



Plymouth City Commission

Regular Meeting Agenda

Tuesday, February 22, 2022 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar - <https://us02web.zoom.us/j/86889496322>

Webinar ID: 868 8949 6322 Passcode – 995758

International numbers available: <https://us02web.zoom.us/j/86889496322>

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. CITIZENS COMMENTS

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of February 7, 2022 City Commission Special Closed Session Meeting Minutes
- b. Approval of February 7, 2022 City Commission Meeting Minutes
- c. Approval of February 15, 2022 City Commission Study Session Minutes
- d. Special Event: Ghosts of Plymouth Walk, Saturday, April 23, 2022
- e. Special Event: Wilcox Wednesdays Music in the Park, Wednesdays, June 15, 22,29 July 6,13,20,27 August 3,10,17

5. COMMISSION COMMENTS

6. OLD BUSINESS

7. NEW BUSINESS

- a. Authorization to purchase in-car & body camera video systems for Police Dept.
- b. Authorization for Rehabilitation of Bathrooms at Plymouth Cultural Center
- c. Authorization to Hire – Recreation Professional
- d. Authorization to Purchase Vehicles

8. REPORTS AND CORRESPONDENCE

- a. Liaison Reports

9. ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan



City of Plymouth - Meeting Minutes

City Commission Special Meeting Closed Session

Monday, February 7, 2022 – 6:00 p.m.

ITEM 4.a

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

TIME: 6:00 p.m. in the Plymouth City Commission Chambers -201 S. Main, Plymouth, MI 48170

PRESENT FROM CITY COMMISSION: Mayor Nick Moroz, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire (attending via Zoom) and Kelly O'Donnell.

EXCUSED: Mayor Pro Tem Tony Sebastian

Also present was City Manager Paul Sincok, City Attorney Bob Marzano, Police Chief Al Cox, Assistant City Manager Chris Porman, City Clerk Maureen Brodie, DDA Director Tony Bruscato, DDA Coordinator Sam Plymale, Finance Director John Scanlon, Community Development Director John Buzuvis .

2. MOTION TO GO INTO CLOSED SESSION

Closed Session – To discuss Attorney- Client Privileged and Confidential Communication

A motion was made by Commissioner O'Donnell and seconded by Commissioner Filipczak to go into closed session.

Mayor Moroz asked for a roll call vote: Yes: Filipczak, O'Donnell, Deal, Kehoe, Maquire, Moroz

MOTION PASSED 6-0

3. CLOSED SESSION

4. OPEN SESSION

Mayor Moroz asked for a motion to reconvene into Open Session. A motion was made by Commissioner O'Donnell, seconded by Commissioner Filipczak to return to open session at 6:40p.m.

Mayor Moroz asked for a roll call vote: Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

5. ADJOURNMENT

Hearing no further discussion, Mayor Moroz asked for a motion to adjourn. A motion was made by Commissioner O'Donnell and seconded by Commissioner Filipczak to adjourn at 6:41 p.m.

Mayor Moroz asked for a roll call vote: Yes: Filipczak, O'Donnell, Deal, Kehoe, Maquire, Moroz

MOTION PASSED 6-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



City of Plymouth
 City Commission Regular Meeting Minutes
 Monday, February 7, 2022 7:00 p.m.
 Plymouth City Hall

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Moroz called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Nick Moroz, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Excused: Mayor Pro Tem Tony Sebastian

Also present: Assistant City Manager Chris Porman, Attorney Robert Marzano, Public Safety Director Al Cox, and various members of the City Administration

2. CITIZEN COMMENTS

Marilyn Henry, 12366 Pinecrest Dr., Plymouth Twp., commented on and offered suggestions for possible revisions to outdoor seating design on Main St. between Ann Arbor Trail and Penniman during warmer seasons.

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by O'Donnell, to approve the agenda for Monday, February 7, 2022.

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of January 18, 2022 City Commission Regular Meeting Minutes
- b. Spring Artisan Market – April 23, 2022
- c. Music in the Air - May 27-September 2, 2022
- d. Art in the Park – July 8-10, 2022

O'Donnell offered a motion, seconded by Kehoe, to approve the consent agenda.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Kehoe, Maguire, Moroz

MOTION PASSED 6-0

5. COMMISSION COMMENTS

Deal thanked Municipal Services for their work on the snowstorm.

Moroz wished everyone a happy Black History Month; he also recognized Municipal Services for their great work on the snowstorm; the Plymouth Ice Festival is this weekend February 11-13 and he encouraged attendance and covid boosters; he recognized staff anniversaries representing 93 combined years of service to the City: Marleta Barr- 20 years Community Development,

Renee Revels – 20 years Police Department, Lisa Hominga – 16 years Municipal Services, John Buzuvis – 16 years Community Development, Mark Farhat – 10 years Police Department, Tom Stec – 5 years Recreation Department, Taylur Friend – 3 years Recreation Department

6. OLD BUSINESS

None

7. NEW BUSINESS

a. Paid Parking System

Sincock reviewed this item directing the City Administration update their previous pre-pandemic information on a paid parking system and prepare a final report for City Commission review and a basis for additional discussion.

The following resolution was offered by O'Donnell and seconded by Kehoe.

RESOLUTION 2022-05

WHEREAS The City of Plymouth has adopted a five-year strategic plan which includes deciding on a direction for paid parking; and

WHEREAS This decision relates to the goal of sustainable infrastructure and meets with the key objectives of financial modeling, technology, infrastructure, and changing vehicular habits; and

WHEREAS The City Commission would like to proceed deciding on a direction for paid parking.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct the City Administration to revive the UCAA Parking Committee that last met February 5, 2020, prior to the Covid pandemic. The Administration will need to update the previous work of the UCAA and bring forward a final report of the Committee for the City Commission to review, prior to sending to other Boards or Commissions for comment.

Citizen Comments

Kerri Collins of 730 Penniman, Dan Johnson of 8211 Sandpiper, Canton, Marques Thomey of 802 Coolidge, Liz Kerstens of the Plymouth Historical Museum, Jeff Sisolak of 939 Penniman, Jill Marecki of 610 Blunk, John Thompson of 844 Penniman, Karen Sisolak of 939 Penniman, and Ellen Elliott of 404 Irvin offered various comments supporting some version of paid parking and expressed interest in resident participation during the planning process. There were some concerns on museum access, employee/customer impact on businesses and impact on residents near the downtown area. There was also support for administration to update the previous pre-pandemic information from February 2020 to provide the final report for City Commission review as a basis for additional discussion and planning.

Commissioner Comments

Commission members had discussion on various aspects of a paid parking system and offered suggestions of items to include in future discussions, including the condition of current parking deck, library accessibility, and impact on residents and businesses. They also clarified that the item before them is to authorize the City Administration to update and finalize a report to provide to the City Commission for review as a basis for moving forward with a decision on paid parking system planning. City Manager Sincock stated that discussions would include various small focus groups for input.

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

b. 2nd Quarter Budget Amendments

The following resolution was offered by O'Donnell and seconded by Filipczak.

RESOLUTION 2022-06

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2021-2022 City Budget as adopted in June of 2021; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2021-2022 City Budget is hereby amended as indicated in the 2nd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effected February 7, 2022.

