



Plymouth City Commission

Regular Meeting Agenda

Monday, April 15, 2024 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar : <https://us02web.zoom.us/j/81934258201>

Passcode: 312229 Webinar ID: 819 3425 8201

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Proclamation - Arbor Day
2. **APPROVAL OF MINUTES**
 - a. April 1, 2024 Budget Study Session Minutes
 - b. April 1, 2024 Regular Meeting Minutes
3. **APPROVAL OF THE AGENDA**
4. **ENACTMENT OF THE CONSENT AGENDA**
 - a. Approval of March 2024 Bills
 - b. Special Event: Armed Forces 5K Ruck – Saturday 5/18/2024
5. **CITIZEN COMMENTS**
6. **COMMISSION COMMENTS**
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - a. Emergency Purchase Confirmation Water Main Repairs
 - b. Roof Replacement at City Hall
 - c. Band Shell Purchase
9. **REPORTS AND CORRESPONDENCE**
 - a. Liaison Reports
 - b. Appointments
10. **ADJOURNMENT**

Consent Agenda - The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

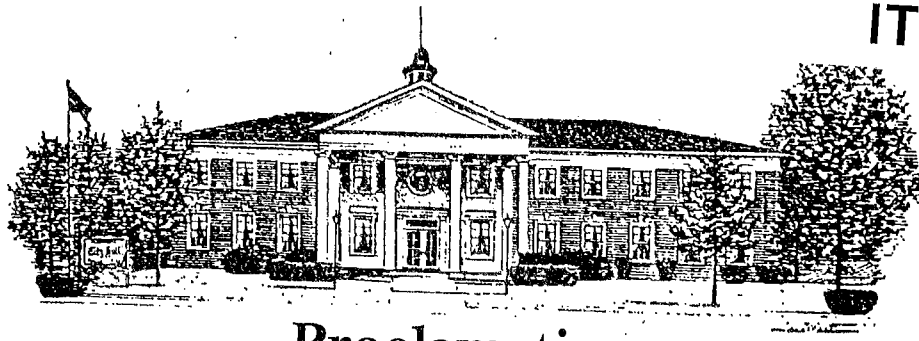
OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida

November 1977



Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource, giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Suzi Deal, Mayor of the City of Plymouth, Michigan, do hereby proclaim April 26, 2024, as

Arbor Day

in the City of Plymouth, Michigan, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.



IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Plymouth, Michigan to be affixed this 15th day of April 2024.

Suzi Deal
Mayor of the City of Plymouth, Michigan



Plymouth City Commission Budget Study Session

Monday, April 8, 2024 5:00 p.m.

Plymouth City Hall 201 S. Main Plymouth, MI 48170

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

CALL TO ORDER

Mayor Deal called the meeting to order at 5:00 p.m.

PRESENT: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Brock Minton, Nick Moroz

EXCUSED: Commissioners Jennifer Kehoe, Alanna Maguire

ALSO PRESENT: City Manager Paul Sincok, Finance Director John Scanlon, and City Department Heads.

REVIEW BUDGET MATERIALS

City Manager Paul Sincok introduced the proposed budget and Finance Director John Scanlon explained the standards to meet to qualify for an award-winning budget.

Sincok reviewed the City Manager's Budget Message and Scanlon presented information outlining and explaining the items below:

Functions of the City Budget

Property Taxes, Millage Rates & Headlee/ Proposal A

State Revenue Sharing

Gas & Weight Tax

Water/Sewer Fund

American Rescue Plan, Bond Sale, Capital Improvement, Union Contracts

Capital Improvements

Outside Influences on Budget (35th District Court, Plymouth District Library)

Future Legacy Costs - Pension and OPEB Liabilities

The group agreed that additional budget study sessions were not needed.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



City of Plymouth City Commission Regular Meeting Minutes Monday, April 1, 2024, 7:00 p.m. Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, and Nick Moroz

Excused: Mayor Pro Tem Kelly O'Donnell

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

c. Proclamation – Plymouth Hockey

Deal read a proclamation and congratulated members of the 12U A Tier II Plymouth Flyers for winning the MAHA state championship.

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Minton to approve the minutes of the March 18, 2024 Committee of the Whole and the March 18, 2024 regular meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Maguire offered a motion, seconded by Filipczak, to approve the agenda for the April 1, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: MI Philharmonic Youth Orchestra Pops Concert, Tuesday 6/4/2024

Minton offered a motion, seconded by Kehoe, to approve the consent agenda for April 1, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Ellen Elliott, 404 Irvin, spoke about the Planning Commission's public engagement session.

Joe Tebor, Commander of the Plymouth VFW Post, gave an update on their events.

6. COMMISSION COMMENTS

Maguire noted that March 29 was National Vietnam War Veteran's Day, and thanked Tebor for his service. She wished a meaningful Easter, Holi, and Ramadan to those who celebrate and reminded the group that yard waste collection would begin this week.

Kehoe said outdoor dining was beginning and that the Planning Commission's public engagement session went well.

Moroz said the same number of outdoor permit applications was the same this year as last year, indicating that the new policy was being accepted.

Deal congratulated those who won awards from the Chamber of Commerce and invited residents to participate in a parks and recreation focus group on April 19. She also reminded the group that the Artisan Market would be taking place in the Gathering on April 20, and congratulated the library for a recent award.

7. PUBLIC HEARING

a. Annual Liquor License Review for Recommending Renewal, Revocation, and Non-Renewal of Liquor Licenses

Deal opened the public hearing at 7:25 p.m.

Moroz commented that the City Commission had increased the number of licenses over the years, but that the number of liquor infractions decreased. He thanked the restaurant owners for their cooperation, and the police department for remaining vigilant.

Ellen Elliott, 404 Irvin, said the DDA board suggested that the cap remain in place.

Deal closed the public hearing at 7:29 p.m.

The following motion was offered by Maguire and seconded by Minton.

RESOLUTION 2024-24

WHEREAS The City of Plymouth has a Liquor Management Ordinance related to the operation of all Class C Type Liquor Licenses in the city; and

WHEREAS On April 1, 2024, the City Administration presented the Liquor License Review Committee with information about the various liquor licensed establishments in the city; and

WHEREAS The Local Liquor License Review Committee made a recommendation to the City Commission related to the renewal, revocation and non-renewal of all liquor licenses in the city.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the Michigan Liquor Control Commission that the following licenses be renewed:

Aqua – 413 N. Main
Barrio Cocina Y Tequileria – 555 Forest
Bearded Lamb Brewing Company – 149 W. Liberty
Bigalora – 777 W. Ann Arbor Trail
Compari's/Fiamma/Sardin Room – 350, 370, & 380 S. Main
Plymouth Community Cultural Center – 525 Farmer
E.G. Nicks – 500 Forest

Hermann's Olde Town Grille – 195 W. Liberty
Highline Spirits – 380 S. Main – License awaiting approvals
Ironwood Grill – 840 W. Ann Arbor Trail
VFW – Mayflower Lt. Gamble Post – 1426 S. Mill
Mayflower Meeting House – 499 S. Main
Nico & Vali – 744 Wing
Pakwaan Restaurant – 447 Forest
Penn Grill – 820 Penniman
Plymouth – Ann Arbor Elks – 110 W. Ann Arbor Trail
Knights of Columbus Council 3292 – 150 Fair
Pizza E Vino – 849 Penniman
Plymouth ROC – 1020 W. Ann Arbor Road – Escrow
Sean O'Callaghan's – 821 Penniman
Sidecar – 340 N. Main
Chicane – 885 Starkweather – Escrow
Stella's Black Dog Tavern – 860 Fralick
Tai Basil – 983 W. Ann
Red Ryder – 584 Starkweather - License being transferred to escrow by previous owner
Post Local Bistro – 844 Penniman
Westborn Market – 860 – 870 Penniman
Park Place Gastro Pub – 336 S. Main
The Ledger/Ebenezer – 306 S. Main

There was a voice vote.

MOTION PASSED UNANIMOUSLY

The following motion was offered by Moroz and seconded by Filipczak

RESOLUTION 2024-25

WHEREAS The City of Plymouth has a Liquor Management Ordinance related to the number of allowable liquor licenses in a particular zoning district; and

WHEREAS Annually the Local Liquor License Review Committee makes a recommendation to the City Commission related to the number of allowable liquor licenses per zoning district.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth determines that no changes in the number of available liquor licenses (29) (33 *establishments due to shared licenses*) under the cap in the City of Plymouth, based on Zoning Classification. The City Commission confirms that the number of licenses remain the same as in the current Liquor Management Ordinance, which is a cap of 18 licenses, as defined in the Liquor Management Ordinance for the B-2 Zoning District (DDA Area), and a cap of 11 licenses in total (*for all three zoning districts*) in any of the following the B-1, ARC and B-3 Zoning Districts.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

a. Act 51 Mileage Certification

The following resolution was offered by Minton and seconded by Kehoe.

RESOLUTION 2024-26

WHEREAS The City of Plymouth does wish to decertify/vacate a portion of York Street.

NOW THEREFORE BE IT RESOLVED THAT this decertification/vacation of York Street is located from the railroad crossing to the end for a total decertification/vacation length of 145 feet.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Wayne County Parks Agreement

The following resolution was offered by Minton and seconded by Maguire.

RESOLUTION 2024-27

WHEREAS The City of Plymouth and the County of Wayne are two separate governmental units; and

WHEREAS They have chosen to enter into an intergovernmental agreement for improvements to the city's recreational facilities at the Plymouth Cultural Center; and

WHEREAS Funding for this project is from the Wayne County Parks Tax Millage and the county is returning a small portion of the tax money generated by the City of Plymouth properties to the city for improvements to Parks and Recreation facilities.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the mayor to execute the documents titled Agreement between the County of Wayne and the City of Plymouth for upgrades to the lighting systems at the Plymouth Cultural Center. This agreement is to have the County provide \$21,941.00 to assist the city with those improvements.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Presentation of Budget – No Action

Sincock reviewed the manager's budget message in advance of the first budget study session scheduled for April 8.

10. REPORTS AND CORRESPONDENCE

Liaison Reports

Minton said the Planning Commission would be meeting on April 10, and that the April Zoning Board of Appeals meeting had been canceled.

Filipczak said the Historic District Commission was scheduled to meet on April 3.

Deal said she recently read to a group of elementary school children and they were enthusiastic about enjoying everything Plymouth has to offer.

b. Appointments

There were no appointments.

11. ADJOURNMENT

A motion to adjourn was offered by Maguire and seconded by Kehoe at 7:41 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

RECEIVED

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

APR 2 2024

City of Plymouth

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Township Veterans Commission
Ph# (734) 453-3840 Fax# _____ Email _____ Website https://plymouthtwp.org
Address 9955 N. Haggerty Rd. City Plymouth State MI Zip 48170
Sponsoring Organization's Agent's Name JEN BUCKLEY Title TRUSTEE & CHAIRMAN of VC
Ph# (734) 855-5133 Fax# _____ Email _____ Cell# (734) 855-5133
Address 9158 Trillium Ln. City Plymouth State MI Zip 48170

Event Name ARMED FORCES 5K RUCK: HONORING OUR MILITARY ^{FIRST} ^{RES} ^{ONERS}
Event Purpose to honor and celebrate our military on ARMED FORCES DAY (9/18) as well as our first responders during National Police Week (5/15)
Event Date(s) May 18, 2024
Event Times 8am start; estimated 10am end time
Event Location starts at VFW Post 6695 + loops at the First Responders Memorial ends back at VFW (see map)
What Kind Of Activities? Donuts and juice at conclusion of Ruck at VFW

What is the Highest Number of People You Expect in Attendance at Any One Time? max 200

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Event registrants will gather + park at the VFW. Participants will wear their military or service pride. Flags will be given to hold and display during Ruck. A Ruck is a walk with a weighted backpack; It's what service members do to train and condition. We will head north on Mill St, then east on Ann Arbor Trail turning north on Riverside Dr. to Edward Hines Dr. We will cross the street and head east to First Responders Memorial. Water will be stationed there. We will turn around and Ruck back. It's a 5K loop. It is not a race but a challenge.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies -- Please Review Section 12.2 f.)
City Operated ☐ Co-sponsored Event ☒ Other Non-Profit ☐ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Third Saturday in May

Next year's specific dates:

May 17, 2025

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☐ **OTHER VENDORS?** YES ☐ NO ☒
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

I have coordinated with Plymouth Township's police to provide safety at the crossings of MILL & Ann Arbor Trail and again at Edward Hines Dr. City of Plymouth police could coordinate to share services.

7. **AN EVENT MAP** IS ☒ IS NOT ☐ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named Insured party on the policy. (See Policy 12.10 for Insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

April 2, 2024
Date

Jen Buckley
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Township Veterans Commission (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Armed Force 5K Run (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Jen Buckley

Date April 2, 2024

Witness _____

Date _____



Breakfast

WOODS DR

RIVERSIDE DR

E ANN ARB

GOLD ARBOR RD

LA Fitness



NH

S MILL ST



EVENT REVIEW FORM

EVENT NAME: Armed Forces SK Rush

TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:			
<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
<u>NO SERVICES REQUIRED</u>			
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> <u>NO</u>			
Labor Costs: \$ <u>0</u>	Equipment Costs: \$ <u>0</u>	Materials Costs \$ <u>0</u>	
POLICE:			
<u>Approved</u>	Denied	(list reason for denial)	Initial <u>JUC</u>
<u>1 - OFFICER @ 2 HRS</u>			
Labor Costs \$	Equipment Costs \$ <u>152</u>	Materials Costs \$	
FIRE:			
<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WS</u>
<u>NO SERVICES REQUESTED</u>			
Labor Costs \$ <u>0</u>	Equipment Costs \$	Materials Costs \$	
HVA:			
<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:			
<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$ <u>0</u>	Equipment Costs \$	Materials Costs \$	
RISK MANAGEMENT:			
<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City		
<u>Class II - Moderate Hazard</u>	of Plymouth as 'Additional Insured' including in the Description Box/Area.		
Class III - High Hazard	Food vendor/service requirements per Special Event Policy, must also be		
Class IV - Severe Hazard	met for any food.		
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____			
APPROVED _____ NOT APPROVED _____ DATE _____			



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Emergency Purchase Confirmation Water Main Repair 04-15-24.docx*
Date: April 9, 2024
RE: Emergency Purchase Confirmation Water Main Repairs

Background

On January 18, 2024, the city experienced multiple water main breaks. One of which was located on Beech between McKinley and Harvey and the other was located on Ann Arbor Trail East of Main St. In addition to the multiple breaks, DMS crews were also dealing with a snow event. Based on the situation, it was necessary to seek a contractor to assist DMS crews with the water main repair on Ann Arbor Trail. I authorized an emergency repair for the work on Ann Arbor Trail to CI Contracting. You will recall that the city has a positive working history with CI as they have been the underground subcontractor for many years on the City's infrastructure projects and CI Contracting has also performed other emergency repairs over the years.

The City Administration requests that the City Commission confirm the purchase authorization to have CI Contracting complete the work on the water main repair on Ann Arbor Trail. Funding for this repair would come from the Water and Sewer Fund and not impact the General Fund.

