



Plymouth City Commission

Regular Meeting Agenda

Monday, February 3, 2025 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: Feb 3 <https://us02web.zoom.us/j/84222720481>

Passcode:821889

Webinar ID: 842 2272 0481

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Proclamation

2. APPROVAL OF MINUTES

- a. January 21, 2025 City Commission C.O.W. Strategic Plan One-Year Task Development Minutes
- b. January 21, 2025 City Commission Regular Meeting Minutes

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. Special Event: Plymouth Community Arts Council Wilcox Wednesday Music in the Park, Wednesdays – 6/18/2025 - 8/20/2025
- b. Special Event: Michigan Philharmonic Patriotic Concert – Saturday 6/28/2025
- c. Special Event: Plymouth Community Band Concerts in the Park, Thursdays – 5/29/2025 – 7/31/2025
- d. Special Event: Our Lady of Good Counsel Parish Plymouth PraiseFest – Sunday, 6/22/2025

5. CITIZEN COMMENTS

6. COMMISSION COMMENTS

7. OLD BUSINESS

8. NEW BUSINESS

- a. Adoption of 2025 One-Year Tasks for Strategic Plan
- b. Water Removal & Waterproofing City Hall Elevator Pit
- c. Sewer Ordinance Amendments
- d. 2nd Quarter Budget Amendments

9. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

10. ADJOURNMENT

Consent Agenda - The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

“The government in this community is small and accessible to all concerned.”

-Plymouth Mayor Joe Bida

November 1977



Proclamation

WHEREAS *Black Americans have made, and continue to make, invaluable cultural, historical, and economic contributions to the development and vibrancy of America; and*

WHEREAS *Carter G. Woodson established Negro History Week in 1926, now celebrated as Black History Month, to address the historical erasure of Black experiences and contributions, and to promote the accurate and inclusive teaching of American history; and*

WHEREAS *Black History Month serves as a vital opportunity to celebrate the achievements and resilience of Black Americans; and*

WHEREAS *This February, we are called to reflect not only on the past but also on the present, recognizing the ongoing work needed to have a more just and equitable society for all; and*

WHEREAS *The City of Plymouth is committed to fostering a community where all residents feel valued, respected, and empowered, regardless of race, ethnicity, or background.*

NOW THEREFORE, I, Suzi Deal, Mayor of the City of Plymouth, do hereby proclaim February 2025 as

BLACK HISTORY MONTH

in the City of Plymouth, Michigan. I urge all citizens to engage in the rich programming and educational opportunities available during this month, to celebrate the vibrant culture and heritage of Black Americans, and to commit to building a more inclusive and just community. Let us use this month not only to honor the past but also to dedicate ourselves to the ongoing pursuit of equity and justice for all.

In witness whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto on this 3rd day of February, Two thousand, Twenty-five.

*Suzi Deal, Mayor
City of Plymouth, Michigan*





**Plymouth City Commission-Committee of the Whole
Strategic Plan One-Year Task Development Minutes
Tuesday January 21, 2025 – 5:00 p.m.
Plymouth City Hall, 201 S. Main St., Plymouth, MI**

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

Mayor Deal thanked everyone for attending.

PRESENT: Mayor Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz, Colleen Pobur

ALSO PRESENT: City Manager Paul Sincock, Assistant City Manager Chris Porman, Attorney Bob Marzano and various department heads

2. PUBLIC COMMENT

Karen Sisolak 939 Penniman, asked if there is a list of tasks being considered and noted that she had sent some things to the City Commission over the last month (approx.) to consider for the 2025 one-year tasks.

3. CITY COMMISSION COMMITTEE OF THE WHOLE DISCUSSION

Assistant City Manager Chris Porman led the City Commission through their discussion for the Draft of their 2025 one-year task development on the 2022-2026 Strategic Plan.

4. ADJOURNMENT

Filipczak offered a motion, seconded by Maguire to adjourn the meeting at 7:03 p.m.

There was a voice vote

MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 7:03 p.m.

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



City of Plymouth
City Commission Regular Meeting Minutes
Tuesday, January 21, 2025, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz, Colleen Pobur

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

2. SELECTION OF MAYOR PRO-TEM

Mayor Deal offered a motion, supported by Moroz to nominate Colleen Pobur for appointment as Mayor Pro Tem.

There was a roll call vote: Moroz Y, Kehoe Y, Filipczak Y, Maguire Y, Minton Y, Pobur Y, Deal Y

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Pobur received the Oath of Office for Mayor Pro Tem.

3. APPROVAL OF MINUTES

Minton offered a motion, seconded by Filipczak to approve the January 6, 2025 City Commission Regular Meeting minutes and the January 14, 2025 City Commission Teambuilding Workshop Special Meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. APPROVAL OF THE AGENDA

Pobur offered a motion, seconded by Kehoe to approve the agenda for the January 21, 2025 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. ENACTMENT OF THE CONSENT AGENDA

Filipczak offered a motion, seconded by Maguire to approve the Consent Agenda for the January 21, 2025 meeting.

There was a voice vote

MOTION PASSED UNANIMOUSLY

6. CITIZEN COMMENTS

None

7. COMMISSION COMMENTS

Filipczak welcomed Mayor ProTem Pobur, thanked DMS and Police Department for their services.

Deal thanked the administration for their work on the last commission agenda and looks forward to the upcoming year.

8. OLD BUSINESS

None

9. NEW BUSINESS

a. Police Mutual Aid Agreement Update

The following motion was offered by Filipczak and seconded by Minton:

RESOLUTION 2025-05

WHEREAS The City of Plymouth participates in the Western Wayne County Police Mutual Aid Program to allow the participating communities to have additional resources in time of emergency; and

WHEREAS From time to time the agreement needs to be updated and the Wayne County Chiefs have endorsed the proposed agreement; and

WHEREAS The City Police Chief has reviewed the document and is recommending its approval; and

WHEREAS The City Attorney has reviewed the document as well.

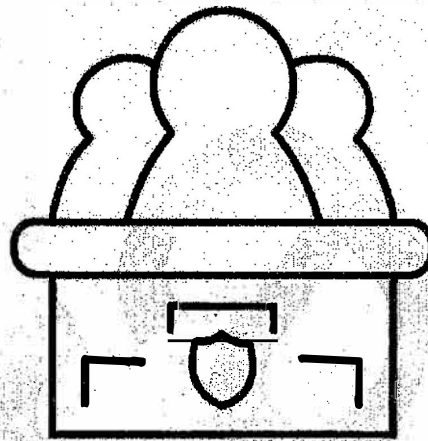
NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Western Wayne County Police Mutual Aid Agreement, dated October 28, 2024, and is attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to include a copy of the agreement as a part of these meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

WESTERN WAYNE COUNTY



POLICE MUTUAL AID AGREEMENT

October 28, 2024

SECTION ONE

PURPOSE AND SCOPE

1. The original Western Wayne Mutual Aid Agreement adopted in 1987, was narrowly focused on crowd control and related issues. The document was revised in 2007 and again in 2017 to provide for an all-hazard mutual aid response that consistent with the tenants of the National Incident Management System. This current agreement clarifies commitments, roles, and responsibilities of the member partners.
2. Our jurisdictions continue to face threats to public health and safety from both man-made and natural emergencies and disasters. Incidents include, but are not limited to: fires, snow storms, ice storms, tornadoes, wind storms, wave action, oil spills, water contamination, utility failures, hazardous peacetime radiological incidents, major transportation accidents, aircraft disasters, hazardous materials incidents, epidemics, pandemics, air contamination, blight, drought, infestation, explosions, hostile military or paramilitary actions, active assailants, riots, or civil disturbances capable of causing severe damage to property and danger to life. We must now confront the threats to public health and safety posed by international or domestic terrorist attacks involving chemical, biological, radiological, nuclear, incendiary or explosive (CBRNE) weapons.

SECTION TWO

BENEFITS

1. This agreement recognizes that the effective, efficient response to any emergency can best be achieved by the application and leveraging of the collective resources of the political jurisdictions that are part of this agreement.
2. This agreement recognizes that The National Incident Management System (NIMS) has been adopted by and guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from planned or unplanned events. NIMS is a comprehensive, nationwide, systematic approach to incident management, including the command and coordination of incidents, resource management, and information management.
3. This agreement follows the protocols set forth in the NIMS including the use of the Incident Command System (ICS) as directed under the National Response Framework (NRF). The ICS is a standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. ICS clarifies chain of command improving accountability, improves communication among all disciplines, establishes a systematic planning process, establishes a pre-designed management structure, and fosters cooperation between agencies.

SECTION THREE

PARTICIPATING AGENCIES

This agreement is entered into between the Western Wayne County political subdivisions ("Participating Political Subdivisions") of the following Participating Agencies:

Belleville Police Department
Canton Township Public Safety Department
Dearborn Police Department
Dearborn Heights Police Department
Garden City Police Department
Huron Clinton Metropolitan Authority Police Department
Huron Township Police Department
Inkster Police Department
Livonia Police Department
Northville Police Department
Northville Township Police Department
Plymouth Police Department
Plymouth Township Police Department
Redford Township Police Department
Romulus Police Department
Schoolcraft College Police Department
Sumpter Township Police Department
Van Buren Township Public Safety Department
Wayne Police Department
Wayne County Metropolitan Airport Authority Police Department
Wayne County Sheriff's Department
Westland Police Department

1. Agencies may be signatories to more than one Mutual Aid Agreement.

SECTION FOUR

AUTHORITIES AND REFERENCES

1. Authorities

- National Emergency Management Association - Model Intra-state Mutual Aid Legislation, March 2004
- Michigan Emergency Management Assistance Compact November 11, 2004
- Mutual Police Assistance Agreements Act 236 of 1967, § 123.811 - 123.814
- Michigan Emergency Management Act, Act 390 of 1976

2. References

- Western Wayne County Mutual Aid Police Task Force Agreement, October 1, 2017
- Michigan Municipal Risk Management Authority Law Enforcement Committee - Resource Materials Relating to Reciprocal Law Enforcement Aid Agreement Background/History
- National Incident Management System (NIMS), October 2017
- Incident Command System (ICS)
- Wayne County Emergency Management and Homeland Security Operations Plan and Nuclear Facility Emergency Procedures

SECTION FIVE

LAW ENFORCEMENT RESPONDERS DEFINED

1. A "Law Enforcement Responder" is a first responder, which is a person who has specialized skills, training, knowledge, and experience, and is among the first to arrive at an emergency scene to provide assistance or resolve the incident. Under this definition, an emergency responder may or may not be required to possess a license, certificate, permit or other official recognition for their expertise in a particular field or area of knowledge. A law enforcement responder includes, but is not limited to, police officer, trooper, sheriff's deputy, reserve officer, or auxiliary officer.
2. Personnel of any responding Participating Political Subdivision while in the jurisdiction of the requesting political subdivision shall have the powers, authorities, duties, and responsibilities as those of the requesting jurisdiction.

SECTION SIX

GOVERNANCE STRUCTURE AND OPERATIONS OVERSIGHT

1. The Western Wayne County Police Mutual Aid Agreement will be governed utilizing the Western Wayne County Police Mutual Aid Bylaws approved and dated, October 28, 2024.

SECTION SEVEN

RECOGNITION OF LICENSURE AND CERTIFICATIONS

1. If a person or entity holds a license, certificate or other permit issued by a Participating Political Subdivision or is credentialed by the State in a professional, mechanical or other skill and the assistance of that person or entity is requested by a Participating Political Subdivision, the person or entity shall be deemed to be licensed, certified or permitted in the political subdivision requesting assistance for the duration of the declared emergency or authorized drills or exercises and subject to any limitation and conditions the chief executive,

or their designee, of the Participating Political Subdivision receiving assistance may prescribe by executive order or otherwise. The provisions of the Michigan Emergency Management Act (P.A. 390 of 1976 Sec. 11 as amended; MCL30.411) shall apply when the personnel, equipment or other resources of any participating government respond as an assisting party and provide emergency assistance outside their respective jurisdictions under the agreement.

SECTION EIGHT

PROTOCOLS FOR INTEROPERABLE COMMUNICATIONS

1. The Office of Michigan's Public Safety Communications System (MPSCS) ensures a stable, secure framework of interoperable communications for all state, federal, tribal, and private first responders.
2. To maintain effective operations and communications MPSCS develops policy and procedures to guide staff actions in our support of emergency first responders across Michigan. Through MPSCS policies and procedures this trunked radio system provides rapid response and facilitates cooperation of emergency personnel through statewide coverage and advanced technology.
3. Each political subdivision entering into this Agreement fully supports the inter-operability of our present 800 MHz trunked radio communications systems.
4. The interoperable Event Talkgroups utilized during a WWMA call out will be determined by the Incident Commander and/or the WWMA Liaison at the time mobilization is imminent. The Incident Commander will determine when a situation exists that requires use of an Event Talkgroup and notify his/her dispatch center. The dispatch center having jurisdiction over the location of the incident shall follow internal agency procedures to secure a designated Event Talkgroup(s) through the MPSCS by utilizing an Event Request Form.

SECTION NINE

LIABILITY AND INDEMNIFICATION

1. All activities performed under this agreement are deemed hereby to be governmental functions.
2. Each Participating Political Subdivision shall assume the full responsibility for the actions of its own employees, personnel, and/or agents acting pursuant to this Agreement as to liability and as to the payment of benefits to such employees, personnel, and/or agents all to the same extent as such employees, personnel, and/or agents are insured, indemnified and otherwise

protected when acting within the Participating Political Subdivision respective corporate limits.

3. Each Participating Political Subdivision agrees to be responsible for the negligent or wrongful acts or omissions of their respective employees, personnel, and/or agents. Nothing in this Agreement shall be construed as creating an obligation to indemnify or defend any other Participating Political Subdivision, or their employees, personnel, or agents, for any claim, damage, or liability arising out of or stemming from an act or action of a Participating Political Subdivision or their employees, personnel, and/or agents.
4. This section is not intended, and shall not be construed, to waive or limit any immunity defense which the respective governmental entity may have, including, but not limited to, governmental immunity. The indemnity provisions set forth herein shall survive the termination of this Agreement.

SECTION TEN

INSURANCE

1. A Participating Political Subdivision understands and agrees that each participating subdivision shall bear the full and sole responsibility for any and all losses or damages arising out of or connected with any police mutual aid assistance rendered by the Participating Political Subdivision under this Agreement insofar as such costs and expenses relate to its own equipment used or dispatched hereunder, including such expenses and charges for equipment, supplies and materials used, expended, damaged, or destroyed while rendering assistance under this Agreement.
2. Further, it shall be the responsibility of the participating subdivision to insure or indemnify itself against any public liability for injury or damage arising out of the rendering of any law enforcement related assistance pursuant to this Agreement.

SECTION ELEVEN

WORKERS' COMPENSATION AND OTHER BENEFITS

1. Each Participating Political Subdivision shall be responsible for the payment of all benefits to all of its employees, personnel, and/or agents acting pursuant to this Agreement, including, but not limited to the payment of wages, salaries, disability payments, pension benefits, workers' compensation claims, and claims for injuries, damage to or destruction of equipment and clothing, claims for medical expenses and claims for other damages of whatever nature. Responders shall receive any additional state and federal benefits that may be available to them for line of duty deaths.

SECTION TWELVE

DEPLOYMENT NOTIFICATION

1. A Participating Political Subdivision may request assistance of other Participating Political Subdivisions in preventing, mitigating, responding to, and recovering from disasters and emergencies that result in locally declared emergencies, or a request from a Police Chief, Public Safety Director, Sheriff, or their designee, or in concert with authorized drills or exercises as allowed under this agreement. Request for assistance shall be made through the chief executive officer of a Participating Political Subdivision or their police designee.
2. Requests may either be verbal or in writing. Verbal requests will be followed up with a written request or copies of the LBIN messages forwarded to the Mutual Aid Command Liaison Officer who will forward a copy to the Wayne County Homeland Security and Emergency Management.
3. On an initial deployment notification, each Participating Jurisdiction in the requested Zone Control will commit up to ten percent (10%) of their sworn law enforcement personnel to the extent that it does not endanger primary operations and may withdraw loaned personnel or equipment where circumstances require redeployment in their respective jurisdiction. Personnel commitments will take into consideration personnel assigned to special operations teams include, but not limited to, the Western Wayne Special Operations Team (WWSOT), Western Wayne Mobile Field Force (WWMFF) and/or Western Wayne Crisis Negotiation Team (WWCNT). These teams are comprised of personnel from jurisdictions electing to participate in these teams and may or may not be members belonging to the Western Wayne County Mutual Aid Agreement.
4. Before a second or third deployment notification is made within a given Zone Control, each remaining Zone Control will be requested to support the incident with a commitment of ten percent of their personnel as they are able.

SECTION THIRTEEN

RECIPROCITY/REIMBURSEMENT

1. A Participating Political Subdivision understands and agrees that each Participating Political Subdivision shall bear the full and sole responsibility for any and all costs and expenses arising from, or connected with, any police mutual aid assistance rendered by the Participating Political Subdivision under this Agreement insofar as such costs and expenses relate to its own personnel and equipment used or dispatched hereunder, including such personnel pay and fringe benefits, overtime, backfill of resources, stand by time, equipment, supplies, and materials etc. while rendering assistance under this Agreement.

2. The requesting political subdivision, when making application for federal or state funds for reimbursement of the cost of the emergency operation, shall apply for such funds for responding participating political subdivisions as established under the Michigan Emergency Management Act (P.A. 390 of 1976 Sec. 11 as amended; MCL30.411). Each political subdivision will supply the applicable information and will maintain appropriate records to support such applications.
3. Any fees or re-imbursements shall be in accordance with procedures developed by the Mutual Aid Committee and approved by the participating jurisdictions. Any reimbursement received by the requesting political subdivision shall be prorated between all Participating Political Subdivisions in direct proportion to the costs incurred. Should a dispute arise between parties to the agreement regarding reimbursement or fees, the parties will make every effort to resolve the dispute within 30 days of written notice of the dispute to the parties.
4. If an agreement cannot be reached it shall be submitted by the Mutual Aid Committee at the next Western Wayne County Chiefs Meeting for a final decision.

SECTION FOURTEEN

TERMINATION

1. It is understood and agreed that any Participating Political Subdivision hereto may at any time withdraw from participating in this Agreement upon the vote of its governing body and serving written notice of such Resolution of Withdrawal to the Western Wayne County Police Mutual Aid Committee; provided, however that any such withdrawal shall in no way change the rights and responsibilities of the remaining Participating Political Subdivisions to each other hereunder.

SECTION FIFTEEN

DISPUTE RESOLUTION

1. In the event of any dispute arising out of or relating to this Agreement, both parties agree to first attempt to resolve the matter through good-faith negotiation. If the parties are unable to reach a resolution within thirty (30) days of either party providing written notice of the dispute, the matter shall be referred to the Western Wayne County Police Mutual Aid Committee for investigation and mediation. If this does not result in resolution, the matter will be submitted by the Committee at the next Western Wayne County Police Chief's Meeting for a final decision.

SECTION SIXTEEN

MODIFICATIONS AND AMMENDMENTS

1. This Agreement shall be subject to an annual review by the Western Wayns Mutual Aid Committee, wherein any proposed modifications or amendments may be discussed and agreed upon in good faith. Additionally, any Participating Political Subdivision may propose a change to the Agreement during an after-action review following deployment of the team or upon receipt of information that may impact the Agreement. Any proposed changes must be submitted in writing. Upon mutual agreement, modifications or amendments shall be documented in writing and incorporated into this Agreement. Failure to reach a consensus on proposed changes shall not invalidate the Agreement, and it shall remain in effect until the next annual review.

SECTION SEVENTEEN

OPERATIONAL PLAN AND PROCEDURES REQUIREMENT

1. A Participating Political Subdivision may request the assistance of other Participating Political Subdivisions in preventing, mitigating, responding to, and recovering from disasters and emergencies that result in local state of emergency, or a upon request from a Police Chief, Public Safety Director, Sheriff, or their designee, or in concert with authorized drills or exercises as allowed under this agreement. Request for assistance shall be made through the chief executive officer of a participating political subdivision or their law enforcement designee.
2. Exigent requests may be verbal; however, verbal request will be followed up with a written request or copies of the LEIN messages forwarded to a Mutual Aid Command Liaison Officer and the appropriate Zone Control, who will forward a copy to the Michigan State Police Region 2 South District Liaison and the Wayne County Homeland Security & Emergency Management Director for their visibility.

SECTION EIGHTEEN

SUPPLEMENTAL INFORMATION

1. **Disaster Declaration Process**
 - a) When an incident occurs, local police, fire and emergency medical services are normally the first to respond. They initially assess the situation, determine its nature, scope and magnitude, and determine if additional assistance is required.
 - b) Additional departments and agencies may become involved depending on the nature of the incident. The local emergency management coordinator (EMC) is notified and monitors the situation. If the incident escalates to the point where coordination among

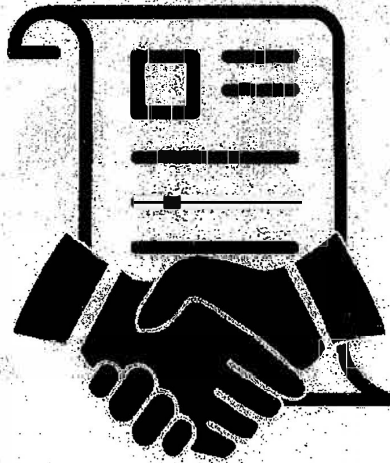
several agencies is required, the EMC activates the local Emergency Operations Center (EOC) and notifies key personnel.

