

MEETING NOTICE



City of Plymouth City Commission Study Session for City Financial Review

Monday, February 6, 2023 - 5:30 p.m. to 6:30 p.m.

Plymouth City Hall
201 S. Main St., Plymouth MI 48170

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892



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- 1. CALL TO ORDER**
 - a) Roll Call
- 2. CITY COMMISSION STUDY SESSION**
 - a) City Financial Review – Warren Creamer
- 3. ADJOURNMENT**

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

ADMINISTRATIVE UPDATE

To: Mayor & City Commission

CC: *S:\Manager\Sincock Files\Memorandum - Ten Year Capital Listing 02-06-23.doc*

From: Paul J. Sincock -City Manager

Date: 2/3/2023

Re: Ten Year Capital Listing

This is an expansive listing of our proposed 10-year program, and it includes building repairs, upgrades, as well as equipment replacements. Clearly, over the years we have delayed, moved or even eliminated capital projects. However, we have also embarked upon significant capital projects such as the conversion to LED lighting where/when possible. Another example would be the conversion to the geo-thermal building at the Plymouth Cultural Center. That project is 10+ years old now and we will begin to see maintenance expenses start to increase. The example of increased maintenance costs would include the relatively recent replacement of the computer “brains” of the system.

Our vehicle fleet has extensive needs as we have not been able to order replacement DMS vehicles since Covid and we are still on a fleet wait list for ordering.

While this list has not been prioritized for the upcoming budget to be delivered in April, it is a good idea to be aware of some of the issues that will be coming forward to the City Commission and what are options to pay for some of these purchases.

This will help lead us into the discussions on Monday night with City Financial Consultant Warren Creamer who is with Municipal Financial Consulting, Inc. Warren and his team have significantly helped the city through some financially challenging times, and he has assisted up with our preparations for the call with the bond rating agencies.

Warren and his team are planning to do a “Bonds 101” presentation, to give background on types of financing available to the city. Then they will discuss the city’s current financial picture in detail and our current bond rating and the why behind the rating.

This meeting will start at 5:30 p.m. and is scheduled to run until 6:30. If you have any questions in advance of the meeting please feel free to contact me.

Item Description	2023/24 Purchase Price	2024/25 Purchase Price	2025/26 Purchase Price	2026/27 Purchase Price	2027/28 Purchase Price	2028/29 Purchase Price	2029/30 Purchase Price	2030/31 Purchase Price	2031/32 Purchase Price	2032/33 Purchase Price	TOTAL
Top Vest Optical Outlay Plan											
Item Description											
Property Room Enhancements(Reclassification)	\$ 9,000.00	\$ 4,500.00	\$ 5,000.00	\$ 6,000.00							
Ball PD	\$ 10,000.00	\$ 19,000.00	\$ 5,000.00								
Firearm Equipment (Wellness Program)	\$ 15,000.00	\$ 119,000.00	\$ 116,700.00	\$ 44,900.00	\$ 228,450.00	\$ 77,400.00	\$ 14,700.00	\$ 73,100.00	\$ 73,000.00	\$ 194,150.00	\$ 88,400.00
TOTAL POLICE											\$ 1,099,000.00

Year	Capital Outlay Plan	2022/23	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	TOTAL
2022/23	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33			
SPECIAL EVENTS (Fund 101-443)												
Replace crowd control barricades (base bases)												

Year	Capital Outlay Plan	2022/23	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	TOTAL
PUBLIC PARKING (Fund 101-443)												
Reconstructed Parking Lot (Pave + Underground) - Penman												
Reconstructed Parking Lot (Pave + Underground) - Wing/Harvey												
Reconstructed Parking Lot (Pave + Underground) - E Central (South)												
Reconstructed Parking Lot (Pave + Underground) - Irberry (E Central North)												
Reconstructed Parking Lot (Pave + Underground) - Gathering												
Reconstructed Parking Lot (Pave + Underground) - Saxtons												
Reconstructed Parking Lot (Pave + Underground) - DMS Yard												
Reconstructed Parking Lot (Pave + Underground) - Cultural Center												
Reconstructed Parking Lot (Pave + Underground) - Spring St												
Replace Parking Lot Signage + Wayfinding												
Replace Parking Lot Lighting - E Central												
Install Paid Parking System Kiosks &/or Meters												
Install EV Charging Stations												

TOTAL PUBLIC PARKING \$ 2,890,000.00 \$ 388,000.00 \$ 1,325,000.00 \$ 175,000.00 \$ 475,000.00 \$ 1,350,000.00 \$ 8,570,000.00

TOTAL SPECIAL EVENTS \$ 15,000.00 \$ 6,000.00 \$ - \$ - \$ 9,000.00 \$ - \$ 475,000.00 \$ 8,000.00 \$ - \$ - \$ 15,000.00

Item Description	2023 / 24		2024 / 25		2025 / 26		2026 / 27		2027 / 28		2028 / 29		2029 / 30		2030 / 31		2031 / 32		2032 / 33		TOTAL
	Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		Purchase Price		

DOWNTOWN DEVELOPMENT AUTHORITY (FUND 249)																					
New Central Parking Deck, 1	\$ 30,000,000.00																				\$ 30,000,000.00
DDA Street Trees, 30	\$ 12,000.00																				\$ 12,000.00
Tree Cuts, 78	\$ 46,800.00																				\$ 46,800.00
Benches, 40	\$ 80,000.00																				\$ 80,000.00
Garbage Cans, 15	\$ 18,000.00																				\$ 18,000.00
Mike Racks, 5	\$ 10,000.00																				\$ 10,000.00
EV Charging Stations, 20	\$ 100,000.00																				\$ 100,000.00
New Sand Shell, 1	\$ 200,000.00																				\$ 200,000.00
DDA Light Pole Upgrades, 10	\$ 60,000.00																				\$ 60,000.00
Downtown Decor Upgrades	\$ 200,000.00																				\$ 200,000.00
New Sign Upgrades (Centre Streetscape), 1	\$ 490,000.00																				\$ 490,000.00
Planter Box Upgrades, 10	\$ 100,000.00																				\$ 100,000.00
Pedestrian Traffic Signals (Vine/Main, Church/Main), 2	\$ 500,000.00																				\$ 500,000.00
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY																					\$ 31,816,800.00

NOYAL WASTE & RECYCLING																					
	\$ 960,000.00																				\$ 960,000.00
																					\$ 715,000.00
																					\$ 415,000.00
																					\$ 1,180,000.00
																					\$ 100,000.00
																					\$ 60,000.00
																					\$ 100,000.00
																					\$ 1,200.00
																					\$ 46,800.00
																					\$ 6,000.00
																					\$ 3,600.00
																					\$ 2,000.00
																					\$ 20,000.00
																					\$ 6,000.00
																					\$ 200,000.00
																					\$ 6,000.00
																					\$ 8,000.00
																					\$ 1,200.00
																					\$ 6,000.00
																					\$ 3,600.00
																					\$ 2,000.00
																					\$ 20,000.00
																					\$ 6,000.00
																					\$ 440,000.00
																					\$ 100,000.00
																					\$ 577,200.00
																					\$ 18,800.00
																					\$ 30,087,200.00
																					\$ 31,816,800.00