Recommendation

The City Administration recommends that the City Commission confirm the emergency purchase authorization for repairs to the City's water system at the corner of Ann Arbor Trail and Main St.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

CI Contracting Inc.
7135 Dan McGuire Drive
Suite B
Brighton MI 48116



Invoice

Date	Invoice #
2/23/2024	24-9-1

Bill To
Adam Gerlach City of Plymouth 201 S. Main Plymouth, MI 48170

Job	Terms
777 Ann Arbor Tr	

Quantity	Description	Rate	Amount
	Emergency Water Main work at 777 Ann Arbor Trail, Plymouth, MI on January 18, 2024		0.00
	LABOR		0.00
10	Hrs./Foreman	80.00	800.00
10.5	Hrs/Foreman OT	100.75	1,057.88
1	Hrs/Operator	70.12	70.12
5	Hrs/Operator OT	90.25	451.25
18	Hrs/Laborer	52.50	945.00
21	Hrs/OT	65.00	1,365.00
7.5	Hrs/Truck Driver	37.00	277.50
11.5	Hrs/Truck Driver OT	55.50	638.25
	EQUIPMENT	0.00	0.00
11.5	Hrs/Foreman Truck	30.00	345.00
10	Hrs/Cat 315 Excavator	90.00	900.00
7	Hrs/Cat 950 Loader	110.00	770.00
9	Hrs/Dump Truck	120.00	1,080.00
10	Hrs/Talbert Lowboy	130.00	1,300.00
Total			\$10,000.00

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

- WHEREAS The City maintains a water and sewer system to provide for the public health and
From time to time there is a need to make repairs to the system to ensure safe
Operations of the system and safe drinking water for the community, and
- WHEREAS There was a need to make emergency repairs to the water system to include the
Water main at the corner of Ann Arbor Trail and Main St., and
- WHEREAS The City Administration did contact CI Contracting, who the city has a positive working
Relationship with based on previous Infrastructure projects as well as previous emergency
Repairs, and
- WHEREAS CI Contracting did complete the repairs on January 18, 2024.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
confirm the Emergency Purchase/Repair Authorization for repairs to the City's water system completed
by CI Contracting in the amount of \$10,000. Funding for this authorization is to be allocated from the
City's Water Sewer Fund.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Roof Replacement City Hall 04-15-24.docx*
Date: April 10, 2024
RE: Roof Replacement at City Hall

Background

The City Commission will recall that in the Budget for 2023-24, the replacement of the sloped or shingled roof was identified and budgeted for \$120,000.00. Since the adoption of the budget, staff has communicated with contractors and sought expert opinions on the scope of the project. Some have indicated they were not interested in the work, others indicated that they couldn't provide a true cost until they ripped off the old roof.

Municipal Services met with Shaw Construction who has provided services to the city on a variety of projects including the Gathering, City Hall, the DMS garage, as well as the fountain. They indicated they would be interested in performing the work in a "design-build" style similar to the work they performed for the city in 2021. In essence, Shaw Construction would design the scope of the work to include a full tear off of existing shingles, inspection and replacement of wood underneath, replacement shingles and all the finishing touches, trim, etc.

Based on our success on past design-build projects and our relationship with Shaw Construction, we feel very confident in their ability to deliver a timely, safe, economical, and complete project. The price for Shaw Construction to complete the design-build replacement of the sloped, shingled roof is \$82,775.00.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize a design-build contract with Shaw Construction for the sloped, shingled roof replacement at City Hall with a total project cost not to exceed \$82,775.00. Funding for this project will come from the Capital Improvement Fund.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: April 11, 2024
To: Paul J. Sincock, City Manager
From: Chris Porman, Assistant City Manager/Director of Municipal Services
Adam Gerlach, Assistant Director of Municipal Services
Re: Design-Build Roof at City Hall

Background:

As you are aware, in the 2023-24 Budget, the sloped, shingled roof at City Hall was identified and added as a Capital Outlay Expense as shown on page 109, which is attached for reference. We engaged in conversations with Shaw Construction to take a look at the roof, give us a cost estimate, as well as discuss the option of having this project be completed using a “design-build” project delivery method.

In addition, you are also aware that we have used Shaw Construction in a “design-build” capacity for a group of projects in 2021 that included the Glu-Lam beam protection at the Cultural Center, the gable end repairs of the DMS mechanics garage, the columns at the front of City Hall, as well as replacing the wood trim on the Gathering pillars.

Based on their performance with the above-mentioned projects, as well as their work at the Bilkie Family Field for the Miracle League of Plymouth, PARC, Growth Works, and their efforts to be the General Contractor for the Wilcox Fountain in Kellogg Park, we feel confident in their abilities.

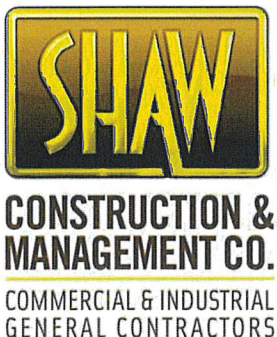
In short, design-build is just that: one contractor to design and then build under one contract. Moving forward with a construction contractor the City is familiar with in a design-build format will ultimately save time and money as opposed to splitting the design and construction across multiple entities. This differs from our large infrastructure projects which require stamped engineering plans to be able to secure the proper permits from the state, and obviously involve more extensive planning and design work than what is being proposed here.

In a design-build delivery, the contractor, Shaw Construction, has more ownership in the finished product as they are not only providing the design elements and bidding of the job, but also being responsible for the completion of the repairs.

Recommendation

We would recommend that we seek approval from the City Commission to award Shaw Construction a design build contract in an amount not to exceed \$82,775.00 as listed in the attached proposal from Shaw Construction. This cost is inclusive of Shaw's ability to provide the necessary design solutions and completion of said repairs/replacement of the roof. There is a high level of confidence that Shaw Construction can complete the repairs/replacement in a safe, timely, and complete manner. Using a single contractor in a design-build delivery method will allow for the repair projects to be completed in a timelier, more cost-effective manner.

Should you have any questions, please feel free to contact us.



April 4, 2024

Mr. Adam Gerlach
City of Plymouth
1231 Goldsmith
Plymouth, MI 48170
734-453-7737 x108

Re: Revised v5.0
City of Plymouth City Hall Shingle Roof Replacement

Mr. Gerlach,

As requested we offer a not to exceed estimate of **Eighty Two Thousand Seven Hundred Seventy Five Dollars (\$82,775.00)** to design build and complete the following work at City Hall. Pricing includes all preconstruction cost, management of vendors and subcontractors, and post construction documentation and closeout. Our estimate preparation was guided by a site visit.

○ **Scope of work**

- Site Supervision
- Remove two layers of existing shingles
- Minor deck board replacement (approx. 30)
- Ridge venting
- Vented Eaves
- Site protection
- 25 Year warranty
- Clean up

Excluded:

- Cost of Permit
- Hazardous material removal
- Unforeseen conditions

Additional Cost- Above quote amount of deck boards, replace additional deck boards at \$85.00 per board

Sincerely yours,

Shaw Construction & Management Co.

Theodore V. Barker, President

Capital Item	Reg By	Account #	R N	Est Idle	Dept Priority	Method of Funding Approp Act 99	Bonds	Dept Reg Est Cost	Manager Revisions	Budgeted Cost
CITY HALL										
Sloped Roof (Shingled) Roof Replacement	MSD	101-900	-971.436	R	25	1	X	120,000	-	120,000
Vestibule Security Enhancements	MSD	101-900	-971.436	R	25	1	X	85,000	-	85,000
Fire Department Renovation - Station 2	MSD	101-900	-971.436	R	25	1	X	35,000	-	35,000
PARKS & PUBLIC PROPERTY										
Rotary - Replace Signage	MSD	101-900	-976.437	R	5	2	X	5,000	(5,000)	-
Rotary - Install Area & Security Lighting + Add Electric Service	MSD	101-900	-976.437	R	5	2	X	15,000	(15,000)	-
Garden Club - Replace Drinking Fountain	MSD	101-900	-976.437	R	10	2	X	7,500	(7,500)	-
Garden Club - Replace Site Furnishings	MSD	101-900	-976.437	R	10	2	X	10,000	(10,000)	-
Garden Club - Renovate/Replace Softball field + Soccer field	MSD	101-900	-976.437	R	10	2	X	15,000	(15,000)	-
Lions Club - Replace Play Structure	MSD	101-900	-976.437	R	10	1	X	120,000	-	120,000
Lions Club - Install Area & Replace Security Lighting	MSD	101-900	-976.437	N	10	1	X	15,000	(15,000)	-
Lions Club - Install Drinking Fountain	MSD	101-900	-976.437	R	10	1	X	7,500	(7,500)	-
Lions Club - Replace Site Furnishings	MSD	101-900	-976.437	R	10	1	X	12,000	(12,000)	-
Fairground - Replace Signage	MSD	101-900	-976.437	R	10	2	X	5,000	(5,000)	-
Fairground - Install Area & Security Lighting + Add Electric Service	MSD	101-900	-976.437	R	10	2	X	15,000	(15,000)	-
Kiwanis - Install Area & Security Lighting + Add Electric Service	MSD	101-900	-976.437	N	10	1	X	15,000	(15,000)	-
Playground Safety Surfacing Repair/Refill	MSD	101-900	-976.437	R	10	2	X	25,000	(25,000)	-
Hough - Renovate Landscaping (Plant more trees)	MSD	101-900	-976.437	R	5	2	X	7,500	(7,500)	-
Tonguish Cr Nature Walk - Area & Security Lighting Replacement	MSD	101-900	-976.437	R	20	2	X	40,000	(40,000)	-
Tonguish Cr Nature Walk - Repair Path/Walkway	MSD	101-900	-976.437	R	20	2	X	35,000	(35,000)	-
Tonguish Cr Nature Walk - Replace Pedestrian Bridge	MSD	101-900	-976.437	R	20	2	X	50,000	(50,000)	-
Tonguish Cr Nature Walk - Replace Site Furnishings	MSD	101-900	-976.437	R	20	2	X	10,000	(10,000)	-
Pontine - Replace conc &/or brick walkways	MSD	101-900	-976.437	R	20	2	X	25,000	(25,000)	-
Starkweather - Repair/Renovate Gazebo	MSD	101-900	-976.437	R	20	2	X	20,000	(20,000)	-
Kellogg - Repair Fountain - Lighting	MSD	101-900	-976.437	R	10	2	X	7,500	(7,500)	-
Kellogg - Repair Fountain - Skimmer	MSD	101-900	-976.437	R	10	2	X	75,000	(75,000)	-
Kellogg - Replace/renovate Electrical + Sound Systems	MSD	101-900	-976.437	R	10	2	X	200,000	(200,000)	-
Kellogg - Replace/Restore Turf	MSD	101-900	-976.437	R	10	3	X	150,000	(150,000)	-
FIRE DEPARTMENT - STATION 3										
Kellogg - Replace conc &/or brick walkways	MSD	101-900	-976.437	R	10	2	X	60,000	(60,000)	-
Backup Generator - Station 3	MSD	101-900	-976.437	N	20	2	X	600,000	-	600,000
CULTURAL CENTER										
PCC Building Generator	REC	101-900	-976.751	N	15	1	X	120,000	-	120,000
Pickleball Court Installation	REC	101-900	-976.751	N	10	2	X	200,000	-	200,000
INFRASTRUCTURE FACILITIES										
DMS Yard Paving	MSD	101-900	-976.438	R	10	2	X	10,000	-	10,000
CIS Upgrades	MSD	101-900	-976.438	R	3	2	X	50,000	-	50,000
SIDEWALKS										
Residents - AREA A	MSD	101-900	-976.437	R	12	1	X	20,000	-	20,000
City - Including ADA and Corners	MSD	101-900	-976.437	R	12	1	X	4,089,500	(2,404,500)	1,685,000
GENERAL FUND TOTAL								4,135,200	(2,404,500)	1,730,700

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____

WHEREAS The City of Plymouth operates several buildings and from time to time there is
A need to complete maintenance/upgrades on the buildings, and

WHEREAS The City Hall Building needs the sloped, shingled roof replaced, and

WHEREAS The City Staff has engaged with Shaw Construction to submit a proposal for a design-build
Delivery method to complete the required work.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
authorize a design-build contract with Shaw Construction for replacement of the sloped,
shingled roof at city hall roof in the amount not to exceed \$82,775.00. Funding for this
repair is authorized from the City's Capital Improvement Fund.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris Porman, Assistant City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Authorization to purchase Bandshell - 04-15-24.docx*
Date: April 10, 2024
RE: Authorization to purchase Bandshell

Background

The City of Plymouth plays host to various concert series and community performances, as well as a variety of others. A central feature for many of the events and certainly the concerts is our mobile stage, often referred to as the bandshell. Our current bandshell, a 1998 Century Industries ShowMaster3600, is nearing the end of its useful life, prompting the need for a replacement.

We had begun discussing its replacement over the past couple years and were planning to add it to the Capital Improvement List. Fortunately, the City received a grant from the State of Michigan to partially fund the purchase of the bandshell. In the most recent fiscal year, Representative Matt Koleszar secured an additional \$200,000 in appropriated funding through a special grant application of the Michigan Economic Development Corporation. Alongside this, the city received \$50,000 towards a police Tahoe.

DMS staff took the lead and talked and met with many of our special event user groups that use the bandshell as part of their event. They discussed some of the wants and needs they would like to see in a new bandshell and incorporated those into the discussions with manufacturers. In the bandshell world, there are really only two large scale manufacturers: Century Industries, the manufacturer of our current bandshell, and Stageline, the industry leader.

Our research highlighted several key factors for consideration, including stage deck size, ease of setup, durability, and lead time for delivery. Notably, all manufacturers have significant lead times for production, with Century Industries requiring 12 – 18 months, and Stageline offering a shorter lead time of 8 months. Additionally, considerations regarding the size and configuration of the stage deck were crucial, with the Stageline SL100 offering essentially an equal standard deck size compared to our current Century Industries stage, while also giving greater flexibility and ease of use.

Ultimately, after thorough evaluation and discussions with stakeholders, we determined that the Stageline SL100 best aligns with the city's needs. With options for additional stage extensions and rigging materials, as well as enhanced marketing opportunities, the Stageline SL100 offers the versatility and functionality required for our events. The proposed build of the Stageline SL100, including desired options, comes at a price of \$246,110.00.

Funding for the new bandshell will come from the grant from the State of Michigan/MEDC, supplemented by additional funds from the Equipment Fund. Discussions with the Finance Director have confirmed this arrangement, and it will be reflected in an updated draft of the budget before approval in June.

Recommendation

The City Administration recommends that the City Commission authorize the purchase of Stageline model SL100 in the amount of \$246,110.00 and funding for this purchase shall be from the Equipment Fund and State of Michigan Grant Funding.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact me or Adam Gerlach.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: April 11, 2024
To: Paul J. Sincock, City Manager
From: Chris Porman, Assistant City Manager/Director of Municipal Services
Adam Gerlach, Assistant Director of Municipal Services
Re: Purchase of Bandshell – 2024 Stageline SL100 Mobile Stage

Background:

The City of Plymouth is host to approximately 185 special events throughout the year, including multiple concert series and community performances. Central to the success of these concerts and performances is our mobile stage a.k.a. the bandshell.

Our current bandshell is a 1998 Century Industries ShowMaster3600 mobile stage. This highly specialized piece of equipment is quickly nearing the end of its useful life.

As the current bandshell passes the quarter century mark in age (25 years+) we have increasing repair needs to keep the unit operational; ranging from mechanical to functional to aesthetic. You may recall that the stage decking was entirely replaced in 2016 at a cost of nearly \$17,000. The hydraulic system that levels the stage and opens/closes the roof was rebuilt twice in the last 5 years costing over \$2,000 each time. The electrical system no longer operates on battery power (meaning it must be plugged into a power source) and the work lighting is obsolete. The end panels and roof shell closure no longer align with the locking mechanism due to wear and tear, as well as some other issues.

The City was fortunate all those years ago to be awarded a grant from the State of Michigan which partially paid for the purchase of the bandshell. In the most recent State of Michigan fiscal year, Representative Matt Koleszar, through a special grant application of the Michigan Economic Development Corporation was able to include \$200,000 in appropriated funding into the state budget. You will recall that in addition to the state funding for the bandshell, the city also received \$50,000 toward a police Tahoe that is currently on order.

As we learned that we were successful in being awarded the grant funding we conducted a broad review of the market for mobile stages. In essence, there are two main companies that produce mobile stages (bandshells) and then there are the other minor producers. The big two in the municipal/public sector are Century Industries, who produced our current bandshell; and Stageline, who is the industry leader.

We engaged in conversations with DDA staff, producers of various events that use the current bandshell, including but not limited to (Plymouth Community Band, Michigan Philharmonic, JAG Entertainment, and Plymouth Arts Council), as well as spoke with local business in the area where the bandshell is set up. Some of the areas of emphasis that came up in multiple conversations were the size of the stage (whether with extensions or not), the backwall being a sound hinderance to performers, the lack of high-quality rigging for lights/speakers, etc. and lack of rigging for banners, skirting, or other marketing/branding opportunities.

