



Plymouth Downtown Development Authority Meeting Agenda December 13, 2021 7:00 p.m.

Plymouth Downtown Development Authority
831 Penniman
Plymouth, Michigan 48170

www.downtownplymouth.org
Phone 734-455-1453
Fax 734-459-5792

Meeting will be held online at zoom.us. Webinar ID: 860 2814 7406

Join Zoom Webinar: <https://us02web.zoom.us/j/86028147406> Passcode: 300488

Statement on explanation of the reason why the public body is meeting electronically:

On March 10, 2020 the Governor of the State of Michigan declared a State of emergency across the State of Michigan under section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 – 421, and the Emergency Powers of the Governor Act of 1945, 1945 PA302, as amended, MCL 10.31 – 33. These sections provide the Governor with broad powers and duties to cope with dangers to this state or to the people of the state.

As a part of the response to the emergency, the Governor has deemed it reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Due to the emergency situation and the request of the Governor to not gather in groups of 10 or more it is necessary for some public boards to meet electronically.

1) CALL TO ORDER

Kerri Pollard, Chairperson
Andre Martinelli, Vice Chair
Nick Moroz, Mayor
Ellen Elliott
Scott Foess
Maura Hynes
Richard Matsu
Dan Johnson
Patrick O'Neill
Shannon Perry

2) CITIZENS COMMENTS

3) APPROVAL OF THE AGENDA

4) APPROVAL OF MEETING MINUTES

- A. Informational Meeting 11-8-2021**
- B. Regular Meeting 11-8-2021**

5) BOARD COMMENTS

6) OLD BUSINESS

7) NEW BUSINESS

- A. Mayor Introduction and City Strategic Plan Update**

8) REPORTS AND CORRESPONDENCE

9) ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Board, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m. -4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

GOAL I - QUALITY OF LIFE
<p>OBJECTIVES</p> <p>Support the neighborhoods with high-quality customer service Engage in collaboration with private entities and surrounding municipalities to implement the Joint Recreation Master Plan Improve communication with the public across multiple platforms Maintain a high level of cleanliness throughout the City Support and host a diverse variety of events that foster community and placemaking</p>

ONE-YEAR TASKS 2021

- Restore sports and recreational programs that were halted by COVID-19 as soon as possible
- Review and evaluate the special event policy with safety considerations
- Address challenges with the Kellogg Park improvements with safety considerations
- Move Kellogg Park Fountain project forward
- Continue to re-engage service clubs to help enhance parks and public properties
- Increase followers by 2,000 on all our platforms
- Develop an internal and external communications plan
- Upgrade City Hall facilities to accommodate remote meetings
- Continue investigating multi-modal transportation opportunities
- Revisit noise ordinance

GOAL II - FINANCIAL STABILITY
<p>OBJECTIVES</p> <p>Approve balanced budgets that maintain fiscal responsibility Advocate for increased revenue sharing with the State of Michigan Encourage and engage in partnerships, both public and private, to share costs of services and equipment Address the issue of legacy costs Seek out and implement efficient and effective inter-departmental collaboration Market our successes to attract new economic and investment opportunities</p>

ONE-YEAR TASKS 2021

- Find a mechanism to identify funding sources for capital improvement projects
- Increase funding to the Public Improvement Fund
- Create a potential package for financing emergency structural repairs
- Develop a comprehensive asset management plan that includes a review of the equipment fleet
- Search out other possible revenue streams through continued association with the CWW and the MML
- Develop a financial plan for public safety
- Continue to make extra payments towards legacy costs
- Monitor outside influences on our revenue sources, including unfunded mandates, the 35th District Court and the PCCS
- Negotiate three labor contracts

GOAL III - ECONOMIC VITALITY
<p>OBJECTIVES</p> <p>Continue to support and improve active, vibrant downtown branding Support community and economic development projects and initiatives Support a mix of industrial, commercial and residential development Reference the Master Plan in economic decision-making</p>

ONE-YEAR TASKS 2021

- Complete Saxton's development
- Develop municipal parking lot at Saxton's site
- Support development of 23 parcels adjacent to the Starkweather School property
- Continue to administer the grant and the brownfield plan to support the Pulte project's completion
- Finish RRC by the end of the year
- Develop an annual training calendar for the Planning Commission, the Historic District Commission, the Zoning Board of Appeals and the DDA, and identify a funding source
- Implement temporary plans to assist businesses in recovery efforts