- c) The EMC may recommend that the chief executive of the county or municipality declare a "local state of emergency" under the Michigan Emergency Management Act (Public Act 390 of 1976, as amended), which activates appropriate response and recovery aspects of the local government. Local response procedures are followed as stated in local Emergency Operations Plans (EOPs).
- d) If conditions warrant, the local government's Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) District Coordinator is notified and, in conjunction with the local EMC, assesses the situation and recommends the personnel, services, and equipment needed.

2. Request for State Assistance

- a) If the chief executive determines that the incident is beyond the control of the local government, he or she may request that the Governor declare a "state of emergency" or "state of disaster" under the Michigan Emergency Management Act and activate state assistance in accordance with the provisions set forth in the act.
- b) This request is made through the MSP/EMHSD District Coordinator and forwarded to the MSP/EMHSD in Lansing, which notifies the Governor of the nature, scope and magnitude of the situation.

**WESTERN WAYNE
COUNTY
POLICE MUTUAL
AID AGREEMENT**



BYLAWS

The Western Wayne County Police Mutual Aid Agreement (WWMA) will adopt the National Incident Management Systems (NIMS) comprehensive, national approach to incident management that is applicable at all jurisdictional levels and across functional disciplines and establishes baseline concepts, processes and protocols for the management of incidents at all levels of governments across all sectors. This will allow our jurisdictions to maintain compliance with federally mandated NIMS activities and thus making more of a contribution to the National Response Framework for the management of catastrophic incidents.

SECTION ONE - OFFICERS

The Western Wayne County Police Mutual Aid participating political subdivisions shall elect the following police personnel who shall serve as members of the Mutual Aid Committee and whose responsibilities shall be as follows:

Chairperson - The Chairperson shall officiate over all regular, special and/ or emergency meetings of the participating political subdivisions and shall govern the body in accordance with the organizational and operational procedures.

The Chairperson, or Vice-Chairperson in their absence, shall be the spokesperson for the participating political jurisdictions. All official statements relating to the position of the Western Wayne County Police Mutual Aid Agreement shall be communicated through the Mutual Aid Committee.

The Chairperson shall maintain all records relating to the Mutual Aid Agreement in conjunction with the Secretary.

Vice-Chairperson - Shall assume the duties and responsibilities of the Chairperson in their absence.

Secretary - The Secretary shall be appointed by the Chair or Vice-Chairperson and serve at their pleasure for any work that is related to the Mutual Aid Agreement.

The Secretary shall record the minutes of meetings and maintain records in conjunction with the chairperson.

Personnel/Training Director - Shall be responsible for the training of designated logistic, intelligence, and public relations officers as well as other training needs established by the Mutual Aid Committee. Shall assume the duties and responsibilities of the Chairperson, in the absence of the Chairperson and Vice-Chairperson.

Operations Director - Shall be responsible for coordination of all operational plans for any disaster or hazardous situation which may occur within the geographical boundaries of the Western Wayne County Police Mutual Aid participating political subdivisions and shall ensure that copies are on file. Shall assume the duties and responsibilities of the Chairperson in the absence of the Chairperson, Vice-Chairperson or Personnel/Training Director.

SECTION TWO - ELIGABILITY FOR OFFICE

Persons elected to a mutual aid office must be a senior command officer of a member participating political subdivision.

SECTION THREE - ELECTION OF OFFICERS

Elections shall be held at the regular November meeting of the Western Wayne County Chiefs meeting. Terms of office are three year terms beginning in January.

Should a position be vacated prior to the expiration of the term, the chairperson shall recommend a person to the Western Wayne County Chiefs at their monthly meeting a replacement to complete that term of office.

SECTION FOUR - MEETINGS

Mutual Aid Committee meetings shall normally be held at the time and place of the Western Wayne County Chiefs Meeting.

SECTION FIVE - VOTING ON MUTUAL AID ISSUES

One member from each participating political subdivision shall have one vote.

SECTION SIX - QUORUM

Two-thirds of the participating political subdivisions must be represented at a meeting to validate any official action or change in the Mutual Aid Agreement.

SECTION SEVEN - ASSOCIATE MEMBERS

Representatives of various disciplines or other subject matter experts may become non-voting members of the Western Wayne County Police Mutual Aid Agreement with the approval of the Western Wayne Mutual Aid Committee.

SECTION EIGHT - RULES OF ORDER

Meetings shall be governed by the current edition of the Roberts Rules.

The Vice-Chairman shall be the official parliamentarian.

SECTION NINE - GENERAL BUSINESS

All matters relating to the Western Wayne County Police Mutual Aid Agreement or operation of WWMA must be ratified by a simple majority of the members present at the monthly meeting of the Western Wayne County Chiefs Meeting.

No business matters shall be concluded or acted upon unless:

- Proper notification has been made to the members in advance of the meeting and any amendments or revisions of the WWMA Agreement must be in writing to all participating jurisdictions before being voted upon
- Or, at least two-thirds of the members are present at the Western Wayne County Police Chief's Meeting where the new item of business is raised.

SECTION TEN - COMMITTEES

The Chairperson or members of WWMA by simple majority may appoint special committees from among the voting members as it deems necessary.

SECTION ELEVEN - EXPENDITURES

If there are expenditures in relation to this agreement they must be approved by the Mutual Aid Committee and at least two-thirds of the members present at the Western Wayne County Police Chief's Meeting where the expenditures are present.

b. Confirmation of Emergency Repairs to Vactor Truck

The following motion was offered by Pobur and seconded by Filipczak:

RESOLUTION 2025-06

WHEREAS The City of Plymouth maintains a variety of equipment and from time to time the equipment is in need of emergency repairs; and

WHEREAS The Department of Municipal Services had to have emergency repairs made to the Vactor Truck rodder pump system; and

WHEREAS This failure of pump system required the use of a temporary Vactor truck to be used by the City and it was supplied at no charge by the dealer; and

WHEREAS The failed pump had to be replaced; and

WHEREAS The City Administration authorized the emergency repairs and actions and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency repairs to the City's Vactor Truck in the amount of \$17,628.20 and authorizes payment to Jack Doheny Company. Funding for this repair shall be designated from the Equipment Fund.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Minton reported on the Planning Commission and congratulated new chairs. No ZBA due to no applicants.

Kehoe reported on the DDA meeting and OVA will meet on Jan 29 at Meridian Coffee.

Filipczak no report on HDC and the next Cemetery board meeting will be in 1-2 months.

11. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Monday February 3 at Plymouth City Hall.

Minton offered a motion, seconded by Maguire to adjourn the meeting at 7:16 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MIPMC
CITY CLERK



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Community Arts Council

Ph# 7344164278 Fax# _____ Email lisa@plymoutharts.com Website www.plymoutharts.com

Address 774 N. Sheldon Road City Plymouth, State MI Zip 48170

Sponsoring Organization's Agent's Name Lisa Howard Title Executive Director

Ph# 7344164278 Fax# _____ Email lisa@plymoutharts.com Cell# 7346120428

Address 774 N. Sheldon Road City Plymouth State MI Zip 48170

Event Name Wilcox Wednesday Music In The Park

Event Purpose Free Summer Wednesday noon concert series in Kellogg Park

Event Date(s) Wednesdays - June 18 through August 20, 2025

Event Times 12noon-1:00pm show (set up starting at 11:00am*) *earlier exception noted for 2 groups

Event Location Kellogg Park band shell stage - Penniman/The Gathering for Rain Events

What Kind Of Activities? Live music, dancing, open lawn seating

What is the Highest Number of People You Expect In Attendance at Any One Time? 2000

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Audience seating on open lawn outdoors for 12noon-1:00pm concert performance.

We perform rain or shine with The Gathering reserved on rainy days. We will *cancel the concert in cases of thunder or lightning - Kona Ice (an event sponsor) will be the only on site vendor. Dan Quarles (Kona owner) will take care of his permits*

RECEIVED
JAN 28 2025

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies - Please Review Section 12.2 f.)
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 2nd Wednesday in June start for 10 weeks

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** Kona Ice YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** Electricity to stage YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(See Attachment B)

DMS, first responders, street parking blocked on Penniman from Main to Union
Band shell stage set up, power to bandshell stage

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. **Please complete a sign illustration / description sheet and include with the application.** *

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

* SIGNAGE - will include a stage banner with name of concert series and include sponsor logos. Last year it was 14' x 3' and affixed to stage front

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/21/2025

Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Arts Council (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Music In The Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature M. Lisa Howard

Date 1/21/2025

Witness _____

Date _____

the summer of
2024

June 12

Miss Paula &
The Candy Bandits

June 19

Beverly Meyer,
The Music Lady

June 26 Nick Fugedi

July 10 Earth Angels

July 17

Mosaic Youth Theater
Detroit Singers

Rain Location - The Gathering, adjacent to Kellogg Park

Wilcox Wednesdays Music in the Park

DOWNTOWN PLYMOUTH'S KELLOGG PARK AT NOON



THE WILCOX FOUNDATION
Benefiting The Community

@Music In The Park-Plymouth



AURA
HEALTH & SPA



Plymouth Scholars
Charter Academy



Meemic
INSURANCE FOR EDUCATORS
Antonelli Agency



Kiwanis
Foundation & Club of
Colonial Plymouth



celebrating
40 years!

July 24

Kevin Devine
& Plymouth Fife
and Drum Corps

July 31

Saline Fiddlers
Philharmonic

August 7 Gemini

August 14

Worlds of Music, Guy Louis

August 21

Mr. Nick Davio

www.plymoutharts.com

Our stage
banner will
follow this
graphic
standard



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		Michigan Philharmonic					
Ph#	734 451-2112	Fax#		Email	beth@michiganphil.org	Website	www.michiganphil.org
Address	650 Church St.	City	Plymouth	State	MI	Zip	48170
Sponsoring Organization's Agent's Name		Beth Stewart				Title	Executive Director
Ph#	734 451-2112	Fax#		Email	beth@michiganphil.org	Cell#	734 673-7220
Address	650 Church St.	City	Plymouth	State	MI	Zip	48170

Event Name Michigan Philharmonic patriotic concert in Kellogg Park

Event Purpose Kick off for the 4th of July activities in the City of Plymouth

Event Date(s) Saturday, June 28, 2025

Event Times 7:00 - 9:00 pm

Event Location Kellogg Park

What Kind Of Activities? Orchestra concert

What is the Highest Number of People You Expect in Attendance at Any One Time? 2500

Coordinating With Another Event? YES NO **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

The Michigan Philharmonic presents "An American Salute" on Saturday, June 28 in Kellogg Park kicking off the patriotic activities for the City of Plymouth

-insurance needed

-signed Indemnification needed

RECEIVED

JAN 28 2025

City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)

City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

last Saturday of June before the 4th of July

Next year's specific dates:

6/27/2026

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(See Attachment B)

access to sound system for City and use of the stage

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

around Kellogg Park

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/28/2025

Date

Beth Stewart

Digitally signed by Beth Stewart
Date: 2025.01.28 09:17:04
-05'00'

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Michigan Philharmonic (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the American Salute concert (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Beth Stewart
Digitally signed by Beth Stewart
Date: 2025.01.28 12:53:39 -05'00'

Date 1/28/25

Witness _____

Date _____



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Plymouth Community Band

Sponsoring Organization's Legal Name		Plymouth Community Band	
Ph#	734-635-9046	Email	info@plymouthcommunityband.org
Fax#		Website	www.plymouthcommunityband.org
Address	PO Box 700745	City	Plymouth
		State	MI
		Zip	48170
Sponsoring Organization's Agent's Name		Carl Battishill	
Ph#	734-635-9046	Email	battishill@aol.com
Fax#		Cell#	734-635-9046
Address	525 Blunk	City	Plymouth
		State	MI
		Zip	48170

Event Name Concerts in the Park

Event Purpose Concerts in the park

Event Date(s) May 29, June 5, 12, 19, 26, July 3, 17, 24, 31, 2025

Event Times 7:00pm

Event Location Kellogg Park

What Kind Of Activities? Symphonic classical type concert with wind instruments

What is the Highest Number of People You Expect in Attendance at Any One Time? 1000

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Stage should be opened by 6pm, set up will begin then. Concert starts at 7pm and lasts until 8:30pm. Clean up and departure by 9pm.

RECEIVED

JAN 27 2025

City of Plymouth
Insurance needed

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Thursdays in June and July

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

Parking on Penniman reserved after 5pm. Bathrooms opened and clean.
Stage open by 6pm. PA, lights, and electricity on the stage. Clean up and close at the end of the concert

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO
If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/27/25

Date

Carl E Battubill

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

Plymouth Community Band

The _____ (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Concerts in the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Carl Battistelli

Date 1/27/25

Witness _____

Date _____



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		Our Lady of Good Counsel Parish Plymouth						
Ph#	(734) 453-0326	Fax#	(734) 416-9257	Email	lajinesst@olgcp parish.net	Website	olgcp parish.net	
Address	1062 Church St.		City	Plymouth		State	MI Zip 48170	
Sponsoring Organization's Agent's Name		Reverend Todd Lajiness				Title		Moderator
Ph#	(734) 453-0326	Fax#	(734) 416-9257	Email	lajinesst@olgcp parish.net	Cell#	(734) 625-5332	
Address	1062 Church St.		City	Plymouth		State	MI Zip 48170	

Event Name	PraiseFest in Kellogg Park						
Event Purpose	Religious celebration and worship concert for Catholic feast day Corpus Christi						
Event Date(s)	Sunday, June 22, 2025						
Event Times	2:30 - 4:30 PM						
Event Location	Kellogg Park						
What Kind Of Activities?	Exposition of the Blessed Sacrament, Praise and Worship Music, Prayer						
What is the Highest Number of People You Expect in Attendance at Any One Time?	1000						
Coordinating With Another Event?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If Yes, Event Name:				

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
 The program will include music, prayer, and a procession around Kellogg Park.
 Also requesting use of the "Farmers' Market" parking pavilion in case of inclement weather. Welcome tables and signage at park entrances for hospitality.

RECEIVED

JAN 17 2025

City of Plymouth

Insurance needed

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings/Ceremonies – Please Review Section 12.2.f.)

City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Changes with liturgical calendar, always in June

Next year's specific dates:

June 7, 2026

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

Police presence, municipal services assistance, tables and chairs (TBD), sound system setup

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

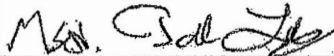
10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/17/25

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The OLGC Parish Plymouth (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the PraiseFest (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 1/17/25

Witness David Elsey

Date 1/17/25



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Strategic Plan 2025 One Year Tasks Adoption - 02-03-25.docx
Date: January 29, 2025
RE: Adoption of 2025 One-Year Tasks for Strategic Plan

Background

A significant amount of work has been done related to the Strategic Plan and the development of the 2025 one-year tasks. We had the team building session with Dr. Lew Bender on January 14, 2025, to help bring some additional focus to the task setting process. Then the City Commission met in a public work session on Tuesday, January 21, 2025, to create the draft task list. The City Administration took the multiple task lists that were created at that meeting and assembled them into a single document. We also forwarded that draft document to the City Commission on Friday, January 24th asking for any changes, deletions or updates.

Adoption of the one-year tasks will give specific direction to the City Administration to work towards the accomplishment of the various tasks. In addition, this will also give direction to the other Boards and Commissions as to the expectations of the City Commission.

Recommendation

The City Administration recommends that the City Commission make final deletions or changes and adopt the 2025 One-Year Tasks for the City's Strategic Plan. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Chris Porman or myself.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____

WHEREAS The City Commission of the City of Plymouth did hold a team building open to the public work session that was facilitated by Dr. Lew Bender in advance of the group developing one-year tasks for the strategic plan; and

WHEREAS A second open public session was held on January 21, 2025, to establish the draft of the one-year tasks, and

WHEREAS After review, a finalized draft of the plan and tasks was developed and provided to the City Commission for additional comments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby endorse and adopt the 2025 one-year tasks for the city's strategic plan.

SUSTAINABLE INFRASTRUCTURE

1. Complete startup of Cultural Center generator, install new public EV charging stations, and connect to it
2. Design, purchase, and install street security bollards at minimum of two downtown locations and Cultural Center main entrance
3. Complete upgrades to four railroad grade crossings with state grant funds
4. Complete Central Parking Deck engineering review for 2026 major renovation
5. Begin construction on mausoleum upgrade project
6. Complete needs assessment for city facilities including security features and ADA compliance
7. Complete 2025 Infrastructure Program and reach decision/direction on push button usage in DDA
8. Roll out new trash/recycle carts
9. Launch new web portal for water customers
10. Begin planning for future road funding/road bond
11. Continue lead service line replacement program and publish searchable online map
12. Review of financial policies (reserves, credit card, etc.) including digital payment program for vendors
13. Continue pursuit of creation of the Corridor Improvement Authority (CIA) for Old Village
14. Participate in MML's Green Communities Challenge 2025
15. Promote sustainable green initiatives through tree programs, native plant integration, identifying locations for rain gardens, solar panel installation on municipal buildings, and kitchen waste composting program(s)
16. Develop plan for additional bike racks in the City
17. Evaluate joint fire agreement with Northville
18. Design potential enclosure ideas for The Gathering
19. Complete Library property swap

STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

1. Complete contract negotiations with DMS, PD, PD Command Staff
2. Complete updates to the employee manual
3. Begin formal Michigan Law Enforcement Accreditation Program
4. Begin American Public Works Association self-assessment program
5. Staff to continue professional development certification/accreditation opportunities such as Michigan Public Service Institute, Municipal Clerk Certification, Clerk's State Accreditation, Michigan Certified Professional Treasurer, Michigan Police Executive Development, Michigan Association of Planning
6. Investigate possible Emergency Medical Responder training for staff
7. Finalize Finance Department re-organization
8. Pursue potential partnership for internships with Colleges and Universities

COMMUNITY CONNECTIVITY

1. Obtain sponsorships for DDA Music in the Air concert events, DDA banners, bandshell banners, and park/playground
2. Continue to review and implement recommendations from Communications Plan
3. Review possible delivery options for monthly newsletter
4. Begin Committee of the Whole, study sessions, and/or pre-Commission style meetings at regular intervals
5. Update City website and increase City services videos/content
6. Implement emergency alert system through email and text
7. Develop consistent City branding guidelines
8. Update technology policies including social media posting guidelines and acceptable use
9. Restructure public outreach "Coffee"-style programs for quarterly events
10. Reinstate Annual Awards and Commendation Program
11. Research opportunities to partner with Plymouth Community Council on Aging and other agencies for potential improvements to senior services
12. Continue hosting Citizen's Academy
13. Discuss Wayne County public transit
14. Review block party process and application
15. Establish a formalized onboarding for new board members and provide continued training for current members including roles, responsibilities, and expectations
16. Improve intra-commission communication

ATTRACTIVE, LIVABLE COMMUNITY

1. Adopt Master Plan
2. Update special events policy and application to include digital format
3. Plan for design and community engagement for DDA Streetscape Improvement Plan
4. Participate in Phase III of Plymouth Art Walk
5. Explore expanded recreation programming and special events opportunities including marketing Cultural Center as a meeting/event venue
6. Engage relevant development entities to create pedestrian connection from Old Village to Hines Park via Wilcox Road

7. Research opportunities to enhance pedestrian experience between Old Village and Downtown
8. Adopt an Economic Development Strategy that furthers the pursuit of Redevelopment Ready Communities certification
9. Restart housing inspection program including update of ordinances and fee schedule
10. Decide on direction for a social district in Old Village
11. Perform legal review of noise ordinance and disturbing the peace ordinance
12. Complete "quick" zoning ordinance amendments (zoning audit)
13. Complete the multi-family/housing ordinance amendments (MSHDA Grant)
14. Discuss housing types and development including Accessory Dwelling Units, diverse housing stock, and residential compatibility
15. Coordinate with Wayne County on pedestrian study along Mill Street



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Elevator Pit Repair waterproofing - 02-03-25.docx*
Date: January 29, 2025
RE: Water Removal & Waterproofing City Hall Elevator Pit

Background

In December our Municipal Services crews noted fluid in the elevator pit at City Hall. Our team contacted our service contractor for the elevator. They came out and discovered mainly water in the pit and instructed us to remove the fluid and to waterproof the pit to prevent further infiltration. Water in the pit could cause damage to the elevator and would cause the unit to be put out of service.

The waterproofing is one part of the project, but there is a state law that requires a certified elevator service technician to be on-site while anyone is working in the elevator pit. The cost for that stand-by in one case is more than the actual work to waterproof the pit.

The Department of Municipal Services staff has met on-site with three contractors to obtain pricing for this project. The lowest price is from Docker Elevator in the amount of \$11,685.00, as they can provide both waterproofing and technician stand-by. We had other pricing from RAM Construction in the total amount of \$21,961.40 and Perlongo Excavation in the total amount of \$29,776.40.