We spent a considerable amount of time researching the companies and their offerings. The critical factors and "must have" details we used to compare the offerings included, in no specific order: stage deck size, stage extension capability (& flexibility), ease of use/time to setup, banner/marketing options, durability, safety, training/licensing requirements, cost, lead time and more.

Some of the findings include:

One, the significant lead time for delivery once an order is placed. There's a notable production backlog across all companies manufacturing mobile stages. Century Industries requires 12 – 18 months for the models we considered, Apex (and several other minor producers) necessitate 12 months for all products, while Stageline offers a shorter lead time of only 8 months for the model we are interested in. Consequently, regardless of the model or company chosen, we wouldn't have the new bandshell until after the current event season.

Two, considerations regarding the size and configuration of the stage deck. Stage sizes vary widely, from small backyard setups to those seen at the Super Bowl Half Time show. Our current Century Industries ShowMaster3600 mobile stage features a standard stage deck measuring 35' wide avg. by 13.75' deep (481.25sf). It includes a fixed fiberglass rear wall supporting a sloped roof reaching approximately 11.5 feet above the stage floor at its peak. By utilizing extension platforms, our current setup extends the stage deck to 40' wide by 26' deep (1040sf). In comparison, the Stageline SL100 mobile stage boasts a standard deck size of 24' wide by 20' deep (480sf), with a standard height of 14.5 feet at the peak above the stage deck. Its "shell" portion is multi-configurable: in stage setup, operable fiberglass panels form the roof with vinyl or mesh panels for the walls, while in bandshell setup, operable fiberglass panels comprise the roof and rear wall. Both options can be extended with platforms, typically allowing expansion to 40' wide by 32' deep (1280sf).

Three, ease of use/time to setup. The set up of the Century Industries model compared to the Stageline model is roughly equal; however, the real time saver is incorporating the stage extensions for some of the larger acts. The Stageline stage extensions can be put up in a fraction of the time and also with less manpower than the Century Industries version, saving considerable time, wear on staff, and ultimately, money.

We engaged in multiple conversations with the manufacturer about other options we would like to pursue such as extra stage extensions and rigging material in case something broke and we would not have to wait on replacements. In addition, we spoke in detail about marketing opportunities so that something like the DDA Friday night concerts can have more branding and sponsorship opportunities. Based on the feedback from the user groups, stakeholders, etc. as well as our research in how the respective companies meet those needs, we believe that the Stageline SL100 Mobile Stage best fits the wants and needs of the city

Through the process we are extremely comfortable with the proposed build of the Stageline SL100 with the options as noted above and included in the quote at a price of \$246,110.00. With the grant from the State of Michigan MEDC, the additional funds would come from the Equipment Fund, this has been discussed with the Finance Director, and will appear in an updated draft of the budget before approval in June.

Recommendation:

The recommendation is for the City Commission to accept the proposal from Stageline Mobile Stage Inc. of Quebec, Canada in the amount of \$246,110.00.

Funding for the bandshell will come from the Equipment Fund and State of Michigan/MEDC Grant. The grant is in the amount of \$200,000.00 and the funds from the Equipment Fund will be \$46,110.00. It should be noted that while this is being authorized in the FY 2023-24 budget year, the funds will come from the FY 2024-25 budget based on the delivery of the unit in approximately 8 months.

If you have any questions, please feel free to contact us.

8-Apr-24

City of Plymouth, MI

REV. 2

Stageline SL100 Mobile Stage

Floor Size: 24' x 20'
 Wind Resistance: 115 mph without windwalls
 Trailer Weight: 9,990 lb



Standard Equipment *	\$	140 000
Options & accessories	\$	95 570
Services	\$	10 540
Sub-Total	\$	246 110
Total	\$	246 110

All prices are in USD

Taxes not included (if applicable)

Payment terms: 30% to confirm, balance prior to departure

Approval

Date:

Signature:

Name:

EIN # (if applicable):

STANDARD EQUIPMENT ***ROOF STRUCTURE & RIGGING**

4 Built-in trusses / aluminum 2" diameter tube trussing
 24 Built-in rigging points - 4 movable rigging brackets included
 Rigging bar / 14' - spans 2 rigging points from left to right
 2 side overhang rigging trusses 6'
 Rigging points in front of corner posts
 4 Aluminum corner posts
 Fiberglass roof molded and wrapped around structure - black roof
 Rigging load capacity tested at twice the working load
 Total roof load capacity with sound wings:
 Galvanized steel column - one on each side
 Reversible as standard

Compatible with industry clamps

Capacity: up to 1,500lb

Capacity: 30 lb / ft

Capacity: 1500 lb per side

Capacity: 1500 lb per side

Added roof stability and safety

11,400 lb

System safely hoists rigged loads

Downstage will reverse in difficult to access venues

HYDRAULICS

Double mast lifting mechanism (for a fully hydraulic set up of the stage, roof, sound, lighting and other equipment)
 High power integrated hydraulic system
 4 Hydraulic stabilizers / stage levels from 3' 6" to 4' 3"
 Vertical support capacity (each): 15,000 lb
 Lateral support capacity (each): 2,000 lb
 Gas engine

Lifting Capacity: 3,800 lb - balanced load

Equipped with safety valves on all cylinders
 No tools required

No other power source required

STAGE

Plywood, black finish, non slip / quick levelling legs
 Multifunctional extruded aluminum deck edges
 Guardrails (stage model) / aluminum
 Support brackets built-in for Stageline platforms
 Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails
 4 LED work lights
 Spares kit

24' x 20'

To install decks, skirts, guardrails & staircases

5 x 5' 9" x 2 x 2' 8"

Full perimeter

2 in the roof, 2 on the chassis

TRAILER

Drawbar with pintle eye
 2 Leaf spring axles
 4 Tires
 Electric brakes on all wheels
 Emergency breakaway system
 Spare wheel / full-size rim / integrated storage
 2 Storage bumpers
 10 Equipment tie-downs
 Storage weight capacity
 Storage space capacity

Capacity: 14,990 lb

0.40 m (16")

DOT requirement

Protects structure

GVWR: 15,000 lb - adaptable to your requirements

23' 10" x 5' 6" x 5' 6" = 720 ft³

STANDARDS & CERTIFICATIONS

Applicable regulations
 Vertical load:
 Wind resistance:
 Certificate stamped by professional engineers
 All technical documents supplied
 24/7 service support +1(800) 267-8243

IBC, SAE, DOT, NFPA, CBC, NBC & CWB

Floor: 7.18 KPa (150 psf) / Roof: 1 KPa (20 psf)

115 mph without windwalls

77 mph with windwalls

8-Apr-24

City of Plymouth, MI

REV. 2

OPTIONS & ACCESSORIES

A WINDWALLS - SKIRTS		VINYL/ SCRIM	Price (USD)	Quantity	
a1	Upstage fire retardant windwall - 44' long x full height (with doors) (keder aluminum track system for easy installation) - black	1 Vinyl 1 mesh	\$ 5 200	2	\$ 10 400
a2	Backdrop (with doors) - 24' x 15' - black		\$ 2 350		
a3	Downstage windwall extensions - 10' 3" x 15' (with doors) - (Set of 2) - black		\$ 2 850		
a4	Skirting - 40' x 4' 9" - black	Vinyl	\$ 1 350	1	\$ 1 350
a5	Skirt extension - 8' 6" - black - (set of 2)	Vinyl	\$ 600	1	\$ 600
* for options a1 to a5, select material - also available in grey - fabrication delay					
* If option a3 selected, f1 (keder for windwalls on downstage roof panels) must be selected					
B SOUND WINGS & RIGGING			Price (USD)	Quantity	
b1	Extension platforms (black non-slip) & accessories - 4' x 8' - (sugg'd qty: 4)		\$ 1 300		
b2	Guardrails (platform model) / aluminum - 3' 8" - (sugg'd qty: 8)		\$ 205		
b3	Reinforced flybays with line array and screen rigging points (set of 2)		\$ 2 010	1	\$ 2 010
b4	FOH pipes - capacity: 700 lb - (set of 2)		\$ 2 105	1	\$ 2 105
b5	Movable rigging brackets - (set of 2)		\$ 175		
b6	2 Cylinder locks (corner post substitute)		\$ 575		
b7	PA Extension bars (set of 2)		\$ 520	1	\$ 520
b8	Additional rigging bar / 14' - spans 2 rigging points from left to right		\$ 410		
C BANNER SUPPORTS			Price (USD)	Quantity	
c1	Rooftop banner support posts - 37' x 4'		\$ 835	1	\$ 835
c2	Banner framing bars		\$ 520	1	\$ 520
c3	Lateral banner supports - 6' x 15' 10" - includes pulley rigging points for retractable banner system		\$ 920	1	\$ 920
c4	2 Lateral tightening bars / stage level		\$ 1 035	1	\$ 1 035
D EXTEND TO 24' x 24'			Price (USD)	Quantity	
d1	3 Extension platforms & accessories - 4' x 24' - upstage		\$ 3 900		
d2	8 Guardrails (platform model) / aluminum - 3' 8" - upstage		\$ 1 640		
d3	Bracing system for extension platforms - upstage		\$ 930		
d4	Windwall to cover increased area - upstage		\$ 620		
d5	Roof extension - vinyl canopy & hardware - 4' 9" / downstage - (b4 required)		\$ 3 680	1	\$ 3 680
E HYDRAULICS			Price (USD)	Quantity	
e1	Hydraulic quick connectors		\$ 520	1	\$ 520
e2	Electric motor, 1 hp, 110 V, hydraulic connections and pump for dual power (storage compartment included)		\$ 3 735	1	\$ 3 735
e3	Safety cut off switch		\$ 775	1	\$ 775
F ENHANCED REVERSIBILITY OPTIONS			Price (USD)	Quantity	
f1	Keder for windwalls on downstage roof panels		\$ 400	1	\$ 400
f2	Multi-purpose, heavy-duty structural connectors for side overhang rigging beams and lateral banners. FOH pipe sliders included.		\$ 2 485	1	\$ 2 485
f3	Reinforced 6' flybay trusses (b3) with all hinged and articulated components on upstage roof panel (set of 2) - f2* required		\$ 4 945		
Note: Options f1, f2 and f3 need to be selected for full reversibility					
H TRAILER HITCH			Price (USD)	Quantity	
h1	Gooseneck with kingpin for 5th wheel hookup (instead of drawbar with pintle eye)		\$ 2 415		
h2	Gooseneck with 2 5/16" ball hitch hookup (instead of drawbar with pintle eye)		\$ 2 415		
h3	Hydraulic gooseneck option for h1 or h2		\$ 3 910		
h4	Drawbar with pintle hitch (in addition to gooseneck)		\$ 2 760		
h5	Ball hitch (attachment only)		\$ 1 265		
h6	Drawbar with 2 5/16" ball coupler (instead of drawbar with pintle eye)		-		
I ACCESSORIES			Price (USD)	Quantity	
i1	Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails		\$ 1 725	1	\$ 1 725
i2	Loading ramp / aluminum - 3' x 12'		\$ 1 840	1	\$ 1 840
i3	Underfloor storage for loading ramp (2nd storage compartment recommended)		\$ 775	1	\$ 775
i4	ADA lift - up to 5' - 600 lb max load - portable - access from all sides		\$ 13 600		
i5	Extension platform (black non-slip) & accessories - 4' x 8'		\$ 1 300	23	\$ 29 900
i5a	Cutout gooseneck extension platform (black non-slip) & accessories - 4' x 8'		\$ 1 720	1	\$ 1 720
i5b	Cutout engine extension platform (black non-slip) & accessories - 4' x 8'		\$ 1 720	1	\$ 1 720
i6	Extension platform (black non-slip) & accessories - 4' x 4'		\$ 1 040	2	\$ 2 080
i7	Guardrail (platform model) / aluminum - 3' 8"		\$ 205	20	\$ 4 100
i8	Guardrail (stage model) / aluminum - 2' 8"		\$ 185		
i9	Guardrail (stage model) / aluminum - 5' 9"		\$ 370		
i10	Guardrail (stage model) / aluminum - 5 x 5' 9" + 2 x 2' 8"		\$ 2 185		
i11	Quick shelter, polyester roof and walls - 8' x 8'		\$ 1 840		
i12	Quick shelter, polyester roof and walls - 10' x 10'		\$ 2 070		
i13	Storage compartment / aluminum checker plate - 14" x 16" x 36" - up to 3		\$ 1 005	2	\$ 1 005
i14	Additional spares kit		\$ 490		
i15	Underfloor storage system for options and accessories		\$ 2 875	1	\$ 2 875
i16	Skids/skis		\$ 7 645		
i17	Aluminum mags - 16" x 6" 8/6.5 bolt pattern		\$ 1 840		
i18	10 or 4 x heated pads - 2' x 2' - winter conditions on hard standing		\$ 1 150		
i19	10 or 4 x spiked pads - 2' x 2' - winter conditions on grass (i18 required)		\$ 500		
i20	Storage container for heated pads		\$ 4 000		

8-Apr-24

City of Plymouth, MI

REV. 2

OPTIONS & ACCESSORIES

K TRAILER GRAPHICS		Price (USD)	Quantity	
k1	Logo only	TBD		
k2	Full graphic trailer wrap - (2 x (24' 7" x 7' 2") - 2 x (4' 11" x 7'))	\$ 5 620	1	\$ 5 620
Customized scrim* banners - printed graphics - 4 color process				
k3	Rooftop header banner - 24' x 3' 10"	\$ 970		
k4	Rooftop header banner - 37' x 3' 10" - spans lateral banners	\$ 1 390	2	\$ 2 780
k5	Lateral banners - 6' 6" x 15' 9" (Set of 2)	\$ 1 045	2	\$ 2 090
k6	Rear banner - 23' 4" x 12' 11" - installs full size, with or without backdrop <i>*available in vinyl - prices vary</i>	\$ 2 725	2	\$ 5 450
L MISCELLANEOUS		Price (USD)	Quantity	
l1	* Black fiberglass	\$ 2 010		
l2	Misc_2	TBD		
<i>* Possible production delay</i>				
Total for Options & Accessories				\$ 95 570

SERVICES

SERVICES		Price (USD)	Quantity	
m1	Trailer shrink wrap	\$ 700		
m2	Transport to Plymouth, MI (estimate only)	\$ 3 500	1	\$ 3 500
m2a	Transport to Champlain, NY - Includes customs paperwork	\$ 1 500		
m3	Training course - 3 day comprehensive (subject to options chosen) - maximum 4 technicians	\$ 2 890	1	\$ 2 890
m4	Trainer expenses - to, in & from training site (n/a when training given at Stageline)	\$ 4 150	1	\$ 4 150
Total for Services				\$ 10 540