GOAL IV - SERVICE AND INFRASTRUCTURE
<p>OBJECTIVES</p> <p>Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention, succession planning Support and deliver safe and responsive emergency services Maintain a sophisticated and responsive technology to communicate and manage data Continually record, maintain, update, and improve City infrastructure</p>

ONE-YEAR TASKS 2021

- Explore pedestrian safety opportunities into targeted intersections
- Research funding opportunities for ADA compliance at the PCC
- Implement 2021 infrastructure program
- Continue training for future career development and succession planning
- Conduct a traffic study to determine whether to make additional streets one way
- Update mapping resources including parcel data, completing 50% by the end of the year
- Continue to add multi-modal transportation opportunities where applicable
- Update/replace current technology to ensure compliance with new regulations, rules, and operating systems
- Revisit paid parking



Plymouth Downtown Development Authority Informational Meeting Minutes Monday, November 8, 2021 -6:30 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Online Zoom Meeting

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 6:30 p.m.

Present: Chair Pollard, Members Ellen Elliott, Andre Martinelli, Richard Matsu, Shannon Perry

Excused: Scott Foess, Maura Hynes, Dan Johnson, Patrick O'Neill

Also present: DDA Coordinator Sam Plymale, City Finance Director John Scanlon

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

Elliott offered a motion, seconded by Martinelli, to approve the agenda for November 8, 2021.

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0

4. BOARD COMMENTS

There were no board comments.

5. FIVE-YEAR ACTION PLAN REVIEW AND ADDITIONAL INFORMATION

Plymale provided updates on the goals of improving parking, improving pedestrian safety, Kellogg Park and supporting businesses.

6. ADJOURNMENT

Martinelli offered a motion, seconded by Elliott, to adjourn the meeting at 7:00 p.m.

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, November 8, 2021 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Online Zoom Meeting

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:05 p.m.

Present: Chair Pollard, Members Ellen Elliott, Andre Martinelli, Shannon Perry, Richard Matsu

Excused: Scott Foess, Maura Hynes, Dan Johnson, Patrick O'Neill

Also present: DDA Coordinator Sam Plymale, City Finance Director John Scanlon

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

Martinelli offered a motion, seconded by Perry, to approve the agenda for November 8, 2021.

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0

4. APPROVAL OF THE MEETING MINUTES

Martinelli offered a motion, seconded by Perry, to approve the minutes of the October 11, 2021 meeting.

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0

5. BOARD COMMENTS

Elliott said citizen involvement was important in the Wilcox Fountain project. She also encouraged board members to read the recent City of Plymouth resident survey and to attend a strategic plan meeting on November 13.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS

a. 1st Quarter Budget Amendments

Scanlon reviewed the budget amendment documents provided to the board before the meeting.

The following motion was offered by Elliott and seconded by Martinelli.

WHEREAS Certain expenditures require allocation to departments differently than originally projected in the 2021-2022 City Budget, as adopted; and

WHEREAS Revenue forecasts and expenditure patterns require modifications to the original budgetary allocations as established in June 2021.

NOW, THEREFORE BE IT RESOLVED, that the 2021-2022 DDA Budget is hereby amended as indicated in the 1st quarter amendments column of the attached Budget Adjustment Summary which is hereby made a part of this resolution.

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to make the line item changes necessary to implement these budgetary amendments.

**BUDGET ADJUSTMENT SUMMARY
FIRST QUARTER - FY 21-22**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,073,870	-				-	1,073,870
Program Fees & Other	61,550	-				-	61,550
Appropriation of Surplus	-	169,710				169,710	169,710
TOTAL REVENUES	1,135,420	169,710	-	-	-	169,710	1,305,130
DDA OPER FUND EXP: #248							
Administration	320,030	1,850				1,850	321,880
Police Services	33,250	-				-	33,250
Parking System	43,920	4,500				4,500	48,420
Saxton Parking Facility	-	1,850				1,850	1,850
DDA Marketing	88,700	-				-	88,700
Streetscape Maintenance	284,070	2,150				2,150	286,220
Contrib to DDA Debt Funds	223,510	-				-	223,510
Contrib to DDA Cap Imp Fund	25,000	276,500				276,500	301,500
Contingency	116,840	(116,840)				(116,840)	-
TOTAL EXPENDITURES	1,135,420	169,710	-	-	-	169,710	1,305,130