Recommendation

Since the elevator is critical to ADA access to the second-floor offices and meeting rooms, it is necessary to make the repairs to avoid an extended shut down of the elevator. The City Administration recommends that the City Commission authorize elevator repairs in the amount of \$11,685.00 with Docker Elevator of South Lyon for fluid removal and waterproofing of the elevator pit.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact me.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: January 29th, 2025
To: Paul J. Sincock, City Manager
Chris Porman, Assistant City Manger & Director - DMS
From: Nick Johns, Foreman Department of Municipal Services
Re: Emergency water removal and waterproofing City Hall elevator pit

Background:

In December 2024, Municipal Services staff discovered an unknown fluid in the elevator pit at City Hall. The Department of Municipal Services (DMS) promptly contacted KONE Elevator (our contracted service provider) to provide an additional inspection. A KONE elevator mechanic determined that the fluid was mostly water, mixed with a small amount of hydraulic oil. The mechanic recommended waterproofing the elevator pit and removing the fluid. In addition, he indicated a failure to remedy the situation could cause the elevator to fail inspection and thus, be placed out of service, as required by law.

While KONE is our elevator service provider, they do not offer waterproofing. We have met with several companies to discuss fluid removal and waterproofing solutions for the elevator pit. In addition, we are also required to have a certified elevator mechanic on standby during any work in the elevator area. The following quotes were submitted:

Ram Construction: \$9,635.00 plus \$12,326.40 for KONE Elevator mechanic standby, totaling **\$21,961.40**.

Perlongo Excavation: \$17,450, plus \$12,326.40 for KONE Elevator mechanic standby, totaling **\$29,776.40**.

Docker Elevator: **\$11,685.00** which includes a certified elevator mechanic for standby.

Since KONE does not provide waterproofing, two of the companies did connect with them so they could provide standby services while they performed the waterproofing. Those costs are certainly higher than Docker Elevator, who is licensed and certified to provide both waterproofing services as well as being a certified elevator mechanic in a standby capacity while work was being performed.

Work will be scheduled to provide minimal disruption to the building and those needing to use the elevator during business hours.

Recommendation

We would recommend that we seek approval from the City Commission for repairs of the elevator pit in the amount not to exceed \$11,685.00 to Docker Elevator of South Lyon, MI. This pricing includes waterproofing as well as a certified elevator mechanic on site in a standby capacity while repairs, etc. were being made. Costs for these repairs will come from the Capital Improvement Fund.

Should you have any questions, please feel free to contact us.



Serving People, Solving for Elevators for over 26 years

Plymouth City Hall

201 S. Main St

Plymouth, Mi 48170

Scope of work: Pump out elevator pit of oil and water. Remove waste from site location to be properly disposed of. Manifest will be provided to City Hall of the disposal for your records. Waterproof pit, dry and clean. There will be a 2-year warranty for this work. If there is water again during that period Docker Elevator will perform the work again at no Charge. The price does include a License Elevator mechanic on site while work is being performed.

Pricing: 11,685.00

If you would like to proceed with this work, it would require 50% down payment and the balance due upon the completion of the work.

Thank you for the opportunity to work with you.

Docker Elevator

27545 Henry

South Lyon, Mi 48178

Sean Dock (248) 979-5507



December 17, 2024

City of Plymouth
Department of Municipal Services
1231 Goldsmith
Plymouth, MI 48170

Attention: Mr. Nick Johns
njohns@plymouthmi.gov

RE: Elevator Pit Waterproofing
201 Main Street
Plymouth, MI 48150

Dear Sir:

In answer to your request, we will provide all labor, materials, equipment, supervision and insurance to complete the following scope of work on the above captioned project.

Removal/Demo/Prep

- We will dewater the elevator pits and all water will be pumped into 55-gallon drums and hauled off-site and properly disposed off-site.
- The elevator pit walls and floor slabs will be degreased twice through the use of degreasers and a light acid wash. All fluids will again be pumped into 55-gallon drums and properly disposed off-site.
- Bush Hammer the existing coating from the walls to access the bar concrete.

All of the above discussed work will be completed for the sum of.....\$4,723.00

Repairs/Sealing

- We will v-chip the floor/wall intersection at all four (4) walls and all debris will be hauled from the pit and properly disposed off-site.
- Holes will be drilled every twelve (12) inches on center and ports will be installed. The newly created cavity will be sealed using waterplug.
- We will inject a chemical grout into each port. When the grout comes in contact with water or even moisture it will swell, creating a mass which will not allow the passage of water. Once

the grout has cured, the ports will be cut flush and a cove consisting of sand, cement and Xypex will be installed.

- We will remove the concrete around the cylinder block out(s) and haul all debris from the pit. We shall furnish and install a waterproof mat system with collar tight around the cylinder. The concrete will be placed in lifts consisting of a sand, cement and Xypex mixture.
- We will apply a cement based crystalline waterproofing system to all four (4) walls (up to the floor line) and floor surfaces.
- Clean up of work area and call off all equipment and personnel.

All of the above discussed work will be completed for the sum of.....\$4,912.00

If you have any questions, please feel free to contact me.

Best Regards,

RAM Construction Services of Michigan, Inc.



Enzo Pavone
EPah/24-256

ESTIMATE

PERLONGO EXCAVATING CO.
P.O. Box 5464
Plymouth, MI 48170

perlongoexcavating@gmail.com



Bill to

CITY OF PLYMOUTH
1231 GOLDSMITH
PLYMOUTH, MICHIGAN 48170

Ship to

CITY OF PLYMOUTH
CITY OF PLYMOUTH
CITY HALL

Estimate details

Estimate no.: 1109
Estimate date: 01/20/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		MISC	REMOVE OIL FROM FLOOR. DISPOSE OF OIL AND PROVIDE MANIFEST FOR DISPOSAL. INCLUDES MATERIALS AND LABOR	1	\$850.00	\$850.00
2.		DEMO	DEMO CONCRETE COATING ON INSIDE OF BLOCK WALLS INSIDE ELEVATOR SHAFT. REMOVE DEBRIS AND HAUL OFF SITE. INCLUDES MATERIALS AND LABOR	1	\$4,200.00	\$4,200.00
3.		BLOCK	REPAIR CRACKS IN BLOCK WALLS TO STOP WATER LEAK. FILL ALL BLOCK CAVITIES SOLID BY DRILLING INTO EACH SECTION OF CORES AND FILLING WITH CEMENT GROUT. INCLUDES LABOR AND MATERIALS TO FILL 6 COARSES OF BLOCK.	1	\$8,600.00	\$8,600.00
4.		MISC	CLEAN WALLS AND FLOOR WHEN WALLS ARE DRY. APPLY A WATER PROOFING COAT OF EPOXY PAINT TO FINAL SEAL INSIDE WALLS AND FLOOR. INCLUDES LABOR AND MATERIALS TO COVER FLOOR AND 6 COARSES OF BLOCK	1	\$3,800.00	\$3,800.00

Total \$17,450.00

Accepted date

Accepted by



12/18/2024

KONE Inc.

CITY OF PLYMOUTH
201 S Main St
Plymouth, Michigan 48170-1637

Tel:
Fax:
www.kone.us
ian.davis@kone.com

ATTN: Nick Johns

Re: T&M - PLYMOUTH CITY HALL - standby while company is waterproofing the pit

Equip	Inventory Number	Address
20286200	PASSENGER ELEVATOR #19976	201 SOUTH MAIN STREET 48170-1637 Plymouth

We propose to furnish and install the labor, materials, tools and supervision to perform the following work:

Description
<p>KONE Elevator will provide a technician to be on standby while company is waterproofing the pit. Additional work will be provided at additional costs.</p> <p>The agreed to discounted hourly billing rate is \$385.20 per mechanic per hour during regular working hours and days of the elevator trade including for travel times.</p> <p>Please do not exceed 4 days.</p>

Price

Our total price to perform the above-mentioned work will be calculated on a time and material basis, plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal. The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal.

PURCHASER ACCEPTANCE: The proposal is hereby signed and accepted on behalf of CITY OF PLYMOUTH

Respectfully submitted by,
KONE Inc.

(Purchaser Signature)

Ian Davis, Salesperson

(Print Name)

(Approved By) Authorized Representative

(Print Title)

Title

Date: ____ / ____ / ____

Date: ____ / ____ / ____

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth maintains and operates a variety of buildings to help protect
The public health, safety and welfare, and

WHEREAS From time to time there is required maintenance on the buildings and the elevator
Pit at City Hall is in need of waterproofing and cleaning, and

WHEREAS The Department of Municipal Services had on-site meetings at City Hall with three
Vendors and the pricing ranged from a low of \$11,685.00 to a high of \$29,776.40.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
authorize a repair contract with Docker Elevator of South Lyon, Michigan in the amount of \$11,685.00 to
make repairs to the elevator pit to include removal of water and waterproofing the pit.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Sanitary Sewer Ordinance Changes for YUCA 1st Reading - 02-03-25.docx
Date: January 30, 2025
RE: Sanitary Sewer Ordinance Amendments - YUCA

Background

The City Commission may be aware that the sewage from the City flows to two different locations, most of our sewer flows goes to Great Lakes Water Authority (GLWA) for processing, and some flows go to the Ypsilanti Community Utilities Authority (YCUA). The standards for YCUA processing are typically slightly higher than GLWA, based on volume. From time to time, it is necessary for the City to update our Sanitary Sewer Ordinance to comply with a variety of regulations from the State or Federal government.

This is one of those times where we must update our Ordinance. The easiest way for us to complete this task is to delete the current sections of our Ordinance and add the entire updated sections of the Ordinance. This means that we will delete our Ordinance Sections 74-221 through 74-340 and then insert the new Sections 74-221 through 74-340. The biggest changes in the ordinance are highlighted with generally a very brief insert as to what the change represents.

Recommendation

This is a routine housekeeping environmental measure to keep current with state and federal standards and for us to be compliant with the requirements of the YCUA system. The City Administration recommends that the City Commission delete sections 74-221 through 74-340 and then insert the new sections 74-221 through 74-340. This will be the first reading of the Ordinance changes, and it will come back to the City Commission at a future meeting for the final reading.

We have included a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact either Chris Porman or myself.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: January 22nd, 2025
To: Paul J. Sincock, City Manager
Chris Porman, Assistant City Manger & Director - DMS
From: Adam Gerlach, Assistant Director - DMS
Re: Revised Sewer Use Ordinance Revisions

Background:

In July 2024, we received notice from the Ypsilanti Community Utilities Authority (YCUA) about proposed changes to the Sewer Use Ordinance. As you are aware, we send some sanitary sewer flow through the YCUA system as part of the agreements with the Western Township Utilities Authority (Canton Twp., Northville Twp., Plymouth Twp.) as well as the reallocation that took place during the "flow swap" in 2019. In short, we are required to pass these ordinance amendments to continue our operations.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) as well as the YCUA Board of Commissioners have already approved of these proposed changes. The driving force behind the changes is the recent issuance of the National Pollutant Discharge Elimination System (NDPES) permit requirements, as well as looking to control certain emerging contaminants and how other toxic pollutants are being reevaluated.

Attached in this packet is the letter from YCUA dated January 6, 2025, which outlines some of the above information and provides notice that we have 90 days of receipt of the letter to adopt the proposed changes, a synopsis of the changes which highlights the Special Alternate limits, new limits for PFAs, and lastly, a marked up copy of the proposed sewer use ordinance amendments.

The most recent change to the ordinance was in 2010 and we updated our ordinance to reflect those changes at that time. While we are required to update our ordinance as a delegate community under our contractual agreement, we also don't see anything that is presented as posing any issues to our community. These proposed language updates have been talked about for quite some time as well as other municipalities updating their respective ordinances/programs to reflect similar goals in the treatment of sewage.

Recommendation:

We would recommend the City Commission adopt the revised sewer use ordinance revisions following a first and second reading and have the changes recorded and updated in our code of ordinances.

We are happy to try and answer any questions related to the proposed changes.



Dedicated to Providing Top Quality, Cost Effective, and
Environmentally Safe Water and Wastewater Services to Our Customers

YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: 734-484-4600
WEBSITE: www.ycua.org

January 6, 2025

VIA CERTIFIED MAIL

Mr. Chris Porman
Director of Municipal Services
CITY OF PLYMOUTH
1231 Goldsmith
Plymouth, MI 48170

Re: Notice of Revised Sewer Use Ordinance Revisions

Dear Mr. Porman

This letter shall serve as a notice of revised Sewer Use Ordinance (SUO) of the member communities of Ypsilanti Community Utilities Authority (YCUA). The revisions proposed by YCUA to the Charter Township of Ypsilanti and the City of Ypsilanti SUO have been adopted. Earlier on July 23, 2024, YCUA provided correspondence to you on the proposed revisions. The basis for the revisions is explained in the synopsis. Enclosed please find a marked up copy of SUO, final version of the SUO and synopsis of revisions. The SUO revisions must now be adopted in your community SUO as outlined in the delegation agreement between your community and YCUA.

The proposed revisions to the SUO have been necessitated by a few non substantial modifications to certain compatible pollutants, recent issuance of the National Pollutant Discharge Elimination System (NPDES) permit requirements, requirements to control certain emerging contaminants of concerns and certain reevaluated toxic pollutant parameters. The revisions have been approved by Michigan Department of Environment, Great Lakes, and Energy (EGLE) and YCUA's Board of Commissioners.

Please be advised that pursuant to your community's Delegation Agreement with YCUA, these revisions must be formally and properly adopted in your community SUO within 90 days of your receipt of this letter.

Please contact me with any questions you may have regarding these revisions by phone at 734-484-4600 Ext. 121 or by email at smullapudi@ycua.org.

Sincerely,



SREE MULLAPUDI, Director of Wastewater Operations/Compliance
Ypsilanti Community Utilities Authority

Mr. Chris Porman, Director of Municipal Services

CITY OF PLYMOUTH

January 6, 2025

Page 2

Encls: SUO Revisions- Synopsis
Marked up copy of the SUO
Final version of the SUO

Cc: Mr. Matt Jane Pear Sperling Eggan & Daniels, P.C.
Mr. Luther Blackburn, Mr. Paul Mazur, YCUA YCUA File

G:\Deptdata\WPDOCS\WWADMIN\IPP Program\SUO Revisions - 2016\Contract Community Letters_2024\Notice Of SUO\Notice Of Revised SUO_City-Plymouth.Docx



YPSILANTI COMMUNITY UTILITIES AUTHORITY

**SYNOPSIS OF REVISIONS TO
SEWER USE ORDINANCE**

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: 734-484-4600
WEBSITE: www.ycua.org

The primary purpose of developing the current SUO revisions is to enact the necessary legal authority for implementing a Special Alternative Limits (SAL) Program. A SAL Program will allow YCUA to better accommodate industrial and commercial needs in your community by allocating available capacity directly to permitted discharges. In addition, the proposed SUO revisions incorporate reevaluated local limits for toxic pollutants with inclusion of local limits for certain Perfluoroalkyl and Polyfluoroalkyl substances (PFAs -PFOS, PFOA, PFBS, PFNA and PFHxs). PFAs are a group of pollutants of emerging concern for YCUA and EGLE. During the revision process, YCUA staff have also drafted additional revisions to improve consistency and effectiveness of the SUO.

Special Alternative Limits: Sec 62-181(1-3): YCUA proposes multiple revisions to existing limits and language primarily to improve clarity and adopt compatible pollutant limits which allow better implementation of the Special Alternative Limits Program. In addition, the revisions under this section also includes moderate revisions to certain toxic pollutants limit. Please find below a summary of the proposed revisions to this section:

- a. Moderate increase in the surcharge thresholds for biochemical oxygen demand, total phosphorus, and ammonia-nitrogen. The proposed increases will better reflect current domestic sewage strength.
- b. Removal of chemical oxygen demand limits from the SUO and allow implementation of this alternative parameter when deemed appropriate by the YCUA Director.
- c. Moderate reduction in the phosphorus upper limit from 75 mg/l (milligrams per liter or parts per million) to 60 mg/l and a more significant decrease in ammonia-nitrogen limit from 700 mg/l to 175 mg/l. These suggested revisions will provide YCUA with more reserve capacity which can be made available through the SAL Program.
- d. Sec 62-181(4): YCUA proposes language for obtaining the legal authority in the SUO to implement the SAL Program.

Revisions to Existing Toxic Pollutants of Concern

- a. Inclusion of instantaneous limit of 0.22 mg/l for Available Cyanide.
- b. Inclusion of instantaneous limit of 1.3 mg/l for Bis (2-ethylhexyl) phthalate.
- c. A reduction in the Arsenic Limit to 0.24 mg/l from 1.0 mg/l to reflect the current Water Quality Standard and reduction in the removal rate for this pollutant.
- d. A reduction in the Nickel Limit to 2.6 mg/l from 3.0 mg/l to reflect the reduction in the removal rate for this pollutant.
- e. A reduction in the Silver Limit to 0.084 mg/l from 0.15 mg/l to reflect the reduction in the removal rate for this pollutant.

PFAS: Inclusion of recently approved certain Perfluoroalkyl and Polyfluoroalkyl substances (PFAs -PFOS, PFOA, PFBS, PFNA and PFHxs).

Sec 62-181(8): YCUA proposes a new section for mitigating perfluoroalkyl and polyfluoroalkyl substances (PFAs) and implementation of Best Management Practices (BMPs) for the control PFAs.

Next Steps: The next steps in the process of implementing the proposed SUO revisions include the following.

1. Issuance of public notice. Public comment period is 30 days. Following the public notification and comment period, YCUA is to receive the final approval from EGLE on the revisions.
2. Upon receipt of the final approval from EGLE, the revisions will be presented to the YCUA Board of Commissioners for review and recommendation to our member communities. Proposed revisions will then be presented to the governing bodies of our member communities for implementation of the revised SUO.
3. As indicated in the delegation agreement with YCUA, all Contract Communities shall enact revisions within (90) days of receiving notification from YCUA that its member communities have revised their SUO.
4. Following the enactment of the revisions in the Contract Communities SUO, the affected Industrial User permits, if any will be revised to reflect the revisions to the SUO.

ARTICLE V. - MUNICIPAL SEWER USE AND INDUSTRIAL WASTE PRETREATMENT

[3]

Footnotes:

--- (3) ---

Editor's note---Ord. No. 2010-406, adopted July 20, 2010, amended Art. V in its entirety, in effect repealing and reenacting said article to read as herein set out. The former Art. V, §§ 62-106---62-109, 62-122---62-140, 62-156---62-166, 62-176---62-191, and 62-201---62-207, pertained to similar subject matter and derived from Ord. No. 2001-280, adopted Oct. 2, 2001.

DIVISION 1. - GENERALLY

Sec. 74-221. - Applicability of article.

This article shall apply to all users that discharge into the Ypsilanti Community Utilities Authority's (YCUA) publicly-owned treatment works (the POTW). In addition, it shall be unlawful for any user located outside the township limits to continue discharges to the POTW except as provided in this article. In addition, this article shall establish wastewater discharge permit requirements for connections or alterations to township or YCUA sewage works facilities or the POTW; govern the design, construction, alteration or use of and connection to the sewage works and POTW; regulate the discharge of wastewater into the sewage works and POTW; prohibit certain detrimental conduct; authorize the issuance of wastewater discharge permits; authorize inspections; provide for administration and enforcement of this article; establish civil and criminal penalties for violations; and authorize the enforcement of and ensure compliance within the township of the Federal Water Pollution Control Act, the Clean Water Act and the Michigan Natural Resources and Environmental Protection Act, more specifically defined herein, and rules and regulations promulgated and adopted under said acts and statutes.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-222. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: Act, "the Act," the Federal Water Pollution Control Act and the Clean Water Act are used interchangeably in this article and refer to Public Law 92-500, as adopted in 1972 and amended by Public Law 95-217 in 1977, and any succeeding amendments and any rules or regulations promulgated there under, as amended or revised from time to time.

Alternative discharge limit means limits set by the YCUA in lieu of the promulgated national categorical pretreatment standard for integrated facilities in accordance with the combined wastestream formula as set by the United States Environmental Protection Agency (USEPA).

Authorized representative of industrial user means:

- (1) A responsible corporate officer, if the industrial user is a corporation, who shall be a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation

or means the principal manager of one or more manufacturing, production, or operation facilities employing more than 250 persons or having a gross annual sales or expenditures exceeding \$25,000,000.00 (in second quarter 1980 dollars) if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

- (2) A general partner or proprietor if the industrial user is a partnership or proprietorship, respectively;
- (3) A duly authorized representative of the individual designated above and if all of the following apply:
 - a. The authorization is made in writing by the individual described in subsections (1) or (2) of this definition.
 - b. This authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
 - c. The written authorization is submitted to the director. If an authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of this definition shall be submitted to the YCUA prior to or together with any reports to be signed by an authorized representative.

Best management practices (BMP) means programs, practices, procedures or other directed efforts, initiated and implemented by users, which can or do lead to the reduction, conservation or minimization of pollutants being introduced into the ecosystem including, but not limited to, the YCUA publicly-owned treatment system. BMPs include, but are not limited to, equipment or technology modifications, process or procedure modifications, reformulation or design of products, substitution of raw materials, and improvements in housekeeping, maintenance, training, or inventory control, and may include technical and economic considerations. BMPs may be structural or nonstructural or both. In determining what BMPs will be required of a user in a particular case, the director may consider all relevant technological, economical, practical, and institutional considerations as determined relevant and appropriate by the director, consistent with achieving and maintaining compliance with the requirements of this article and other applicable laws and regulations.