*Quote valid for 10 business days

*Prices & specifications subject to change without notice

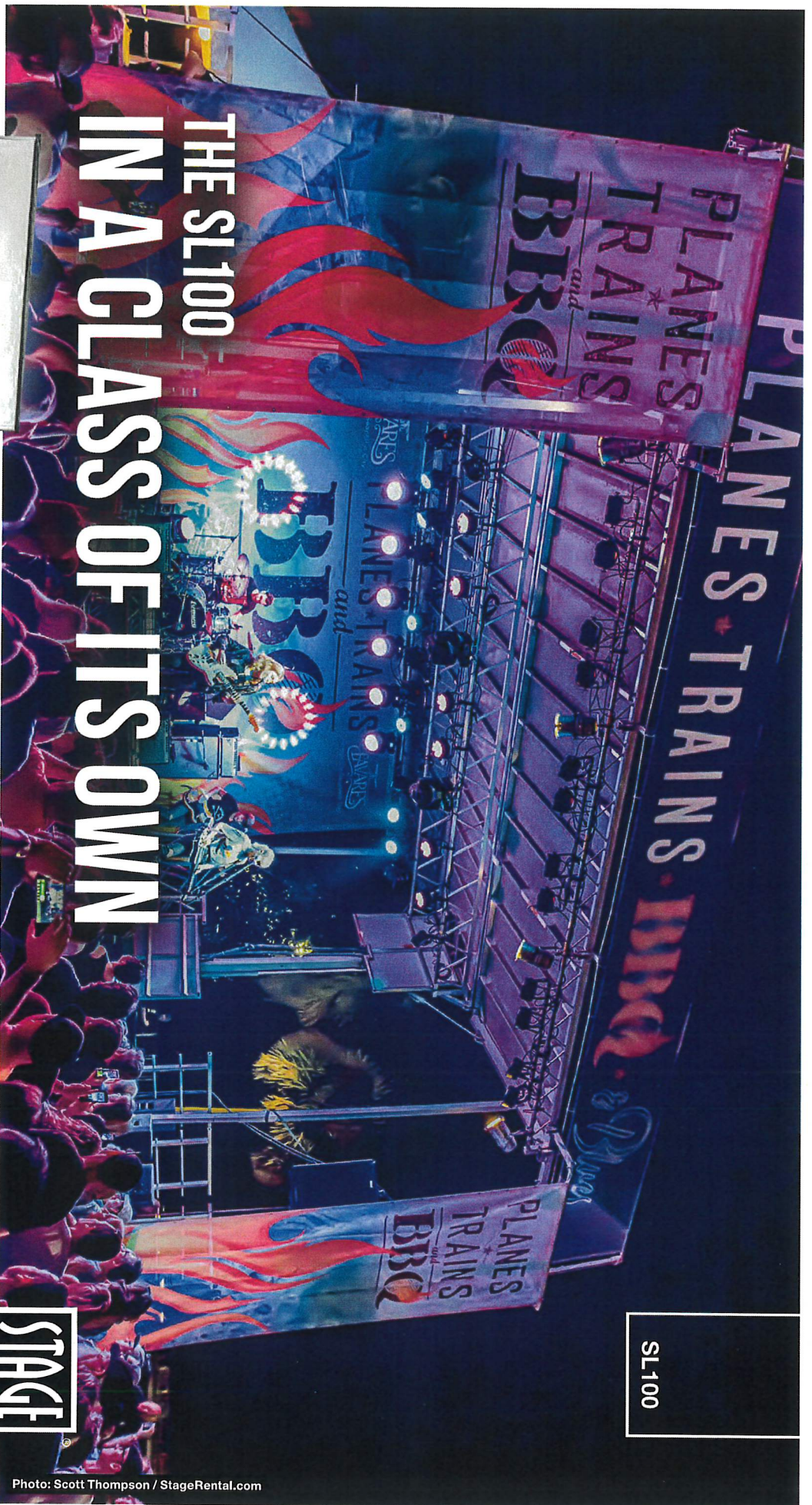
Stageline SL100 - Sales Quote 2024



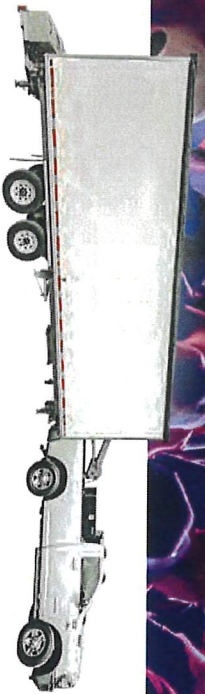
Costs related to transportation, training and trainer expenses (travel, accommodation and per diem) not included.
EXW: L'Assomption, Quebec, Canada

Stageline Mobile Stage Inc.
700 Marsolais Street, L'Assomption, Quebec, Canada J6W 2G9

Tel.: (450) 589-1063, Fax: (450) 589-1711
www.stageline.com



THE SL100
IN A CLASS OF ITS OWN



STAGE
LINE

SL100



STAGELINE ADVANTAGES

STAGELINE, THE SPECIALISTS FOR OVER 35 YEARS IN DESIGNING, PRODUCING AND DELIVERING THE SAFEST AND MOST INNOVATIVE MOBILE STAGES TO OUTDOOR EVENTS.

- Most requested mobile stage in its category
- Holds the market lead in rigging & wind resistance
- Built to last 25 years and more
- Outstanding payback and great resale value



SL100

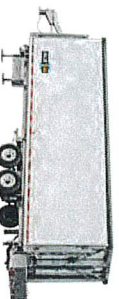


A HIGH PERFORMANCE STAGE

WITH A COMPLETE HYDRAULIC SET UP

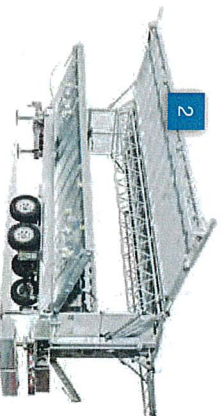
- Fast and controlled operations
- Precision designed cylinders with safety block valves
- Low maintenance

1



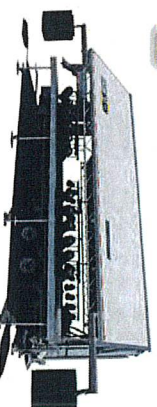
Position & level the trailer.

2



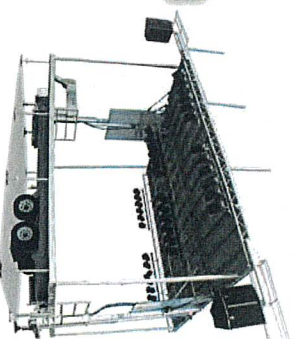
Hydraulically deploy
the floor and roof panels.

3



Hang sound, lighting, banners,
windwalls and sets from ground
and deck level.

4



Raise the roof with up to 3,800 lbs
(1,725 kg) of show equipment.
Install stairs, guardrails
and add accessories.



AT A GLANCE



FLOOR

24' x 20' (7 m x 6 m)
up to 40' x 28' (12 m x 8 m)
with extension platforms

SET-UP

 2 technicians*
 30 minutes

WIND RESISTANCE

115 mph (185 km/h)
without windwalls
77 mph (123 km/h) with windwalls

RIGGING

11,400 lb (5,190 kg)
6' outriggers on each side /
1,500 lb (680kg) per side

* StageLine promotes safe working habits by having a minimum of two workers on every job site.

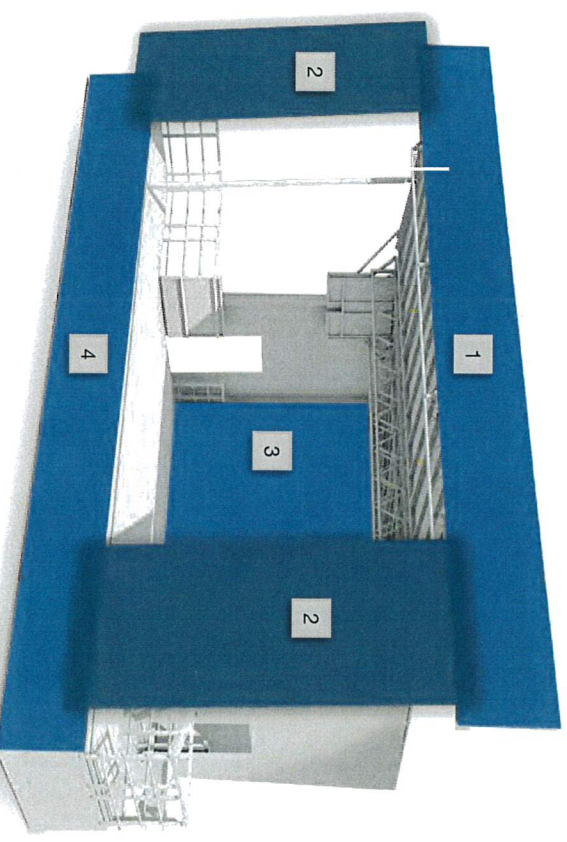
SHOWCASE YOUR SPONSORS & EVENTS

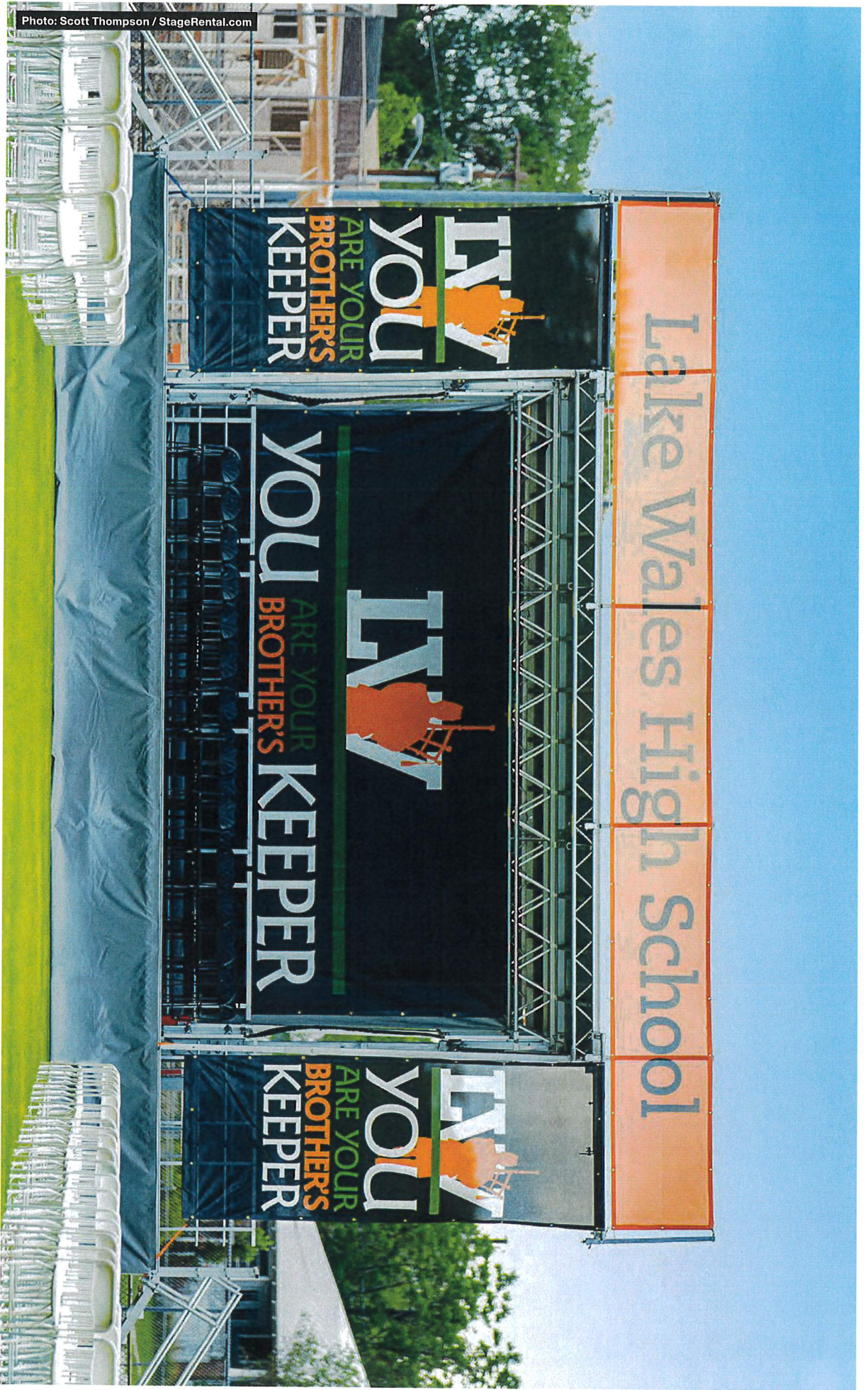
On the road trailer wrap advertising panels
24' x 7' (7 m X 2 m) - rivet-free panels with gel coating that improve graphics application and appearance.



MAXIMUM BANNER SPACE

- 1 Top banner 37' x 4' (11 m x 1.2 m)
- 2 2 Side banners 6' x 16' (1.8 m x 5 m)
- 3 Backdrop 23' x 13' (7.1 m x 4 m)
- 4 Skirt 40' x 4' (12.2 m x 1.4 m)





SAFE & EFFICIENT INSTALLATION

WORK FROM GROUND & DECK LEVEL

All the work and installation of sound, light, banner is done from deck and ground level reducing the risk of climbing accidents.

3,800 LB (1,725 KG) OF HYDRAULIC LIFTING CAPACITY

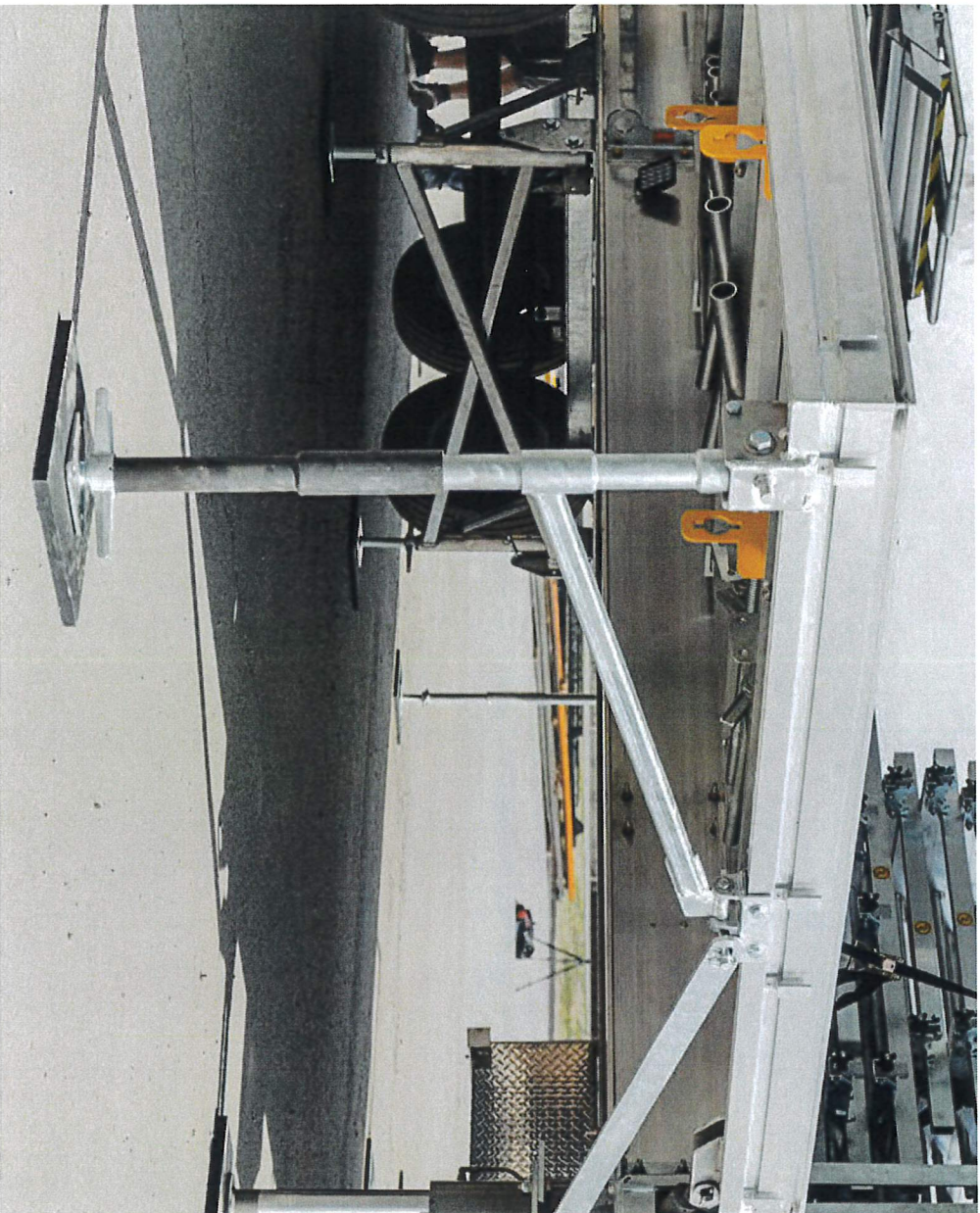
TOTALLY SELF STANDING

No ballast or cables required

SUPERIOR DESIGN FOR LOADS & RIGGING

The SL100 is designed, built and tested with the highest load and rigging design criteria in the industry – up to 2 times the permitted load.





Deck & chassis at 150 lb/ft² (732 kg/m²) meets IBC & NBC standards
Cross braced steel members added to support legs under the mid-section of trailer frame.



Storage
Custom underfloor storage system for staging components.



Storage
Corner posts stored in roof panels. Easy to access.



