-	-	-		-	17,500
Transfers Out to Other Funds	-	-	-	-		-	-
TOTAL EXPENDITURES	1,511,400	-	650	4,900	-	5,450	1,516,850

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,058,310	-	-	-		-	1,058,310
Program Fees & Other	91,450	-	-	6,000		6,000	97,450
Appropriation of Surplus	-	-	-	-		-	-
TOTAL REVENUES	1,149,760	-	-	6,000	-	6,000	1,155,760
DDA OPER FUND EXP: #248							
Administration	319,580	-	-	4,150		4,150	319,730
Police Services	33,700	-	-	-		-	33,700
Parking System	45,120	-	-	5,000		5,000	50,120
Saxton Parking Facility	10,000	-	-	-		-	10,000
DDA Marketing	88,200	-	-	275		275	88,475
Streetscape Maintenance	282,880	-	-	8,000		8,000	290,880
Contrib to DDA Debt Funds	228,210	-	-	-		-	228,210
Contrib to DDA Cap Imp Fund	25,000	-	-	100,000		100,000	125,000
Contingency	123,020	-	-	(111,425)		(111,425)	11,595
TOTAL EXPENDITURES	1,149,760	-	-	6,000	-	6,000	1,155,760

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	563,760	-	500	(48,250)		(47,750)	518,000
Contrib. & Other	64,000	-	-	50,000		50,000	114,000
Appropriation of Surplus	6,360	-	(450)	-		(450)	5,900
TOTAL REVENUES	634,100	-	50	1,750	-	1,800	635,900
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	629,100	-	50	1,750		1,800	630,900
Capital Outlay	5,000	-	-	-		-	5,000
Contingency	-	-	-	-		-	-
TOTAL EXPENDITURES	634,100	-	50	1,750	-	1,800	635,900

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 20-21

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #262							
Miscellaneous	18,720	-	-	-	-	-	18,720
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	92,730	-	-	-	-	-	92,730
NBHD SERVICES FUND EXP: #262							
Administration	500	-	-	-	-	-	500
OYDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,660	-	-	-	-	-	86,660
Contingency	3,660	-	-	-	-	-	3,660
TOTAL EXPENDITURES	92,730	-	-	-	-	-	92,730

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
PUBLIC IMP FUND REV: #401							
Contrib. & Other	60	-	-	25,000	-	25,000	26,060
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	60	-	-	25,000	-	25,000	26,060
PUBLIC IMP FUND EXP: #401							
Contrib. & Other	-	-	-	-	-	-	-
Contingency	50	-	-	25,000	-	25,000	25,060
TOTAL EXPENDITURES	50	-	-	25,000	-	25,000	26,060

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #406							
Contrib. & Other	26,060	-	-	100,000	-	100,000	126,060
Appropriation of Surplus	-	119,377	-	(30,378)	-	88,999	88,999
TOTAL REVENUES	26,060	119,377	-	69,622	-	188,889	214,049
DDA CAP IMP FUND EXP: #406							
Capital Improvements	26,060	119,377	-	69,622	-	188,889	214,049
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	26,060	119,377	-	69,622	-	188,889	214,049

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER & SEWER CAP IMP FUND #660							
Contrib. & Other	480,000	-	-	110,400	-	110,400	600,400
Appropriation of Surplus	200,000	-	-	(78,663)	-	(78,663)	120,337
TOTAL REVENUES	680,000	-	-	30,737	-	30,737	720,737
WATER & SEWER CAP IMP FUND #660							
Capital Outlay	880,000	-	-	30,737	-	30,737	720,737
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	880,000	-	-	30,737	-	30,737	720,737