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE:							
#101							
Property Taxes	6,591,420	-	-	-	-	-	6,591,420
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	450,000	-	-	-	-	-	450,000
State-Shared Revenues	1,057,951	-	21,597	-	-	21,597	1,089,548
Charges for Services	846,960	7,000	850	-	-	7,850	854,810
Cemetery Revenues	157,500	-	13,300	-	-	13,300	170,800
Parking Revenues	65,200	-	-	-	-	-	65,200
Other Operating Revenues	649,840	10,000	21,900	-	-	31,900	681,540
Appropriation of Surplus	150,000	-	-	-	-	-	150,000
Total Operating Revenue	9,982,371	17,000	57,647	-	-	74,647	10,067,018
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	9,992,371	17,000	57,647	-	-	74,647	10,067,018
GENERAL FUND EXP:							
#101							
City Commission	116,100	75	10,250	-	-	10,325	126,425
City Manager	327,025	-	575	-	-	575	327,600
Legal Services	152,500	-	-	-	-	-	152,500
Finance Department	475,560	450	3,485	-	-	3,935	479,495
City Clerk	184,820	-	400	-	-	400	185,220
City Assessor	86,780	-	-	-	-	-	86,780
Management Information Services	292,925	-	500	-	-	500	293,425
Election Services	101,590	-	1,100	-	-	1,100	102,690
Cemetery	154,470	30	800	-	-	830	155,300
Police Department	4,182,870	25,000	2,350	-	-	27,350	4,210,250
Fire Department	1,065,920	4,140	-	-	-	4,140	1,070,060
MSD Administration	326,020	185	475	-	-	660	326,680
City Hall Maintenance	138,015	-	900	-	-	900	138,915
Parks & Public Property	209,980	-	-	-	-	-	209,980
MSD Yard Maintenance	81,335	-	1,520	-	-	1,520	82,855
Street Lighting	163,000	-	-	-	-	-	163,000
Miscellaneous MSD Services	1,970	-	100	-	-	100	2,070
Bathing Maintenance Expense	-	60	1,225	-	-	1,285	1,285
Special Events	176,310	-	-	-	-	-	176,310
Parking System	50,480	-	-	-	-	-	50,480
MSD Services - DDA	172,950	-	1,800	-	-	1,800	174,550
Other Functions	199,300	-	170	-	-	170	199,470
Capital Outlay	311,500	49,000	8,500	-	-	57,500	369,000
Debt Service	31,234	-	-	-	-	-	31,234
Tot. Gen'l Operating Expenditures	8,982,654	78,940	33,980	-	-	112,920	9,095,574
Transfers Out to Other Funds	638,350	-	-	-	-	-	638,350
Contingency	371,367	(61,940)	23,667	-	-	(38,273)	333,094
Total Expenditures	9,992,371	17,000	57,647	-	-	74,647	10,067,018

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 21-22**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #405							
Contrib. & Other	25,050	276,500	-			276,500	301,550
Appropriation of Surplus	-	1,585	-			1,585	1,585
TOTAL REVENUES	25,050	278,085	-	-	-	278,085	303,135
DDA CAP IMP FUND EXP: #405							
Capital Improvements	25,050	278,085	-			278,085	303,135
Contingency	-	-	-			-	-
TOTAL EXPENDITURES	25,050	278,085	-	-	-	278,085	303,135

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	4,517,005	-	198,660			198,660	4,715,665
Sale of Bonds	-	-	-			-	-
Appropriation of Surplus	-	-	315,076			315,076	315,076
TOTAL REVENUES	4,517,005	-	513,736	-	-	513,736	5,030,741
WATER/SEWER OPER FUND EXP: #592							
Administration	3,503,715	3,200	835,350			838,550	4,342,265
Trunk & Lateral	214,650	-	300			300	214,950
Mains Maintenance	230,850	1,265	975			2,240	233,090
Meter Maintenance	149,791	50	450			500	150,291
Service Maintenance	41,350	550	2,825			3,375	44,725
Hydrant Maintenance	45,420	-				-	45,420
Capital Outlay	-	-				-	-
Contingency	331,229	(5,085)	(326,164)			(331,229)	-
TOTAL EXPENDITURES	4,517,005	-	513,736	-	-	513,736	5,030,741

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	809,210	-	6,650			6,650	815,860
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUES	809,210	-	6,650	-	-	6,650	815,860
EQUIPMENT FUND EXP: #661							
Miscellaneous	762,520	-	6,650			6,650	769,170
Contingency	46,690	-	-			-	46,690
TOTAL EXPENDITURES	809,210	-	6,650	-	-	6,650	815,860

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Kehoe, Maguire, Moroz

MOTION PASSED 6-0

8. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell said the Planning Commission was scheduled to meet on February 9.

Deal said the Historic District Commission approved updates to the Greek Islands building.

b. Appointments

O'Donnell recommended the appointment of Kyle Medaugh to the Planning Commission.

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

9. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by O'Donnell at 8:13 p.m.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Kehoe, Maguire, Moroz

MOTION PASSED 6-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MIPMC
CITY CLERK



City of Plymouth - Meeting Minutes
City Commission Study Session
Tuesday, February 15, 2022 – 7:00 p.m.

ITEM 4.c

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

TIME: 7:00 p.m. at Plymouth Cultural Center, 525 Farmer, Plymouth, MI

PRESENT FROM CITY COMMISSION: Mayor Nick Moroz, Mayor ProTem Tony Sebastian (arrived 7:20), Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, and Kelly O'Donnell.

EXCUSED: City Commissioner Alanna Maguire

PRESENT FROM DOWNTOWN DEVELOPMENT AUTHORITY: Chair Kerri Pollard, Vice Chair Andre Martinelli, Members Ellen Elliott, Scott Foess, Brian Harris, Dan Johnson, Richard Matsu, Shannon Perry

PRESENT FROM HISTORIC DISTRICT COMMISSION: John Townsend

PRESENT FROM PLANNING COMMISSION: Chair Karen Sisolak, Vice Chair Scott Silvers, Commissioners Shannon Adams and Eric Stalter

Also present were City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration.

2. PRESENTATION ON PARKLETS

City Manager Paul Sincock described the concept of parklets, then Wade Trim representatives Shawn Keough, Matt Clark and Scott Lautzenheiser gave a presentation.

The following community members commented on the presentation: Bud Hilliard of 823 Penniman, Dan Johnson of 840 W. Ann Arbor Trail, Wally Janowski of 561 Kellogg, Cindy Eckley of 833 Penniman, Ashlyn of 821 Penniman, Jeff Sisolak of 939 Penniman, Geraldine Hillard of 823 Penniman, Paul Salloum representing Bigalora and Greek Island, Leann Meixner of 253 Blanche, Ron Cook of 294 Main, Marques Thomey of 802 Coolidge and Mark Oppat of the Old Village Association.

DDA members Ellen Elliott, Scott Foess, Shannon Perry, Kerri Pollard and Patrick O'Neill; and Planning Commissioners Scott Silvers and Karen Sisolak also provided feedback.

Concern was expressed about losing parking spaces if parklets were built (14 of the nearly 1,000 spaces in the City), about parking for non-restaurant businesses and about funding the project. Some suggested semi-permanent parklets. Many spoke in favor of the parklet concept and of preferring an option more attractive than the barriers that were in place the past two summers.

City Commissioners asked clarifying questions and emphasized the need for ADA compliance, cohesion, flexibility and investment in both the downtown and in Old Village if the project was approved.

3. ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

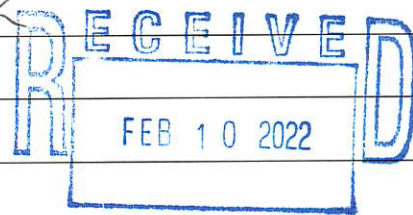
www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Historical Society
 Ph# 734-455-8940^{x9} Fax# 734-455-7797 Email director@plymouthhistory.org Website www.plymouthhistory.org
 Address 155 S. Main St City Plymouth State MI Zip 48170
 Sponsoring Organization's Agent's Name Elizabeth Kerstens Title Executive Director
 Ph# Same Fax# Same Email same Cell# 734-502-0760
 Address Same City same State same Zip same

Event Name Ghosts of Plymouth Walk
 Event Purpose Fundraiser
 Event Date(s) April 23, 2022
 Event Times 3:30-8 pm
 Event Location Along Penniman Ave between Main & Church Streets
 What Kind Of Activities? Just walking - it's a tour
 What is the Highest Number of People You Expect in Attendance at Any One Time? 30
 Coordinating With Another Event? YES NO If Yes, Event Name: _____



Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

There will be costumed historical characters stationed at various spots on Penniman Avenue. The walk takes participants from one station to the next where they hear from each character about that person's connection to Plymouth's past.

Please don't charge a fee. We're not using any city services.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **RECURRING EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Fourth Saturday in April

Next year's specific dates:

April 22, 2023

See section 12.13 for license & insurance requirements for vendors

3. **ROAD VENDORS/ CONCESSIONS?**

YES NO

OTHER VENDORS?

YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?**

YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?**

YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?**

YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services (see Attachment B).

None

7. **PERMITS:** IS IS NOT attached. If you permit to use streets and/or sidewalks for a parade, run, etc., or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be closed off.

8. **SIGNS:** Will this event include the use of signs? YES NO

If yes, refer to Policy 12.8 for requirements and describe the size and location of your proposed signs. Please complete a sign permit form, descriptions, fees and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workmanlike manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or banners may be used during the event only. Please refer to Special Event Permit for information related to the installation of banners on Down Town Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARKING LOTS IN ADVANCE OF THE EVENT.

9. **UNPAID PARKING:** Are you requesting the removal of some permits on parking (see Policy 12.5)?

YES NO

If yes, list the lots or locations where/why this is requested.

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

2-9-2022
Date

Elizabeth H. Neutens
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

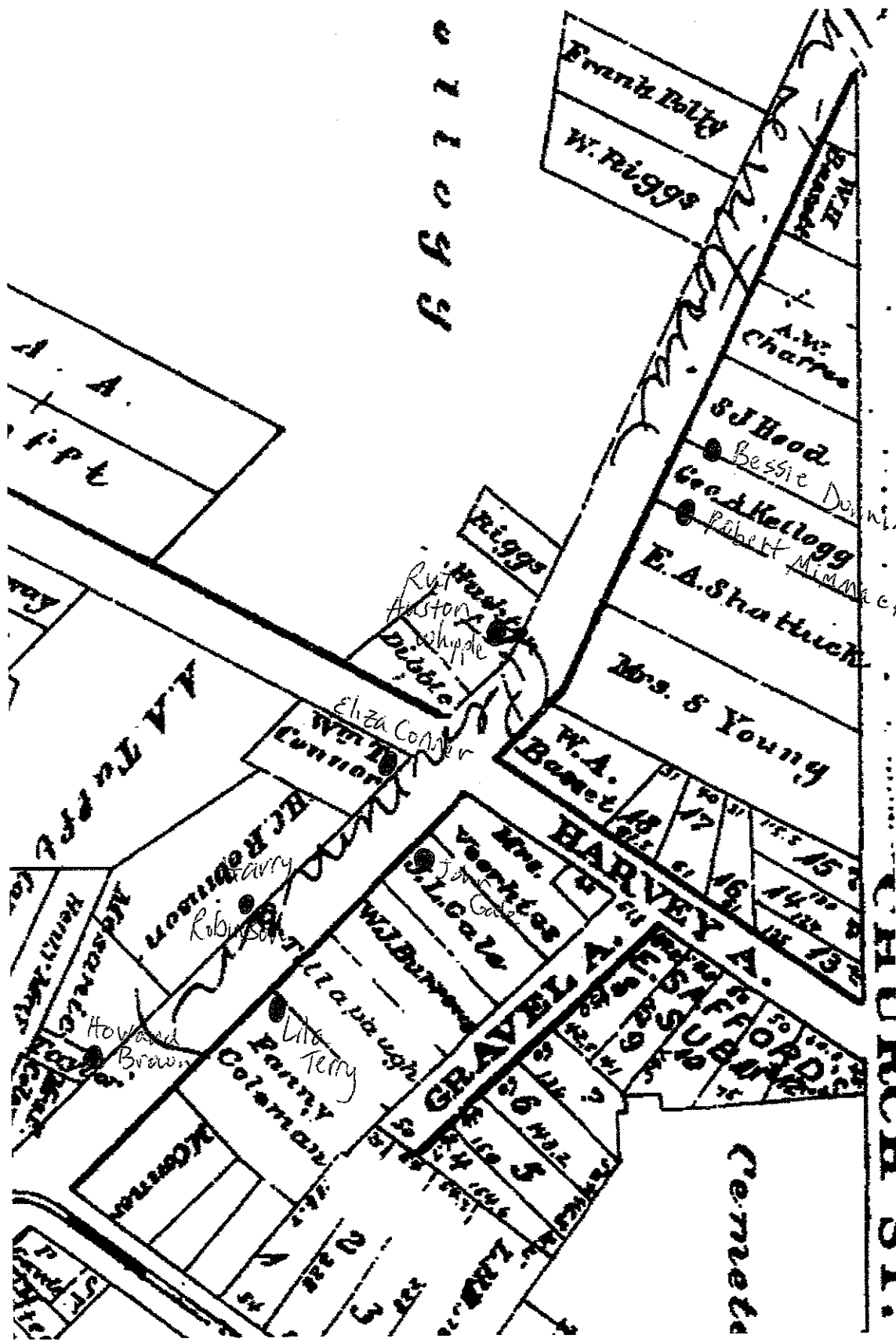
The Plymouth Historical Society (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the _____ (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Elizabeth U. Newton

Date 2/9/22

Witness James W. Burroughs

Date 2/9/22



Frank Tully
W. Riggs

W. Riggs
A.W. Charles

S.J. Hood
Bessie Downing
Geo. Kellogg
Robert Mimmack
E.A. Shattuck

Mrs. S. Young

W.A. Bane
15
14
13

Rut. Austin
Whipple
Dibble

Eliza Conner
Wm. Conner

Mrs. E.H. Robinson
Robinson

Howard Brown
Lila Terry
Barney Coleman

HARVEY A. SAFFORD
GRAY BL. A. SUBURBAN
16
15
14
13

Cemeter

CHURCH ST.

College

A. A. [illegible]

Front

EVENT REVIEW FORM

EVENT NAME: _____ TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>CP</i>
<i>NO SERVICES REQUIRED</i>					
<i>\$250 Bathroom Cleaning Fee Per Day of Event? YES <input type="radio"/> NO <input checked="" type="radio"/></i>					
Labor Costs:	\$	Equipment Costs:	\$	Materials Costs	\$
POLICE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>alc</i>
<i>NO SERVICES NEEDED CANNOT BE IN THE STREET</i>					
Labor Costs	\$	Equipment Costs	\$	Materials Costs	\$
FIRE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>ms</i>
<i>NO SERVICES NEEDED</i>					
Labor Costs	\$	Equipment Costs	\$	Materials Costs	\$
HVA:	<input type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	
DDA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>TB</i>
Labor Costs	\$	Equipment Costs	\$	Materials Costs	\$
RISK MANAGEMENT:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>MB</i>
Class I – Low Hazard	<i>Need Certificate of Insurance Naming CITY OF PEQUIN as ADDITIONAL INSURED including in Description Area of form.</i>				
Class II – Moderate Hazard					
Class III – High Hazard					
Class IV – Severe Hazard					
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____					
APPROVED _____ NOT APPROVED _____ DATE _____					

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

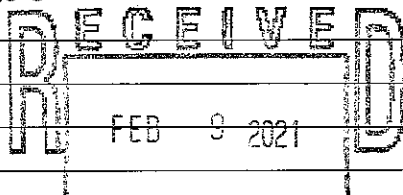
Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Arts Council
 Ph# 734.416.4278 Fax# _____ Email lisa@plymoutharts.com Website www.plymoutharts.com
 Address 774 N. Sheldon Road City Plymouth State MI Zip 48170
 Sponsoring Organization's Agent's Name Lisa Howard Title Executive Director
 Ph# _____ Fax# _____ Email lisa@plymoutharts.com Cell# 734.612.0428
 Address same City _____ State _____ Zip _____

Event Name Wilcox Wednesdays Music In The Park
 Event Purpose Family concert series - Free weekly in Kellogg Park
 Event Date(s) June 15, 22, 29, July 6, 13, 20, 27, August 3, 10, 17, 24
 Event Times 12:00 noon - 1:00 pm show / 11am performer setup
 Event Location Band shell stage w/ open air audience in park - lawn seats
 What Kind Of Activities? musical concert performances - child + adult appropriate
 What is the Highest Number of People You Expect in Attendance at Any One Time? 2000
 Coordinating With Another Event? YES NO If Yes, Event Name: _____
 Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

10 weeks of musical stage shows. Open band shell and turn on electricity for performer arrival @ 11am. There will be a few earlier set-ups for large groups. I will communicate that to DMS per week.