Best management practices plan (BMPP) means a written document that describes how the BMPs will be accomplished.

Biochemical oxygen demand (BOD) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure, five days at 20 degrees Celsius expressed in terms of weight and concentration (milligrams per liter).

Board means the Board of Commissioners of the Ypsilanti Community Utilities Authority.

Building drain means that part of the lowest horizontal piping of a drainage system which receives the drainage from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet outside the inner face of the building wall.

Building sewer means that extension from the building drain to the public sewer or other places of disposal.

Bypass means intentional diversion of wastestreams from any portion of an industrial user's treatment facility.

Chemical oxygen demand (COD) means a measure of the oxygen-consuming capacity of inorganic and organic matter present in water or wastewater. It is expressed as the amount of oxygen consumed from a chemical oxidant in a specified test. It does not differentiate between stable and unstable organic matter and thus does not necessarily correlate with biochemical oxygen demand. Also known as OC and DOC, oxygen consumed, and dichromate oxygen consumed, respectively.

City means the City of Plymouth, or Plymouth City Commission ~~City of Ypsilanti, or City Council of Ypsilanti.~~

Combined sewer means a sewer receiving both surface runoff and sewage.

Combined wastestream means the wastestream at industrial facilities where regulated process effluent is mixed with other wastewaters (either regulated or unregulated) prior to treatment.

Compatible pollutant means a substance amenable to treatment in the wastewater treatment plant such as biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus additional pollutants identified in the NPDES permit if the publicly owned treatment works was designed to treat such pollutants, and in fact does remove such pollutant to a substantial degree. Examples of such additional pollutants may include: chemical oxygen demand, total organic carbon, and phosphorus and phosphorus compounds, nitrogen compounds, fats, oils and greases of animal or vegetable origin.

Composite sample means a sample formed either by continuous sampling or by mixing discrete samples obtained at intervals over a period of time. The individual samples shall be obtained through flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the YCUA. Where time-proportional composite sampling or grab sampling is authorized by the YCUA, the samples must be representative of the discharge. Manual generation of a composite sample through the collection and combining of grab samples may be approved if the user demonstrates to the satisfaction of the director that this will provide a representative sample of the effluent being discharged. The decision to allow the alternative sampling must be documented in the industrial user's file for that facility or facilities. Composite sampling protocols delineated in the user's wastewater discharge permit take precedence.

Cooling water means the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

Daily maximum means the concentration or mass loading that shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical average measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero when calculating the daily maximum concentration.

Debt service charges means the charges levied to customers of the wastewater system which are used to pay principal, interest and administrative costs of retiring the debt incurred for construction of the POTW or any part thereof.

Department of Environment, Great Lakes, and Energy (EGLE) means the State of Michigan EGLE administrator or other duly authorized official, or any successor department.

Director means the director of the YCUA or director's authorized deputy, agent or representative.

Domestic sewage means waste and wastewater from humans or household operations, which is discharged to, or otherwise enters, a POTW.

Environmental protection agency or EPA means the U.S. Environmental Protection Agency, administrator or other duly authorized official.

Fats, oils, and grease (FOG) means any hydrocarbons, fatty acids, soaps, fats, waxes, oils, or any other nonvolatile or semi-volatile material of animal, vegetable or mineral origin that is extractable by solvents in accordance with standard methods.

Flow proportional sample means a composite sample taken with regard to the flow rate of the wastestream.

Food service establishment (FSE) means a nondomestic user that engages in one or more of the following food preparation activities: cooking by frying (all methods); baking (all methods); grilling; sautéing, rotisserie cooking; broiling (all methods); boiling; blanching; roasting; toasting; poaching; infrared heating; searing; barbecuing; and any other food preparation activity that produces a hot, nondrinkable food product in or on a receptacle that requires washing.

Footing drain means a pipe or conduit, which is placed around the perimeter of a building foundation and which intentionally admits groundwater.

Garbage means solid wastes from the preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

Grab sample means a sample taken from a wastestream on a one-time basis over a period of time of not more than 15 minutes without regard to the flow in the wastestream.

Holding tank waste means any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum pump tank trucks.

Incompatible pollutant means any pollutant, which is not a compatible pollutant.

Industrial Pretreatment Program (IPP) means the YCUA Industrial Pretreatment Program adopted and approved by the Board, as amended from time to time.

Industrial wastes means the wastewater discharges from industrial, manufacturing, trade or business processes, or wastewater discharge from any structure with these characteristics, as distinct from their employee's domestic wastes or wastes from sanitary conveniences.

Industrial user means a person who contributes, causes or permits wastewater to be discharged into the POTW, including, but not limited to, a place of business, endeavor, arts, trade or commerce, whether public or private, commercial or charitable, but excludes single-family and multifamily residential dwellings with discharges consistent with domestic waste characteristics.

Infiltration means that portion of groundwater, which is unintentionally admitted to a sewer.

Interference means a discharge, alone or in conjunction with a discharge or discharges from other sources, to which both of the following provisions apply:

- (1) The discharge inhibits or disrupts the publicly owned treatment works, its treatment processes or operations, or its sludge processes, use or disposal;
- (2) Pursuant to paragraph (1) of this definition, the discharge is a cause of a violation of any requirement of the YCUA or the Act or the State Act, including an increase in the magnitude or duration of a violation, or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued there under, or more stringent state or local regulations; Section 405 of the Clean Water Act; the Solid Waste Disposal Act, 42 USC Section 2601 et seq., including Title II, more commonly referred to as the Resource Conservation and Recovery Act, and including state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the Solid Waste Disposal Act; The Clean Air Act, 42 USC Section 7401 et seq.; the Toxic Substances Control Act, 15 USC Section 2601 et seq.; the Marine Protection, Research, and Sanctuaries Act, 33 USC Section 1401 et seq.

Instantaneous maximum concentration means the maximum concentration of a pollutant allowed to be discharged at any instant in time (independent of the flow rate or duration of the sampling event). If the concentration determined by analysis of any grab sample, composite sample, or discrete portion of a composite sample exceeds the instantaneous maximum concentration, the instantaneous maximum concentration shall be deemed to have been exceeded. Any discharge of a pollutant at or above a specified instantaneous maximum concentration is a violation of the Act, this article and the YCUA industrial pretreatment program.

Local Initiative Limits means a temporary limit imposed on any user for any pollutant not specifically limited in Section 74-299, Paragraphs (1) through (3).

Mercury reduction plan means a plan to ensure that the maximum allowable mercury loading to the POTW is not exceeded as described in section 74-299 of this article.

National Categorical Pretreatment Standard, categorical pretreatment standard or categorical standard means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Sections 307(b) and (c) of the Clean Water Act, 33 USC Section 1317, which apply to a specific category of nondomestic users and which appear in 40 CFR Parts 405-471 as amended. updated language

National Pollutant Discharge Elimination System or NPDES permit means a permit issued pursuant to Section 402 of the Act (33 USC 1342).

National Prohibitive Discharge Standard or prohibitive discharge standard means any regulation developed under the authority of Section 307(b) of the Act and 40 CFR 403.5 as amended. updated language

Natural outlet means any outlet into a watercourse, pond, ditch, lake, or other body of surface or groundwater.

New source means any building, structure, facility, or installation from which there is or may be a discharge and for which construction commenced after the publication of proposed pretreatment standards under Section 307(c) of the Clean Water Act will be applicable to the source if the standards are thereafter promulgated in accordance with Section 307(c), and if any of the following provisions apply:

- (1) The building, structure, facility, or installation is constructed at a site at which no other source is located;
- (2) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
- (3) The production of wastewater-generated processes of the building, structure, facility, or installation is substantially independent of an existing source at the same site. The extent to which the new facility is engaged in the same general type of activity as the existing source and the extent of integration of the new facility with the existing plant should be considered in determining whether the process is substantially independent.

Nondomestic user means an industry, commercial establishment, or other entity that discharges wastewater to a publicly-owned treatment works other than, or in addition to, sanitary sewage.

Operation and maintenance means all work, materials, equipment, utilities, administration and other effort required to operate and maintain the POTW consistent with ensuring adequate treatment of wastewater to produce an effluent in compliance with the NPDES permit and other applicable state and federal regulations, and includes the cost of replacement.

Operator means the person responsible for the overall operation of a facility.

Wording changed from Sewage works to POTW

Owner means the person who owns a facility or part of a facility.

Pass-through means a discharge that exits the POTW into state waters in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the Act, the State Act, or the NPDES permit, including an increase in the magnitude or duration of a violation.

Person means any individual, partnership, copartnership, firm, company, corporation, limited liability company, association, joint stock company, trust, estate, governmental entity or any other legal entity, or its legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by the context.

New Definition (Emerging Contaminant)

PFAS Compounds mean the list of perfluoroalkyl and polyfluoroalkyl substances identified by EGLE as emerging contaminants and included on EGLE's most recent PFAS Minimum Laboratory Analyte List.

pH means a common measure of the acidity or alkalinity of an aquatic solution, as expressed in standard units (SU). Streamlined the definition

Pollutant means any of the following: substances regulated by categorical standards; substances discharged to the POTW that are required to be monitored, are limited in the POTW's permit, or are or are to be identified in the POTW's permit application; substances for which control measures on nondomestic users are necessary to avoid restricting the approved residuals management program of the POTW; substances for which control measures on nondomestic users are necessary to avoid operational problems at the POTW; substances for which control measures on nondomestic sources are necessary to avoid worker health and safety problems in the POTW.

Pollution means the manmade or man-induced alteration of the chemical, physical, biological, or radiological integrity of water.

Pretreatment or treatment means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the POTW. The reduction or alteration can be obtained by physical, chemical or biological processes, process changes or other means, except as prohibited by 40 CFR 403.6(d).

Pretreatment requirements means any substantive or procedural requirement related to pretreatment, other than a pretreatment standard, imposed on a nondomestic user.

Pretreatment standards means any regulation containing pollutant discharge limits promulgated in accordance with the Clean Water Act, including but not limited to Sections 307(b-c), and the State Act. This term includes prohibited discharges and local limits defined in R 323.2303 and categorical standards.

Properly shredded garbage means garbage that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half-inch in any dimension.

Publicly-owned treatment works (POTW) means the treatment works owned and/or operated by the YCUA and includes the wastewater treatment plant, any devices and systems used in the storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature. The term also includes sewers, pipes, and other conveyances if they convey wastewater to or through the publicly owned treatment works. The term also means the municipality (the City of Ypsilanti and the Township of Ypsilanti) that has jurisdiction over indirect discharges to, and discharges from, the treatment works.

Public sewer means a sewer in which all owners of abutting properties have equal rights and is controlled by public authority.

Replacement means the replacement in whole or in part of any equipment in the POTW to ensure continuous treatment of wastewater in accordance with the NPDES permit and other state and federal regulations.

Sanitary sewer means a sewer, which carries sewage and to which storm, surface and groundwaters are not intentionally admitted.

Severe property damage means substantial physical damage to property, damage to the treatment facilities which cause them to become inoperable, or substantial or permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

Sewage or wastewater means the liquid and water-carried industrial or domestic wastes from dwellings, commercial buildings, industrial facilities and institutions, together with any groundwater, surface water, and stormwater that may be present, whether treated or untreated, which is contributed into or allowed to enter the POTW.

Sewage treatment or wastewater treatment plant means any arrangement of devices and structures used for treating sewage.

Sewage works means all municipal facilities for collecting, pumping, treating and disposing of sewage. Sewer means a pipe or conduit for carrying sewage.

Sewer service charge means the sum of any applicable user charges, surcharges and debt service charges.

Shall is mandatory; may is permissive.

Significant industrial user (SIU) means either of the following:

- (1) A nondomestic user subject to categorical pretreatment standards under 40 CFR Parts 405-471 as amended; or updated language.
- (2) A nondomestic user that, in the opinion of YCUA or of the City township, has a reasonable potential to adversely affect the POTW's operation, or for violating any pretreatment standard or requirement or that contributes a process wastestream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant, or that discharge an average of 25,000 gallons per day or more of process wastewater to the POTW, excluding sanitary, noncontact cooling, and boiler blow down wastewater. Any user designated as significant may petition the City township to be deleted from the list of significant industrial users on the grounds that it has no potential for adversely affecting the POTW's operation or violating any pretreatment standard or requirement. The director may determine that a user that meets the criteria of subsections (1) and (2) of this definition above is not currently a significant industrial user, if the director finds that the user has no reasonable potential to adversely affect the operation of the POTW, to violate any pretreatment standard or requirement, or that a wastewater discharge permit is not required to meet the purposes and objectives of this article. A determination that a user is not a significant industrial user (or that a wastewater discharge permit is not required) shall not be binding and may be reversed by the director at any time based on changed circumstances, new information, or as otherwise determined necessary by the director to meet the purposes and objectives of this article.

Significant noncompliance means any of the following:

- (1) Chronic violations of wastewater discharge limits, defined as results of analyses in which 66 percent or more of all of the measurements taken for the same pollutant parameter during a six-month period exceed, by any magnitude, a numeric pretreatment standard or requirement, including instantaneous limits, as defined by 40 CFR 403.3(l) as amended;
- (2) Technical review criteria (TRC) violations, defined as results of analyses in which 33 percent or more of all of the measurements taken for the same pollutant parameter taken during a six-month period equal or exceed the product of the pretreatment standard or requirement including instantaneous limits, as defined by 40 CFR 403.3(l) as amended multiplied by the applicable technical review criteria. (Technical review criteria equals 1.4 for compatible pollutants and 1.2 for all other pollutants, except pH.);
- (3) Any other violation of a pretreatment standard or requirement as defined by 40 CFR 403.3(l) as amended, (daily maximum, longer-term average, instantaneous limits, or narrative standard) that the YCUA determines has caused, alone or in combination with other discharges, interference or pass-through, including endangering the health of township or YCUA personnel or the general public;
- (4) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare, or the environment or has resulted in the YCUA's exercise of its emergency authority under Rule 323.2306(a)(vi) of the Part 23 Rules under the State Act, or its emergency authority under this article or the YCUA's IPP, to halt or prevent the discharge;
- (5) Failure to meet, within 90 days after a scheduled date, a compliance schedule milestone contained in a YCUA or other local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;
- (6) Failure to provide, within 30 days after the due date, a required report such as, but not limited to, a baseline monitoring report, 90-day or other compliance report, periodic self-monitoring report,

or report on compliance with a compliance schedule, as required or otherwise ordered by the YCUA;

- (7) Failure to timely or accurately report noncompliance; or
- (8) Any other violation or group of violations, which may include a violation of best management practices, that YCUA determines will affect or has adversely affected the operation or implementation of the YCUA pretreatment program or operation of the POTW.

Slug, slug loading, slug discharge means either:

- (1) Any discharge of pollutants at a volume or concentration that causes upset of or interference with the POTW or causes the pass-through of pollutants to receiving waters; or
- (2) Any discharge of a pollutant(s), measured by a grab sample, at a concentration exceeding five times the composite or grab sample discharge limit; or
- (3) Any discharge of wastewater outside the pH range of 5.0 to 11.0 S.U. for either a continuous duration of greater than or equal to 15 minutes or for a sum total of 30 minutes within one day, or
- (4) Any discharge of a nonroutine, episodic nature including, but not limited to, an accidental spill or noncustomary batch discharge.

State means the State of Michigan.

State Act means Public Act 451 of 1994, the Natural Resources and Environmental Protection Act (NREPA), as amended, and any rules or regulations promulgated thereunder, as amended or revised from time to time.

Storm sewer or storm drain means a sewer which carries storm and surface waters and drainage, but excludes sewage and polluted industrial wastes.

Stormwater means any flow occurring during or following any form of natural precipitation and resulting therefrom.

Surcharge means an extra charge to cover the cost of treating, sampling and testing extra strength sewage.

Suspended solids means the total suspended matter that floats on the surface of, or is suspended in, water, wastewater or other liquids, and which is removable by laboratory filtering.

Total Kjeldahl nitrogen (TKN) means the measure of the total ammonia-nitrogen present in wastewater, after any organic nitrogen present has been converted to ammonia-nitrogen under a standard digestive procedure.

Introduced new term to give the flexibility of monitoring Ammonia Nitrogen

Township means the Charter Township of Ypsilanti, Michigan or its board of trustees.

Toxic pollutant means any pollutant or combination of pollutants, which is or can potentially be harmful to the public health or the environment including those listed as toxic in regulations promulgated by the administrator of the environmental protection agency under the provisions of the Act or other regulations.

User means any person who contributes, causes or allows the contribution of wastewater into the sewage works.

User charge means a charge levied on users of a treatment works for the cost of operation and maintenance of sewerage works pursuant to Section 204(b) of PL 92-500 and includes the cost of replacement.

User class means the kind of user connected to sanitary sewers including, but not limited to, residential, industrial, commercial, institutional and governmental, defined as follows:

- (1) Residential user means a user of the treatment works whose premises or buildings are used primarily as a domicile for one or more persons, including dwelling units such as detached,

semidetached and row houses, mobile homes, apartments, or permanent multifamily dwellings (transient lodging is not included, it is considered commercial);

- (2) Industrial user means any user who discharges an "industrial waste" as defined in this article or any nondomestic source who discharges pollutants to the sewage works or POTW;
- (3) Commercial user means an establishment involved in a commercial enterprise, business or service, which, based on a determination by the YCUA discharges primarily segregated domestic wastes or wastes from sanitary conveniences and which is not a residential user or an industrial user;
- (4) Institutional user means any establishment involved in a social, charitable, religious, or educational function which, based on a determination by the YCUA, discharges primarily segregated domestic wastes or wastes from sanitary conveniences; and
- (5) Governmental user means any federal, state or local government user of the wastewater treatment works.

Wastewater discharge permit means a written authorization to discharge subject to specific limits, terms, and conditions. A wastewater discharge permit is issued by the director and its terms and conditions are enforced by the YCUA IPP.

Waters of the state means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

(Ord. No. 2010-406, 7-20-10)

Updated Definition for Industrial User Permits

Sec. 74-223. - Abbreviations.

The following abbreviations shall have the following meanings:

ASTM	American Society for Testing and Materials.
BMP	Best management practices.
BMPP	Best management practices plan.
BOD	Biochemical oxygen demand.
CFR	Code of Federal Regulations.
COD	Chemical oxygen demand.
CWA	Clean Water Act.
EGLE	Environment, Great Lakes, and Energy Department of the State of Michigan
EPA	United States Environmental Protection Agency.
FOG	Fats, oils, and grease.
I	Liter.
LIL	Local Initiative Limits.
MAHL	Maximum Allowable Headworks Loading.
MAIL	Maximum Allowable Industrial Loading.

NEW TERM

NEW TERM

SAL	Special Alternative Limit NEW TERM
MRP	Mercury reduction plan.
mg	Milligrams.
mg/l	Milligrams per liter.
ug/l	Micrograms per liter.
ng/l	Nanograms per liter.
NPDES	National Pollutant Discharge Elimination System.
O&M	Operation and maintenance.
POTW	Publicly-owned treatment works.
SIC	Standard Industrial Classification.
SS	Suspended solids.
TKN	Total Kjeldahl Nitrogen NEW TERM
USC	United States Code.
WWTP	The Ypsilanti Community Utilities Authority Wastewater Treatment Plant.
WEF	Water Environment Federation.
YCUA	Ypsilanti Community Utilities Authority.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-224. - Protection from damage.

It shall be unlawful for any unauthorized person to maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment, which is a part of the sewage works or POTW.

(Ord. No. 2010-406, 7-20-10)

Secs. 74-225—74-240. - Reserved.

DIVISION 2. - ADMINISTRATION AND ENFORCEMENT

Sec. 74-241. - Permit or authorization required.

It shall be unlawful to discharge to the waters of the state within the City township, or in any area under the jurisdiction of such City township and/or to the YCUA sewage works, any wastewater except as provided by an NPDES permit and/or as authorized by the City township and the YCUA in accordance with the provisions of this article.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-242. - Information required prior to connection to system.

All industrial users proposing to connect to or to contribute to the sewage works shall submit information on the use, processes and wastewater to the director before connecting to or contributing to the sewage works. The information submitted must be sufficient for the YCUA to determine the impact of the user's discharge on the sewage works and the need for pretreatment. The user shall submit, in units and terms appropriate for evaluation, the following information:

- (1) The name, address and location of the user.
- (2) The SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended; and any industrial processes subject to National Categorical Pretreatment Standards under 40 CFR Parts 405-471 as amended. Updated Description
- (3) Wastewater constituents and characteristics including, but not limited to, those pollutants mentioned in sections 74-298 through 74-305 of this article, when required by the director, as determined by a reliable analytical laboratory. Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 as amended. Where Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods of any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other parties, approved by the EPA.
- (4) The time and duration of contribution.
- (5) The average daily wastewater flow rates, including daily, monthly and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation, if the user is a SIU or as required by the YCUA.
- (7) A description of activities, facilities and plant processes on the premises including all materials, which are or could be discharged.
- (8) The nature and concentration of any pollutants in the discharge, which are limited by any YCUA, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance and/or additional pretreatment is required by the industrial user to meet applicable pretreatment standards.
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment shall be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
 - a. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation

of additional pretreatment required for the user to meet the applicable pretreatment standards.