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 20-21

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
#592							
Sales & Service Charges	4,397,405	(30,000)	350	530,328		500,678	4,998,084
Sale of Bonds	-	-	-	-		-	-
Appropriation of Surplus	-	-	-	999,859		999,859	999,859
TOTAL REVENUES	4,397,405	(30,000)	350	1,530,188	-	1,500,638	6,997,843
WATER/SEWER OPER FUND EXP:							
#592							
Administration	3,408,450	475	-	1,091,808		1,992,083	6,240,533
Trunk & Lateral	216,100	-	450	(15,000)		(15,650)	200,550
Mains Maintenance	231,025	-	100	(20,000)		(19,900)	212,026
Meter Maintenance	161,025	-	-	(10,000)		(10,000)	141,026
Service Maintenance	41,025	-	3,665	5,000		8,665	50,510
Hydrant Maintenance	45,025	-	1,575	5,000		6,575	62,500
Capital Outlay	-	-	-	-		-	-
Contingency	302,355	(90,475)	(5,480)	(268,420)		(302,355)	-
TOTAL EXPENDITURES	4,397,405	(30,000)	350	1,530,188	-	1,500,638	6,997,843

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
#681							
Miscellaneous	807,750	-	7,500			7,500	816,250
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUES	807,750	-	7,500	-	-	7,500	816,250
EQUIPMENT FUND EXP:							
#681							
Miscellaneous	761,080	-	16,260			16,260	777,320
Contingency	46,680	-	(9,760)			(9,760)	37,880
TOTAL EXPENDITURES	807,750	-	7,500	-	-	7,500	816,250

There was discussion about the American Rescue Plan and how it is represented in the budget and crypto currencies, which are not allowed under PA20.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Krol reported that there is one petition before the Zoning Board of Appeals this week regarding a front yard setback.

10. ADJOURNMENT

Hearing no further discussion, Wolcott asked for a motion to adjourn at 8:59 p.m. A motion to adjourn was offered by Krol and seconded by Moroz.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

OLIVER WOLCOTT
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Lions Club

Ph# _____ Fax# _____ Email _____ Website _____

Address _____ City _____ State _____ Zip _____

Sponsoring Organization's Agent's Name Douglas Fincker Title Chairman

Ph# 734-355-4081 Fax# _____ Email dfincker@plymouthmi.gov Cell# _____

Address 41948 Brentwood Dr City Plymouth State MI Zip 48170

Event Name Memorial Day Veterans Procession

Event Purpose Honor Dead Veterans

Event Date(s) May 31, 2021

Event Times 10:00 - 10:30

Event Location Veterans Memorial Park

What Kind Of Activities? Presentation and Taps

What is the Highest Number of People You Expect in Attendance at Any One Time? 20

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Short memorial presentation (10-15 mins.) then procession of veterans throughout the city in their vehicles led by police

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Lions Club (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the _____ (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 5-13-21

Witness 

Date 5-13-21



Administrative Recommendation

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

To: Mayor & City Commission
 From: Paul J. Sincock, City Manager
 CC: S:\Manager\Sincock Files\Memorandum - Police Officer Contract Tentative Agreement 05-17-21.docx
 Date: May 13, 2021
 RE: Police Officer Contract Tentative Agreement

Background

The City Commission is aware that we have come to a tentative agreement with the Police Officers union related to their contract, which expires on June 30th. Our team included Tom Alexandris, Chris Porman, Al Cox, John Scanlon and myself. We had a total of 32 different contract issues that were covered in our discussions.

After much discussion, we have come to terms on a four-year contract, which will provide the City a stable and predictable environment for the next several years. A long-term agreement is something that John Scanlon was looking for when he is working to predict costs in the five-year budgeting process. The union's main focus was to get back towards pay parity with neighboring agencies. Our police officers agreed to not have any increase in salary last year to allow the City some flexibility to deal with the initial stages of the pandemic. However, all of our neighboring agencies did have raises last year and obviously, our officers would like to be able to "make-up" for the no increase year to move back towards at least some pay parity.