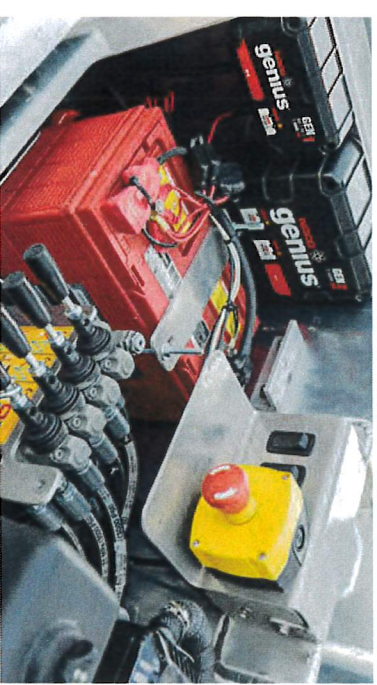
Raise & lower the roof securely with double mast lifting mechanism

A set of sturdy masts lifts and lowers the roof and show support equipment. They function with balanced or unbalanced loads even in difficult weather conditions.



Lights

4 battery powered LED work lights.
2 in the roof – 2 under the floor.



Battery

Battery system for work lights, emergency breakaway system and engine starter.

SAFETY AND RELIABILITY IN ALL CONDITIONS

HIGHEST WIND RESISTANCE IN THE INDUSTRY

Rain and wind protection up to:

- 115 mph (185 km/h) without windwalls
- 77 mph (123 km/h) with PVC windwalls

Rain or shine, sand or snow

Stageline mobile stages are built to be operated under the most demanding outdoor conditions.

**The SL100 is engineered and built based on the IBC
(International building code) & NBC (National building code)**

Exceeds AINSI standards



MAXIMUM WEATHER PROTECTION

A STAGE DESIGNED TO MANAGE WINDY CONDITIONS

Sturdy windwalls

- 1** Fire retardant vinyl windwalls with a keeder track system preventing water infiltration to protect gear, talent and crew.

Protection on and off the road with a roof made of fiber glass.

- 2** In closed position, the roof panels of the stage become the side panels of a hardshell trailer. Wrapped around the frame they are structural and weather protective.*

* Blue in picture to highlight keeder track system and Fiber Lock wrap.



WHY THE INDUSTRY PREFERS STAGELINE

Most Widely used

More than 25,000 events per year in over 50 countries - an average of 68 events per day.

Craftsmanship and expertise

Every stage is built in-house and benefits from serious engineering and craftsmanship with experience gathered from decades of use in outdoor events.

Quality control and delivery

Each mobile stage goes through a complete inspection during manufacturing including load tests and complete installation prior to delivery.

Exceptional durability and reliability

Built to last 25 years and more with proper care and maintenance.

Provider of safe staging environments for over 30 years

Highest wind resistance - up to 115 mph (185 km/h) without windwalls and 77 mph (123 km/h) with windwalls. No incident causing an injury due to a breakdown of equipment.

Outstanding value

Low operation and maintenance cost. High resale value even after 10 years.

Certification

Each stage complies with road regulations. Stageline provides complete engineering certification for both structural design and rigging capacity for all countries. Certified documents available for each state and province of the US and Canada.

Environmentally responsible

All products are manufactured in Stageline's state of the art LEED® certified facility integrating the latest environmental technologies.

Award-winning

Our company and products have achieved high acclaim in the industry and have won several engineering and event industry awards.



CUSTOMER SERVICE

Customer Support

We provide a complete 24/7 after sales support.

Parts & Accessories

The best way to ensure that your Stageline mobile stage retains its original condition is to purchase your parts and accessories directly from Stageline.

Inspection & Maintenance

Like any sophisticated piece of equipment, a Stageline mobile stage requires basic maintenance throughout the year. This maintenance must be performed according to specific guidelines.

With this in mind, Stageline's engineers and experienced technicians have developed a unique inspection program. This program will give you a complete analysis of the condition of your equipment including a list of immediate repairs & recommendations.



Training

Driven by the need to ensure technical efficiency, Stageline developed a training and certification program which meets and even exceeds its clients' and users' requirements. Operation of a Stageline mobile stage by qualified personnel is directly linked with the enforceability of the warranty and is required to benefit from the technical support offered on all Stageline products.

With its training program, Stageline helps its users and clients increase profitability on their investment through an efficient utilization of the products.

The main goal is to develop the aptitudes and technical knowledge of the technicians in order to preserve the products' integrity and guarantee durability and maximum safety levels.

UNMATCHED ADDED VALUE

A STAGE THAT PAYS FOR ITSELF FOR GOOD REASONS:

Built to last over 25 years, this stage will help you maximize your benefits for years while endorsing a strong commitment to sustainability.

THIS STAGE COMES WITH THE HIGHEST RESIDUAL VALUE OF ANY MOBILE STAGE

It retains 50-75% of its value after 10 years

OFFERS A STRONG LEVERAGE ON YOUR OTHER SERVICES AND A QUICK RETURN ON INVESTMENT

STAGE CARE WARRANTY (TRANSFERABLE)

We are so confident in our staging technology that we offer the Stage Care Warranty that conveys a lasting assurance equal to none

- Full 1 year parts and labor
- 3 years on the chassis and structure
- 5 years on the fiber glass

TECHNICAL SPECIFICATIONS

NOTABLE BENEFITS

Site Preparation
None

Mode of Transportation
1 Pick-up truck or hauling vehicle

Wind Resistance
115 mph (185 km/h) without windwalls or 77 mph (123 km/h) with windwalls

Promotional Visibility
Rolling billboard or banners and posters

Backdrop*
Weatherproof - fire retardant vinyl or scrim
Vertical and Horizontal Banner Supports*
Installed at ground level

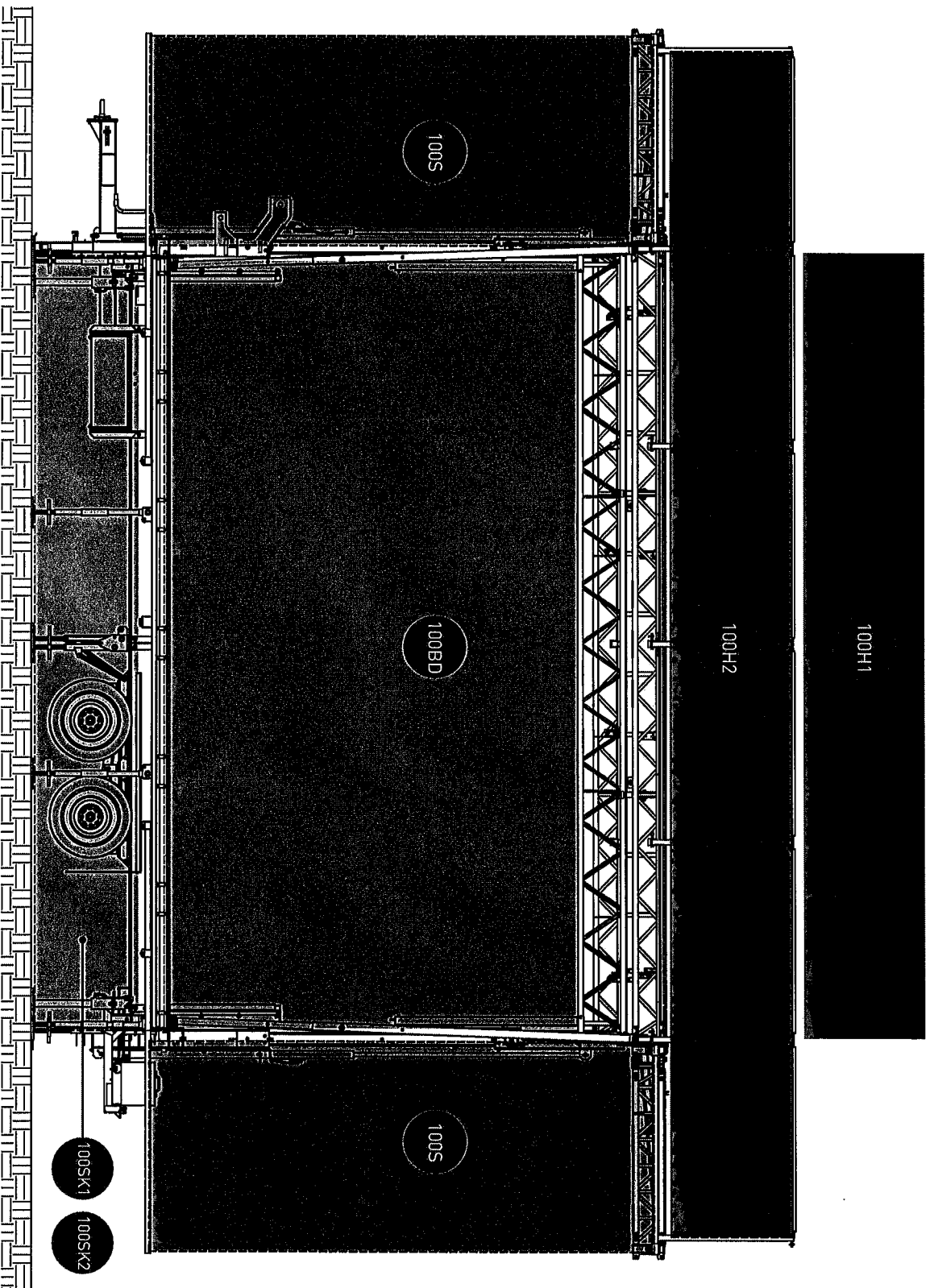
TRAILER		
Length	31' 9"	9.69 m
Width	8' 0"	2.43 m
Height	11' 2"	3.40 m
Dry Weight	9,460 lb	4,290 kg
Maximum Weight	15,000 lb	6,804 kg
STAGE FLOOR		
Length and Depth	24' x 20' 1"	7.32 x 6.1 m
Height	3' 6" to 4' 3"	1.07 x 1.30 m
Design Live Load	150 lb/ft ²	732 kg/m ²
Type of Surface	Plywood on aluminum	
ROOF		
Length and Depth	25' 1" x 23' 9"	7.64 x 7.23 m
Clearance (Inclined roof)	14' 6" to 13' 2"	4.43 to 4 m
Height (from ground)	19' 0" to 19' 9"	5.79 to 6.02 m
Type of Surface	Fiberglass moulded around aluminum structure	
Roof Lifting Capacity	3,800 lb	1,725 kg
Roof Load Bearing Capacity		5,190 kg
2 Trusses - Downstage & Upstage (T2)	1,200 lb (each)	544 kg (each)
2 Trusses - Central Roof (T1)	1,500 lb (each)	680 kg (each)
2 Front Overhang Extensions*	350 lb at 33" each	159 kg at 0.84 m each
2 Side Overhang Rigging Beams	1500 lb (each) 750 lb at 75" each	680 kg (each) 340 kg at 1.89 m each

† Please refer to rigging plan.
* Optional
Values indicated are nominal. Due to STAGELINE'S product improvement policy, technical specifications may change without notice.



SL100

BANNERS & TRAILER
WRAP BOOK
2020

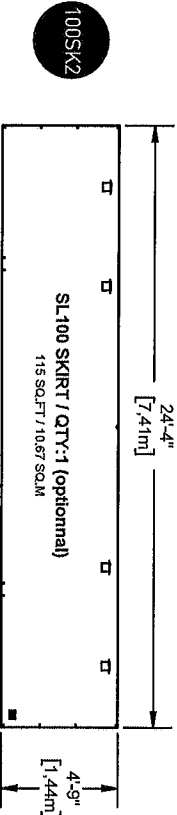
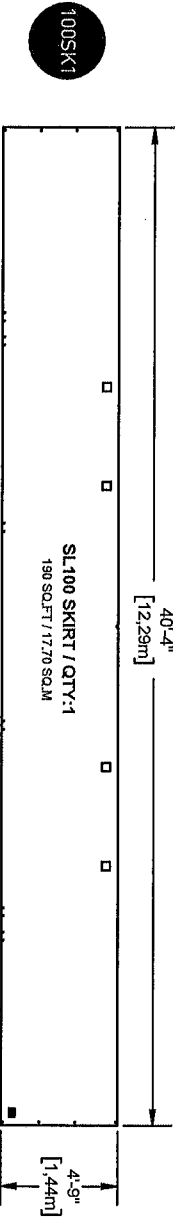
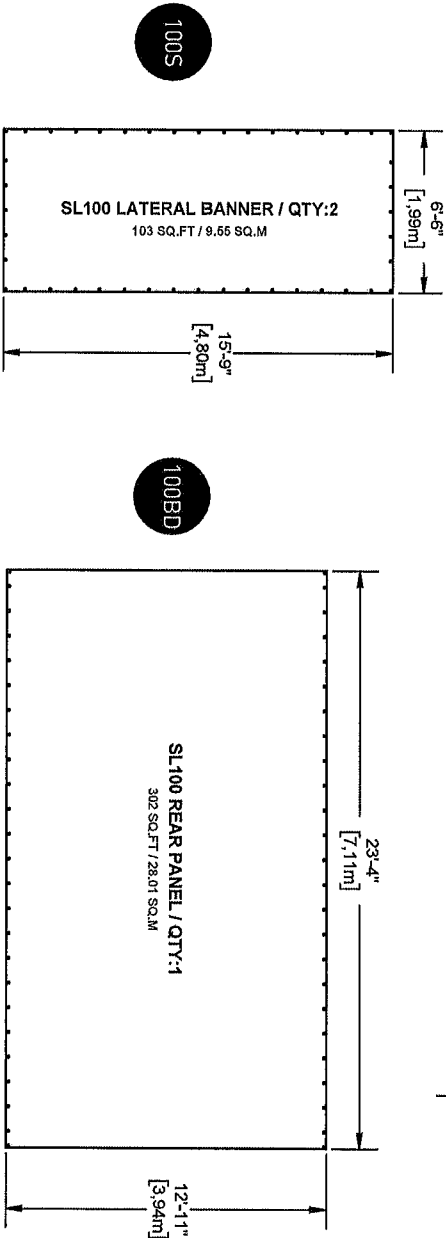
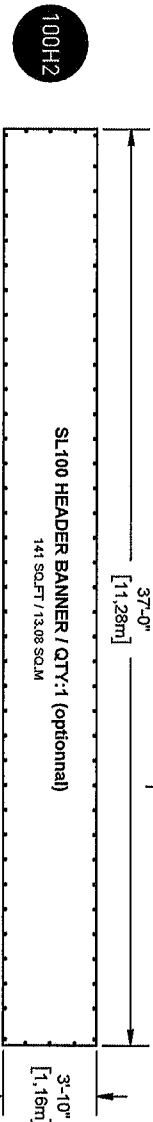
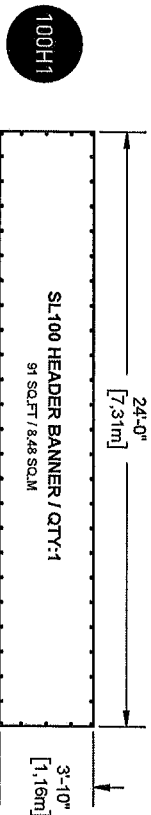


NOTES:

- Install either 100H1 or 100H2 when using the stage. Install either 100SK1 or 100SK2 when using the stage.

Drawings may show stage equipped with optional accessories. May be sold separately.