- b. No increment referred to in subsection (9)a. of this section shall exceed nine months.
 - c. Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the director including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports to the director.
- (10) Each product produced by type, amount, process or processes and rate of production.
 - (11) The type and amount of raw materials processed, average and maximum per day.
 - (12) The number and type of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system.
 - (13) Any other information as may be deemed by the director to be necessary to evaluate the impact of the discharge on the sewage works.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-243. - Reporting required after promulgation or revision of a pretreatment standard and reporting from a new source.

Within 180 days of the promulgation or revision of a categorical pretreatment standard, or 180 days after the final administrative decision made upon a category determination submission under R 323.2311(2) of the Part 23 Rules promulgated under the State Act, whichever is later, existing nondomestic users subject to the categorical pretreatment standards and currently discharging, or scheduled to discharge, to the POTW shall submit, to the YCUA, a report that contains all of the information listed in this section. Where reports containing this information already have been submitted to the YCUA or EPA in compliance with the requirements of 40 CFR Part 128.140(b) as amended, the nondomestic user will not be required to submit the information again. Not less than 90 days before the commencement of a discharge, sources that become nondomestic users subsequent to the promulgation of an applicable categorical standard and new sources shall be required to submit to the YCUA a report that contains the information listed in subsections (1) to (5) of this section. New sources shall also include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards. New sources shall give estimates of the information requested in subsections (4) and (5) of this section. All of the following information shall be submitted pursuant to this section:

- (1) The name and address of the facility including the name of the operator and owners.
- (2) A list of any environmental control permits held by or for the facility.
- (3) A brief description of the nature, average rate of production, and standard industrial classification of the operation or operations carried out by the nondomestic user. The description shall include a facility drawing and schematic process diagram that indicates points of discharge to the POTW and from which processes the discharges originate.
- (4) Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW for each of the following:
 - a. Regulated process streams.
 - b. Other streams as necessary to allow use of the combined wastestream formula specified in R 323.2311(6). The YCUA may allow for verifiable estimates of these flows when justified by cost or feasibility considerations.
- (5) All of the following information shall be provided with respect to the measurement of pollutants:

- a. The identity of the pretreatment standards, including state or local standards, applicable to each regulated process.
 - b. The results of sampling and analysis identifying the nature and concentration or mass, where required by the standard or YCUA, of regulated pollutants in the discharge from each regulated process. Both daily maximum and average concentration or mass, where required, shall be reported. The sample shall be representative of daily operations.
 - c. A minimum of four grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. The YCUA may waive flow-proportional composite sampling for any nondomestic user that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of four grab samples may be approved by the director when the user demonstrates that this will provide a representative sample of the effluent being discharged.
 - d. With the exception of the pollutants specified in paragraph c. of this subsection, the user shall take a minimum of one representative sample to compile the data necessary to comply with the requirements of this subsection.
 - e. Samples should be taken immediately downstream from pretreatment facilities if the facilities exist or immediately downstream from the regulated process if pretreatment facilities do not exist. If other wastewaters are mixed with the regulated wastewater before pretreatment, the nondomestic user should measure the flows and concentrations necessary to allow use of the combined wastestream formula specified in R 323.2311(7) to evaluate compliance with the pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with R 323.2311(5), the adjusted limit and supporting data shall be submitted to YCUA.
 - f. Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 as amended. Where Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other parties, approved by the EPA.
 - g. The YCUA may allow the submission of a baseline report that utilizes only historical data if the data provides information sufficient to determine the need for industrial pretreatment measures. The baseline report shall indicate the time, date, and place of sampling and the methods of analysis and shall certify that the sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
- (6) A statement, reviewed by an authorized representative of the nondomestic user and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis and, if not, whether additional O&M or additional pretreatment is required for the nondomestic user to meet the pretreatment standards and requirements.
- (7) If additional pretreatment or O&M will be required to meet the pretreatment standards, the shortest schedule by which the nondomestic user will provide such additional pretreatment or O&M. The completion date in the schedule shall not be later than the compliance date established for the applicable pretreatment standard. All of the following conditions shall apply to compliance schedules:
- a. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the nondomestic user to meet the applicable categorical pretreatment standards. The events may include any of the following: (i) the hiring of an engineer; (ii) completing preliminary plans; (iii) completing final plans; (iv)

executing contracts for major components; (v) commencing construction; (vi) completing construction; or (vii) other similar major events;

- b. An increment referred to in this subsection shall not be more than nine months.
- c. Not later than 14 days following each date in the schedule and the final date for compliance, the nondomestic user shall submit a progress report to the YCUA, including, at a minimum, whether or not the user complied with the increment of progress to be met on a particular date and, if not, the date on which the user expects to comply with the increment of progress, the reason for delay, and the steps being taken by the nondomestic user to return the construction to the schedule established. Not more than nine months shall elapse between progress reports to the YCUA.

- (8) Where the nondomestic user's categorical pretreatment standard has been modified by a removal allowance under R 323.2311(7) or a fundamentally different factors variance under R 323.2313(b) at the time the nondomestic user submits the report required by this rule, the information required by subsections (6) and (7) of this section shall pertain to the modified limits.
- (9) Any changes to information requested under subsections (1) to (5) of this section shall be submitted by the nondomestic user to the YCUA within 60 days.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-244. - Additional reporting required and periodic report requirements.

- (a) Within 90 days following the date for final compliance with applicable categorical pretreatment standards or, in the case of a new source, following commencement of the introduction of wastewater into the sewage works, POTW or the WWTP, any nondomestic user subject to pretreatment standards and requirements shall submit to the director a report containing the information required in subsections (4) through (6), inclusive, of section 74-243 of this article. For industrial users subject to equivalent mass or concentration limits established by YCUA in accordance with the procedures in R 323.2311(5) of the Part 23 Rules promulgated under the State Act or otherwise established by the Act or the State Act or rules promulgated thereunder, the report shall contain a reasonable measure of the nondomestic user's long-term production rate. For all other nondomestic users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report shall include the nondomestic user's actual production during the appropriate sampling period.
- (b) The YCUA may establish and impose mass limitations on users which are using dilution to meet applicable pretreatment standards or requirements, or in other cases in which the imposition of mass limitations is appropriate.
- (c) All of the following provisions shall apply to periodic reports on continued compliance:
 - (1) Any nondomestic user subject to a categorical pretreatment standard after the compliance date of the pretreatment standard or, in the case of a new source, after commencement of the discharge into the publicly-owned treatment works shall submit, to the YCUA semiannually, unless required more frequently in the pretreatment standard or by the YCUA, a report indicating the nature and concentration of pollutants in the effluent that are limited by the categorical pretreatment standards. In addition, the report shall include a record of measured or appropriately estimated average and maximum daily flows for the reporting period for the discharge reported in subsection 74-243(4) of this article, except that YCUA may require more detailed reporting of flows.
 - (2) Where YCUA has imposed mass limitations on nondomestic users as provided for by R 323.2311(5) of the Part 23 Rules promulgated under the State Act or where such limitations are otherwise established by the Act or the State Act or Rules promulgated there under, the report

required by subsection (a) immediately above shall indicate the mass of pollutants regulated by pretreatment standards in the discharge from the nondomestic user.

- (3) For nondomestic users subject to equivalent mass or concentration limits established by the YCUA or under the Act or the State Act or rules promulgated there under, the report required by subsection (a) immediately above shall contain a reasonable measure of the nondomestic user's long term production rate. For all other nondomestic users subject to categorical pretreatment standards expressed only in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report required by subsection (a) immediately above shall include the nondomestic user's actual average production rate for the reporting period.
- (d) All categorical and noncategorical nondomestic users shall notify the YCUA immediately of all discharges that could cause problems to the POTW, including any slug loadings.
- (e) All of the following provisions apply to SIUs that are categorical industrial users or noncategorical industrial users with regards to monitoring and analysis to demonstrate continued compliance:
 - (1) The reports required in section 74-243 of this article or in this section shall contain the results of sampling and analysis of the discharge, including the flow and the nature and concentration, or production and mass when requested by the YCUA, of pollutants contained in the discharge that are limited by the applicable pretreatment standards. The sampling and analysis may be performed by the YCUA instead of the nondomestic user. Where the YCUA elects to perform the required sampling and analysis instead of the nondomestic user, the nondomestic user will not be required to submit the compliance certification required under subsection 74-243(6) and subsection (a) of this section. In addition, where the YCUA collects all the information required for the report, including flow data, the nondomestic user will not be required to submit the report. The YCUA shall provide, to the nondomestic user, within ten days after the results are available, the results of any sampling the YCUA performs for nondomestic user self-monitoring that show a violation of any pretreatment standard. Any certification required by a categorical pretreatment standard shall be included with the semiannual compliance reports.
 - (2) If sampling performed by a nondomestic user indicates a violation of pretreatment standards, the nondomestic user shall notify the YCUA within 24 hours of becoming aware of the violation. The nondomestic user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the YCUA within 30 days after becoming aware of the violation; however, the nondomestic user is not required to resample if the YCUA performs sampling at the nondomestic user at a frequency of at least once per month or if the YCUA performs sampling at the nondomestic user between the time when the nondomestic user performs its initial sampling and the time when the nondomestic user receives the results of the sampling.
 - (3) The reports required in subsection (c)(3) of this section shall be based upon data obtained through appropriate sampling and analysis performed during the period covered by the report, which data is representative of conditions occurring during the reporting period. The YCUA may establish and require a frequency of monitoring that is necessary to assess and assure compliance by nondomestic users with applicable pretreatment standards and requirements.
 - (4) All analyses shall be performed in accordance with procedures established by the EPA pursuant to Section 304(h) of the Clean Water Act and contained in 40 CFR Part 136 as amended or with any other test procedures approved by the EPA. Sampling shall be performed in accordance with the techniques approved by the EPA. Where the provisions of the Part 136 do not include sampling or analytical techniques for the pollutants in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed using validated analytical methods or any other sampling and analytical procedures, including procedures suggested by the YCUA or other parties and approved by the EPA.
 - (5) If a nondomestic user monitors any pollutant more frequently than required by the YCUA using the procedures prescribed in subsection (4) immediately above, the results of the monitoring shall be included in the report.

- (6) A minimum of one grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. The YCUA may waive flow-proportional composite sampling for any nondomestic user that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of four grab samples may be approved by the director or designee when the user demonstrates that this will provide a representative sample of the effluent being discharged.
- (f) The YCUA may require appropriate reporting from nondomestic users that have discharges, which are not subject to categorical pretreatment standards. Significant industrial users shall submit, to the YCUA, at least semiannually, a description of the nature, concentration, and flow of the pollutants required to be reported by the YCUA. The reports shall be based on sampling and analysis performed in the period covered by the report and performed in accordance with the techniques described in 40 CFR Part 136 as amended. Where the provisions of the Part 136 do not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other persons and approved by the EPA. The sampling and analysis may be performed by the YCUA instead of the significant industrial user. Where the YCUA collects all of the information required for the report, the significant industrial user will not be required to submit the report. The YCUA shall provide, to the nondomestic user, within ten days after the results are available, the results of any sampling it performs for nondomestic user self-monitoring that show a violation of any pretreatment standard. Where the YCUA performs sampling for a significant industrial user, the YCUA must perform any required repeat sampling and analysis within 30 days of becoming aware of a violation.
- (g) All periodic compliance reports shall be certified and signed by the authorized representative of the industrial user. The authorized representative shall state the following certification when submitting the periodic compliance reports to the YCUA: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquire of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

(Ord. No. 2010-406, 7-20-10)

Sec. 74-245. - Powers of the YCUA.

Wastewater discharges shall be expressly subject to all provisions of this article, the Act and State Act and all other applicable regulations, rules, plans, programs, and orders established by the YCUA. The YCUA may:

Updated wording

- (1) Limit the average and maximum wastewater constituents and characteristics.
- (2) Limit the average and maximum rate and time of discharge or make requirements for flow regulations and equalization.
- (3) Require the installation and maintenance of inspection and sampling facilities.
- (4) Establish specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards for tests and reporting schedule.
- (5) Establish compliance schedules.
- (6) Require submission of technical reports or discharge reports.

- (7) Require the maintaining, retaining and furnishing of plant records relating to wastewater discharge as specified by the YCUA, and affording the YCUA access thereto, and copying thereof.
- (8) Require notification of slug discharges and accidental spills.
- (9) Require other conditions as deemed appropriate by the YCUA to ensure compliance with this article, the Act and the State Act. The YCUA shall require notification of the YCUA for any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the POTW.
- (10) Take any other action, including enforcement action, required or authorized by this article. New Provision added

(Ord. No. 2010-406, 7-20-10)

Sec. 74-246. - Sampling and monitoring facilities may be required.

The YCUA shall, when determined necessary by the director, require to be provided and operated at the user's own expense, monitoring facilities to allow inspection, sampling, and flow measurement of the building sewer and/or internal drainage systems. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the user. Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with plans and specifications submitted to and approved by the YCUA and all applicable local construction standards and specifications. Construction shall be completed within 90 days following written notification by the YCUA.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-247. - Right to access of facilities for inspection, sampling, records examination, record copying or other duties.

The YCUA shall inspect the facilities of any user to ascertain whether the purpose of this article is being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the YCUA or its representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination, records copying or in the performance of any of their duties. The YCUA, EGLE and EPA shall have the right to set up on the user's property, at the user's expense, such devices as are necessary to conduct sampling inspection, compliance monitoring and/or metering operations. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards or other appropriate personnel so that upon presentation of suitable identification, personnel from the YCUA, EGLE and EPA will be allowed to enter, without delay, for the purposes of performing their specific responsibilities.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-248. - Compliance with ordinance provisions required.

- (a) Industrial users shall provide necessary wastewater treatment as required to comply with this article, the Act and State Act and shall achieve compliance with all pretreatment standards within the time limitations as specified by the federal pretreatment regulations and as required by the YCUA, the Act or the State Act. Any industrial user that qualifies, as a new source is required to have pretreatment equipment installed and operational before discharging and shall be in full compliance within 90 days of initial discharge. Any facilities required to pretreat wastewater to a level acceptable to the YCUA shall be provided, operated, and maintained at the user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the YCUA for review and shall

be approved by the YCUA before construction of the facility. The review of such plans and operating procedures will in no way relieve the user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the YCUA under the provisions of this article, the Act or the State Act. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be approved by the YCUA prior to the user's initiation of the changes.

- (b) As required by Section 403.8(D) (viii) of the Federal Register, the YCUA shall publish at least annually in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW of the industrial users, which during the previous 12 months, were in significant noncompliance with any applicable pretreatment requirements. All records relating to compliance with pretreatment standards shall be made available to officials of the EPA or EGLE upon request.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-249. - Confidentiality of information.

Information and data on a user obtained from reports, questionnaires, permit applications, wastewater discharge permits and monitoring programs, and from inspections shall be available to the EGLE and the EPA without restriction and shall be available to the public without restriction unless the user specifically requests and is able to demonstrate to the satisfaction of the director that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the user, in accord with applicable provisions of the State Freedom of Information Act, Public Act 442 of 1976, as amended and Rule 323.2314 of the Part 23 Rules promulgated under the State Act.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-250. - Enforcement by City.

All orders, directives, legal and/or equitable actions, which are necessary and appropriate to enforce this article, the Act and State Act shall be carried out by the YCUA and the township. Nothing contained in this section shall preclude the township or the YCUA from instituting, maintaining or joining any legal and/or equitable actions to enforce this article, the Act and State Act.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-251. - Records, accounts, audits, classification of users, insurance.

- (a) The YCUA will maintain and keep proper books of records and accounts, separate from all other records and accounts, in which shall be made full and correct entries of all transactions relating to the POTW. The YCUA will cause an annual audit of such books of record and account for the preceding operating year to be made by a recognized independent certified public accountant and will supply such audit report to authorized public officials on request.
- (b) In conjunction with the audit there shall be an annual review of the sewer charge system for adequacies meeting expected expenditures for the following year.
- (c) Classification of old and new industrial users may also be reviewed annually.
- (d) The YCUA will maintain and carry insurance on all physical properties of the system, of the kinds and in the amounts normally carried by public utility companies and municipalities engaged in the operation of sewage disposal systems.
- (e) Retention of records. A user shall retain records of all monitoring information, including, all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this article, an order, or a wastewater discharge permit, all documentation associated with best management practices, and the records of all data used

to complete the application for a wastewater discharge permit, for a period of at least three years from the date of a sample, measurement, report application or orders. This period may be extended by the YCUA at any time at the director's discretion.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-252. - Powers and authority of inspectors.

The director and other duly authorized employees of the YCUA bearing proper credentials and identification shall be allowed to enter upon all properties for the purpose of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this article, the Act and State Act.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-253. - Enforcement process.

- (a) Emergency suspension. The director may suspend the wastewater treatment service and/or any wastewater discharge permit issued under this article when such a suspension is necessary, in the opinion of the director, in order to stop an actual or threatened discharge that presents or may present an imminent or substantial danger to the health or welfare of persons or the environment, the POTW, or constitutes a violation of any condition of the NPDES or other permit, this article, the Act or State Act. Any user notified of a suspension of wastewater treatment services or a wastewater discharge permit shall immediately stop or eliminate its discharge into the POTW. If a user fails to immediately comply with such a suspension order and as required in this section, the YCUA shall take such steps as deemed necessary, including immediate termination or severance of the user's sewer connection to prevent or minimize damage to any person, the POTW or the environment. The YCUA will allow the user to recommence its discharge upon receipt of proof of compliance with this article and the elimination of the discharge and/or identified danger. A user whose wastewater treatment service or wastewater discharge permit has been suspended under this article shall submit, within 15 days of the suspension, a written statement to the director describing the causes of the harmful discharge and the measures taken to prevent future harmful discharges in addition to other information required by this article or otherwise required by the Act or State Act under such circumstances.
- (b) Notice letter. The minimum enforcement response that the director will use to notify a user that a violation of the local applicable sewer use ordinance or YCUA industrial pretreatment program has occurred or is occurring.
- (c) Notification of violation. Whenever the director finds that any user has violated or is violating any provision of this article or a wastewater discharge permit, an order issued under this article, the Act or State Act, the director may serve upon said user written notice of the violation. Within 30 days of receipt of such notice the user shall submit to the director an explanation of the violation and a written plan for satisfactory correction. Submission of this plan does not relieve the user of liability for any violations occurring before or after receipt of the notice of violation or as otherwise provided in this article, the Act or State Act.
- (d) Show cause order. The director may order any user violating this article or a wastewater discharge permit, an order issued under this article, the Act, or State Act, to show cause why a proposed enforcement action should not be taken. The show cause notice shall require the user to appear before the director for a show cause meeting within a reasonable time, not less than ten days after first class mailing of the order to the user's recorded or last known address. Enforcement action may be pursued whether or not a user appears at a show cause meeting and issuance of a show cause order does not relieve the user of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this article, the Act, or State Act.
- (e) Consent order. The director is empowered to enter into consent orders, assurances of voluntary compliance and other similar documented agreements establishing an agreement with a user

responsible for noncompliance with an order, wastewater discharge permit, this article, the Act or State Act. Such a document may include compliance schedules, stipulated fines or penalties, the amount of which shall not be limited by the civil fine assessment provision of this article, remedial actions and signatures of the director and user. Consent orders or similar documented agreements prepared and executed under this section shall have the same force and effect as other orders issued under this article.

- (f) Compliance order. When the director finds that a user has violated or continues to violate this article, a wastewater discharge permit, an order issued under this article, the Act or State Act, an order may be issued to the user directing that, following a specified time period, sewer service shall be discontinued unless adequate treatment facilities, devices or other related appurtenances have been installed and are properly operated and compliance is otherwise achieved. Such an order may contain other requirements as might be reasonably necessary and appropriate to address the noncompliance, including, but not limited to, the installation of pre-treatment technology, additional self-monitoring and new management practices. Issuance of a compliance order does not relieve the user of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this article, the Act or State Act.
- (g) Cease and desist order. When the director finds that a user has violated or continues to violate this article, a wastewater discharge permit, an order issued under this article, the Act or State Act, an order may be issued to the user responsible for the violation directing that such violations cease and desist immediately. In an emergency, the order to cease and desist may be given by telephone. In a nonemergency situation, the cease and desist order may be used to suspend or permanently revoke a wastewater discharge permit or permits. A cease and desist order may require the user to take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and terminating the discharge. Issuance of a cease and desist order does not relieve the user of liability for any violation occurring before or after receipt of the order or as otherwise provided in this article.
- (h) Termination of wastewater discharge permit. Any user who has a wastewater discharge permit who violates the following conditions of the permit or violates other provisions of this article, the Act or State Act, or any applicable state or federal law or regulation is subject to permit termination:
 - (1) Failure to accurately report wastewater constituents and characteristics;
 - (2) Failure to report significant changes in operations or wastewater constituents and characteristics;
 - (3) Refusal of reasonable access to the user's premises or records for the purpose of inspection, monitoring or sampling or for any other purpose authorized under this article, the Act or State Act;
 - (4) Failure to comply with an order issued under this article; or
 - (5) For those reasons stated in section 74-258 of this article or for any other reason for termination as provided in this article, the Act or State Act.