We would like to reserve The Gathering for "light rain" days.



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Mid June 2023

Next year's specific dates: Wednesdays @ noon 10 weeks

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** Electricity to stage park and speakers YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

Fire & Rescue City Staff - penniman traffic blocked
Electricity From Penn Theater to Union
Speakers and Stage sound

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO Stage banner during show
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO

If Yes, list the lots or locations where/why this is requested:

We would like Penniman/Union blocked off to thru traffic beginning at 11 am on concert days. Our performers, sponsors (including Kona Ice) and staff will need spaces for parking next to the stage.

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/26/2022
Date

M. Lisa Howard
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Arts Council (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Wilcox Wednesday Music in the Park (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature M. Lisa Howard

Date 1/26/2022

Witness _____

Date _____

EVENT REVIEW

EVENT NAME: _____

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:			
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	CP
Approx * 200 LABOR * 50 EQUIP * 100 PA (IF NEEDED)			
\$250 Bathroom Cleaning Fee Per Day of Event? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
POLICE:			
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	gic
NO SERVICES NEEDED			
Regular Time Costs: \$	Overtime Costs: \$ 0	Equipment & Materials Costs: \$	
FIRE:			
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	RS
\$ 1,430 3 FF PER CONCERT 9 HRS/CONCERT			
Regular Time Costs: \$ 1,430	Overtime Costs: \$	Equipment & Materials Costs: \$	
HVA:			
Approved <input type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	
DDA:			
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	TB
Regular Time Costs: \$ 0	Overtime Costs: \$	Equipment & Materials Costs: \$	
RISK MANAGEMENT:			
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial	MB
Class I – Low Hazard	<input type="checkbox"/>		
Class II – Moderate Hazard	<input checked="" type="checkbox"/>	Need Certificate of Insurance naming City of Plymouth	
Class III – High Hazard	<input type="checkbox"/>	as ADDITIONAL INSURED in Description Area.	
Class IV – Severe Hazard	<input type="checkbox"/>		
APPROVED:	NOT APPROVED:	DATE:	



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Authorization to purchase Police Body Worn Cameras - 02-22-22.docx
Date: February 17, 2022
RE: Authorization to Purchase Police Body Worn Cameras

Background

The City Commission has included the purchase and implementation of new Body Worn Cameras for the police department in their Strategic Plan. The Commission is also aware that the department has been reviewing equipment from various vendors prior to making a recommendation. The current in-car video system is reaching its end of life and the equipment failures are becoming cost prohibitive, with replacement parts becoming significantly more difficult to find.

After reviewing several different vendors, the Police Department has selected Bodyworn by Utility as the selected vendor. We were going to use one of the group purchasing contracts, but the pricing from Bodyworn direct is less than the group purchasing price. That does happen occasionally that the direct pricing is slightly less, usually due to the fees related to the group purchasing contract, sort of like a credit card processing fee.

The Bodyworn by Utility system is used in Canton Township and the system is the only one that is endorsed by the NAACP, as well as the FBI National Academy Associates, and the International Chiefs of Police. This is a well-tested and used product across the country.

The total cost of the system is \$150,000, which would give us a total of sixteen body worn cameras (one for each officer) and six in car video systems. Funding for this purchase would be from ARP funds that the City has already received from the federal government.

There is a memorandum from Chief Al Cox, which will provide additional background information on this purchase.

Recommendation

The City Administration recommends that the City Commission authorize the purchase of the BodyWorn by Utility video/audio systems for the police department in the amount of \$150,000. Funding for this purchase would be authorized from ARP funds that have already been received by the City. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions please feel free to contact either Al Cox or myself.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: PAUL SINCOCK, CITY MANAGER
FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY *A.L. Cox*
SUBJECT: PURCHASE/REPLACEMENT OF IN-CAR VIDEO SYSTEM AND NEW BODY WORN CAMERA SYSTEM
DATE: 2/17/2022

BACKGROUND

In 2013, the police department purchased our current L-3 in-car video system which utilizes digital video wireless download technology. The L-3 system has served us well with little to no equipment problems until the middle of 2021. At that time, the need to troubleshoot and/or replace various pieces of equipment such as DVRs, body mics, and syncing cradles was becoming a more frequent and expensive occurrence. Based on past experience, these are signs that our system is approaching end of life. As a result, we began consulting with manufacturers of in-car/body worn camera (BWC) systems. We also consulted with our local law enforcement partners regarding their experience with in-car/BWC video systems. It should be noted that to date, our Department has not had a BWC program. While officers have always been outfitted with a body mic that captures audio for the in-car video system, the capture of video itself was limited to what was presently in front of the camera that is mounted to the patrol vehicle windshield. As we replace our current system, we intend to begin a BWC program that will operate in conjunction with the in-car video system.

A review of the components, capabilities, pricing, and customer service of various in-car video systems has narrowed our manufacturer preferences to two systems; Watchguard by Motorola Solutions and Bodyworn by Utility.

Both are cloud-based systems that provide 5-year service agreements for in-car and body worn cameras. While both systems will fulfill our mission by capturing audio and video, there is a substantial difference in the additional capabilities and features provided by the Bodyworn system that makes it very appealing. Specifically, Bodyworn provides:

- **Secure Inside-the-Uniform BWC Mounting-** Protected and cannot be pulled off during a physical altercation or otherwise
- **Computer Aided Dispatch (CAD) Activation-** Camera(s) automatically activate within proximity of the Call For Service location
- **Automatic Recording Activation-** Camera(s) automatically activate by programmed directives (e.g. crash sensor, rifle removal, door sensor, geo-fencing)

- **Officer Down Detection Alert-** In the event that an officer goes prone, an automatic recording begins alerting all nearby officers and sends a call-for-help message that includes the officer's GPS coordinates
- **Foot Pursuit and Struggle Activation-** A built-in accelerometer can detect when an officer is running and trigger recording allowing the officer to focus on remaining safe during a high-stress encounter
- **GPS Tracking & History-** GPS coordinates are tracked for every incident in real-time
- **Real-Time Remote Video Sharing-** officers can livestream and share video with supervisors and personnel not presently on scene
- **Unlimited Cloud Storage-** all videos are wirelessly and continuously uploaded to the cloud for secure storage (CJIS compliant); no docking stations required

It should also be noted that Bodyworn by Utility is endorsed by the National Association for the Advancement of Colored People, the FBI National Academy Associates, the International Association of Chiefs of Police, and Concerns of Police Survivors to name a few. Additionally, the Canton Police Department has been using this platform for nearly two years and is extremely satisfied with its performance.

Price quotes and product demonstrations were requested and provided by both manufacturers. Watchguard provided State Contract pricing through MiDeal at \$121,480. Bodyworn does not participate in the MiDeal program, so we requested a quote through Sourcewell cooperative purchasing. In the end, Bodyworn's in-house discount pricing was less than the Sourcewell quote and came in at an even \$150,000. Both companies are well established and have been in business for over 20 years.

RECOMMENDATION

As already stated, either of the above systems will fulfill our mission in terms of capturing audio and video on Calls For Service, if the system is activated. Having said that, Bodyworn takes the "if activated" scenario out of the equation in nearly all cases. Additionally, the officer safety mechanisms built into the Bodyworn system make it impossible for me to champion another platform for our in-car/BWC program. While I acknowledge that the cost is an additional \$30,000, I believe the benefits provided are well worth the additional expense. For this reason, I respectfully request that the City Commission approve the purchase of the Bodyworn by Utility in-car/BWC platform as provided for in the attached quote. We were hopeful that such a purchase would not be necessary until FY 2022-2023 but it is clear that we cannot wait until that time. Therefore, we are requesting the use of funds received through the American Rescue Plan (ARP) federal government program to provide for this procurement.

If you have any questions or concerns, please let me know. Thank you for your time and consideration.