Financially, we have worked out an agreement that fits within the scope of what John Scanlon had laid out for the team. One year ago, depending on other asks we were looking at perhaps a 2.5% - 3% increase in wages during each year of the contract. After the no increase year and ultimately very limited asks for this contract, we are proposing a split in the increase in the first three years of the contract. The split allows us to provide an increase but hold down our total costs for the fiscal year due to the second part of the increase only being given for six months. Under the proposed program, members of the bargaining unit would receive an increase on July 1 and then again on January 1, lowering the overall cost of the contract to give us some financial flexibility. The tentative agreement has the increases proposed as follows:

Year 1 - 7/1/2021 – 2% & 1/1/2022 – 2%
 Year 2 - 7/1/2022 – 2% & 1/1/2023 – 1.5%
 Year 3 - 7/1/2023 – 2% & 1/1/2024 – 1.5%
 Year 4 - 7/1/2024 – 3.5%

The City Administration still has one union to work through an agreement with and that is the Police Command Officers, which is the Sergeants and Lieutenant group. Their contract expires on December 31 of this year, which will give us some time to work on that contract. Previously, the City Commission approved a new contract with the Department of Municipal Services employees and adjusted the non-union personnel rules and regulations manual.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the tentative contract between the City and the Police Officers Association of Michigan as outlined here. Once the City Commission approves the tentative agreement, then it will be taken to a vote of the membership of the Union before we sign the final agreement.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The following Resolution was offered by _____ and seconded by

_____.

WHEREAS The City of Plymouth has employee groups that are represented by unions, and
From time to time those union contracts expire and new contracts need to be
Negotiated, and

WHEREAS The contract with the Plymouth Police Officers through their Representative Agent
from POAM expires on June 30, 2021 and a new contract needs
To be implemented, and

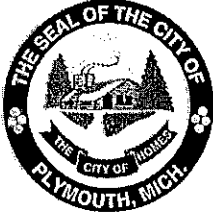
WHEREAS The City and the police officers agreed to a one-year extension of their contract which
Ended June 30, 2020 with out any changes, including no increases in salary as a result
Of the many unknowns related to covid pandemic, and

WHEREAS The City and the union have in good faith met and discussed a new agreement that
Would begin on July 1, 2021, and

WHEREAS The City and the union have come to a tentative agreement on a new contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
accept the tentative agreement between the City and the City's police officers as represented by POAM.
The terms of the four-year agreement are outlined in the City Manager's write up for the City
Commission. The agreement will still need to have a ratification vote by the union membership prior to
becoming finalized.

BE IT FURTHER RESOLVED THAT the City Commission directs the City Administration to use the
framework of this agreement to continue contract talks with other unions.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincok, City Manager
CC: S:\Manager\Sincok Files\Memorandum - Authorization for Purchase Administrative Vehicles 05-17-21.docx
Date: 05-12-21
RE: Authorization to Purchase Vehicles

Background

Each year we review the need for replacement of vehicles in our fleet and the budget plan replacement vehicles. We had planned on replacing a Police Tahoe and the Ordinance vehicle this year. However, Police Tahoe's are not available due to the chip shortage and most likely will not be available until next model year.

As a result, we have shifted directions and are seeking authorization to purchase two small vehicles under the State of Michigan Purchasing Plan. We would be replacing the current parking enforcement vehicle and the Ordinance/Community Development vehicle. Both of the current vehicles are retired police vehicles and maintenance costs are becoming a very significant issue. Both vehicles have well in excess of 135,000 miles on them and are 2009/10 vintage and they both have significant rust issues, including on the interior of the vehicle.

The State bid pricing for the Chevrolet Equinox is available to us through dealers located outside of our immediate area. Lou LaRiche Chevrolet has indicated that same GM Fleet Government discounts are available to them as a dealer. So, it seems logical that we would purchase the vehicles locally, rather than going to another community to pick them up since the pricing is the same. Our thought is that since all the warranty work is going to be handled locally, we should purchase locally if we can obtain the same pricing. We have used this method of purchasing vehicles locally in the past. We are able to receive a substantial government discounts on the vehicles as they would normally list out at \$46,949.60 for the two vehicles. Obviously, there is several thousands of dollars discount as a result of the State pricing.