Such users shall be notified of the proposed wastewater discharge permit termination and shall be offered an opportunity to show cause under the provision of subsection (d) of this section, why the proposed action should not be taken.

- (i) Administrative assessments. Notwithstanding any other section of this article, any user who violates any provision of this article, a wastewater discharge permit, an order issued under this article, the Act or State Act, shall be liable to the YCUA and/or ~~township~~ City for any expense loss or damage occasioned by reason of such violation including, but not limited to, reasonable attorney's fees and may be subject to an administrative assessment by the YCUA in an amount of \$1,000.00 per violation, per day. Each day on which noncompliance shall occur or is continued shall be deemed a separate and distinct violation. Such expense, loss, damage or assessments may be added to a user's sewer service charges and the YCUA and the ~~township~~ City shall have such other collection rights and remedies as designated by law, the Act, the State Act and this article to collect these sewer service charges.

- (j) Judicial remedies. A person who violates any provision of this article, a wastewater discharge permit, an order issued under this article, the Act or State Act, is subject to the judicial remedies described below in addition to being responsible for a civil fine assessment or a misdemeanor or any administrative remedy or enforcement action provided for in this article:
- (1) Whenever a user has violated or continues to violate the provisions of this article, a wastewater discharge permit, an order issued under this article, the Act or the State Act, the director, through counsel, may petition the circuit court for issuance of a preliminary or permanent injunction or both to restrain or compel certain activities on the part of the user.
 - (2) Any user who has violated or continues to violate any order or wastewater discharge permit issued hereunder may be liable to the YCUA in such judicial proceedings for a civil fine assessment of \$1,000.00, plus actual damages, direct or indirect, incurred by the YCUA, per violation, per day, for as long as the violation continues. Additionally, the YCUA may recover reasonable attorney's fees; court costs and other expenses associated with any enforcement activities, including sampling, monitoring and analysis expenses.
 - (3) The director, through counsel, may petition the circuit court to impose, assess, and recover such assessments and sums. In determining the amount of liability, the court shall consider all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude or duration of the violation, any economic benefit gained by the user through the violation, corrective actions by the user, the compliance history of the user and any other relevant factor.
- (k) Liens. Any fine or other assessment issued or imposed under this article or other costs or charges imposed under this article may be added to the user's sewer service charges and the YCUA shall have such other collection rights and remedies as designated by law and this article to collect said charges, and all unpaid charges, fines, assessments, penalties and service charges shall constitute and may be recorded as a lien against the user's property if not paid within the time frame allocated by YCUA or a court for payment. The filing of such a lien shall not prevent YCUA from pursuing other collection remedies. New Line added
- (l) Appeals. Any person or user subject to enforcement action under the provisions of this article, the Act or State Act, except for civil fine assessment notices, consent orders, emergency actions under this article or judicial actions by the YCUA, may request a hearing before the director within ten days of receipt of notification of the proposed enforcement action. A hearing shall then be held by the director concerning the violation, the reasons why the enforcement action was taken, the proposed enforcement action, and the user's explanation or other relevant evidence. An appeal may be taken from the director's final decision. The following rules shall apply to the hearing and appeal:
- (1) The director may issue notices of such a hearing requiring the attendance and testimony of witnesses or the production of evidence relative to the hearing.
 - (2) In the event a request for hearing is not filed within ten days of the user's notice of an enforcement action, failure to file such a request shall be deemed a waiver of any and all hearing or appeal rights established under this article.
 - (3) A request for hearing shall state the basis for the request, the reasons in support of the request and any alternative relief, which the aggrieved party seeks.
 - (4) During the pendency of any hearing process or appeal the user must comply with the enforcement action or the YCUA order from which the appeal is taken.
 - (5) At the hearing, testimony may be taken under oath and recorded stenographically. A transcript of the hearing shall be made available to any member of the public or any party to the hearing upon payment of usual and reasonable charges.
 - (6) After the director has held such a hearing and reviewed the evidence, he may issue an order affirming, modifying or withdrawing the enforcement action.

- (7) Within 15 days from receipt of the director's final decision, the aggrieved party may appeal the decision to the board stating the grounds on which the appeal is based together with all documents, evidence, transcripts and information in support of the aggrieved party's position. In addition, the aggrieved party shall file five copies of the appeal and supporting documentation with the board and serve an additional copy on the director.
- (8) The director shall have 30 days to respond to the appeal and to submit all evidence, documents and information in support of the director's decision and shall file five copies with the board and shall serve an additional copy on the aggrieved party.
- (9) Within 30 days of receiving the director's response the board shall meet and review all documents and evidence pertaining to the appeal and shall issue an order affirming the director's order, affirming the director's order in part and reversing in part, or reversing the director's order in full. The board shall forward a copy of its decision to all interested parties.
- (m) Industrial pretreatment program (IPP) and enforcement response plan (ERP). This article, the Act and State Act shall also be enforced by the YCUA pursuant to a written industrial pretreatment program adopted by the YCUA as required by the Act and State Act which plan shall include those plan elements required by the Act and State Act including, but not limited to, an enforcement response plan designed to achieve enforcement of that program. That enforcement response plan shall provide for, at minimum, those powers of enforcement granted by this article, the Act and State Act.
- (n) Time limits. The YCUA's failure to strictly comply with and/or to meet an enforcement procedure time deadline or other time deadline specified in this article, the Act, State Act, or the enforcement response plan, shall not prohibit or prevent the YCUA from taking enforcement or other action outside of or not in compliance with such a time deadline, unless the user or permittee in question has been and is able to demonstrate that it has been materially prejudiced by action taken by the YCUA outside of or not in compliance with such a time deadline.

(Ord. No. 2010 -406, 7-20-10)

Sec. 74-254. - Same—Surcharges, fees.

The director shall establish appropriate surcharges or fees to reimburse the YCUA for the additional cost of operation and maintenance of the sewage works or POTW due to violations of this article, the Act or State Act.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-255. - Permit—Requirements for nondomestic users.

- (a) All nondomestic users must notify the director of the nature and characteristics of their wastewater prior to commencing their discharge. The director is authorized to prepare a form for this purpose.
- (b) It shall be unlawful for significant industrial users to discharge wastewater, either directly or indirectly, into the sewage works or POTW **without first obtaining a wastewater discharge permit from the YCUA. The director may require that other nondomestic users, including, but not limited to, liquid waste haulers to obtain a wastewater discharge permit as necessary to carry out the purposes of this article.** Any violation of the terms and conditions of a wastewater discharge permit shall be deemed a violation of this article. Obtaining a wastewater discharge permit does not relieve a permittee of its obligation to obtain other permits required by federal, state or local law. **Language Streamlined**
- (c) Any industrial user located beyond the township limits shall submit a wastewater discharge permit application within 60 days of the effective date of the ordinance from which this article is derived. New industrial users located beyond the township limits shall submit such applications to the director 60 days prior to discharging into the sewage works or POTW. Upon review and approval of such application, the director may issue a wastewater discharge permit requiring the user to abide by this

article, including all compliance monitoring, reporting, and enforcement provisions contained in this article, the Act or State Act.

- (d) Any SIU which discharges nondomestic waste into the POTW prior to the effective date of the ordinance from which this article is derived and who wishes to continue such discharges in the future, shall, within 90 days after such date, apply to the YCUA for a wastewater discharge permit and shall not cause or allow discharges to the POTW to continue after 180 days from and after the effective date of the ordinance from which this article is derived except in accordance with a wastewater discharge permit issued by the director.
- (e) Any SIU proposing to begin or recommence discharging nondomestic wastes into the sewage works or POTW must obtain a wastewater discharge permit prior to beginning or recommencing such discharge. An application for this permit must be filed at least 60 days prior to the anticipated start-up date.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-256. - Same—Application.

- (a) In order to be considered for a wastewater discharge permit, all industrial users required to have a permit must submit the information required by section 74-242 on an application form approved by the director.
- (b) When required, plans must be certified for accuracy by a professional engineer registered in the state of Michigan.
- (c) All applications must contain the following certification statement and be signed by an authorized representative of the industrial user: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."
- (d) The director will evaluate the data furnished by the industrial user and may require additional information. After evaluation of the data furnished, the director may issue a wastewater discharge permit subject to terms and conditions provided herein.
- (e) At the time an application for a wastewater discharge permit is made, the user shall pay to the YCUA a permit fee in an amount established from time to time by the board, which fee shall be refunded to the user in the event the permit is denied. In addition to the above-stated permit fee, the user shall pay to the YCUA a nonrefundable permit application fee equal to the YCUA's expenses, and the YCUA expenses incurred in hiring laboratories, engineers, or other consultants, for the purpose of evaluating the permit application submitted by the user to the YCUA.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-257. - Same—Contents.

Wastewater discharge permits shall include such conditions as are reasonably deemed necessary by the director to prevent pass-through or interference, protect the quality of the water body receiving the POTW's effluent, protect worker health and safety, facilitate POTW sludge management and disposal, protect ambient air quality, and protect against damage to the POTW collection system or plant and ensure compliance with this article, the Act and State Act. Wastewater discharge permits shall contain a statement of the duration of the permit, which shall not be more than five years; a statement of permit nontransferability without prior notification to the YCUA and provision of a copy of the existing permit to the new owner

or operator; effluent limits based on applicable general pretreatment standards, categorical pretreatment standards, local limits, and state and local law; self-monitoring, sampling, reporting, notification, and record keeping requirements, including identification of the pollutants to be monitored, sampling location, sampling frequency, and sample type, based on the applicable general pretreatment standards, categorical pretreatment standards, local limit, and state and local law; and a statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements and any applicable compliance schedule. The schedule may not extend the compliance date beyond applicable federal or state deadlines. Wastewater discharge permits may contain, but need not be limited to, the following:

- (1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization.
- (2) Limits on the average and/or maximum concentration, mass, or other measure of identified wastewater constituents or properties.
- (3) Requirements for the installation of pretreatment technology or construction of appropriate containment devices, or similar requirements designed to reduce, eliminate, or prevent the introduction of pollutants into the sewage works or POTW.
- (4) Development and implementation of spill control plans or other special conditions including additional management practices necessary to adequately prevent accidental, unanticipated, or routing discharges.
- (5) The unit charge or schedule of user charges and fees for the management of the wastewater discharged to the sewage works or POTW.
- (6) Requirements for installation and maintenance of inspection and sampling facilities.
- (7) Specifications for monitoring programs, which may include sampling locations, frequency of sampling, number, types, and standards for tests, and reporting schedules.
- (8) Compliance schedules.
- (9) Requirements for submission of technical reports or discharge reports.
- (10) Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the director and affording the director, or his representatives, access thereto.
- (11) Requirements for notification of any new introduction of wastewater constituents or of any substantial change in the volume or character of the wastewater being introduced in the sewage works or POTW.
- (12) Requirements for the notification of any change in the manufacturing and/or pretreatment process used by the permittee.
- (13) Requirements for notification to the YCUA of excessive, accidental, or slug discharges.
- (14) Other conditions as deemed appropriate by the director to ensure compliance with this article and state and federal laws, rules, and regulations, including the Act and State Act.
- (15) A statement that compliance with the wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable federal, state or local pretreatment standards or limits, including those which become effective during the term of the permit.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-258. - Same—Issuance process.

- (a) Wastewater discharge permits shall be issued for a specified time period, not to exceed five years. A permit may be issued for a period less than five years, at the discretion of the director.

- (b) The director will provide all interested persons with notice of final wastewater discharge permit terms. Upon notice by the director, any person, including the industrial user, may petition to appeal the terms of the permit to the board within 30 days of the notice.
- (1) Failure to submit a timely petition for review shall be deemed to be a waiver of the appeal.
 - (2) In its petition, the appealing party must indicate the wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to be placed in the wastewater discharge permit.
 - (3) The effectiveness of the wastewater discharge permit shall not be stayed pending a reconsideration by the board. If, after considering the petition and any arguments put forth by the director, the board determines that reconsideration is proper, it shall remand the permit back to the director for reissuance. Those wastewater discharge permit provisions being reconsidered by the director shall be stayed pending reissuance.
 - (4) A board's decision not to reconsider a final wastewater discharge permit shall be considered final administrative action for purposes of judicial review.
- (c) The director may modify or terminate a wastewater discharge permit for good cause including, but not limited to, the following:
- (1) To incorporate any new or revised federal, state or local pretreatment standards or requirements.
 - (2) Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective wastewater discharge permit.
 - (3) A change in any condition in either the industrial user or the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge.
 - (4) Information indicating that the permitted discharge poses a threat to the POTW or POTW personnel or the receiving waters or the health of any person or the general public.
 - (5) Violation of any terms or conditions of the wastewater discharge permit.
 - (6) Misrepresentation or failure to disclose fully all relevant facts in the wastewater discharge permit application or in any required reporting.
 - (7) Revision of or a grant of variance from such categorical standards pursuant to 40 CFR Part 403.16s amended.
 - (8) To correct typographical or other errors in the wastewater discharge permit.
 - (9) To reflect transfer of the facility ownership and/or operation to a new owner/operator.
 - (10) Upon request of the permittee, provided such request does not create a violation of any applicable requirements, standards, laws, or rules and regulations.
 - (11) Falsifying self-monitoring reports.
 - (12) Tampering with monitoring equipment.
 - (13) Refusing to allow timely access to the user's facility, premises and records.
 - (14) Failure to meet effluent limitations.
 - (15) Failure to pay fines.
 - (16) Failure to pay sewer charges.
 - (17) Failure to meet compliance schedules.
 - (18) As provided in section 74-253.

- (d) The filing of a request by the permittee for a wastewater discharge permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any wastewater discharge permit condition.
- (e) Wastewater discharge permits may be reassigned or transferred to a new owner and/or operator with prior approval of the director, if:
 - (1) The permittee must give at least 30 days' advance notice to the director; and
 - (2) The notice must include a written certification by the new owner which:
 - a. States that the new owner has no immediate intent to change the facility's operations and processes.
 - b. Identifies the specific date on which the transfer is to occur.
 - c. Acknowledges full responsibility for complying with the existing wastewater discharge permit.
- (f) Permitted industrial users shall apply for a wastewater discharge permit reissuance by submitting a complete permit application a minimum of 90 days prior to the expiration of the user's existing permit. An expired wastewater discharge permit will continue to be effective and enforceable until the permit is reissued, if:
 - (1) The industrial user has submitted a complete permit application at least 90 days prior to the expiration date of the user's existing wastewater discharge permit; and
 - (2) The failure to reissue the permit, prior to expiration of the previous wastewater discharge permit, is not due to any act or failure to act on the part of the permitted industrial user.
- (g) Nothing in this article shall be construed as preventing any special agreement or arrangement between the POTW and any user whereby wastewater of unusual strength or character is accepted into the POTW and specially treated and subject to any payments or user charges, as may be applicable. However, no discharge which violates pretreatment standards will be allowed under the terms of such special agreements. If, in the opinion of the director, the wastewater may have the potential to cause or result in any of the following circumstances, no such special agreement will be made:
 - (1) Pass through or interference; or
 - (2) Endanger municipal employees or the public.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-259. - Penalty for violation of article; liability of user.

- (a) Any person who violates any provision of this article, a wastewater discharge permit, an order issued under this article, the Act or State Act, shall be liable to YCUA for and may be subject to a civil fine assessment of \$1,000.00 per violation, per day, plus any costs, damages and expenses, direct or indirect, incurred by the City, the township or the YCUA in connection with the violation. Each day on which a violation continues shall be deemed a separate and distinct violation.
- (b) Any person who violates any provision of this article that is listed below shall be guilty of a misdemeanor, and upon conviction is subject to a fine of not more than \$500.00, exclusive of any civil fine assessment or other costs, damages and expenses, or by imprisonment for not more than 90 days, or both. Misdemeanor violations include:
 - (1) Intentional unpermitted discharge;
 - (2) Falsification of a monitoring report or the making of any false statement, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this article;
 - (3) Improper sampling, with evidence of an intent to falsify or mislead;

- (4) Intentional failure to install monitoring equipment after a deadline established by an order issued under this article or the tampering with or knowingly rendering inaccurate any monitoring device or equipment or method required under this article;
- (5) Intentional recurring violation of a compliance schedule in a wastewater discharge permit or a violation of a compliance schedule in an order issued under this article; or
- (6) Illegal discharge when the discharge causes harm and there is evidence of intent.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-260. - Funding/fees.

- (a) The purpose of this section is to provide for the recovery of costs from permitted industrial users of the POTW. The applicable charges or fees established by the board shall be sufficient to meet the costs of the operation, maintenance, improvement or replacement of the system, or as provided by law or by board action.
- (b) The board shall adopt charges and fees which shall include, but not necessarily limited to:
 - (1) Fees for reimbursement of costs of establishing, operating, maintaining, or improving the YCUA's industrial pretreatment programs; and enforcement response plan.
 - (2) User fees based upon volume of waste and concentration or quantity of specific pollutants in a discharge, and to cover other treatment costs including sludge handling and disposal; and
 - (3) Reasonable fees for reimbursement of costs for enforcement hearings or other enforcement action including, but not limited to, expenses regarding hearings officers, court reporters, attorney fees, and transcriptions; and added new wording
 - (4) Other fees, which the board may deem necessary, to carry out the requirements contained herein and continued in other IPP and ERP, or as may be required by law.

(Ord. No. 2010-406, 7-20-10)

Secs. 74-261—74-277. - Reserved.

DIVISION 3. - BUILDING SEWERS AND CONNECTIONS

Sec. 74-278. - Permit required.

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof or any part of the sewage works or POTW without first obtaining written authorization from the director.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-279. - Classes of permits; application; fees.

There shall be two classes of building sewer permits:

- (1) For residential and commercial service; and
- (2) For service to establishments producing industrial wastes. In either case, the owner or his agent shall make application on a form furnished by the YCUA and/or City. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent, in the judgment of the City ~~township~~ or the YCUA. A permit and inspection fee for a residential or commercial building sewer permit and for an industrial building sewer permit shall be paid to the YCUA at the time the application is filed.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-280. - Costs of connection to be borne by owner; indemnification of township and YCUA.

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the City ~~township~~ and the YCUA from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-281. - Separate building sewer for each building required; exception.

A separate and independent building sewer shall be provided for every building except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, courtyard, or driveway. The building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-282. - Use of old building sewers with new buildings.

Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the City ~~township~~ or the YCUA, to meet all requirements of this article.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-283. - Construction specifications.

The size, slope, alignment, and materials of construction of a building sewer; and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the City ~~township~~ or the YCUA. In the absence of the Code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WEF Manual of Practice No. 9 shall apply.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-284. - Elevation.

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to enable gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-285. - Prohibited connections.

- (a) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which, in turn, is connected directly or indirectly to a public sanitary sewer or combined sewer unless specifically approved by the director. The director may approve or disapprove such connections at director's sole discretion.
- (b) The YCUA shall not allow any connection to the sanitary sewer unless there is sufficient capacity in the sewage works or POTW to convey and adequately treat the additional wastewater from the proposed connection.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-286. - Connection specifications.

- (a) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules, land regulations of the YCUA or the procedures set forth in appropriate specifications of the ASTM, and the WEF Manual of Practice No. 9. All such connections shall be made gastight and watertight.
- (b) Any deviation from the prescribed procedures and materials must be approved by the YCUA before installation.

(●Ord. No. 2010-406, 7-20-10)

Sec. 74-287. - Inspection; supervision of connection.

The contractor installing the building sewer shall notify the City and in case of service to establishments producing industrial wastes YCUA when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the observation of the City and/or YCUA.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-288. - Guards for excavations; restoration of public property.

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City, township and the YCUA. Work shall also be conducted in accordance with requirements of the entity, municipal or otherwise, having jurisdiction over any affected road, easement or right-of-way.

Added New Language

(Ord. No. 2010-406, 7-20-10)

Secs. 74-289—74-293. - Reserved.

DIVISION 4. - USE OF PUBLIC SEWERS

Sec. 74-294. - Required.

- (a) It shall be unlawful for any person to place, deposit or allow to be deposited in an unsanitary manner upon public or private property within the township, or in any area under its jurisdiction, any human or animal excrement, garbage or other objectionable waste.
- (b) It shall be unlawful to discharge to any natural outlet, any sanitary sewage, industrial wastes, or other polluted water, except where suitable treatment has been provided in accordance with provisions of this article.
- (c) Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of sewage.
- (d) The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purpose situated within the City ~~township~~ and abutting on any street, alley or right-of way in which there is now located or may in the future be located a public sanitary sewer or combined sewer of the township or the YCUA, is hereby required at his expense to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article, within 90 days after the date of official notice.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-295. - Unpolluted discharges.

- (a) No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, water from footing drains, roof water, or other unpolluted water to any sanitary sewer or sewer connection except as specifically approved by the director. The director may approve or disapprove such discharges at director's discretion or otherwise provided in this article. Any premises connected to a storm sewer shall comply with county, state and federal requirements as well as those by the City ~~township~~ and the YCUA.
- (b) Stormwater, groundwater, water from footing drains and all other unpolluted drainage shall be discharged into such sewers as are specifically designated as combined sewers, or storm sewers, or to a natural outlet, except as otherwise provided in this article. Industrial cooling water or unpolluted process waters may be discharged upon application and approval of the YCUA and the appropriate state agency to a storm sewer, or natural outlet.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-296. - Fats, oils, and grease (FOG) interceptor and sand interceptors.