**BUDGET ADJUSTMENT SUMMARY
FIRST QUARTER - FY 21-22**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #405							
Contrib. & Other	25,050	276,500				276,500	301,550
Appropriation of Surplus	-	1,585				1,585	1,585
TOTAL REVENUES	25,050	278,085	-	-	-	278,085	303,135
DDA CAP IMP FUND EXP: #405							
Capital Improvements	25,050	278,085				278,085	303,135
Contingency	-	-				-	-
TOTAL EXPENDITURES	25,050	278,085	-	-	-	278,085	303,135

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		09/30/2020 NORM (ABNORM)	06/30/2021 NORM (ABNORM)	ORIGINAL BUDGET AMENDED	2021-22 BUDGET	09/30/2021 NORM (ABNORM)	MONTH 09/30/21 INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Revenues								
Dept 000 - GENERAL REVENUES								
248-000-403.000	CURRENT PROPERTY TAX/REAL	566,388.00	983,672.57	1,069,370.00	1,069,370.00	943,213.23	48,213.23	88.20
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION	0.00	15,000.00	7,500.00	7,500.00	0.00	0.00	0.00
248-000-620.000	CONCERT REVENUES	5,300.00	34,750.00	60,000.00	60,000.00	42,350.00	14,500.00	70.58
248-000-621.000	BENCH SALE REVENUES	1,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST ON INVESTMENTS	161.01	682.91	50.00	50.00	0.00	0.00	0.00
248-000-675.095	CONTRIBUTIONS FOR LIGHT DECORF	0.00	0.00	1,500.00	1,500.00	1,050.00	0.00	70.00
248-000-679.000	ADVERTISING REVENUE	360.00	3,400.00	0.00	0.00	0.00	0.00	0.00
248-000-680.000	OTHER INCOME	2,820.00	7,192.50	0.00	0.00	0.00	0.00	0.00
248-000-684.000	OFFICE RENTAL - DDA/587 ANN AF	(680.00)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		575,349.01	1,046,697.98	1,135,420.00	1,135,420.00	986,613.23	62,713.23	86.89
TOTAL REVENUES		575,349.01	1,046,697.98	1,135,420.00	1,135,420.00	986,613.23	62,713.23	86.89
Expenditures								
Dept 290 - ADMINISTRATION								
248-290-706.000	SALARY & WAGES/ FULL TIME	22,099.45	115,149.92	116,660.00	116,660.00	27,739.99	13,411.49	23.78
248-290-706.100	SALARY & WAGES/SICK	0.00	2,183.48	4,900.00	4,900.00	0.00	0.00	0.00
248-290-706.300	SALARY & WAGES/LONGEVITY	0.00	550.00	550.00	550.00	0.00	0.00	0.00
248-290-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	3,853.20	3,110.00	3,110.00	0.00	0.00	0.00
248-290-709.000	SALARY & WAGES/OVERTIME	440.55	2,696.13	0.00	0.00	1,507.73	650.16	100.00
248-290-721.000	FRINGE BENEFITS	11,213.99	54,778.76	60,350.00	60,350.00	12,366.93	5,291.83	20.49