We have budgeted a total of \$71,000 for the purchase of two new police vehicles in the current fiscal year. This item is covered on page 120 of your budget book and we have attached that page here as a reference. The State Bid Price for the vehicles built in accordance with our needs is \$46,949.60.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of two Chevrolet Equinox Vehicles under GM Fleet Bid Assist pricing matching the State of Michigan Purchasing Plan in the amount of \$46,949.60. Funding for this purchase should be authorized from the Equipment Fund 661-000-141.000 and is found on page 120 of your budget. We further recommend that we authorize the purchase from Lou LaRiche Chevrolet.

Should you have any questions about this matter in advance of the meeting please feel free to contact me.



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: May 11, 2021
To: Paul J. Sincock, City Manager
From: Chris Porman, Municipal Services Director
Chief Al Cox, Public Safety Director
John Buzuvis, Community Development Director
Re: Purchase of Two (2) 2021 Chevrolet Equinox Vehicles

Background:

In the 2020-21 FY Budget, the City had planned for the Equipment Fund to purchase one (1) Police Chevrolet Tahoe and one (1) Ordinance Department Vehicle. As you may be aware, the Covid-19 Pandemic has caused a substantial shortage of the microchips needed for these vehicles. While the automakers are beginning to try and find ways around the over five-month shortage, certain vehicles are simply not available for purchase at this time. One of those vehicles unavailable is the Police edition Chevrolet Tahoe.

In response to the chip/vehicle shortage, we have shifted gears to try to leverage what monies we do have available in the equipment fund and match those to the needs of the city. Instead of a Police Tahoe, there is still a need for a Parking Enforcement vehicle. The original plan was to purchase a Tahoe and cycle an old Tahoe down to Parking Enforcement. With the Tahoes not available, there is still a need for the Parking Enforcement to have an operational vehicle on their patrol.

Since the Tahoes are not available, we believe the best solution at this point would be to utilize a Chevrolet Equinox for Parking Enforcement as well as the Ordinance Department. While smaller than a Tahoe, the Equinox has ample room for the employee(s), as well as any necessary gear or storage they would need.

It should be noted that the City Administration did research lease opportunities through multiple lenders; however, the Finance Director is more comfortable purchasing these units as we then control these assets in a better position.

We would look to purchase two (2) 2021 model year Chevrolet Equinox vehicles through Lou LaRiche Chevrolet through the State of Michigan Purchasing Program. Each Equinox would be purchased for \$23,474.80 for a total of \$46,949.60. In addition, we would ask for a small allocation in the amount of \$6,000 to cover outfitting each of the vehicles with a small light package, as well as graphics and radio mounts.

Recommendation:

In summary, we would seek approval from the City Commission in the amount of \$46,949.60 for the purchase of two (2) 2021 Chevrolet Equinox vehicles from Lou LaRiche Chevrolet utilizing the State of Michigan Purchasing Program. In addition, we would ask for City Commission approval in an amount not to exceed \$6,000 for outfitting the vehicles with the appropriate decals, lights, etc. In total, we seek authorization in the amount not to exceed \$52,949.60. Monies for the purchase of the vehicles as well as the outfitting will come from the Equipment Fund.

If you have any questions, please feel free to contact us.