Fats, oils, and grease (FOG) and sand interceptors shall be provided when, in the opinion of the director or in accordance with the YCUA policy, are necessary for the proper handling of liquid wastes containing fats, oils, or grease discharges in which the concentration in a grab sample exceeds the 100 mg/l limit, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for single-family or multiple-family dwelling units. All interceptors shall be of a type and capacity approved by the YCUA and in accordance with the requirements of the applicable building and plumbing code. Interceptors shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which when bolted into place shall be gastight and watertight. When installed, all fats, oils, and grease, and sand interceptors shall be maintained by the owner, at owner's expense, in continuously efficient operation at all times. A user may petition the director for an exemption

from having to install a FOG interceptor in accordance with provisions specified in the YCUA FOG mitigation program policy, as amended from time to time. The YCUA's FOG mitigation program policy does not apply to contract communities. Upon approval by the director, the YCUA's contract communities may implement an ordinance or written/policy in lieu of this section.

Updated
Language

(Ord. No. 2010-406, 7-20-10)

Sec. 74-297. - Prohibited discharges.

No user shall contribute or cause to be contributed, directly or indirectly, any pollutant or wastewater which will pass through or interfere with the operation or performance of the sewage works.

A user may not contribute the following substances to the sewage works:

- (1) Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the sewage works or to the operation of the sewage works.
- (2) Solid or viscous substances which may cause obstruction to the flow in a sewer or other interference with the operation of the POTW.
- (3) Any wastewater having a pH less than 5.0 s.u. or greater than 11.0 s.u.; or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the POTW.
- (4) Any wastewater containing toxic pollutants or of high chlorine demand in sufficient quantity, either singly or by interaction with other pollutants, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the POTW, or exceed the limitation set forth in this article, in the EPA categorical pretreatment standard, or any other federal, state or county standards.
- (5) Pollutants that result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause worker health and safety problems. This prohibition includes, but is not limited to, wastewaters which contain liquids, solids, or gases that cause gases, vapors, or fumes from the discharge to exceed ten percent of the immediately dangerous to life and health (IDLH) concentration. Discharges which contain more than one pollutant which may contribute to fume toxicity shall be subject to more restrictive limitations, as determined necessary by the director. The more restrictive discharge limits shall be calculated based on the additive fume toxicity of all compounds identified or reasonably expected to be present in the discharge.
- (6) Any noxious or malodorous liquids, gases, or solids which singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the POTW sewers or other structures for maintenance and repair.
- (7) Any substance, which may cause the sewage, works such as residues, sludges, or scums, to be unsuitable for land application or reclamation and reuse or to interfere with the reclamation process.
- (8) Any substance which will cause the POTW to violate its NPDES permit or the receiving water quality standards.
- (9) Any wastewater with color of sufficient light absorbency to interfere with treatment plant process, prevent analytical determinations, or create any aesthetic effect on the treatment plant effluent, such as, but not limited to, dye wastes and vegetable tanning solutions.
- (10) Daily maximum concentration or mass loading shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a

parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero when calculating the daily maximum concentration.

- (11) Any wastewater having a temperature, which will inhibit biological activity in the sewage works resulting in interference, but in no case wastewater with a temperature at the introduction into the sewage works, which exceeds 60 degrees Celsius (140 degrees Fahrenheit) or is lower than zero degrees Celsius (32 degrees Fahrenheit).
- (12) Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by applicable state or federal regulations.
- (13) Any wastewater which causes a hazard to human life or creates a public nuisance, as determined by the director.
- (14) Organic solvent extractable substances such as fats, wax, grease, or oils of petroleum origin, whether emulsified or not, in excess of 100 mg/l or containing substances which may solidify or become viscous at temperatures between 32 degrees Fahrenheit (zero degrees Celsius) and 140 degrees Fahrenheit (60 degrees Celsius).
- (15) Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquids, solids or gases; or other pollutants which cause the wastewater to have a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius), or which cause an exceedance of ten percent of the lower explosive limit (LEL) at any point within the collection system or containing gasoline, benzene, xylene or toluene which causes the wastewater to exceed the state surface water quality standard.
- (16) Any garbage that has not been ground by household type or other suitable garbage grinders, as determined by the director.
- (17) Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch, manure or any other solids or viscous substances capable of causing obstructions or other interferences with the proper operation of the POTW.
- (18) Toxic or poisonous substances in sufficient quantity to injure or interfere with any wastewater treatment process, or to constitute hazards to humans or animals, or to create any hazard in waters which receive the POTW effluent, which shall include, but are not limited to, wastes containing cyanide, chromium, cadmium, mercury, copper, and nickel ions.
- (19) Solids of such character and quantity that special and unusual attention is required for their handling.
- (20) Any substance which would cause the POTW to be in noncompliance with sludge use, recycle or disposal criteria pursuant to guidelines or regulations developed under the Act, the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act or other regulations or criteria for sludge management and disposal as required by the state.
- (21) Any medical or infectious wastes prohibited from being discharged under federal or state law and regulations.
- (22) Material considered a hazardous waste under the Resource Conservation and Recovery Act (RCRA).
- (23) Any commercial or industrial waste that may cause pass-through of pollutants or interference with the POTW operations or that violates federal, state, or local restrictions.

- (24) Any pollutant, including oxygen demanding pollutants (BOD etc.) released at a flow rate and/or pollutant concentration which will cause interference with the POTW.
- (25) Trucked and hauled waste, except at discharge points designated by the POTW.
- (26) Pollutants causing toxic gases, vapors, and fumes.
- (27) Any leachate from a hazardous waste landfill.
- (28) Any landfill leachate unless permitted and authorized under a written contract, within the YCUA's sole discretion, between the YCUA and the user.
- (29) Any pollutant discharge which constitutes a slug.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-298. - Promulgation of more stringent standards.

Upon the promulgation of the national categorical pretreatment standards, alternative discharge limits, or other federal or state limitations, for a particular industrial subcategory, the pretreatment standard, if more stringent than limitations imposed under this article for sources in that subcategory, shall immediately supersede the limitations imposed under this article and shall be considered part of the article. The YCUA shall notify all affected users of the applicable reporting requirements.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-299. - Prohibited concentrations of certain pollutants and mercury reduction plan.

(1) Instantaneous Limits. No user shall discharge wastewater such that the concentration of pollutants in any grab sample exceeds any of the following instantaneous maximum limits:

Definition refined

Compatible Pollutants

<u>Instantaneous Limit</u>	<u>Parameter</u>
100 mg/l	Fats, oil and grease (FOG)
5.0 S.U. minimum 11.0 S.U. maximum	pH

EXISTING

Toxic Pollutants

<u>Instantaneous Limit</u>	<u>Parameter</u>
1.0 mg/l	Total cyanides
New Parameter 0.22 mg/l	Available cyanide
New Parameter 1.3 mg/l	Bis(2-ethylhexyl) phthalate
1.0 mg/l	Total phenolic compounds ^a

^a The total phenolic compounds limit is based on the discharge of any or all of the following phenolic compounds: 2-chlorophenol, 4-chlorophenol, 2,4-dichlorophenol, 2,4-dimethylphenol, 2,4-dinitrophenol, 2-methylphenol, 3-methylphenol, 4-methylphenol, 2-nitrophenol, 4-nitrophenol, and phenol. Discharge of other phenolic compounds is prohibited except as specifically authorized by the director.

(2) Daily Maximum Limits for Compatibles. No user shall discharge wastewater such that the concentration of pollutants contained in a representative daily composite sample exceeds any of the following surcharge thresholds, except as permitted by the director and upon payment by that user of the appropriate surcharge fees. No user shall discharge wastewater such that the concentration of pollutants in a representative daily composite sample exceeds any of the following maximum limits unless approved by the director in accordance with this Section: **Definition refined**

Readjusted the Maximum Headworks Loading, Limits for Surcharge thresholds, Maximum Headworks Loadings remain the same. Established from the 2015 Study

Compatibles

Surcharge Threshold	Maximum Limit	Parameter
Previously 300 mg/L 350 mg/l	1,000 mg/l	5-day BOD (biochemical oxygen demand) ^a
350 mg/l	2,500 mg/l	Total SS (suspended solids)
Previously 15 mg/L 20 mg/l	60 mg/l Previously 75 mg/L	Total phosphorus
Previously 30 mg/L 50 mg/l	175 mg/l Previously 700 mg/L	Ammonia-nitrogen ^b

^aAt the director's discretion, 5-day BOD may be replaced by COD (chemical oxygen demand) with 700 mg/l surcharge threshold and 2,000 mg/l upper limit.

^bAt the director's discretion, ammonia-nitrogen may be replaced by TKN (total Kjeldahl nitrogen) with 50 mg/l surcharge threshold and 175 mg/l maximum limit.

(3) Daily Maximum Limits for Toxics. No user shall discharge wastewater such that the concentration of pollutants contained in a representative daily composite sample exceeds the following maximum limits:

Inorganic Toxics

Maximum Limit	Parameter
NEW LOWER LIMIT 0.24 mg/l	Arsenic
0.002 mg/l	Beryllium
0.5 mg/l	Cadmium
4.0 mg/l	Chromium (total)
3.0 mg/l	Copper
0.3 mg/l	Lead
Nondetectable ^a	Mercury
NEW LOWER LIMIT 2.6 mg/l	Nickel
NEW LOWER LIMIT 0.084 mg/l	Silver
3.0 mg/l	Zinc

^a See mercury requirements of this Section

Organic Toxics

Maximum Limit	Parameter
Nondetectable ^a	Polychlorinated Biphenyls ("PCBs")

^a There shall be no detectable amounts of polychlorinated biphenyls discharged to a township or YCUA sanitary sewer. Polychlorinated biphenyls sampling procedures preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 608. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for polychlorinated biphenyls, unless higher levels are appropriate due to matrix interference.

**NEW EMERGING CONTAMINANTS,
YCUA NPDES PERMIT REQUIRED
PARAMETERS, LIMITS ESTABLISHED
FROM 2023 STUDY**

PFAS Compounds

Maximum Limit	Parameter
170 ng/l	Perfluorooctane Sulfonic acid (PFOS)
2600 ng/l	Perfluorooctanoic acid (PFOA)
13,000,000 ng/l	Perfluorobutanesulfonic acid (PFBS)
580 ng/l	Perfluorononanoic acid (PFNA)
4,100 ng/l	Perfluorohexanesulfonic acid (PFHxS)

- (4) Special Alternative Limits ("SALs"). For a user's discharge that would otherwise be prohibited by limits contained in this section, the director at the director's discretion grant a specific SAL to that user. All SALs are subject to the following conditions:
- (a) SALs will only be issued by the director under a wastewater discharge permit or administrative order.
 - (b) SALs may be modified or terminated by the director for any reason.
 - (c) SALs do not convey any property rights or privilege of any kind whatsoever, nor shall it be construed to authorize any injury to private or public property or any invasion of personal rights, nor any violation of local, state, or federal laws or regulations.
 - (d) SALs will be limited to the following surchargeable compatible pollutants: 5-day BOD, TSS, total phosphorus, and ammonia nitrogen (or TKN).
 - (e) SALs will be developed and monitored by the YCUA industrial pretreatment program in accordance with this article and procedures approved by EGLE, including but not limited to the following:
 - i. The pollutant mass allocated to domestic users, nondomestic users, permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the following maximum allowable headworks loadings ("MAHL") in the aggregate:

NEW METHOD OF ALLOCATING SURCHARGE LIMITS FOR COMPATIBLE POLLUTANTS- INCLUDING PROCEDURES, LIMITS

Compatible Pollutants

MAHL	Parameter
74,700 lb/day	5-day BOD
85,400 lb/day	Total SS
1,900 lb/day	Total phosphorus
9,400 lb/day	Ammonia-nitrogen

- ii. The pollutant mass allocated to permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the following maximum allowable industrial loadings ("MAIL") in the aggregate:

Compatible Pollutants

MAIL	Parameter
33,900 lb/day	5-day BOD
49,600 lb/day	Total SS
803 lb/day	Total phosphorus
3,570 lb/day	Ammonia-nitrogen

- iii. The discharge concentration-equivalent of a SAL shall not exceed any collection system limitations applicable to that pollutant.
 - iv. SALs may be more restrictive than applicable federal categorical standards, but not less restrictive.
- (f) Wastewater discharge permits containing a SAL shall include, but are not limited to, the following additional requirements:
- i. Flow proportional composite sampling, except where the director authorizes the use of time proportional composite sampling *in lieu* of flow proportional sampling.
 - ii. Reporting of each SAL-regulated pollutant sample shall include concentration, applicable flow volume, and calculated discharge mass;
 - iii. Payment of corresponding extra strength surcharges in accordance with the YCUA policy on surcharging for SAL-regulated pollutants; and
 - iv. Acknowledge in writing that, as a condition of a SAL, the director may modify or terminate the SAL at director's discretion for any reason.
- (5) The director shall annually review the wastewater quality of pollutants listed above which are discharged or proposed to be discharged to the sewage works. The director shall recommend any revisions to these limits necessary to ensure that the NPDES permit, Federal Pretreatment Standards and water resources limits are met and to ensure that the industrial discharge will not interfere with the treatment process or sludge disposal. At such time as the previously cited limits are changed by the township or the YCUA, the unit authorizing such change shall notify the remaining units of such change.

- (6) The local discharge limitation for mercury is established at the level of detection in accordance with the following:
- (a) There shall be no detectable amounts of mercury discharged to a township or the YCUA sanitary sewer. Mercury sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 245.1. The level of detection, developed in accordance with the procedure specified in 40 CFR 136 as amended, shall not exceed 0.2 ug/L for mercury, unless higher levels are appropriate due to matrix interference.
 - (b) The evaluation of potential matrix interference(s) shall include, at a minimum, the following:
 - i. A demonstration that the laboratory conducting the analysis is capable of achieving the level of detection of 0.2 ug/L in reagent water;
 - ii. A demonstration that the level of detection of 0.2 ug/L cannot be achieved in the effluent; and
 - iii. A demonstration that an attempt has been made to resolve the matrix interference(s).
 - (c) In cases where true matrix interference(s) can be demonstrated, a discharge-specific level of detection will be developed in accordance with the procedure in 40 CFR 136 as amended. Discharge specific levels of detection will be incorporated into the wastewater discharge permit of the nondomestic user.
 - (d) To ensure that the maximum allowable mercury loading to the POTW is not exceeded, the YCUA may require any nondomestic user with a reasonable potential to discharge mercury to develop, submit for approval and implement a mercury reduction plan (MRP). The MRP may be required by wastewater discharge permit if the nondomestic user has not violated the local limit for mercury, but YCUA has determined that a reasonable potential for such violation may exist. MRPs may be required in notices of violations, orders or other enforcement actions when the nondomestic user has violated the mercury local limit. At a minimum, an approvable MRP shall contain the following:
 - i. A written commitment by the nondomestic user to reduce all nondomestic discharges of mercury to levels below the level of detection within three years of the MRP's original approval date;
 - ii. Within 60 days of notification by the YCUA that a MRP is required, the nondomestic user shall supply an initial identification of all potential sources of mercury which could be discharged to the sanitary sewer system;
 - iii. Specific strategies for mercury reduction with reasonable time frames for implementation, capable of ensuring that mercury discharges will be below the specified level of detection within three years;
 - iv. A program for quarterly sampling and analysis of the nondomestic discharge for mercury in accordance with EPA Method 245.1;
 - v. A demonstration of specific, measurable and/or otherwise quantifiable mercury reductions consistent with the goal of reducing mercury discharges below the specified level of detection. Where such reductions cannot be demonstrated through normal effluent monitoring (e.g., mercury discharges are already near level of detection), the demonstration should incorporate the following:
 - a. Internal process monitoring, documenting the results of mercury reduction strategies at sampling locations within the facility (e.g., a program of regular monitoring of sink traps where mercury containing reagents had previously been disposed, but have since been substituted by non-Mercury containing compounds).
 - b. Internal and/or effluent sampling utilizing clean and/or ultra-clean sampling and analytical methods as referenced by EPA Federal Register. The results of such monitoring will not be used for compliance purposes unless performed in accordance

with EPA Method 245.1 and collected at the appropriate compliance measurement location.

- c. Loading calculations wherein the nondomestic user calculates the total mass of mercury reduced from the sanitary sewer discharge through reagent substitutions, changes in disposal practices and/or other approved MRP strategies implemented.
 - vi. A semi-annual report on the status of the mercury reduction efforts. At a minimum, these reports shall: Identify compliance or noncompliance with specific reduction commitments in the MRP; summarize the analytical, mass-based or other quantifiable demonstrations of mercury reductions performed to date; provide all applicable analytical data; provide an evaluation of effectiveness of actions taken to date; provide updates to the initial list of mercury containing compounds discharged to the sanitary sewer and propose for approval new strategies and/or modifications to the current MRP to continue and improve mercury reduction efforts; and
 - vii. Any other conditions that the YCUA deems necessary to ensure that mercury-reduction efforts are effective in achieving the goals of this section.
- (e) Failure to submit an approvable MRP within 30 days of the required due date shall constitute significant noncompliance in accordance with this section and will result in publication as a significant violator.
 - (f) A MRP may be evaluated for adequacy at any time by the YCUA. If such an evaluation determines that the mercury reduction plan is inadequate or the nondomestic user has not complied with its approved MRP, the nondomestic user will be notified. Failure to comply with the MRP requirement constitutes noncompliance. The YCUA will follow its ERP to ensure that corrective actions are taken.
 - (g) A nondomestic user may request a release from MRP requirements if all samples of the discharge for a period of one year are less than the specified level of detection; the nondomestic user has complied with the minimum monitoring frequency of quarterly sampling events; and the YCUA deems that MRP commitments have been fulfilled sufficiently to ensure continued compliance with the mercury limitation. The YCUA shall notify the nondomestic user of any release from MRP requirements in writing.
 - (h) If the MRP requirement is waived by the YCUA, the nondomestic user remains subject to the local limitation for mercury in accordance with the requirements of this article.
 - (i) Rediscovery of mercury in the nondomestic user discharge subjects said user to the submission of a new MRP, or escalation of enforcement in accordance with the ERP.
- (7) Implementation of best management practices or best management practices plan.
- (a) The director may require any user to develop and implement best management practices (BMP) to control, contain, treat, prevent, or reduce the discharge of wastewater, pollutants, or other substances from the user's premises to the POTW, as determined necessary by the director.
 - (b) In addition, the director may require a user to develop and submit a best management practices plan ("BMPP"), including an enforceable implementation schedule, for review and approval by the director. The BMPP shall be submitted within 30 days after notification by the director or as otherwise required by a wastewater discharge permit. The BMPP shall be directed at preventing the entrance of pollutants, directly or indirectly, into the POTW. The BMPP shall be available for inspection at all times at the user's premises. At a minimum, a user's BMPP shall contain all of the following elements, as determined necessary by the director, at a level of detail and in units and terms as determined necessary by the director to adequately evaluate the plan:
 - i. A statement of the purpose and objectives of the plan.
 - ii. A description of the strategies, methods, policies and procedures to prevent, minimize or reduce the introduction of pollutants into the user's discharge and to minimize waste generation.

- iii. A description of the options available to the user to control accidental spillage, leaks and drainage.
 - iv. A description of best available or practicable control technologies available for the user's specific circumstances.
 - v. A detailed facility layout and site diagram showing points of entry into the (POTWs).
 - vi. A description of the waste handling, treatment and discharge disposal facilities, including flow diagrams and process schematics.
 - vii. A description of operating and maintenance processes and procedures.
 - viii. An inventory of raw materials and a list of waste sources, including a list of all chemicals used or stored at the facility.
 - ix. A description of employee training programs, policies and procedures; continuing education programs; and participation.
 - x. A description of the user's documentation, including record keeping and forms.
 - xi. A description of monitoring activities.
 - xii. An information log of facility personnel, organization chart, emergency phone numbers, contact persons and maintenance or service representatives.
 - xiii. A certification by a qualified professional that the plan is adequate to prevent spills, leaks, slug loads, or noncustomary discharges of regulated substances, directly or indirectly, to the POTW.
 - xiv. Such other information, documents or diagrams as required by the director, including, but not limited to, any of the information required under this article, the Act, or State Law.
- (c) The BMPs or BMPP required of a user or approved for a user shall be incorporated in a wastewater discharge permit issued to the user. If the user already has a permit, the existing permit shall be modified to incorporate the BMP requirements. If the user does not currently have a permit, a permit shall be issued for that purpose.
- (d) The director may require revisions to a user's BMPP if the director determines that the plan contains elements that are inadequate, or as otherwise determined necessary by the director to ensure compliance with applicable requirements of this article, the Act or State Law. Review of a BMPP by the director shall not relieve the user from the responsibility to modify its facility as necessary to comply with this article, the Act or State Law.
- (e) The user reports to the director must include best management practices compliance information. The user reports must be certified and signed by the user's authorized representative.
- (f) The user shall retain all documentation associated with best management practices for a period of at least three years from the date of an activity associated with the practices. This period may be extended by the YCUA at any time.
- (8) PFAS Compounds. Any user that has manufactured PFAS Compounds or who previously used, currently uses, or plans to use materials containing PFAS Compounds, any user or system that has a potential to discharge waste or wastewater containing PFAS, may be designated by the director as a potential source subject to the following requirements:
- (a) A user notified of its designation as a potential source shall develop and implement plans for the reduction and elimination of PFAS Compounds. Such plans shall be submitted to the director and are subject to the director's approval. For an existing user, plans shall be submitted within ninety (90) days of the notification. For a new user, plans shall be submitted at least ninety (90) days prior to commencing discharge to the POTW.