248-290-721.500	POST RETIREMENT BENEFITS	4,863.51	19,454.04	23,880.00	23,880.00	6,250.01	2,076.67	26.09
248-290-727.000	OFFICE SUPPLIES	0.00	75.35	500.00	500.00	32.02	10.02	6.40
248-290-728.000	POSTAGE	0.00	232.40	200.00	200.00	0.00	0.00	0.00
248-290-740.000	OPERATING SUPPLIES	89.02	249.04	1,200.00	1,200.00	58.98	0.00	4.92
248-290-815.000	ADMINISTRATIVE SERVICES	15,365.01	61,460.04	63,300.00	63,300.00	15,825.00	5,275.00	25.00
248-290-818.000	CONTRACTUAL SERVICES	2,491.33	19,793.55	12,000.00	12,000.00	3,713.42	1,123.30	30.95
248-290-850.000	COMMUNICATIONS	1,087.85	3,323.33	3,000.00	3,000.00	771.51	257.05	25.72
248-290-860.000	TRANSPORTATION	0.00	0.00	400.00	400.00	0.00	0.00	0.00
248-290-864.000	CONFERENCES & MEETINGS	0.00	75.00	1,500.00	1,500.00	0.00	0.00	0.00
248-290-865.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	300.00	300.00	0.00	0.00	0.00
248-290-900.000	PRINTING & PUBLISHING	0.00	241.00	300.00	300.00	0.00	0.00	0.00
248-290-920.000	PUBLIC UTILITIES	386.57	2,250.67	2,580.00	2,580.00	234.00	69.00	9.07
248-290-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-290-930.000	REPAIRS & MAINTENANCE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
248-290-938.000	EQUIPMENT LEASE EXPENSE	0.71	6.92	1,200.00	1,200.00	0.00	0.00	0.00
248-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	150.00	600.00	500.00	500.00	50.00	0.00	10.00
248-290-942.000	OFFICE RENT	5,950.00	18,350.00	19,000.00	19,000.00	6,250.00	1,600.00	32.89
248-290-956.000	MISCELLANEOUS	41.11	366.11	0.00	0.00	0.00	0.00	0.00
248-290-957.000	TRAINING EXPENSES	0.00	385.45	500.00	500.00	0.00	0.00	0.00
248-290-958.000	MEMBERSHIPS & DUES	630.00	780.00	2,000.00	2,000.00	730.00	0.00	36.50
248-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	116,940.00	116,940.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		64,809.10	306,854.39	436,970.00	436,970.00	75,509.59	29,764.52	17.28
Dept 301 - POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	4,440.11	20,887.00	20,250.00	20,250.00	4,925.18	2,380.55	24.32
248-301-706.100	SALARY & WAGES/SICK	0.00	327.25	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	0.00	872.64	890.00	890.00	0.00	0.00	0.00
248-301-706.300	SALARY & WAGES/LONGEVITY	0.00	62.50	70.00	70.00	0.00	0.00	0.00
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	0.00	0.00	170.00	170.00	0.00	0.00	0.00



PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	YTD BALANCE		2021-22		YTD BALANCE	ACTIVITY FOR	% BDGT
		09/30/2020	END 06/30/2021	ORIGINAL	2021-22			
		NORM (ABNORM)	NORM (ABNORM)	BUDGET AMENDED	BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Expenditures								
248-301-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	1,760.00	1,760.00	0.00	0.00	0.00
248-301-721.000	FRINGE BENEFITS	2,179.92	9,999.89	10,110.00	10,110.00	2,198.69	940.44	21.75
248-301-725.500	MEAL ALLOWANCE	0.00	2.50	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		6,620.03	32,151.78	33,250.00	33,250.00	7,123.87	3,320.99	21.43
Dept 443 - PARKING								
248-443-815.000	ADMINISTRATIVE SERVICES	10,280.01	41,120.04	39,920.00	39,920.00	9,980.01	3,326.67	25.00
248-443-818.000	CONTRACTUAL SERVICES	0.00	(88.00)	4,000.00	4,000.00	7,635.00	6,737.00	190.88
Total Dept 443 - PARKING		10,280.01	41,032.04	43,920.00	43,920.00	17,615.01	10,063.67	40.11
Dept 445 - SAXTON PARKING FACILITY								
248-445-818.000	CONTRACTUAL SERVICES	7,018.00	19,438.25	0.00	0.00	1,380.00	1,380.00	100.00
248-445-920.000	PUBLIC UTILITIES	79.43	812.32	0.00	0.00	0.00	0.00	0.00
Total Dept 445 - SAXTON PARKING FACILITY		7,097.43	20,250.57	0.00	0.00	1,380.00	1,380.00	100.00
Dept 811 - MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	32.10	0.00	3.21
248-811-728.000	POSTAGE	0.00	525.00	200.00	200.00	178.85	178.85	89.43
248-811-740.000	OPERATING SUPPLIES	76.65	1,095.35	1,500.00	1,500.00	400.00	150.00	26.67
248-811-794.000	CONCERT EXPENSES	2,399.00	35,648.56	65,000.00	65,000.00	28,799.42	28,739.42	44.31
248-811-818.000	CONTRACTUAL SERVICES	5,226.74	12,264.89	14,000.00	14,000.00	6,937.46	0.00	49.55
248-811-900.000	PRINTING & PUBLISHING	0.00	4,266.05	7,000.00	7,000.00	636.80	611.80	9.10
Total Dept 811 - MARKETING		7,702.39	53,799.85	88,700.00	88,700.00	36,984.63	29,680.07	41.70
Dept 820 - INFRASTRUCTURE MAINTENANCE								
248-820-707.000	SALARY & WAGES/TEMP-SEASONAL	2,911.12	5,314.08	600.00	600.00	2,558.38	952.10	426.40
248-820-721.000	FRINGE BENEFITS	222.71	406.52	500.00	500.00	195.73	72.84	39.15
248-820-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-820-815.000	ADMINISTRATIVE SERVICES	33,645.00	134,580.00	138,620.00	138,620.00	34,655.01	11,551.67	25.00
248-820-818.000	CONTRACTUAL SERVICES	4,203.86	45,124.40	60,000.00	60,000.00	9,997.67	2,400.00	16.66
248-820-931.000	REPAIRS & MAINT/SUMMER	1,000.00	14,170.00	18,000.00	18,000.00	0.00	0.00	0.00
248-820-932.000	REPAIRS & MAINT/WINTER	0.00	31,864.91	41,250.00	41,250.00	0.00	0.00	0.00
248-820-933.000	HOLIDAY LIGHTS MAINTENANCE	26,145.00	27,237.00	25,000.00	25,000.00	24,100.00	24,100.00	96.40
Total Dept 820 - INFRASTRUCTURE MAINTENANCE		68,127.69	258,696.91	284,070.00	284,070.00	71,506.79	39,076.61	25.17
Dept 965 - CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPDE	0.00	226,210.00	223,510.00	223,510.00	0.00	0.00	0.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP FI	6,249.99	124,999.96	25,000.00	25,000.00	6,250.02	2,083.34	25.00
Total Dept 965 - CONTRIBUTIONS		6,249.99	351,209.96	248,510.00	248,510.00	6,250.02	2,083.34	2.51
TOTAL EXPENDITURES		170,886.64	1,063,995.50	1,135,420.00	1,135,420.00	216,369.91	115,369.20	19.06