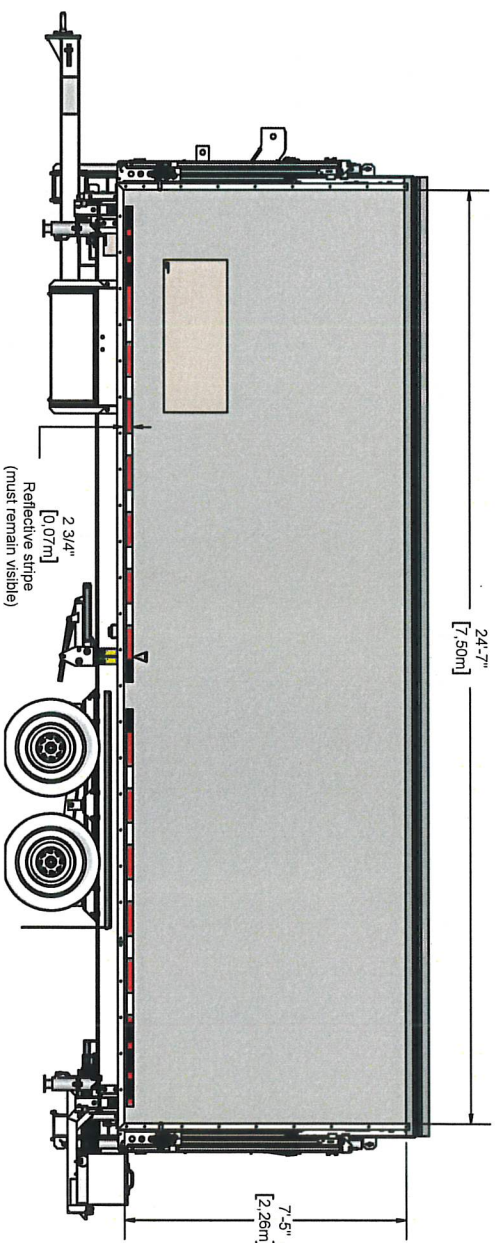
© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings found herein, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Technical and stage specifications are subject to change without notice. Figures are nominal.



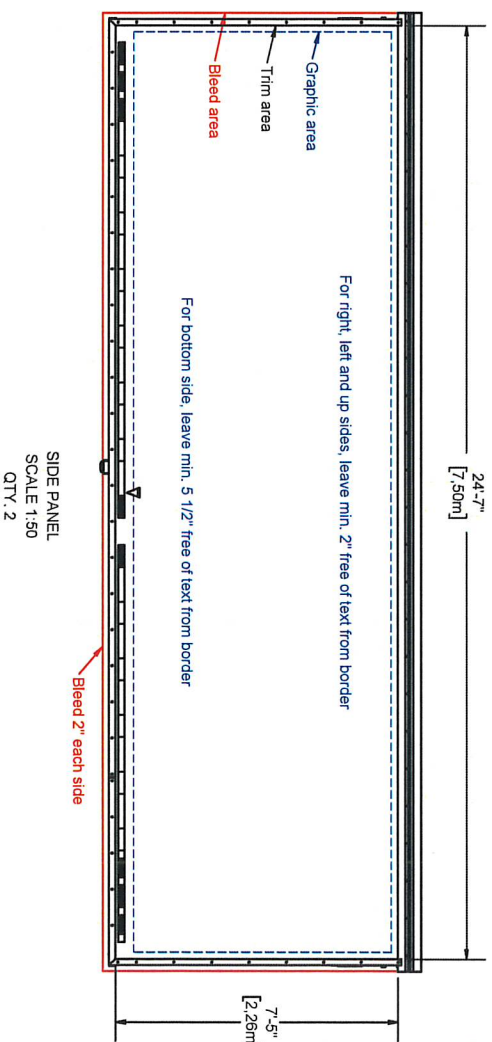
* Applicable only for units #946 and up.

Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings found herein, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Technical and stage specifications are subject to change without notice. Figures are nominal.



SIDE VIEW
SCALE 1:50



Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings found herein, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Technical and stage specifications are subject to change without notice. Figures are nominal.



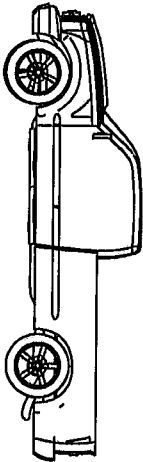
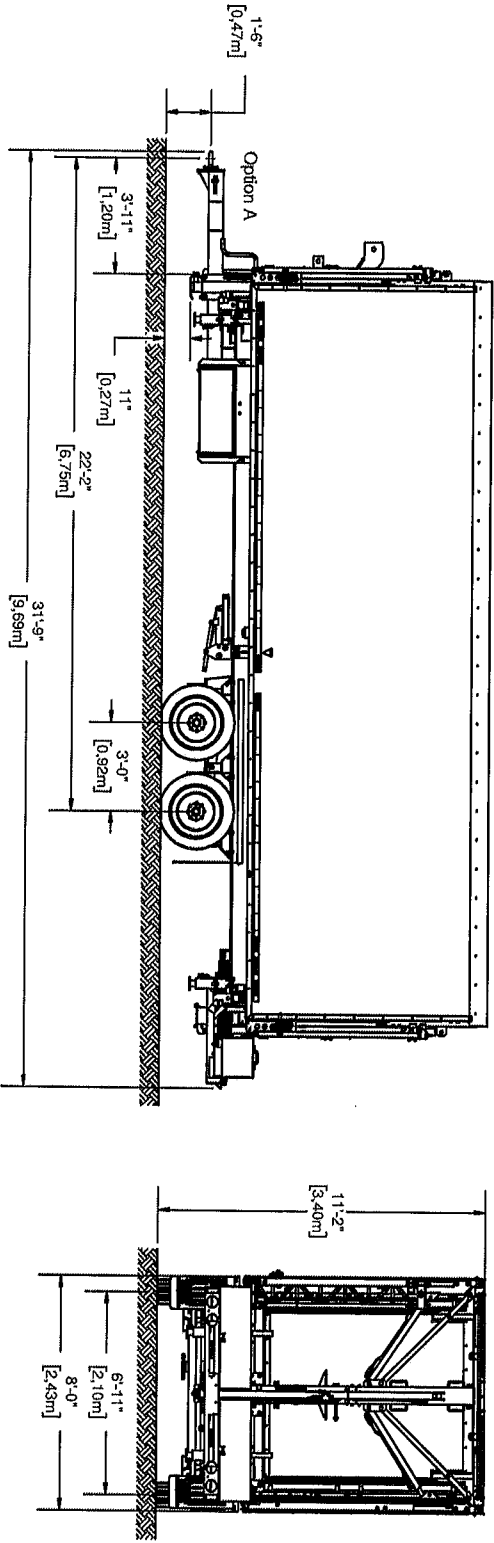
SL100



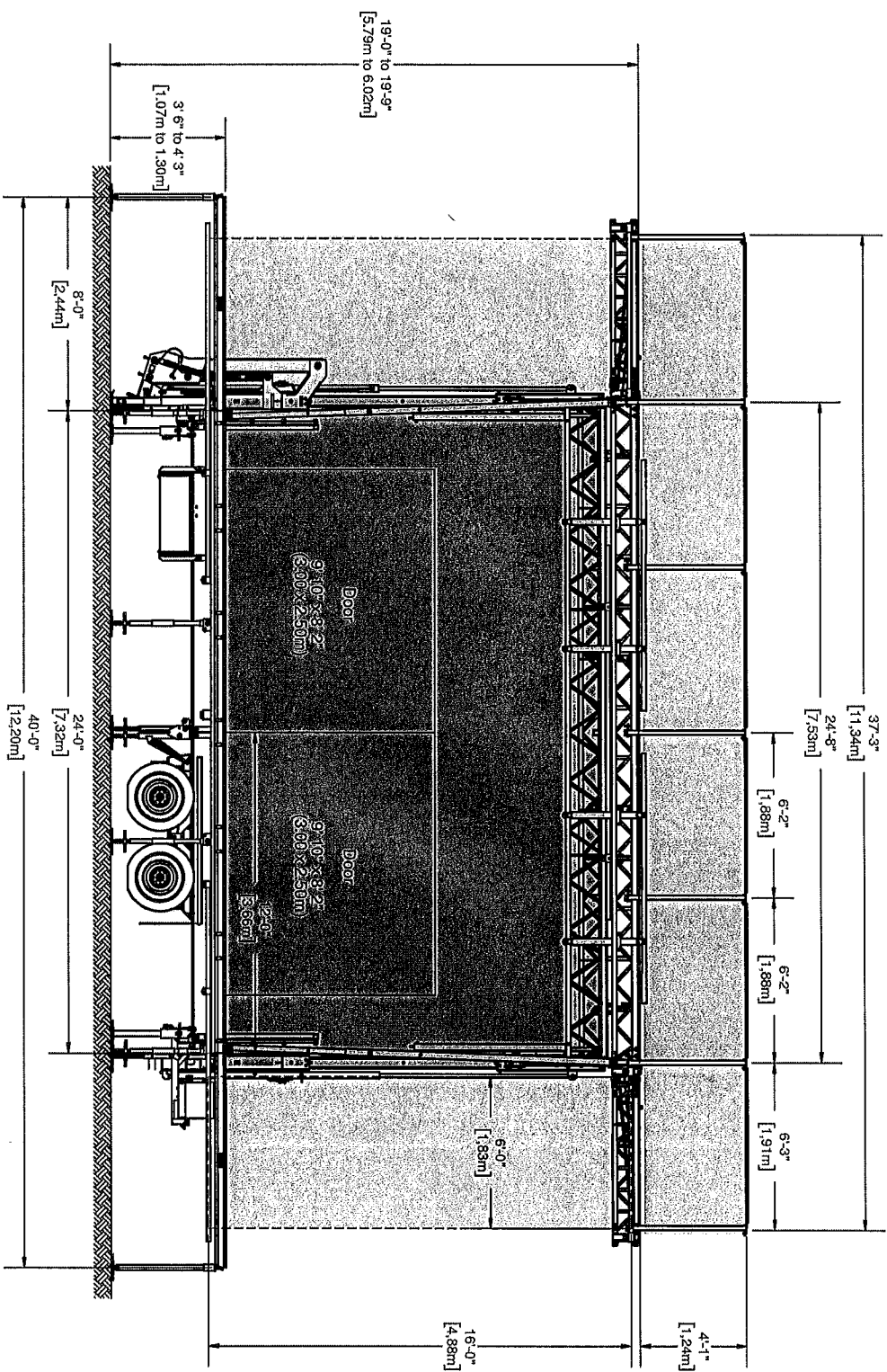
SL100

MASS & DIMENSIONS

Trailer Hitch Option A
Drawbar / Pintle Eye



Mass SL100	Unladen		Standard Equipment		Maximum Capacity	
	Lbs	Kg	Lbs	Kg	Lbs	Kg
Total Mass	9460	4290	11682	5298	15000	6804
Mass on Axle	8159	3700	10295	4669	14000	6350
Mass on Hitch	1301	590	1387	627	3750	1701

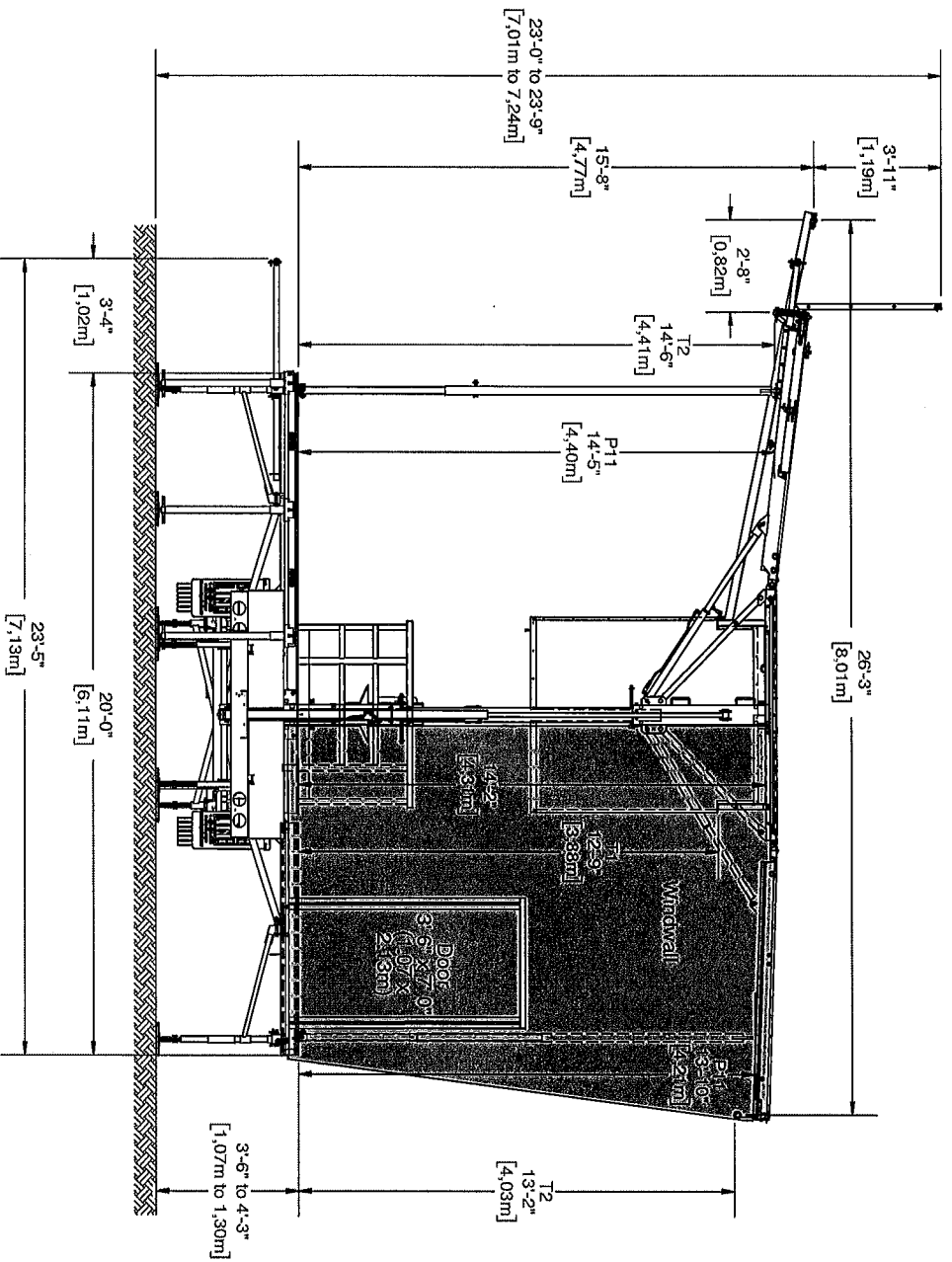


WINDWALL

BANNER (For dimensions, please refer to Banner Book)

Drawings may show stage equipped with optional accessories. May be sold separately.

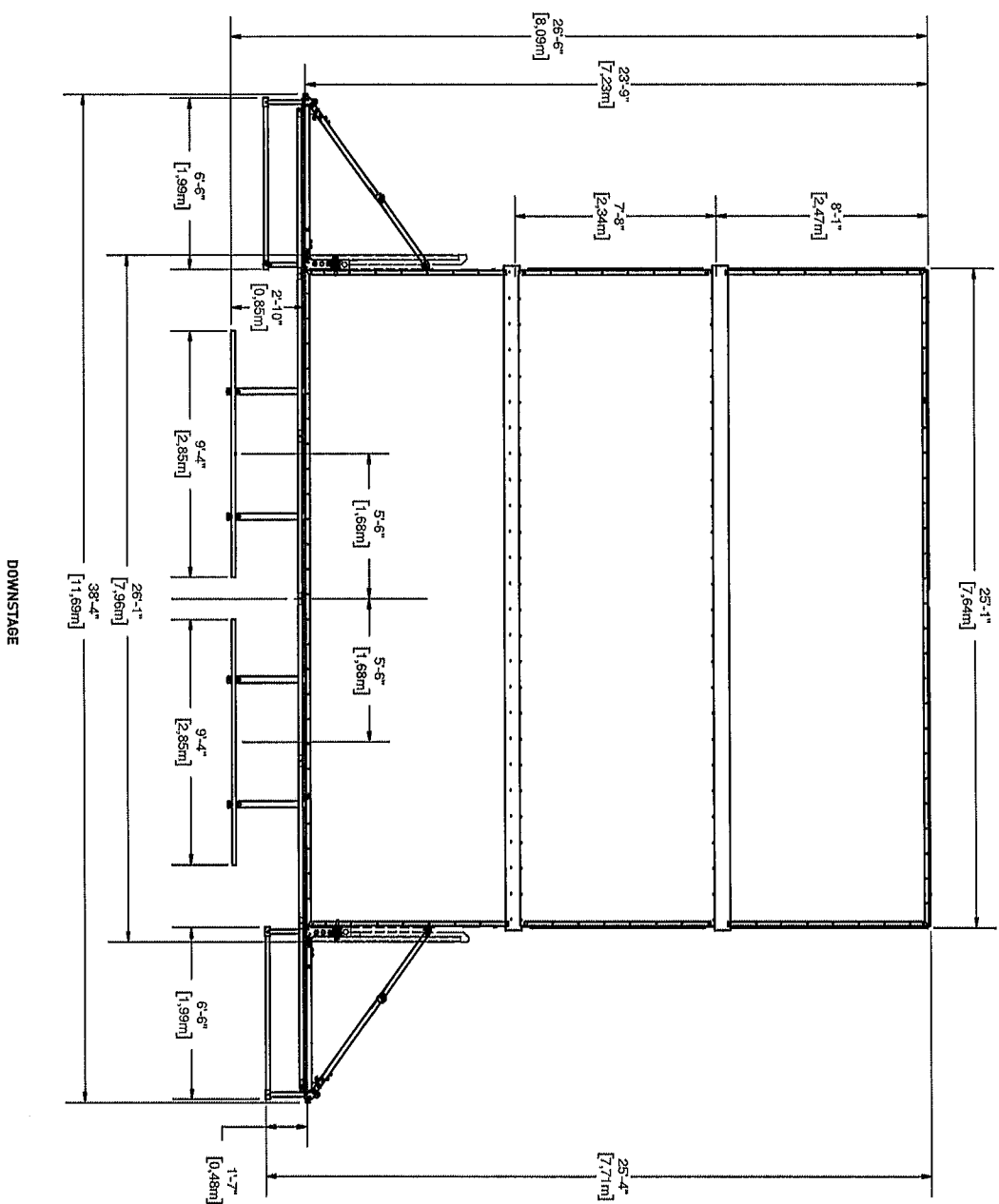
© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Mass may vary depending on options. Technical specifications may change without notice. Figures are nominal.



