



# Plymouth Downtown Development Authority Informational Meeting Agenda Plymouth City Hall December 12, 2022 6:30 p.m.

Plymouth Downtown Development Authority  
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## **Plymouth DDA Informational Meeting – Act 57 of 2018**

### **1. CALL TO ORDER**

*Kerri Pollard, Chairperson*  
*Andre Martinelli, Vice Chair*  
*Nick Moroz, Mayor*  
*Jack Ayoub*  
*Ellen Elliott*  
*Scott Foess*  
*Brian Harris*  
*Richard Matsu*  
*Dan Johnson*  
*Patrick O'Neill*  
*Shannon Perry*

### **2. FIVE-YEAR ACTION PLAN REVIEW AND ADDITIONAL INFORMATION**

### **3. PUBLIC COMMENTS**

### **4. ADJOURNMENT**

2020-2024 Five-Year Action Plan

Rev. February 3, 2021

Goal	Task	Responsible Party	Timeframe	Funding Source	Status Update 12/9/2022
Improve Parking	<p><b>**Top Priority**</b></p> <p><b>Improve condition, aesthetics, and/or functionality of existing parking lots by:</b></p> <ul style="list-style-type: none"> <li>- Resurface existing lots that are in need (such as Liberty/Penniman lot, and lot at Harvey/Wing); consider lot re-configuration to improve flow, street edge and pedestrian connections as part of projects.</li> <li>- Design parking lot at Saxton's site</li> </ul>	DDA Staff/ DDA Board	Short-term		HDC approved design of Saxton's lot at November 2022 meeting. Design does not include the Wira portion of the lot. Planning Commission approval expected over the next couple of months. No construction is expected until spring of 2023.
	<p>Finance parking lot maintenance and improvements via a paid parking system. Includes demolition/reconstruction of parking deck.</p> <p>-Decide on a direction for paid parking</p>	DDA Staff/ DDA Board	Short to Mid-term		At its November 21 meeting, the City Commission approved a resolution for administration to develop a paid parking implementation plan for all municipally controlled parking in downtown with the exception of the Wing and Harvey lot. That plan is expected to be developed in early 2023.
	<p><b>Maximize number of parking spaces</b></p>	DDA Staff	Short to Long-term		15 minute parking space permanent locations approved at 7/18/22 City Commission meeting
Improve pedestrian safety	<p><b>**Top Priority**</b></p> <p>Improve pedestrian crossings for safety (also goal of DDA Infrastructure Plan), alerting cars that pedestrian is in crosswalk, specifically:</p> <ul style="list-style-type: none"> <li>- At Penniman/Harvey, Harvey/AA Trail, and Main/Church St. intersections (coordinate with City Commission).</li> <li>- Increase size of waiting area at crossings.</li> <li>- Add alert system for cars as pedestrians enter walkways, especially at midblock crossings such as Main St. between AA Trail and Penniman, or on AA Trail @ Forest. Alerts could include pedestrian activated flashing lights; however, a system with flashing lights may not be appropriate downtown.</li> <li>-Identify locations for additional bike racks</li> </ul>	City Commission/ DDA Board	Short-term		Mast arm and pedestrian signals on Harvey completed in July. New bike rack installed at City Hall, bike rack for Kellogg Park delivered in late November and to be installed in early spring 2023 because of the needed concrete footings. RRFB on Harvey midblock crosswalk installed in August, RRFB signals on Main Street and Ann Arbor Trail/Forest installed first week of October.
	<p><b>Maintain sidewalks for safety, making them pedestrian friendly by:</b></p> <ul style="list-style-type: none"> <li>- Repair concrete where needed.</li> <li>- Replace tree grates (either overall or where needed).</li> <li>- Maintain/update pavers.</li> <li>- Extend sidewalks where needed.</li> </ul>	DDA Staff	Short-term		Pedestrian Zone sidewalk decals added near all major intersections in the DDA. Many continue to be vandalized and existing decals not holding up great. Repairs to brick areas to be reevaluated in spring of 2023. Sidewalk improvements in SE quadrant completed in fall of 2022.
	<p>Plant trees (Also goal of DDA Infrastructure Plan) along sidewalks; replace trees in poor condition as identified; investigate organizations (Keep Plymouth Leafy) that supply/plant trees</p>	City Commission/ DDA Board	Mid-term		Tree trimming completed in August, some trees on Penniman and Forest to be reevaluated in the spring for potential replacement.

2020-2024 Five-Year Action Plan

Rev. February 3, 2021

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	Improve street and alley lighting for safety; determine decorative lighting style for alleys (ex. illuminating artwork)	DDA Board/ DDA Staff	Mid to Long-term		New LED lights were installed in June to replace the damaged lights. Lights are intended to help illuminate areas of Fleet Street alley
	Improve alley "ambiance" via artwork to enhance appearance. Potential locations include DDA office alley, alley around parking structure, alley between theater & gathering area, and by St. Joes (near Subway))	DDA Board	Short-term		Community Financial Credit Union has agreed to fund future phases of the Plymouth Art Walk in partnership with Tony Roko's Art Foundation and the Plymouth DDA. Two pieces are expected to be mounted at the CFCU building this month, with eight additional pieces to be placed in walkways near the Central Parking Deck in March/April of 2023. DIA Inside/Out program to come to Downtown Plymouth in 2023. DDA staff met with DIA staff on Sept 30 to discuss locations for artwork.
Kellogg Park	Install the new fountain.	DDA Staff	Short-term		COMPLETED
	<p><b>**Top Priority**</b></p> <p><b>Implement Kellogg Park Master Plan by:</b></p> <ul style="list-style-type: none"> <li>- Prioritize action items identified in Goal Setting Session (12-14-20)</li> <li>- Identify potential funding sources priority short-term action items.</li> <li>- Recommend City Commission adopt Kellogg Park Master Plan as an amendment to the Plymouth Five-Year Parks and Recreation Master Plan.</li> <li>- Submit grant application to MDNR to implement top action-item priorities of Kellogg Park Master Plan.</li> </ul>	City Commission/ DDA Board	Short to Long-term		DMS to work on turf repairs in early spring prior to 2023 event season. Sprinkler system repaired in early 2022.
Support Businesses	<p><b>**Top Priority**</b></p> <p>Rethink café/outdoor dining policy to include:</p> <ul style="list-style-type: none"> <li>- Closing some streets.</li> <li>- Creating woonerf on Pennimal (in front of theater).</li> <li>- Create semi-permanent dining extension into parallel parking spaces.*</li> <li>- Expand entertainment opportunities in Kellogg Park and throughout downtown.</li> <li>- Create "Social District" for common outdoor liquor sales.</li> </ul> <p>*Approved by City Commission starting in April and extending through 2021.</p> <p>-Reach decision on outdoor dining plan and consider "parklets"</p>	City Commission/ DDA Board	Short-term		Outdoor patios removed for winter season. Sidealks powerwashed and cleaned. City Commission extended the platform program through 2023 dining season. City administration working on plan for a pilot program for parklet/streetscape improvements in a couple existing bumpout locations.
	Expand use of technology	DDA Board	Short to Mid-term		EV charging stations included in design of new parking lot at the Saxton's location

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5	Engage with businesses to create artwork throughout the DDA	DDA Board/ DDA Staff	Short-term		Garage mural on hold until after major renovation of Central Parking Deck in 2023.
	Attract new businesses and engage with existing businesses	DDA Board/ DDA Staff	Short to Long-term		DDA staff has updated format of monthly newsletter and available properties page. Continuing production of monthly calendar of events and sharing business happenings on DDA socials.