GL NUMBER	DESCRIPTION	PERIOD ENDING 09/30/2021				YTD BALANCE 09/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	% BDGT USED
		YTD BALANCE 09/30/2020 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22				
				ORIGINAL BUDGET	2021-22 AMENDED BUDGET			
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:								
TOTAL REVENUES		575,349.01	1,046,697.98	1,135,420.00	1,135,420.00	986,613.23	62,713.23	86.89
TOTAL EXPENDITURES		170,886.64	1,063,995.50	1,135,420.00	1,135,420.00	216,369.91	115,369.20	19.06
NET OF REVENUES & EXPENDITURES		404,462.37	(17,297.52)	0.00	0.00	770,243.32	(52,655.97)	100.00
BEG. FUND BALANCE		453,356.81	453,356.81	453,356.81	453,356.81	453,356.81	(17,297.52)	
NET OF REVENUES/EXPENDITURES - 2020-21								
END FUND BALANCE		857,819.18	436,059.29	453,356.81	453,356.81	1,206,302.61		

GL NUMBER	DESCRIPTION	PERIOD ENDING 09/30/2021				YTD BALANCE 09/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	% BDGT USED
		YTD BALANCE 09/30/2020 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22				
				ORIGINAL BUDGET	2021-22 AMENDED BUDGET			
Fund 405 - DOWNTOWN DEV AUTH/CAP IMP FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
405-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
405-000-675.248	CONTRIBUTION FROM DDA/OPERATE	6,249.99	124,999.96	25,000.00	25,000.00	6,250.02	2,083.34	25.00
Total Dept 000 - GENERAL REVENUES		6,249.99	124,999.96	25,050.00	25,050.00	6,250.02	2,083.34	24.95
TOTAL REVENUES		6,249.99	124,999.96	25,050.00	25,050.00	6,250.02	2,083.34	24.95
Expenditures								
Dept 290 - ADMINISTRATION								
405-290-972.437	CAP OUTLAY/LAND IMP - PUBLIC F	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
405-290-977.813	CAP OUTLAY/DDA PARKING	9,731.73	190,608.26	25,050.00	25,050.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		9,731.73	210,608.26	25,050.00	25,050.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,731.73	210,608.26	25,050.00	25,050.00	0.00	0.00	0.00
Fund 405 - DOWNTOWN DEV AUTH/CAP IMP FUND:								
TOTAL REVENUES		6,249.99	124,999.96	25,050.00	25,050.00	6,250.02	2,083.34	24.95
TOTAL EXPENDITURES		9,731.73	210,608.26	25,050.00	25,050.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(3,481.74)	(85,608.30)	0.00	0.00	6,250.02	2,083.34	100.00
BEG. FUND BALANCE		88,999.61	88,999.61	88,999.61	88,999.61	88,999.61	88,999.61	
NET OF REVENUES/EXPENDITURES - 2020-21							(85,608.30)	
END FUND BALANCE		85,517.87	3,391.31	88,999.61	88,999.61	9,641.33		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES		581,599.00	1,171,697.94	1,160,470.00	1,160,470.00	992,863.25	64,796.57	85.56
TOTAL EXPENDITURES - ALL FUNDS								
TOTAL EXPENDITURES		180,618.37	1,274,603.76	1,160,470.00	1,160,470.00	216,369.91	115,369.20	18.65
NET OF REVENUES & EXPENDITURES		400,980.63	(102,905.82)	0.00	0.00	776,493.34	(50,572.63)	100.00
BEG. FUND BALANCE - ALL FUNDS		542,356.42	542,356.42	542,356.42	542,356.42	542,356.42	542,356.42	
END FUND BALANCE - ALL FUNDS		943,337.05	439,450.60	542,356.42	542,356.42	1,215,943.94		

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0

b. New Bike Racks Discussion

Plymale reported that there are plans to install bike racks at City Hall, the south end of Kellogg Park, mid-block on Harvey between Ann Arbor Trail and Penniman next spring. He said he is looking for grants to cover the estimated \$15,000 cost.

Citizen Comments

Karen Sisolak, 939 Penniman, said she supports the implementation of the bike rack project.

Adam Wagner, 210 N. Mill, said he also supports the project.

8. REPORTS AND CORRESPONDENCE

a. Patio Update

Plymale explained that the City Commission approved a temporary extension of patio seating to December 31, after the DDA requested an extension to March 31. He said restaurants that would like to have outdoor seating for Ice Fest and St. Patrick's Day could request a special event permit or ask the organizers of an approved special event to join them.

8. ADJOURNMENT

Martinelli offered a motion, seconded by Perry, to adjourn the meeting at 7:38 p.m.

There was a roll call vote.

Yes: Elliott, Martinelli, Matsu, Perry, Pollard

MOTION PASSED 5-0



Information Only

To: DDA Board
From: DDA Staff
CC: S:\DDA\Shared Files\DDA Board\DDA Agendas\DDA Agendas 2021\December2021
Date: 12/13/2021
Re: Mayor Introduction and City Commission Strategic Plan Update

City Commissioner Nick Moroz won his reelection bid last month and was named mayor of the City of Plymouth on November 8, 2021. With former Mayor and DDA Board Member Oliver Wolcott stepping away from public service in November, Moroz will now serve as the CEO of the DDA and as an acting member of the board.

Mayor Moroz grew up in Northville, then earned a series of degrees in math, physics, economics, and engineering from Albion College and the University of Michigan. He moved to Plymouth in 2013 and was originally elected to the Plymouth City Commission in November of 2017. He has served as the Mayor Pro Tem from 2019-2021 and currently works at U of M as the Director of Entrepreneurial Practice.

Mayor Moroz has been instrumental in the success of the City's previous five-year strategic plan and has been directly involved with helping create the framework for the City's next five-year strategic plan that is expected to be passed over the next couple of months.