Capital Item	Req By	Account #	R N	Est Life	Dept Priority	Method of Funding	Dept Req Est Cost	Manager Revisions	Budgeted Cost
WATER & SEWER FUND									
Water Utility Engineering	MSD	560-388	R	50	1	X	86,250	-	86,250
Water Utility Construction	MSD	560-388	R	50	1	X	431,250	-	431,250
Sewer Utility Engineering	MSD	560-389	R	50	1	X	28,750	-	28,750
Sewer Utility Construction	MSD	560-389	R	50	1	X	143,750	-	143,750
<i>Replaces Utility in North & South Park</i>	MSD	560-389	R	50	1	X	28,000	-	28,000
Sewer Utility - Replace Lift Station Pumps and Arms	MSD	560-389	R	20	3	X	25,000	-	25,000
Water Utility - Replace Fire Hydrants w/Storz (ISO Upgrade)	MSD	560-388	R	50	1	X	30,000	-	30,000
Water System Leak Detection	MSD	592-000	N	8	2	X	15,000	-	15,000
Residential Water Meter Replacements	MSD	592-000	R	15	1	X	1,800,000	(1,800,000)	-
Barricades	MSD	592-000	R,N	4	2	X	15,000	-	15,000
WATER / SEWER FUND TOTAL							2,500,000	(1,800,000)	800,000
EQUIPMENT FUND									
Network Upgrades and Workstation Upgrades / Replacements	MIS	661-000	R	5	1	X	30,000	-	30,000
Police Cars (1) - Tahoe	POI	661-000	R	6	1	X	46,000	-	46,000
Police Car MDC Replacement (2)	POI	661-000	R	6	2	X	7,000	-	7,000
Ordinance Department Vehicle	CD	661-000	R	10	1	X	25,000	-	25,000
Municipal Tractor (Bobcat) - Unit 22	MSD	661-000	R	10	2	X	75,000	(75,000)	-
Municipal Tractor Broom Attachment	MSD	661-000	N	10	3	X	15,000	(15,000)	-
Municipal Tractor Ground Conditioner Attachment	MSD	661-000	R	10	2	X	15,000	(15,000)	-
Street Sweeper	MSD	661-000	R	10	2	X	250,000	(250,000)	-
Regular Cab Pick Up + Liftgate & Plow	MSD	661-000	R	10	2	X	40,000	(40,000)	-
Portable 2-Way Radios	MSD	661-000	R	10	2	X	5,000	(5,000)	-
Backhoe w/Breaker	MSD	661-000	R	10	3	X	125,000	(125,000)	-
Water Valve Exercising Machine	MSD	661-000	N	15	1	X	30,000	-	30,000
Mini Excavator	MSD	661-000	N	10	2	X	65,000	(65,000)	-
Equip Lease - Rosenbauer Fire Pumper	FIRE	661-000	R	20	1	X	48,634	-	48,634
Equip Lease - Vector	MSD	661-000	R	5	1	X	53,982	-	53,982
Equip Lease - Zamboni 552AC	REC	661-000	R	15	1	X	18,931	-	18,931
Equip Lease - PUMPER FIRE TRUCK	FIRE	661-000	R	10	1	X	200,000	-	200,000
EQUIPMENT FUND TOTAL							1,949,547	(590,000)	459,547

VEHICLE PURCHASE AGREEMENT

Lou LaRiche Chevrolet

PURCHASER City of Plymouth		DATE 05/05/2021
CO-PURCHASER		
ADDRESS 201 S MAIN ST		
CITY PLYMOUTH	STATE MI	ZIP 48170
RES. PHONE (734) 453-7737		BUS. PHONE (734) 891-6399
E-MAIL ADDRESS sincoc@hotmail.com		COUNTY OR RESIDENCE WAYNE
DRIVER'S LICENSE NO.	STATE	BIRTHDATE 02/24/1957

YEAR 2021	MAKE Chevrolet	MODEL NO. & TRIM Equinox	BODY STYLE LS w/1LS All-wh	DRIVER'S LICENSE NO.	STATE	BIRTHDATE
VEHICLE IDENTIFICATION NUMBER 3GNAXSEV9MS106744			COLOR GAZ SUMMIT WHIT	INSURANCE COMPANY		
STOCK NO. 1T5221	WT. OR FEE CAT	USED NEW	DEMO CAR	TRUCK	POLICY NUMBER	SALESMAN Joe Wendt