WINDWALL

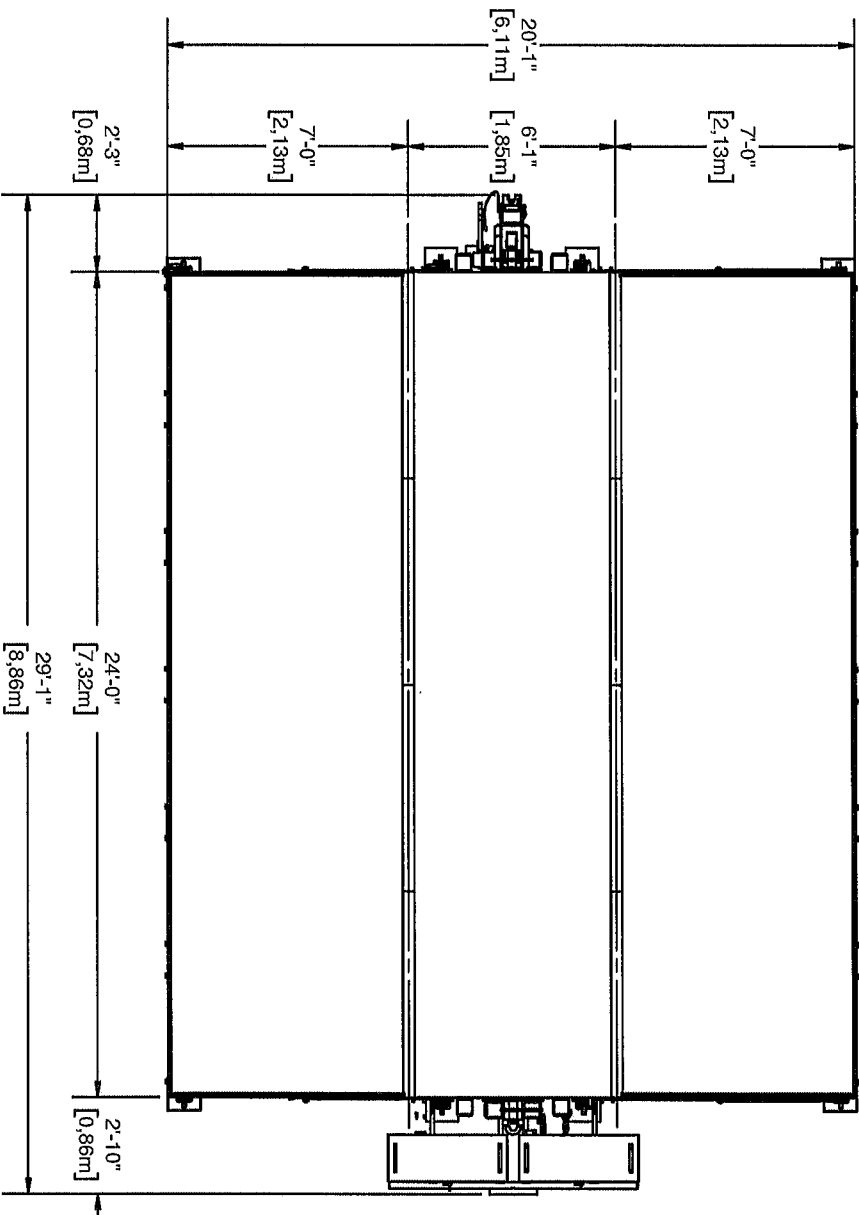
Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved. Stagline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings, in whole or in part, are strictly forbidden without the written authorisation of Stagline Mobile Stage Inc. Mass may vary depending on options, technical specifications may change without notice. Stage specifications are subject to change without notice. Figures are nominal.



Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved, StageLine Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings, in whole or in part, are strictly forbidden without the written authorisation of StageLine Mobile Stage Inc. Mass may vary depending on options. Technical specifications may change without notice. Stage specifications are subject to change without notice. Figures are nominal.

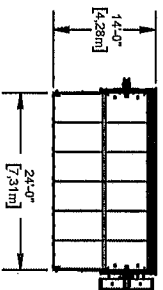


CAPACITY: 150lbs/ft² [732kg/m²]

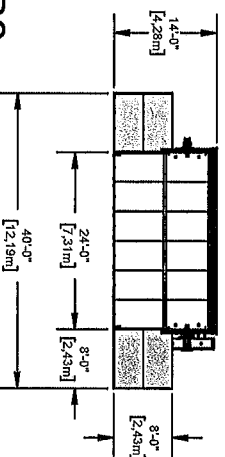
Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Mass may vary depending on options. Technical specifications may change without notice. Stage specifications are subject to change without notice. Figures are nominal.

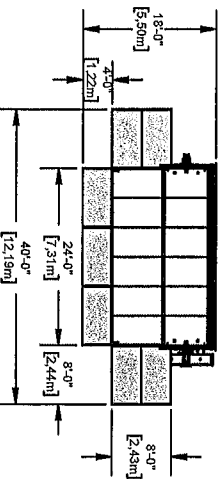
Bandshell configurations*



B1

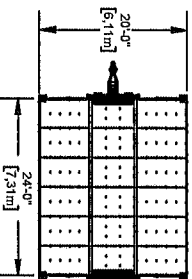


B2

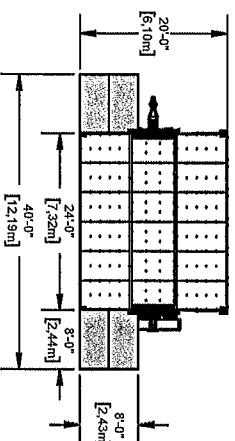


B3

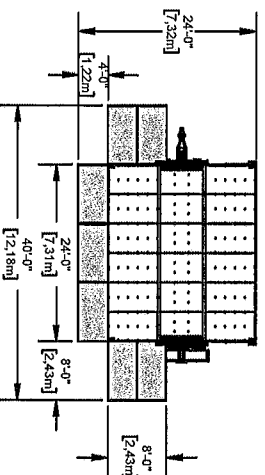
Standard configurations



S1

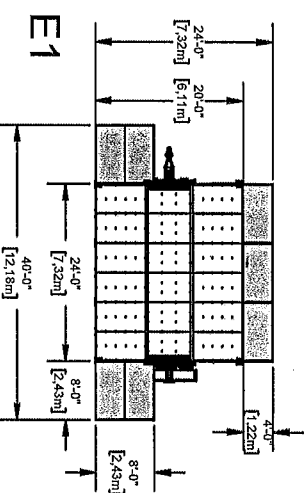


S2

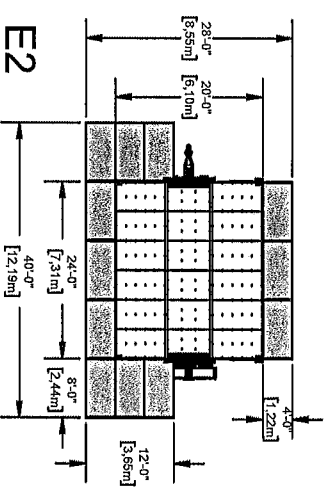


S3

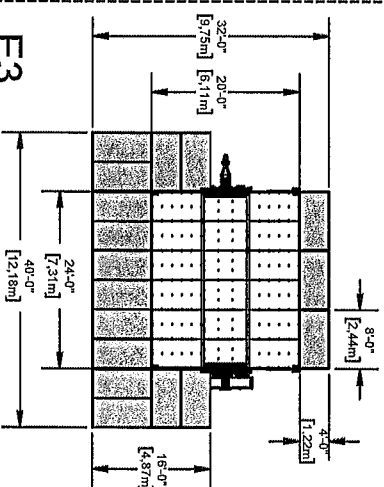
Extended configurations



E1



E2



E3

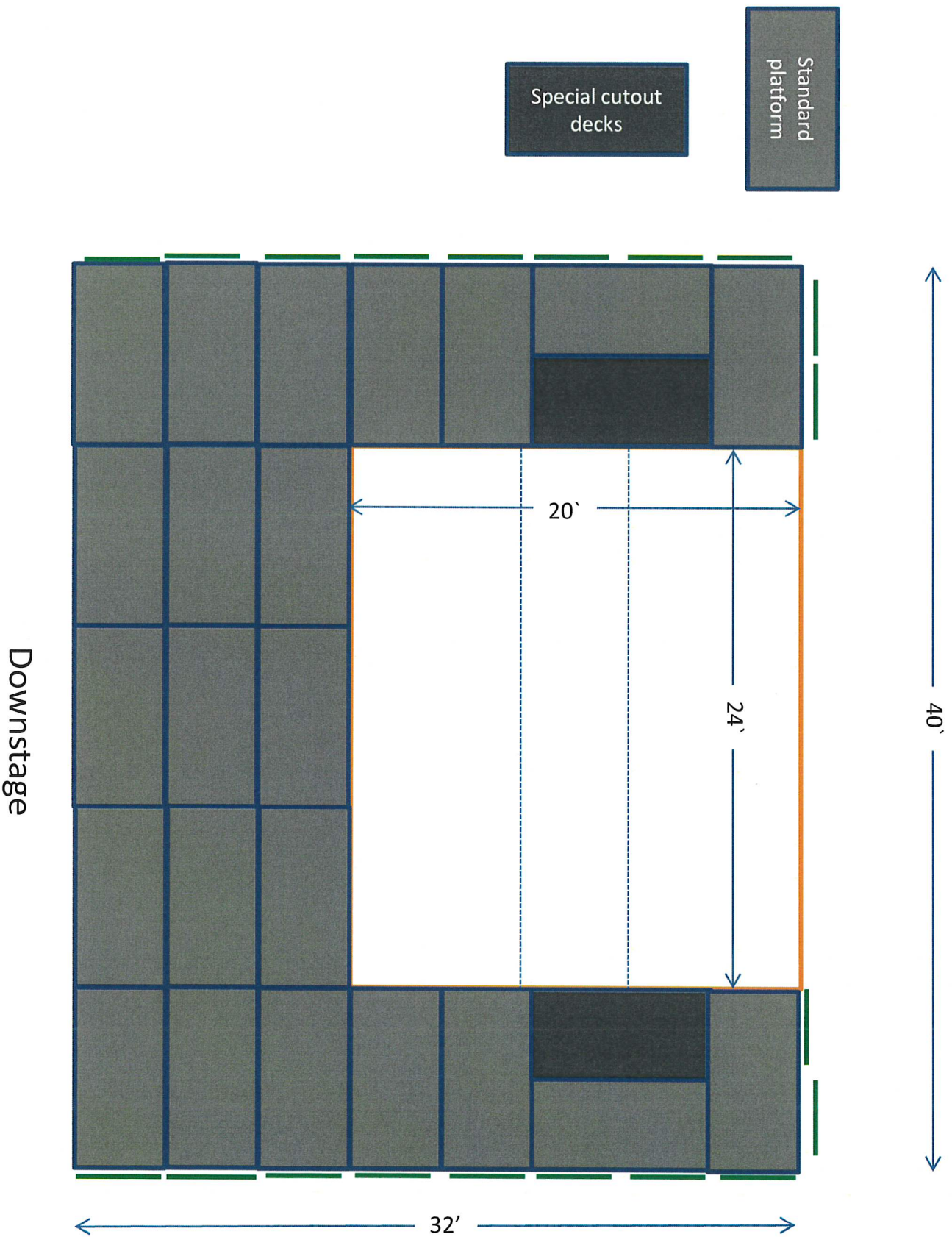
* Bandshell configuration requires that stringent instructions be followed.
For reference only.

PLATFORM

Drawings may show stage equipped with optional accessories. May be sold separately.

© 2020 - All rights reserved. Stageline Mobile Stage Inc. Any and all forms of adaptation or reproduction of this document including the plans and drawings, in whole or in part, are strictly forbidden without the written authorisation of Stageline Mobile Stage Inc. Mass may vary depending on options. Technical specifications may change without notice. Stage specifications are subject to change without notice. Figures are nominal.

SL100 platform layout



Execution Copy

CASE - 400218

**MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
GRANT WITH
CITY PLYMOUTH**

The Michigan Economic Development Corporation (the "MEDC") enters into a binding agreement (the "Agreement") with City of Plymouth (the "Grantee"). As used in this Agreement, the MEDC and Grantee are sometimes individually referred to as a "Party" and collectively as "Parties."

Grantee: City of Plymouth
201 S. Main Street
Plymouth, Michigan 48170

- I. **NATURE OF SERVICES.** The purpose of this Agreement is to provide funding to the Grantee for the replacement of a bandshell at a park. (the "Grant Activities").

II. **PERFORMANCE SCHEDULE.**

Starting Date: October 1, 2023

Ending Date: September 30, 2025

The term of this Agreement (the "Term") shall commence on the Starting Date and shall continue until the occurrence of an event described in Section IX of this Agreement.

- III. **INCORPORATION BY REFERENCE.** The following documents are incorporated by reference as binding obligations, term, and conditions of this Agreement.

Exhibit A: Grantee's Budget

In the event of any inconsistency between the provisions of Exhibit A and this Agreement, the provisions of this Agreement shall control.

IV. **PAYMENT SCHEDULE INFORMATION.**

- A. The MEDC agrees to pay the Grantee a sum not to exceed Two Hundred Thousand Dollars (\$200,000) (the "Grant"). This Agreement does not commit the MEDC to approve requests for additional funds during or beyond the Term.
- B. MEDC requires that payments under this Agreement be processed by electronic funds transfer (EFT). Grantee is required to register to receive payments by EFT at the State Integrated Governmental Management Applications (SIGMA) Vendor Self Service (VSS) website (www.michigan.gov/VSSLogin).