Plymouth Police Department Subscription Service Agreement

plymouth MI Police
Plymouth, MI
United States

Al Cox
Director of Public Safety
acox@plymouthpolice.org
734-453-1234 ext. 219

Reference: 20220126-071617705

Quote created: January 26, 2022

Quote expires: February 28, 2022

Quote created by: Chris Leroux

Business Manager

cleroux@utility.com

404-276-3873

Comments from Chris Leroux

Utility is honored the Plymouth Police Department has chosen the Utility BodyWorn solution for its officers. We Look forward to partnering with you to serve the Plymouth community. Please accept this subscription services agreement and proposal for review and consideration. *The below items will service 16 Officers with 16 BWC's and 6 Police Vehicles with ICV and RocketIoT Communications **The value on this quote covers all 5 years of the service agreement.

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
BodyWorn w/ Rocket IoT Communications and In-Car Video Bundle BodyWorn Camera and Mount, CAD Activation, Media Controller, Rocket IoT In-Car Video System Hardware Bundle, Ruggedized Tablet, Battery Backup, OBD 2, AVaiL Web SaaS, Warranty, and 24/7 Technical Support.	BWI-H/S-4005	6	\$16,630.00	\$99,780.00 for 5 years
BodyWorn Bundle BodyWorn Camera and Mount, Media Controller, CAD Activation, AVaiL Web SaaS, Warranty, and 24/7 Technical Support, Installation, Training.	BW-H/S-4005	10	\$7,220.00	\$72,200.00 for 5 years

CAD Integration Integration, via replication services, with CAD system for automatic classification of BodyWorn generated video.	CAD-I-4001	1	\$15,000.00	\$15,000.00 for 5 years
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Subtotals

One-time subtotal				\$186,980.00
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Other Fees

Marquee Customer Discount				-\$32,068.00
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Discount No Holster Activation				-\$4,912.00
--------------------------------	--	--	--	-------------

Total \$150,000.00

Signature

Signature

Date

Printed name

Questions? Contact me



Chris Leroux
Business Manager
cleroux@utility.com
404-276-3873

Utility Associates, Inc.

		WatchGuard Video 415 E. Exchange Allen, TX 75002 (P) 800-605-6734 (F) 212-383-9661			
Issued To:	Plymouth Police Department - Attention: Chief Al Cox			Date:	09-13-21
Project Name:	(6) INC, (20) BWC, VaaS			Quote ID:	BRY-0154-01

Qty	Item #	Description
(14)	AAS-BWC-5YR-001 \$2,940.00 Each PaaS	<p>Body-worn camera and evidence management software - 5 Year Video-as-a-Service Package @ \$49 per Month</p> <p><u>Software, Hardware & Refresh:</u></p> <ul style="list-style-type: none"> • Video-as-a-Service includes CommandCentral Evidence, the cloud-based evidence management system with unlimited device storage and unlimited cloud sharing. <ul style="list-style-type: none"> ◦ User licenses on a per-device basis. ◦ 50 GB of non-device storage included per device, averaged across all devices in the program ◦ CommandCentral Evidence, Records, Redaction, Sharing, Community Engagement capabilities and capture application included. • Body-worn camera (battery + choice of mount included) • Third year technology (Hardware) refresh. <p><u>Subscription, Support & Warranty:</u></p> <ul style="list-style-type: none"> • 5-year agreement (billed Quarterly or Annually) • Advanced hardware replacement service & 24/7 support • No-Fault hardware warranty
(6)	AAS-ICV-BWC-5YR \$11,340.00 Each PaaS	<p>Integrated Body-worn camera and In-car video and evidence management software - 5 Year Video-as-a-Service Package @ \$189 per Month</p> <p><u>Software, Hardware & Refresh:</u></p> <ul style="list-style-type: none"> • Video-as-a-Service includes the cloud-based evidence management system, with unlimited storage and unlimited cloud sharing. <ul style="list-style-type: none"> ◦ User licenses on a per-device basis. ◦ CommandCentral Evidence, capture, records, redaction and community engagement capabilities included. • Body-worn camera (choice of mount) <ul style="list-style-type: none"> ◦ Third year technology (Hardware) refresh. • CarDetector Mobile LPR w/ Vigilant LEARN (PlateSearch) • In-Car Video System (Choice of forward camera) <ul style="list-style-type: none"> ◦ Includes 200GB DVR, Control panel & Infrared cabin camera ◦ WiFi Dock, HiFi wireless microphone kit, MiKroTik WiFi Kit & Smart Power Switch <p><u>Subscription, Support & Warranty:</u></p> <ul style="list-style-type: none"> • 5-year agreement (billed Quarterly or Annually) • No-Fault hardware warranty, Advanced hardware replacement service & 24/7 support

(20)	WGP02614 \$99.00 Each	V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh
(2)	AAS-BWC-XFS-DOC \$1,800.00 Each PaaS	Transfer Station (8 Bay) Video-as-a-Service Package @ \$30 per Month <ul style="list-style-type: none"> • 8-Bay Ethernet Transfer Station <ul style="list-style-type: none"> ◦ Ethernet Cable, Rack mount (optional) & Power Cord
(1)	AAS-UPL-SVR-001 \$6,000.00 Each PaaS	Upload Server - Video-as-a-Service Package @ \$100 per Month <ul style="list-style-type: none"> • Upload Server <ul style="list-style-type: none"> ◦ Fast video offload, 8 TB of storage, 5 Year Warranty
(1)	IV-ACK-WF-NS-AP \$250.00 Each	MikroTik Wireless Access Point, 802.11n, 5GHz, SXT, AP (Sector) <ul style="list-style-type: none"> • MikroTik Wireless Access Point, 802.11n, 5GHz, SXT, AP
(1)	WGW00122-410 \$0.00 Each PaaS	Quick Start Software Installation Service; Remote Install, Training, Configuration, Project Management, Consultation
(20)	FRT-BWC-01 \$15.00 Each PaaS	Shipping - BWC Unit <ul style="list-style-type: none"> • Freight delivery for each Body Worn Camera Unit
(6)	FRT-ICV-01 \$25.00 Each PaaS	Shipping - ICV Unit <ul style="list-style-type: none"> • Freight delivery for each In Car Video Unit
Subtotal Price (Excluding sales tax)		\$121,480.00

**Purchase as a Service (PaaS)
Financial Profile**

Total Price:	\$119,250.00
Contract Term:	5 Years
Monthly Payments:	\$1,987.50
Annual Invoice:	\$23,850.00

Quote Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).

R E S O L U T I O N

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth operates a Police Department in order to protect Public safety, and

WHEREAS It is now routine for police officers to have what is known as Body Worn Cameras, in addition to in car video, and

WHEREAS The current in-car only camera system that the Police Department Uses is at the end of its life and parts/service are difficult to find, and

WHEREAS The Police Department has reviewed a number of camera systems and Needs to upgrade our camera systems to include both body worn and In-car video systems, and

WHEREAS The police department has selected the BodyWorn by Utility system as The recommended system. BodyWorn by Utility is used by Canton Township and has the endorsement of International Association of Chiefs Of Police, Concerns of Police Survivors, and the NAACP, to name a few.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize the Subscription Service Agreement with BodyWorn by Utility in the one-time amount of \$150,000 for a five-year subscription. Funding for this authorization shall be from federal ARP funds that have already been received by the City.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - ADA Bathroom Project Cultural Center - 02-22-2022.docx*
Date: February 17, 2022
RE: Authorization for Contract for PCC Bathroom ADA Compliance

Background

The City Commission made it a one-year task to complete ADA compliance projects at the Plymouth Cultural Center and the total extent of the project is to be based on grant funding. There are multiple grant sources for the projects. Based on timing we are moving forward with phase 1 of the project, which would make ADA improvements to the bathrooms on both the banquet side of the building and the arena side of the building.

Funding for the bathroom projects would be from the Michigan Economic Development Corporation that was arranged for by State Representative Matt Koleszar in the amount of \$250,00. The remaining funding would come from federal ARP Funds that have already been received by the City, related to the pandemic. Phase 2 of this project would be funded through an "earmark" in the Federal Budget, when and if it is passed, in the amount of \$400,000. It is my understanding that Congress will pass another continuing Resolution to keep the government working while they work out the final budget for the current fiscal year. Phase 2 of the project would include the Referee Room, and locker rooms 1 – 4 and would include separate changing areas for multiple genders on the same team. We are seeing more multi-gender teams, and currently we have to use a small storage closet to accommodate players. If funding were available, we would also include improvements to the Concessions Stand in Phase 2, but the priority would be locker rooms.