CURRENT ODOMETER READING						
BASE PRICE OF VEHICLE		23,309	80			
ACCESSORIES AND/OR EQUIPMENT						
<i>VEHICLE ONLY</i>						
YOUR PAYMENTS ARE BEING QUOTED USING AN 800 CREDIT SCORE OR HIGHER WITH AN S+ TIER AND APPROVED CREDIT						
DEALER INSTALLED NON-GM ACCESSORIES						
DELIVERY SUBJECT TO AVAILABILITY NO EXPRESSED OR IMPLIED WARRANTIES						
TRADE INFO YEAR	MAKE	MODEL		SALE AMOUNT	23,309	80
VIN		MILEAGE		DOCUMENTARY FEE	150	00
BALANCE OWED ON TRADE INFO:			ACCOUNT	TAXABLE TOTAL	23,459	80
NAME		PHONE #		SALES TAX		
ADDRESS	CITY	AMOUNT		TITLE & REGISTRATION	15	00
DEPOSIT				PLATE FEE		
CASH ON DELIVERY				TOTAL	23,474	80
OTHER				TRADE IN ALLOWANCE		
TOTAL CREDIT (TRANSFER TO RIGHT COL.)				LIEN PAYOFF		

BY SIGNING THIS DOCUMENT YOU CERTIFY THAT YOU HAVE ATTAINED AGE 18				BALANCE DUE	23,474	80
HAVE READ THE TERMS ON THE BACK AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT.						
X	PURCHASER'S SIGNATURE			DATE	05/05/2021	
X	CO-PURCHASER'S SIGNATURE			DATE		
X	DEALER OR AUTHORIZED REPRESENTATIVE			DATE	05/05/2021	
THIS AGREEMENT IS NOT BINDING UPON EITHER THE PURCHASER OR THIS DEALER UNTIL SIGNED BY BOTH PARTIES. THIS AGREEMENT SHALL NOT BE BINDING UPON THE DEALER, OR THE PURCHASER UNTIL ALL CREDIT TERMS, IF APPLICABLE, ARE APPROVED AND ACCEPTED BY ALL PARTIES - DEALER PURCHASER AND LENDING INSTITUTION. "THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE". IF CREDIT TERMS ARE NOT ACCEPTED, FULL DEPOSIT WILL BE REFUNDED TO PURCHASER.						

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm.

WHEREAS The City of Plymouth operates a vehicle fleet to help protect the Public health, safety and welfare, and

WHEREAS From time to time vehicles in the fleet need replacing and the City Administration is recommending the replacement of two vehicles, and

WHEREAS The City has the option of using Fleet Discount Pricing Programs to obtain group volume discount pricing for The new vehicles, and Lou LaRiche Chevrolet has met the Fleet pricing program.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of two (2) new 2021 Chevrolet Equinox vehicles matching the GM Cooperative Fleet Purchasing Pricing Plan. The Vehicles are authorized to be purchased from Lou LaRiche Chevrolet in Plymouth in the amount of \$49,949.60.

BE IT FURTHER RESOLVED THAT an additional \$6,000 is authorized to outfit the vehicles with a safety light package and city vehicle graphics.

BE IT STILL FURTHER RESOLVED THAT all expenditures for this purchase is authorized from Fiscal Year 2020 - 21 account 661-000-141.000.



PLYMOUTH CITY COMMISSION

Liaison Report

Commissioner Ed Krol
201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

A regular meeting of the Zoning Board of Appeals was held on
Thursday, May 6, 2021
at 7:00 P.M. online via Zoom to consider the following:

Z21-09 Non-Use Variance Request for 933 Church

Front Yard Setback

Zoned: R-1, Single Family Residential

Applicant: Joseph Philips

APPROVED: Yes-4 No-0

with restrictions / conditions

Note: one member did not vote. Reason: conflict of interest

Submitted by

Ed Krol