Execution Copy

CASE - 400218

- C. The Grant shall be disbursed in two tranches. Subject to Section IV.B., an initial disbursement of 50% of the Grant funds shall be made by the MEDC to the Grantee within thirty days of execution of this Agreement by both Parties (the "Initial Payment").
 - D. Additional funds shall only be disbursed after verification that the previous payment has been expended, in full, in accordance with this Agreement and Grantee's Budget, including providing appropriate supporting documentation. A second, and final, payment of the remaining 50% of the Grant funds under this Agreement shall be made by the MEDC to Grantee upon receipt and approval by the Grant Administrator of Grantee's supporting documentation showing that the remaining costs for which payment is requested have been appropriately expended in accordance with Grantee's Budget. Supporting documentation may include invoices, accounting ledgers, and/or other supporting documentation as approved by the Grant Administrator. Grantee shall provide such documentation to Grant Administrator when requesting disbursement, or at Grant Administrator's request through the Term. Grant Administrator shall provide Grantee with appropriate submission instructions of Grantee's supporting documentation. Grantee's supporting documentation may be subject to a final audit prior to the release of final payment.
 - E. The Grantee agrees that all funds shown in the Budget, described in Exhibit A, are to be spent as specified. Grantee may not submit a request for the same costs twice. Grantee may reallocate expenditures between the categories identified in Grantee's Budget of up to ten percent (10%) of the total Grant funds without prior written approval of the Grant Manager. Changes greater than ten percent (10%) of the total Grant Funds are only allowed upon review and written approval by the Grant Administrator. The addition of any Budget categories requires review and written approval by the Grant Administrator.
- V. **MEDC GRANT ADMINISTRATOR.** The Grantee must communicate with the MEDC representative named below or his or her designee regarding this Agreement. The Grant Administrator may be changed, at any time, at the discretion of the MEDC.

Kristyn Blackmer (the "Grant Administrator")
Michigan Economic Development Corporation
300 North Washington Square
Lansing, Michigan 48913
blackmerk1@michigan.org

VI. **GRANTEE DUTIES.**

Execution Copy

CASE - 400218

- A. The Grantee agrees to submit documentation of the expenditures of funds in accordance with Grantee's Budget (Exhibit A) and submit quarterly progress reports in form and substance satisfactory to the MEDC. Quarterly reporting shall include, at a minimum, the status of the Grant Activities and an accounting of all funds expended on Grant Activities during that quarter.

VII. RELATIONSHIP OF THE PARTIES.

- A. Due to the nature of the services described herein and the need for specialized skill and knowledge of Grantee, the MEDC is entering into this Agreement with Grantee. As a result, neither Grantee nor any of its employees or agents is or shall become an employee of the MEDC due to this Agreement.
- B. Grantee will provide the services and achieve the results specified in this Agreement free from the direction or control of the MEDC as to means and methods of performance.
- C. Grantee assumes full responsibility for any insurance or other fringe benefits, including, but not limited to, Social Security, Worker's Compensation, income tax withholdings, retirement or leave benefits for its employees. The MEDC is not responsible for any such insurance or other fringe benefits..
- D. Including those items provided for in Grantee's Budget in order for Grantee to achieve the Grant Activities, all tools, supplies, materials, equipment, and office space necessary to carry out this Agreement are the sole responsibility of Grantee.
- E. Grantee shall retain all control of its employees and staffing decisions independent of the direction and control of the MEDC.

VIII. ACCESS TO RECORDS. During the Term, and for seven (7) years after the Ending Date, the Grantee shall maintain reasonable records, including evidence that the services actually were performed and the identity of all individuals paid for such services, and shall allow access to those records by the MEDC or their authorized representative at any time during this period.

IX. TERMINATION. This Agreement shall terminate upon the earlier of the following:

- A. The Ending Date.
- B. Termination by the MEDC:
 - 1. By giving thirty (30) calendar days prior written notice to the Grantee in the event of fraudulent behavior or other egregious circumstances directly

Execution Copy

CASE - 400218

relating to the Grantee or the Grant Activities not otherwise covered by Section XIX of this Agreement, which would in the judgment of the MEDC CEO, reflect unfavorably on the State of Michigan if the Agreement were not terminated; or

2. In the event that the Legislature of the State of Michigan the State Government, or any State official, commission, authority, body, or employee or the federal government (a) takes any legislative or administrative action which fails to provide, terminates, or reduces the funding necessary for this Agreement; or (b) takes any legislative or administrative action, which is unrelated to the source of funding for the Agreement, but which affects the MEDC's ability to fund and administer this Agreement and other MEDC programs, provided, however, that in the event such action results in an immediate absence or termination of funding, cancellation may be made effective immediately upon delivery of notice to the Grantee; or

3. Pursuant to Section XIX of this Agreement.

- X. **MEDC EMPLOYEES.** The Grantee will not hire any employee of the MEDC to perform any services covered by this Agreement without prior written approval from the Chief Executive Officer of the MEDC.
- XI. **CONFIDENTIAL INFORMATION.** Except as required by law, the Grantee shall not disclose any information, including targeted business lists, economic development analyses, computer programs, databases, and all materials furnished to the Grantee by the MEDC without the prior written consent of the MEDC. All information described in this Section shall be considered "Confidential Information" under this Agreement. Confidential Information does not include: (a) information that is already in the possession of, or is independently developed by, Grantee; (b) becomes publicly available other than through breach of this Agreement; (c) is received by Grantee from a third party with authorization to make such disclosures; or (d) is released with MEDC's written consent.
- XII. **PUBLICATIONS.** Except for Confidential Information, the MEDC hereby agrees that researchers funded with this Agreement shall be permitted to present at symposia, national, or regional professional meetings, and to publish in journals, theses, or dissertations, or otherwise of their own choosing, the methods and results of their research. Grantee shall at its sole discretion and at its sole cost and expense, prior to publication, seek intellectual property protection for any Inventions (as described in Section XIII) if commercially warranted. Grantee shall submit to the MEDC a listing of articles that Grantee has submitted for publication resulting from work performed hereunder in its quarterly report to the MEDC. Grantee shall acknowledge the financial support received from the MEDC, as appropriate, in any such publication.

Execution Copy

CASE - 400218

- XIII. INTELLECTUAL PROPERTY RIGHTS.** Grantee shall retain ownership to the entire right, title, and interest in any new inventions, improvements, or discoveries developed or produced under this Agreement, including, but not limited to, concepts know-how, software, materials, methods, and devices ("Inventions") and shall have the right to enter into license agreements with industry covering Inventions.
- XIV. CONFLICT OF INTEREST.** Except as has been disclosed to the MEDC, Grantee affirms that neither the Grantee nor its Affiliates or their employees has, shall have, or shall acquire any contractual, financial business, or other interest, direct or indirect, that would conflict in any manner with Grantee's performance of its obligations under this Agreement or otherwise create the appearance of impropriety with respect to this Agreement.

Grantee further affirms that neither Grantee nor any affiliates or their employees has accepted or shall accept anything of value based on an understanding that the actions of the Grantee or its affiliates or either's employees on behalf of the MEDC would be influenced. Grantee shall not attempt to influence any MEDC employee by the direct or indirect offer of anything of value. Grantee also affirms that neither Grantee, nor its Affiliates or their employees has paid or agreed to pay any person, other than bona fide employees and consultants working solely for Grantee or its Affiliate, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the execution of this Agreement.

In the event of change in either the interests or services under this Agreement, Grantee will inform the MEDC regarding possible conflicts of interest which may arise as a result of such change. Grantee agrees that conflicts of interest shall be resolved to the MEDC's satisfaction or the MEDC may terminate this Agreement. As used in this Paragraph, "conflict of interest" shall include, but not be limited to, conflicts of interest that are defined under the laws of the State of Michigan.

- XV. INDEMNIFICATION AND GRANTEE LIABILITY INSURANCE.** To the extent permitted by law, The Grantee shall indemnify, defend and hold harmless the MEDC, its corporate board of directors, executive committee members including its participants, its corporate board of directors, its officers, agents, and employees (the "Indemnified Persons") from any damages that it may sustain through the negligence of the Grantee pertaining to the performance of this Agreement.

The Grantee shall maintain such insurance to protect the Indemnified Persons from claims that might arise out of or as a result of the Grantee's operations; however, Grantee's indemnification obligation shall not be limited to the limits of liability imposed under the Grantee's insurance policies. The Grantee will provide and maintain its own general liability, property damage, and Worker's Compensation insurance. The insurance shall be written for not less than any limits of liability required by law for the Grantee's obligation for indemnification under this Agreement.

Execution Copy

CASE - 400218

- XVI. TOTAL AGREEMENT.** This Agreement, together with Exhibit A incorporated herein, is the entire agreement between the Parties superseding any prior or concurrent agreements as to the services being provided, and no oral or written terms or conditions which are not contained in this Agreement shall be binding. This Agreement may not be changed except by mutual agreement of the Parties reduced to writing and signed.
- XVII. ASSIGNMENT/TRANSFER/SUBCONTRACTING.** Except as contemplated by this Agreement, the Grantee shall not assign, transfer, convey, subcontract, or otherwise dispose of any duties or rights under this Agreement without the prior specific written consent of the MEDC. Any future successors of the Grantee will be bound by the provisions of this Agreement unless the MEDC otherwise agrees in a specific written consent. The MEDC reserves the right to approve subcontractors for this Agreement and to require the Grantee to replace subcontractors who are found to be unacceptable.
- XVIII. COMPLIANCE WITH LAWS.** The Grantee is not and will not during the Term be in violation of any laws, ordinances, regulations, rules, orders, judgments, decrees, or other requirements imposed by any governmental authority to which it is subject, and will not fail to obtain any licenses, permits, or other governmental authorizations necessary to carry out its duties under this Agreement.
- XIX. DEFAULT.** The occurrence of any one or more of the following events or conditions shall constitute an "Event of Default" under this Agreement, unless a written waiver of the Event of Default is signed by the MEDC: (a) any representation, covenant, certification, or warranty made by the Grantee shall prove incorrect at the time that such representation, covenant, certification, or warranty was made in any material respect; (b) the Grantee's failure generally to pay debts as they mature, or the appointment of a receiver or custodian over a material portion of the Grantee's assets, which receiver or custodian is not discharged within sixty (60) calendar days of such appointment; (c) any voluntary bankruptcy or insolvency proceedings are commenced by the Grantee; (d) any involuntary bankruptcy or insolvency proceedings are commenced against the Grantee, which proceedings are not set aside within sixty (60) calendar days from the date of institution thereof; (e) any writ of attachment, garnishment, execution, tax lien, or similar writ is issued against any property of the Grantee, which is not removed within sixty (60) calendar days. (f) the Grantee's failure to comply with the reporting requirements hereof; (g) the Grantee's failure to comply with any obligations or duties contained herein; and/or (h) Grantee's use of the Grant funds for any purpose not contemplated under this Agreement.
- XX. AVAILABLE REMEDIES.** Upon the occurrence of any one or more of the Events of Default, the MEDC may terminate this Agreement immediately upon notice to the Grantee. The termination of this Agreement is not intended to be the sole and exclusive remedy in case any Event of Default shall occur and each remedy shall be

Execution Copy

CASE - 400218

cumulative and in addition to every other provision or remedy given herein or now or hereafter existing at law or equity.

XXI. REIMBURSEMENT. If this Agreement is terminated as a result of Section XIX(h) hereof, the MEDC shall have no further obligation to make a Grant disbursement to the Grantee. The Grantee shall reimburse the MEDC for disbursements of the Grant determined to have been expended for purposes other than as set forth herein as well as any Grant funds, which were previously disbursed but not yet expended by the Grantee.

XXII. NOTICES. Any notice, approval, request, authorization, direction, or other communication under this Agreement shall be given in writing and shall be deemed to have been delivered and given for all purposes: (a) on the delivery date if delivered by electronic mail or by confirmed facsimile; (b) on the delivery date if delivered personally to the Party to whom the same is directed; (c) one business day after deposit with a commercial overnight carrier, with written verification of receipt; or (d) Three business days after the mailing date, whether or not actually received, if sent by U.S. mail, return receipt requested, postage, and charges prepaid, or any other means of rapid mail delivery for which a receipt is available. The notice address for the Parties shall be the address as set forth in this Agreement, with the other relevant notice information, including the recipient for notice and, as applicable, such recipient's facsimile number or electronic mail address, to be as reasonably identified by notifying Party. The MEDC and Grantee may, by notice given hereunder, designate any further or different addresses to which subsequent notices shall be sent.

XXIII. ACCESS TO RECORDS AND INSPECTION RIGHTS. During the Term, there will be frequent contact between the Grant Administrator and the Grantee. Until the end of the Term, to enable the MEDC to monitor and ensure compliance with the terms of this Agreement, the Grantee shall permit the MEDC to visit the Grantee, and any other location where books and records of the Grantee are normally kept, to inspect the books and records, including financial records and all other information and data relevant to the terms of this Agreement, including the expenditure of the Grant disbursements; provided, however, that such audit right shall survive the end of the Term by three (3) years. At such visits, the Grantee shall permit any employee or agent of the MEDC to make copies or extracts from information and to discuss the affairs, finances, and accounts of the Grantee related to this Agreement with its officers, employees, or agents. The MEDC shall have the right to remove, photocopy, photograph, or otherwise record in any way any part of such books and records with the prior written consent of the Grantee, which consent shall not be unreasonably withheld.

XXIV. GOVERNING LAW. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The terms of this provision shall survive the termination or cancellation of the

Execution Copy

CASE - 400218

Agreement.

XXV. COUNTERPARTS AND COPIES. The Parties hereby agree that the faxed signatures of the Parties to this Agreement shall be as binding and enforceable as original signatures; and that this Agreement may be executed in multiple counterparts with the counterparts together being deemed to constitute the complete agreement of the Parties. Copies (whether photostatic, facsimile or otherwise) of this Agreement may be made and relied upon to the same extent as though such copy was an original.

XXVI. JURISDICTION. In connection with any dispute between the Parties under this Agreement, the Parties hereby irrevocably submit to jurisdiction and venue of the Michigan circuit courts of the State of Michigan located in Ingham County. Each Party hereby waives and agrees not to assert, by way of motion as a defense or otherwise in any such action any claim; (a) that it is not subject to the jurisdiction of such court; (b) that the action is brought in an inconvenient forum; (c) that the venue of the suit, action, or other proceeding is improper; or (d) that this Agreement or the subject matter of this Agreement may not be enforced in or by such court.

XXVII. SEVERABILITY. All of the clauses of this Agreement are distinct and severable and, if any clause shall be deemed illegal, void, or unenforceable, it shall not affect the validity, legality, or enforceability of any other clause or provision of this Agreement. To the extent possible, the illegal, void, or unenforceable provision shall be revised to the extent required to render the Agreement enforceable and valid, and to the fullest extent possible, the rights and responsibilities of the Parties shall be interpreted and enforced to preserve the Agreement and the intent of the Parties. Provided, if application of this section should materially and adversely alter or affect a Party's rights or obligations under this Agreement, the Parties agree to negotiate in good faith to develop a structure that is as nearly the same structure as the original Agreement (as may be amended from time to time) without regard to such invalidity, illegality, or unenforceability.

XXVIII. PUBLICITY. At the request and expense of the MEDC, the Grantee will cooperate with the MEDC to promote the Grant Activities through one or more of the placement of a sign, plaque, media coverage, or other public presentation at the project or other location acceptable to the Parties.

XXIX. SURVIVAL. The terms and conditions of sections VII, VIII, XI, XV, XVII, XXIV, XXVI, and XXVII shall survive termination of this Agreement.

(remainder of page intentionally left blank)

Execution Copy

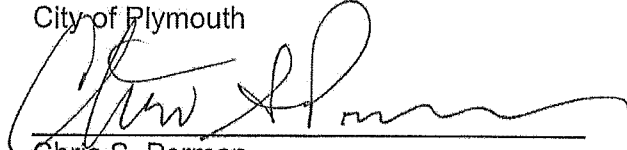
CASE - 400218

The signatories below warrant that they are empowered to enter into this Agreement.

GRANTEE ACCEPTANCE:

Dated: 2/1/24

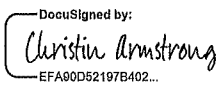
City of Plymouth


Chris S. Porman
Assistant City Manager

MEDC ACCEPTANCE:

Dated: 2/6/2024

Michigan Economic Development Corporation

DocuSigned by:

EFA00D52197B402...
Christin Armstrong
Secretary

Execution Copy

CASE - 400218

EXHIBIT A
GRANTEE'S BUDGET

1. Grantee: City of Plymouth		2. Project Title: Purchasing of new bandshell		3. Project Description: Purchasing of new Bandshell		4. Funding Sources: Special Grant		5. Other Funding		6. Total	
Activities		Other/Additional Notes		Michigan Enhancement Grant		Local Funding		Other Funding		Total	
Equipment:		Purchase & Delivery		\$ 200,000.00							
Total \$		Total \$		200,000.00		-		-		200,000.00	