Previously, the City Commission has authorized design and bids on Phase 1 of the project to include the public bathrooms. The bid packet included both sets of public bathrooms, but they were priced separately. The low bid is from Shaw Construction, which has done work for the City and they were the general contractor on the Wilcox Fountain project this past summer. They also recently completed the renovations at Growth Works and the new Wilcox Theatre at PARC.

Recommendation

The City Administration and our architects recommends that we accept the low bid from Shaw Construction for both sets of public bathrooms at the Plymouth Cultural Center. We would also include a 10% contingency for construction. The total construction package including contingency would be \$488,829. Funding for the project would come from the Koleszar MEDC Package and from the federal ARP funding, which we have received. All construction funding would be from grant funds and will not affect the General Fund or the Recreation Fund. Future projects would be considered when/if the federal budget is approved and the earmark for ADA Projects is included.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Steve Anderson or myself.



Memo

To: Paul Sincock, City Manager
From: Steve Anderson, Recreation Director 
CC:
Date: February 15, 2022
Re: PCC Bathroom ADA Compliance Project – Funding and Vendor Approval to Proceed

As you are aware, the City of Plymouth has contracted with NSA Architecture to design, bid spec and supervise construction of the Bathroom ADA Compliance Project at the Cultural Center. Now that the initial process has been completed by the staff and the NSA Lead Architect, we moved on and completed the mandatory pre-bid meeting, bid opening and vendor post bid opening interviews.

The funding for Phase 1 of this project would come from two separate sources. The first revenue source is from the State of Michigan as submitted by our State Representative, Matt Koleszar for \$250,000.00. The second revenue source would be from Federal ARP Funds. Later phases of the overall ADA Compliance Project may be funded by requests submitted from our Congresswoman, Hailey Stevens.

The grant funding from the State of Michigan has been processed thru the Michigan Economic Development Corporation (MEDC) and \$125,000.00 has already been transferred to the City even before the project has begun.

We would like to tackle as many of our ADA barriers as we can as soon as possible. However, we needed to lock in a contractor to start Phase 1 for this calendar year to stay in line with the MEDC and ARP guidelines. We also wrote up the bid specs up with "Toilet Group A" (Cultural Center Side) as the base bid and "Toilet Group B" (Ice Arena Side) as an alternate bid. This gave us some flexibility in in case the Federal ARP time line fluctuated as well as trying to deal with any shortages in current supply chain as well as a lack of qualified construction contractors in the area.

We are glad to announce that even with this uncertainty, we received bids from two locally respected vendors. They are Shaw Construction and Management of Livonia, Michigan and Spartan Construction Group Inc of Shelby Township, Michigan.

All vendors that submitted bids were required to provide the following (also see attached):

- Certification of the Base Bid of "Toilet Area A" (Cultural Center Side Bathrooms)
- Bid Alternates "Toilet Area B" (Arena Side Bathrooms)
- Bid Guarantee
- List of Subcontractors and Suppliers
- Time of Completion
- Fees for Change in Work
- Building License Information

After review of the bid packets, the bids were as follows:

- Shaw Construction and Management of Livonia, Michigan
 - Base Bid (Toilet Area "A") \$229,940.00
 - Alternate Bid (Toilet Area "A") \$214,450.00
- Spartan Construction Group Inc of Shelby Township, Michigan
 - Base Bid (Toilet Area "A") \$253,000.00
 - Alternate Bid (Toilet Area "A") \$262,000.00

With Shaw Construction being the low bid, we had a post bid opening interview with Shaw Construction on February 8, 2022. At the interview, the staff and NSA were very satisfied with the information and action plan received from the vendor.

Now, that we have the design, material choices and construction vendor completed, we now need to decide if we shall proceed with Phase 1 of the ADA compliance projects.

Since there are no shortage of ADA compliance projects at the Cultural Center built in 1972 (Locker Rooms 1-4, Refs Room, Concession Area, Ice Arena bench and storage areas). We can wait on the additional Federal funding when and if it appears. If so, we can proceed with a "Phase 2" to address the many other ADA compliance issues in the building. In addition, we have one very specific issue we need to address. We currently cannot offer separate accessible changing rooms for teams that have multiple genders playing.

With the City Commissions approval, we would like to begin Phase 1 (Bathroom Areas A & B) with both MEDC and ARP funding. The amount we would request from the ARP Funds would be \$261,000.00. In this number includes a 10% project contingency amount that would be rolled back in to the original ARP funding if it is not needed.

With all this in mind, we would like to seek approval from the City Commission on the following items:

- Approval to proceed with the Cultural Center Bathroom ADA Compliance Project with Toilet Area "A" and Toilet Area "B"
- Approval to award the project base bid and the alternate to Shaw Construction and Management of Livonia Michigan
- Approval to use of State of Michigan Grant Funding issued by the MEDC for the PCC Bathroom ADA Compliance Project
- Approval to use Federal ARP Funds in the amount of \$261,000.00 for the PCC Bathroom ADA Compliance Project

If you have any questions, please feel free to contact me at any time.

**SECTION 004113 - BID FORM - STIPULATED SUM
(SINGLE-PRIME CONTRACT)**

1.1 BID INFORMATION

- A. Bidder: SHAW CONSTRUCTION AND MANAGEMENT
- B. Project Name:
1. Plymouth Cultural Center Toilet Room Renovations
- C. Project Location:
1. 555 Farmer St. Plymouth, MI 48170.
- D. Owner: City of Plymouth Clerk's Office, 201 S. Main Street Plymouth Michigan 48170
- E. Architect: NSA Architecture, 23761 Research Drive, Farmington Hills, MI 48335.
- F. Architect Project Number:
1. 220015.00

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by NSA Architecture and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project for "Area A", according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

Plymouth Cultural Center Toilet Room Renovations "Area A"

1. Two hundred twenty-nine thousand nine hundred forty Dollars (\$ 229,940.00).

1.3 SCHEDULE OF ALTERNATES

- A. Alternate No. 1: All labor and material to complete toilet room renovations for "Area B". Reference all drawings. Reference all specifications. This is an add alternate from the base bid.

1. Two hundred fourteen thousand four hundred fifty Dollars (\$ 214,450.00).

1.4 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. BID BOND INCLUDED Dollars (\$ N/A 5%).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.5 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Demolition Work: TBD
2. Carpentry Work: TBD
3. Plumbing Work: TBD
4. HVAC Work: TBD
5. Electrical Work: TBD

1.6 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect on or before March 2, 2022. The Owner shall impose liquidated damages in the amount of \$100.00 per calendar day if the Work identified as "Area A" is not substantially completed by May 27, 2022. Further, if Alternate No. 1 is accepted the Owner intends to issue a notice to proceed for Area "B" no later than May 30, 2022, and the substantial completion date for Area "B" is August 19, 2022. If Bidder believes the work cannot be substantially complete by the dates stipulated, the Owner may consider an alternate substantial completion date stipulated by the Bidder as follows:

1. Area "A" Alternate Substantial Completion Date: TBD
2. Area "B" Alternate Substantial Completion Date: 8.19.2022

1.7 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated 1/26/22
2. Addendum No. 2, dated _____
3. Addendum No. 3, dated _____

1.8 FEES FOR CHANGE IN WORK

A. The undersigned Bidder agrees that if awarded the contract for this work, upon request by the Owner, perform additional work or omit specified work, or cause same to be performed or omitted by subcontractors, for the following percentage fees which have been computed in accordance with requirements specified in Section 012663.

Work By Contractor's Own forces 12 1/2 %

Work By Subcontractor's Forces 7 1/2 %

All tiers below GC, cumulative mark-up not to exceed 15%

It is agreed that in this context a subcontractor shall be as specified in Article 5 of the General Conditions.

1.9 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Alternates.
2. Bid Form Supplement - Unit Prices.
3. Bid Form Supplement - Bid Bond Form (AIA Document A310).

1.10 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Michigan, City of Plymouth, and that all previous fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.11 SUBMISSION OF BID

- A. Respectfully submitted this 2 day of FEBRUARY, ~~2012~~ 2022
- B. Submitted By: SHAW CONSTRUCTION AND MANAGEMENT (Name of bidding firm or corporation).
- C. Authorized Signature: [Signature] (Handwritten signature).
- D. Signed By: THEODORE V. BARBER (Type or print name).
- E. Title: PRESIDENT (Owner/Partner/President/Vice President).
- F. Witness By: [Signature] (Handwritten signature).
- G. Attest: [Signature] (Handwritten signature).
- H. By: MARTIN P. RYANSON (Type or print name).
- I. Title: CORP. SECRETARY (Corporate Secretary or Assistant Secretary).
- J. Street Address: 13980 FARMINGTON RD.
- K. City, State, Zip: LIVONA, MI 48154

NSA Architecture
Project No. 221020.00

CITY OF PLYMOUTH
Cultural Center Toilet Room Renovations

L. Phone: 734. 425. 6854
M. License No.: 2101187372
N. Federal ID No.: 38-2578895 (Affix Corporate Seal Here).

END OF DOCUMENT 004113

R E S O L U T I O N

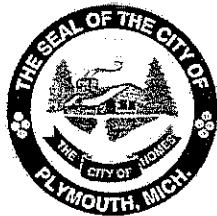
The following Resolution was offered by _____ and seconded by _____.

WHEREAS The City of Plymouth owns and operates the Plymouth Cultural Center
To help with the recreational and cultural needs of the community and
To protect the public health and safety, and

WHEREAS The City Commission has determined that there is a need to bring the
Building into compliance with the American Disability Act, with regards
To the bathroom facilities, and

WHEREAS The city administration has accepted bids from contractors for the
Improvement of two sets of bathrooms at the facility and the low bid is
From Shaw Construction.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize a contract between the City and Shaw Construction for the improvements to the public bathrooms at the Plymouth Cultural Center in accordance with their bid. Further, the City Commission authorizes a construction contingency of 10% making a total construction authorization of up to \$488,829. Funding for this authorization is from a MEDC Grant from the State of Michigan and Federal ARP Funds that the City has already received.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Authorization to Hire Recreation Supervisor 02-22-22.docx
Date: February 16, 2022
RE: Authorization to Hire Full Time Recreation Position

Background

The City Commission adopted the Employment Ordinance on August 7, 2000, and it requires that the City Manager seek advance and express approval prior to filling any full-time position.

At this time, the City Administration is seeking approval to work towards hiring a full-time Recreation Supervisor. The City Commission will recall that this is an item that was discussed in the strategic planning process. In addition, this position is included in the 2021 – 22 Budget and will serve as a back up to Steve Anderson.

In the current labor market, we must be competitive and the job market in all areas where we are working to hire staff. We are fortunate that the City Commission has a focus on staff development, training and succession planning as these are non-payroll items that help make our position more desirable.

We are asking for authorization to proceed in order to get this position distributed during the upcoming MParks (State Recreation Professional Association) Winter Conference coming up in early March. This would allow our opening to be distributed to currently employed as well as upcoming university graduates.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the hiring of a Recreation Supervisor. We have attached a proposed Resolution for the City Commission to consider regarding this matter.

If you have any questions in advance of the meeting, please feel free to contact me.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by
Comm. _____.

WHEREAS The City Commission passed a hiring ordinance that requires that the City
Administration seek prior and express approval before any full time hiring; and

WHEREAS The City Administration has requested prior and express approval for the hiring
of a Recreation Supervisor for the City of Plymouth.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does
hereby grant prior and express approval for the hiring of a full time Recreation Supervisor.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Authorization to purchase Police & Municipal Services Vehicles 02-22-22.docx
Date: February 18, 2022
RE: Authorization to purchase Special Services Chevrolet Vehicles

Background

The City Commission is aware that they adopted the Equipment Fleet Review and Action plan on October 4, 2021, and we have been working to purchase Police and Response vehicles. In particular, we are looking at replacing three of our Chevy Tahoes at this time. Two would be assigned to the Police Department and one would be assigned to Municipal Services. We would assign the current Tahoe at the Municipal Services to the Fire Department to replace the 2008 retired police car that they are currently using. We would then send the two police vehicles and one fire vehicle to auction.

The Commission is aware that ordering vehicles due to the significant supply chain issues has been a problem. However, the Chevy Dealer who is handling the Oakland County Group Purchasing Contract has some vehicles that they pre-ordered to be able to sell to municipalities that have a critical need. We would be purchasing the vehicles from Berger Chevrolet in Grand Rapids, using the Oakland County Purchasing Bid Plan for a price of \$38,679.00 each.

In October of 2021, we were estimating the police vehicles to be \$45,000 each and the MSD Vehicle to be in the \$40,000 range. We have attached the meeting minutes of the October 4, 2021, City Commission meeting dealing with this issue. We would be financing the vehicles through Community Leasing Partners, and we would own the vehicles at the end of the finance contract.

This authorization would be for all three vehicles, which have been previously identified as needing replacement. The Police Department uses vehicles to a mileage of approximately 120,000+ miles as a front-line police response vehicle.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of three Special Services Chevy Tahoes in the amount of \$38,679.00 each for a total of \$116,037 and that they be financed through Community Leasing Partners.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. We have also attached some additional data on the vehicle for your reference. Should you have any questions in advance of the meeting please feel free to contact Chris Porman or myself.

MOTION PASSED 5-0

c. Confirmation of Emergency Actions – Chiller for Plymouth Cultural Center

The following resolution was offered by Moroz and seconded by Thomey.

RESOLUTION 2021-82

WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades; and

WHEREAS The Plymouth Cultural Center had two critical pumps fail on the building's refrigeration systems; and

WHEREAS This failure of pumps required the use of a temporary booster chiller unit from Sunbelt Rentals, which had to be delivered, installed, started up and incorporated into the systems at the Cultural Center; and

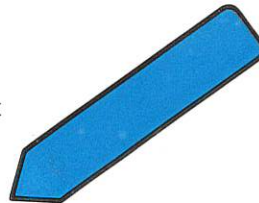
WHEREAS The City Administration authorized the emergency repairs and actions and Notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency rental of a "booster" chiller and required work to incorporate the unit into the building's systems. This authorization is for Sunbelt Rentals in the amount of \$9,403. Further, it is anticipated that an additional rental period(s) will be needed until the new pump and related parts arrive that have been delayed due to supply chain issues.

There was a roll call vote.

Yes: Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 5-0



d. Equipment Fleet Review and Action Plan

The following resolution was offered by Moroz and seconded by Thomey.

RESOLUTION 2021-83

WHEREAS The City Commission established that the Administration shall develop and execute a comprehensive asset management plan that includes a review of the equipment fleet; and

WHEREAS The City Administration has prepared a comprehensive report for the City Commission to review related to the City's equipment fleet, and funding of the Equipment Fund, as well as funding sources for replacement vehicles; and

WHEREAS The City Administration has made certain recommendations related to the acquisition of replacement vehicles for Fiscal Year 2021 – 22.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the City Administration's report related to Equipment Fund Plan. This plan calls for the City to change funding of the Equipment Fund and the purchase of assets. The change in funding includes the institution of storage fees for specialized equipment and financing of certain vehicle purchases in order to build cash into the Equipment Fund for future vehicle replacement. In addition, the City will continue the use of the required state schedules for the Major and Local Street Funds in accordance with regulations.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City Administration to move forward with bringing purchase packages to the City Commission for final approval in accordance with the following plan for Fiscal Year 2021 - 22.

<u>Equipment</u>	<u>Approx. Cost</u>	<u>Funding Source</u>
Fire Truck (<i>late 2022/23</i>)	\$700,000 – (\$200,000 trade in)	Community Leasing Partners
Vactor	\$600,000 – (\$162,000 buy back)	Water/Sewer Fund
Street Sweeper	\$300,000	Solid Waste Fund
PD Tahoes (2)	\$45,000	Community Leasing Partners
Pick Up Trucks (3)	\$115,000	Community Leasing Partners
DMS Tahoe	\$40,000	Community Leasing Partners

STILL FURTHER, the City Administration will need to bring back to the City Commission for approval all purchases of vehicles outlined above and financing/funding sources for said purchase. Further, the Equipment Asset list and recommended replacement schedule shall be reviewed annually as a part of the City's Budget Adoption Process.

Porman answered questions about the need for only one street sweeper, the list of possible additions to the fleet, and being mindful of sustainability and operating costs.

Finance Director John Scanlon explained the lease-to-own financing the City has used for fire trucks.

Porman asked that the resolution add the word "each" after the \$45,000 cost of the PD Tahoes.

There was a roll call vote.

Yes: Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 5-0

e. Police Command Officer Contract Tentative Agreement

The following resolution was offered by Moroz and seconded by Deal.

RESOLUTION 2021-84

WHEREAS The City of Plymouth has employee groups that are represented by unions, and from time to time those union contracts expire and new contracts need to be negotiated; and

WHEREAS The contract with the Plymouth Command Police Officers through their Representative Agent from COAM expires on December 31, 2021 and a new contract needs to be implemented; and

WHEREAS The City and the Police Command Officers agreed to a one-year extension of their contract which ended December 31, 2020 without any changes, including no increases in salary as a result of the many unknowns related to Covid pandemic; and

WHEREAS The City and the union have in good faith met and discussed a new agreement that would begin on January 1, 2022; and

WHEREAS The City and the union have come to a tentative agreement on a new contract.

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$38,679.00

Number of units 1

Total Bid Amount \$38,679.00

Vehicle Description:

Year 2022

Make Chevrolet

Model Tahoe 4wd
police package

Vendor:
Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For : City of Plymouth

Price includes title fee.
Pricing based off the Oakland County Contract
number 005218.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 2/17/2022



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (8) plymouth (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10706	2022 Chevrolet Tahoe 4WD 4dr Commercial

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION
___	Seat belts, 3-point, all seating positions (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Capless Fuel Fill (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Protected idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Exterior ornamentation delete (front & rear Chevrolet bowties will remain) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Power supply, 100-amp, auxiliary battery, rear electrical center (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Power supply, 120-amp, (4) 30-amp circuit, Primary battery relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Power supply, 50-amp, power supply, auxiliary battery passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
___	Theft-deterrent system, vehicle, PASS-Key III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
00Z	Not Equipped with Front and Rear Park Assist, see dealer for details (Vehicles built prior to January 24, 2022, include Front and Rear Park Assist. Certain vehicles built on or after January 24, 2022, will be forced to include (00Z) Not Equipped with Front and Rear Park Assist, which removes Front and Rear Park Assist. See the window label for the features on a specific vehicle.) *CREDIT*
1FL	Commercial Preferred Equipment Group includes standard equipment
5J3	Calibration, Surveillance Mode interior lighting (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
5J9	Calibration, taillamp flasher, Red/White (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

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Data Version: 15830. Data Updated: Feb 17, 2022 1:17:00 AM PST.



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (8) plymouth (Complete)

OPTIONS

CODE	DESCRIPTION
5LO	Calibration, taillamp flasher, Red/Red (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
5T5	Seats, front cloth and second row vinyl (Not available with (A50) front bucket seats.)
6C7	Lighting, red and white front auxiliary dome Red and white LED auxiliary dome lamp is located on headliner between front row seats. The auxiliary lamp is wired independently from standard dome lamp (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6E2	Fleet Calibration provides a single key with a specific code that is common to the door locks of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E8) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (AMF) Remote Keyless Entry Package. Includes (AU7) fleet common key and (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with SEO (6E8) Fleet Calibration.)
6J3	Wiring, grille lamps and siren speakers (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6N5	Switches, rear window inoperative (rear windows can only operate from driver's position.) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6N6	Door locks and handles, inside rear doors inoperative (door can only be opened from outside) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
7X2	Spotlamps, left- and right-hand Not available with SEO (7X3) left-hand spotlamp. Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
9C1	Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) 275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20" steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires,(V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only) *CREDIT*
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete deletes standard Daytime Running Lamps and automatic headlamp control features (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
AMF	Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
ATD	Seat delete, third row passenger *CREDIT*
AU7	Key common, fleet (Included and only available with SEO (6E2) Fleet Calibration or SEO (6E8) Fleet Calibration and (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
AZ3	Seats, front 40/20/40 split-bench (STD)

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Data Version: 15830. Data Updated: Feb 17, 2022 1:17:00 AM PST.



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (8) plymouth (Complete)

OPTIONS

CODE	DESCRIPTION
BCV	Lock control, driver side auto door lock disable (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
C6C	GVWR, 7400 lbs. (3357 kg) (4WD models only. Included and only available with (9C1) Police Vehicle.)
FE9	Emissions, Federal requirements
GBA	Black
GU5	Rear axle, 3.23 ratio
H1T	Jet Black, Cloth seat trim (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)
J55	Brake system, heavy duty with front Brembo calipers and 16" front rotors (Included and only available with (9C1) Police Vehicle.)
K3W	Battery, 900 cold-cranking amps with 95 amp hour rating (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating (packaged behind left rear cargo area panel) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
KX4	Alternator, 250 amps (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
L84	Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)
MHS	Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel (Included and only available with (9C1) Police Vehicle.)
R7N	Not Equipped with Steering Column Lock see dealer for details (Beginning with start of regular production, October 2021, all vehicles will be forced to include (R7N) Not Equipped with Steering Column Lock, which removes Steering Column Lock.) *CREDIT*
R9Y	Fleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR or FRC. Not available with FDR or FGO order types.) *CREDIT*
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)
RC1	Skid plate, front (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap (Included and only available with (9C1) Police Vehicle.)

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Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (8) plymouth (Complete)

OPTIONS

CODE	DESCRIPTION
T66	Wiring provision, for outside mirrors and cargo side mirrors (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
UT7	Ground wires, blunt cut cargo area and blunt cut console area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
UTQ	Theft-deterrent system content, disable, the alarm and horn become non-functional in an attempt of theft to the vehicle (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
V03	Cooling system, extra capacity (Included and only available with (9C1) Police Vehicle or (NHT) Max Trailering Package. Not included when (LM2) Duramax 3.0L Turbo-Diesel I6 engine is ordered.)
V53	Luggage rack side rails, delete (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
V76	Recovery hooks, 2 front, frame-mounted, Black (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Required on all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. All Tahoe (9C1) and (5W4) vehicles include front fascia with recovery hook openings.)
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly (Requires a Fleet or Government order type.) (Included with SEO (6C7) red and white front auxiliary dome lighting, SEO (6N6) door locks and handles, SEO (7X2) left- and right-hand spotlamps, SEO (7X3) left-hand spotlamp, SEO (T53) alternate flashing Red & Blue rear compartment lid warning lamps, SEO (UN9) Radio Suppression Package, SEO (6J3) grille lamps and siren speakers wiring, SEO (6J4) horn and siren circuit wiring and SEO (WX7) auxiliary speaker wiring.)
VQ2	Fleet processing option
VXT	Incomplete vehicle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (ATZ) rear seat delete.)
VZ2	Speedometer calibration (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
WUA	Fascia, front high-approach angle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)
Z56	Suspension Package, heavy-duty, police-rated. Full independent suspension with monotube dampers, linear coil springs, 35mm solid front stabilizer bar and 32mm hollow rear stabilizer bar (Included and only available with (9C1) Police Vehicle.)

Options Total

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RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates a departments to help protect the Public health, safety, and welfare, and

WHEREAS From time-to-time vehicles used by the various Departments need to be Replaced, and

WHEREAS There is a need to replace three special service Chevrolet Tahoe units, and

WHEREAS The City of Plymouth received a proposal from Berger Chevrolet using the Oakland County Purchasing Plan to purchase three (3) Special Services Vehicles.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth City Commission authorize the purchase of three (3) new Special Services Chevrolet Tahoes in the amount of \$38,679 each for a total expenditure of \$116,037. Further, financing of the vehicles is authorized through Community Leasing Partners.