**NEW PFAS LANGUAGE TO CONTROL HEADWORKS
LOADING OF PFAS**

- (b) The user's PFAS Compound monitoring program shall be in accordance with sample collection methods approved or recommended by EGLE or USEPA, and in accordance with sample analysis methods of 40 CFR Part 136 as amended or as recommended by EGLE.
 - (c) The user shall specify source reduction, treatment, best management practices (BMPs), and other actions that will be implemented to eliminate PFAS Compounds.
 - (d) The director may incorporate provisions of the user's PFAS Compound plan into a wastewater discharge permit or administrative order.
- (9) **Local Initiative Limits.** The director may temporarily impose a local initiative limit (LIL) on a user for any pollutant not specifically limited by this Section. A local initiative limit may be concentration or mass. Determination of the LIL may include but not be limited to the acceptable pollutant loading based on the POTW design, treatability of the pollutant at the POTW, potential to cause pass-through or interference at the POTW, current loading of the pollutant to the POTW, specific properties of the pollutant, and other relevant factors deemed appropriate by the YCUA. LILs shall be developed by the YCUA under the industrial pretreatment program and shall be subject to review by EGLE.

**INTRODUCING NEW DEFINITION TO GIVE LEGAL AUTHORITY TO
EVALUATE LOCAL INITIATIVE LIMITS FOR POLLUTANTS NOT
ESTABLISHED IN THE SEWER USE ORDINANCE**

(Ord. No. 2010-406, 7-20-10)

Sec. 74-300. - Sampling, measurements, tests and analyses.

Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 as amended. Where the Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other parties, approved by the EPA.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-301. - Surcharge for discharges of unusual strength.

- (a) If the character of the wastewater from any manufacturing or industrial plant or any other building or premises exceeds the limits for compatible pollutants established in section 62-181 or shall be such as to impose any unreasonable burden upon the sewers of the system or upon the sewage works or POTW in excess of a maximum limit prescribed in this article, then an additional charge shall be levied and above the regular rates, or the director shall require that such sewage be treated by the person, firm or corporation responsible for the sewage being emptied into the sewer or the right to empty such sewage shall be denied, if necessary, to protect the system or any part thereof. Surcharges required shall be computed as the weight of excess compatible pollutant in pounds multiplied by the cost per pound specified in the applicable township rate ordinance. The strength of such wastes shall be determined by composite samples taken over a sufficient period of time to insure a representative sample. The cost of sampling and testing shall be borne by the industry or establishment, whether owner or lessee. Tests shall be made by the user, at an independent laboratory, or at the YCUA wastewater treatment plant.
- (b) Any wastewater discharged into the sewage works having a compatible pollutant in excess of those prescribed in section 74-299 may be permitted by the director provided payment by the industrial concern for the full cost of treating such excess constituents in the wastewater is made and acceptance of the waste does not cause violation of EPA guidelines, NPDES requirements, the Act or State Act.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-302. - Special agreements authorized.

With respect to compatible pollutants only, no statement contained in this article shall be construed as preventing any agreement between the director and any industrial concern whereby an industrial waste of unusual strength or character may be accepted, subject to payment therefore by the industrial concern, provided such agreement shall not violate EPA guidelines or NPDES requirements and provided user charges and surcharges as provided in this article are agreed to in the agreement.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-303. - Dilution of discharge.

No user shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the national categorical pretreatment standards, alternative discharge limits, or in any other pollutant-specific limitation developed by the YCUA or the state.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-304. - Accidental discharges, slud control plan and secondary containment requirements

SOME WORDINGS REFINED
STREAMLINE

- (a) Where required, a user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this article. the Act or State Act. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner's or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the director for review and shall be approved by the director before construction of the facility. All required users shall complete such a program within 90 days of notification by the director. If required by the director a user who commences contribution to the sewage works after the effective date of the ordinance from which this article derives shall not be permitted to introduce pollutants into the system until accidental discharge procedures have been approved by the director. Review and approval of such plans and operating procedures shall not relieve the industrial user from the responsibility to modify the user's facility as necessary to meet the requirements of this article, the Act or State Act. A user shall orally notify the YCUA immediately upon the occurrence of an accidental discharge of any substance prohibited by this article, or any slug loads or spills that may enter the POTW or a surface water of the State, including storm water drains. This notification shall be made by telephone at (734) 484-4600 and include location of discharge, type of waste, concentration and volume, and corrective actions.
- (b) Within five days following an accidental discharge of any substance prohibited by this article, or any slug loads or spills that may enter the POTW, the user shall submit to the director a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the sewage works or POTW, fish kills, or any other damage to person or property; nor shall such notification relieve the user of any fines, civil penalties, or other liability which may be imposed by this article, the Act or State Act, or other applicable law. Failure to file a report shall be a separate violation of this article.
- (c) Slug control plan.
 - (1) Each significant industrial user shall prepare and implement an individualized slug control plan when in the opinion of the director a slug control is required. Existing significant industrial users

that do not have a YCUA-approved slug control plan shall provide an approvable slug control plan to the director within 90 days of being notified by the YCUA that a slug control plan is required. New sources that are significant industrial users shall submit a slug control plan to the director for approval before beginning to discharge. In such cases, slug control requirements shall be included in the user's wastewater discharge permit. Upon written notice from the director, users that are not significant industrial users may also be required to prepare and implement a slug control plan, and the plan shall be submitted to the director for approval as specified in the notice.

- (2) All slug control plans shall contain at least the following elements:
 - a. A description of discharge practices, including nonroutine batch discharges;
 - b. A description of stored chemicals;
 - c. The procedures for immediately notifying the director of slug discharges, including any discharge that would violate any discharge prohibition, limitation or requirement under this article, and procedures for follow-up written notification within five days of the discharge;
 - d. The procedures to prevent adverse impact from accidental spills, including inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents), and measures and equipment for emergency response.
 - (3) If a user has submitted to the director plans or documents pursuant to other requirements of local, state or federal laws and regulations which meet all applicable requirements of the article, the director may in its discretion determine that the user has satisfied the slug plan submission requirements of this section.
 - (4) Significant industrial users must immediately notify the director of any changes at their facilities affecting their slug control plan or spill/slug potential.
- (d) Secondary containment requirements.
- (1) Each user when in the opinion of the director is required must provide and maintain at the user's sole expense secondary spill containment structures (including diking, curbing or other appropriate structures) adequate to protect all floor drains from accidental spills and discharges to the POTW of any pollutants or discharges regulated by this article, the Act or State Law.
 - a. The containment area shall be constructed so that no liquid polluting material can escape from the area by gravity through the building sewers, drains, or otherwise directly or indirectly into the POTW.
 - b. The containment or curbing shall be sufficient to hold not less than ten percent of the total volume of the tanks or containers within the secondary containment structure or provide a capacity of 100 percent of the largest single tank or container within the secondary containment structure, whichever is larger, unless a lesser containment area or alternate control measures are approved in advance by the director.
 - c. The containment structure must accommodate "squirt distance." Containers within the containment structure must be able to be placed sufficiently back from the edge of the structure so if punctured, the resulting leak will be contained.
 - d. The containment structure must be designed or operated to prevent run-on or infiltration, rain or other liquids into the secondary containment system unless the containment system has sufficient excess capacity to contain run-on, infiltration, rain, or other liquids. Excess capacity when such prevention is not provided in the system must be sufficient to contain rain precipitation from a 25-year, 24-hour rainfall event.
 - e. The containment structure shall be constructed with chemical-resistant water stops in place at all joints (if any) to be free of cracks or gaps.

- f. The containment structure shall be designed and installed to completely surround the tank or containers and to cover all surrounding earth likely to come into contact with the waste if released from the tank(s) or containers (i.e., capable of preventing lateral as well as vertical migration of the material).
 - g. All floor drains found within the containment area must be plugged and sealed.
- (2) Spill troughs and sumps within process areas must discharge to appropriate pretreatment tanks.
 - (3) Emergency containment shall also be provided for storage tanks that may be serviced by commercial haulers and for chemical storage areas.
 - (4) Solid pollutants shall be located in security areas designed to prevent the loss of the materials to the POTW.
 - (5) Detailed plans showing facilities and operating procedures to provide the protection required by this article shall be submitted to the director for review and shall be approved by the director before construction. Construction of approved containment for existing sources shall be completed within the time period specified by the director.
 - (6) No new source shall be permitted to discharge to the POTW until emergency containment facilities have been approved and constructed as required by this article.
 - (7) The director may order a user to take interim measures for emergency containment as determined necessary by the director under the circumstances.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-305. - Determination of sewage flow.

To determine the sewage flow from any establishment, the YCUA may use one of the following methods:

- (1) The amount of water supplied to the premises by the public water system as shown upon the water meter if the premises are metered.
- (2) If the premises are supplied with river water or water from private wells, the amount of water supplied from such sources may be metered at the source or metered at its point of discharge prior to entry into the public sewer.
- (3) If such premises are used for an industrial or commercial purpose of such a nature that the water supplied to the premises cannot be entirely discharged into the sewer system, the estimate of the amount of sewage discharged into the sewer system made by the utilities authority from the water, gas or electric supply, or metered at its point of discharge prior to entry into the public sewer.
- (4) The volume of sewage discharged into the sewer system as determined by measurements and samples taken at a manhole installed by the owner of the property served by the sewer system at owner's own expense in accordance with the terms and conditions of the wastewater discharge permit issued by the YCUA pursuant to this article.
- (5) A figure determined by the YCUA by any combination of the foregoing or by any other equitable method.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-306. - Disposal at sewage treatment plant.

Waste from industrial sewage disposal systems shall be disposed of at the POTW, or at any other refuse or disposal site approved by the director. No waters or wastes described in section 74-297 shall be disposed of at the POTW.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-307. - Bypass.

- (a) An industrial user may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated, but only if it is for essential maintenance to ensure efficient operation. If an industrial user knows in advance of the need for bypass, it shall submit prior notice to the director, if possible, at least ten days before the date of the bypass. An industrial user shall submit oral notice of an unanticipated bypass that exceeds applicable pretreatment standards to the director within 24 hours from the time the industrial user becomes aware of the bypass. A written submission shall also be provided within five days of the time the industrial user becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass.
- (b) Bypass is prohibited, and the director may take enforcement action against an industrial user for bypass, unless:
 - (1) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (2) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
 - (3) The industrial user submitted notice as required under this section. The director may approve an anticipated bypass, after considering its adverse effects, if the director determines that it will meet the three conditions listed in this subsection (b).

(Ord. No. 2010-406, 7-20-10)

Sec. 74-308. - Report of violation.

If the results of any sampling performed by a user indicates that any violation of this article, a wastewater discharge permit, an order issued under this article, the Act or State Act has occurred, the user shall notify the YCUA within 24 hours of becoming aware of the violation and shall repeat the sampling and pollutant analysis and shall submit, in writing, the results of this repeat analysis within 30 days after becoming aware of the violation. A written follow up report shall be filed by the user with the YCUA within 30 days of a user becoming aware of the violation. The report shall specify the following:

- (1) A description of the violation, the cause thereof, and the violation's impact on the user's compliance status.
- (2) Duration of the violation, including exact dates and times of the violation, and if not corrected, the anticipated time the violation is expected to continue.
- (3) All steps taken or intended to be taken to reduce, eliminate and prevent reoccurrence of such a violation.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-309. - Notification of authorities upon discharge of hazardous waste.

All users shall notify the director, EPA regional waste management division, and EGLE in writing of a discharge to the POTW of a substance that would be a regulated hazardous waste under any federal statute if disposed of otherwise. Such notice shall be given in accordance with 40 CFR 403.12(p) as amended.

(Ord. No. 2010-406, 7-20-10)

Secs. 74-310—74-320. - Reserved.

DIVISION 5. - PRIVATE SEWAGE DISPOSAL

Sec. 74-321. - Authorized under certain conditions.

Where a public sanitary or combined sewer is not available under the provisions of subsection 74-294(d), the building sewer shall be connected to a private sewage disposal system complying with the requirements of the county health department.

(●Ord. No. 2010-406, 7-20-10)

Sec. 74-322. [Reserved.]

(Ord. No. 2010-406, 7-20-10)

Sec. 74-323. [Reserved]

(Ord. No. 2010-406, 7-20-10)

Sec. 74-324. - Specifications.

The type, capacities, location, and layout of a private sewage disposal system shall comply with all requirements of the county health department.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-325. - Connection with public sewer.

At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in section 74-324, a direct connection shall be made to the public sewer in compliance with this article and any septic tanks, cesspools, and similar private sewage disposal facilities shall be abandoned and filled with suitable material.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-326. - Sanitary maintenance required.

The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the township or the YCUA.

(Ord. No. 2010-406, 7-20-10)

Sec. 74-327. - Other requirements.

No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the state or county health department or EGLE.

(Ord. No. 2010-406, 7-20-10)

Secs. 74-328—74-340. - Reserved.

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth operates a sanitary sewer system and from time to time it is necessary
To update the ordinances for a variety of reasons including environmental stewardship,
And changes in state or federal law, and

WHEREAS In order to be compliant with a variety of standards and regulations it is necessary to
Update our Ordinances.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby adopt
at its first reading changes in the Utilities sections of the Code of Ordinances for the City of Plymouth
and in order to simply the update process and to accommodate minor grammatical changes the City
shall delete all current sections of the Ordinance from Section 74-221 through 74-340.

BE IT FURTHER RESOLVED THAT the City Commission adds the following new sections to the Code of
Ordinances from 74-221 to 74-340 and approves the changes highlighted here at the First Reading.

- 74-222 – Definitions
- 74-242 – Prior to Connections
- 74-253 – Enforcement Process
- 74-260 – Funding Fees
- 74-294 – Required
- 74-296 – F. O.G. Interceptor
- 74-304 – Accidental Discharge
- * 74-223 - Abbreviations
- * 74-245 – Powers of YUCA
- * 74-255 – Permit
- * 74-288 – Guards for excavation
- * 74-295 – Unpolluted Discharges
- * 74-299 -Prohibited Pollutants



CITY OF PLYMOUTH

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MEMORANDUM

Date: January 29, 2025
To: Paul Sincock, City Manager
From: John Scanlon, Finance Director
Subject: Second Quarter Budget Amendments

Issue: 2024-25 Second Quarter Budget Amendments – December 31, 2024

Analysis: Please find attached the Revenue and Expenditure reports through December 31, 2024, for the fiscal year ending June 30, 2025. These reports detail the General Fund and nine principal special revenue and enterprise funds. As of the midpoint of the 2024-25 fiscal year, the City's financial position remains stable. The overall fund balance in these funds has decreased by \$1,300,432, from \$15,974,265 to \$14,673,833. However, five of the City's major funds have experienced an increase in fund balance compared to this time last year, while two funds are reflecting deficits. Further details on each of these funds are provided below.

The overall decrease in fund balance across these 10 funds is primarily attributed to differences in the beginning fiscal-year fund balances, as well as unforeseen expenses related to the August storm. The combined starting fund balances for the current fiscal year totaled \$10,255,032, which is \$296,495 lower than the starting balances for Fiscal Year 2023-24. Operationally, both revenues and expenditures have increased compared to the previous year. Fiscal Year 2024-25 revenues stand at \$16,546,235, reflecting a 6% increase, while expenditures have risen by \$1,895,834, or 18%, totaling \$12,127,435. Despite these fluctuations, the City's overall financial health remains stable.

Attached to this memorandum is the Budget Adjustment Summary, which outlines the impact of the proposed amendments on the City's various funds and activities. These adjustments align with the authority granted within the budget to make amendments at the departmental level. The Budget Adjustment Summary serves as a comprehensive overview of all administratively proposed line-item amendments. It is important to note that budget appropriations are not approved on a line-item basis but rather by activity categories within the General Fund and as fund totals for all other funds.

GENERAL FUND

The General Fund currently maintains a slightly higher fund balance compared to this time last year, increasing from \$7,797,146 in FY 2023-24 to \$7,924,856 this year. However, it is important to recognize the typical revenue pattern, where collections

THE CITY OF HOMES

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are front-end heavy due to property tax payments, while expenditures tend to be incurred later in the fiscal year.

Property taxes remain the primary revenue source for the General Fund but are subject to a percentage increase cap under state law. This year, revenues are expected to see a slight increase, primarily due to the final allocation of federal grant funds from the American Rescue Plan Act (ARPA). These funds were used to install a backup generator at the Cultural Center, contributing to an estimated 8% impact on overall revenue growth.

The primary concerns for the General Fund continue to be:

- **Property Tax Revenues** – The City continues to face challenges due to the significant loss of personal property tax revenue resulting from the increased exemption threshold, coupled with its ninth Headlee rollback in the past ten years.
- **Inflationary Cost Increases** – Rising costs, particularly for essential capital improvements, continue to be a concern. This is especially significant as the City prepares to undertake a major capital project at Riverside Cemetery.
- **Legacy Costs** – As outlined below, these will remain a concern at least through the 2025-26 budget cycle.
- **External Revenue Impacts** – Including the funding of the deficit from the 35th District Court.

These factors present ongoing challenges in maintaining financial stability and funding essential services.

Although property tax valuations have continued to rise across the City, this growth accelerates the rate of Headlee rollbacks, limiting the City's ability to generate sufficient tax revenue to keep pace with inflationary cost increases. As work begins on the 2025-26 fiscal year budget, more information on this issue is expected in the coming months. However, it is important to note that the State of Michigan has set the inflationary rate at 3.1%, which aligns with the Headlee Cap based Consumer Price Index (CPI) ratio for property taxes.

The City's legacy costs are a significant component of its debt management policy, representing obligations owed to former employees. In 2009, an actuarial report prepared by MERS actuaries (based on December 31, 2007 data) projected required contributions for Fiscal Years 2013-14, 2014-15, and 2015-16 at \$819,000, \$932,000, and \$1,099,000, respectively. However, the revised amounts billed for these years were \$943,224, \$1,104,528, and \$1,285,068, peaking at \$1,364,568 in 2016-17. To mitigate rising costs, the City transitioned to the MERS Plan B or "Phase-in" option, which extended payment periods and allowed for greater financial flexibility. This adjustment enabled the City to make supplemental payments of \$200,000 over the past six fiscal years and an additional \$100,000 thus far in the current fiscal year. In 2019, the MERS board voted to reduce the assumed rate of return from 7.75% to 7.35%, commissioning an experience study that took effect in Fiscal Year 2021-22. As a result, the City reverted to the "No Phase-in" plan, as it was in a stronger financial position to absorb the MERS adjustments. The MERS board has since further lowered the assumed

investment rate of return to 6.93% during their annual review. The City's total contribution for the current fiscal year amounted to \$1,343,004. Costs are projected to peak at \$1,440,132 in 2025-26, followed by a decrease to \$958,000 in 2026-27. However, these projections remain subject to change based on future actuarial evaluations and investment performance.

At the end of 2017, the state legislature implemented funding requirements for pension and Other Post-Employment Benefits (OPEB) costs under Public Act 202. This legislation established minimum funding thresholds of 60% for pensions if the Actuarially Determined Contribution (ADC) exceeds 10% of general revenues and 40% for OPEB if the ADC surpasses 12% of general revenues. For the current year, the City did not fall into underfunded status, as indicated by the 5572 report presented at the second meeting in December, since the ADC for both pension and OPEB remained below the required thresholds. However, key financial updates include:

- The pension plan is funded at 77% of the \$15,230,609 liability, reflecting a 6% increase from the previous year.
- The OPEB liability, which operates on a pay-as-you-go basis, decreased by 15%, from \$13,158,057 to \$11,206,592.

These improvements indicate positive progress in the City's efforts to manage retirement obligations and long-term liabilities.

There are budget amendments made in 14 of our 24 departments in the General Fund. These amendments are very marginal in nature and account for less than one percent of the original budget allocation.

OTHER OPERATING FUNDS

The Major and Local Street Funds ended Fiscal Year 2024 with a combined fund balance of \$2,820,455, reflecting an increase of \$207,891 from the previous year and \$1,391,245 since 2019. This growth is primarily attributed to the passage of the City's third street bond ballot proposal in 2019 and the subsequent sale of those bonds in March 2020 and 2024. These funds have enabled the continuation of street construction projects while restoring fund balances to support future infrastructure needs.

As of December 31, the combined fund balance of the Recreation Fund and Recreation Capital Improvement Fund reflects a deficit of \$202,227, a decrease of \$190,215 compared to the midpoint of the 2023-24 fiscal year. The Recreation Fund was significantly impacted by the August storm. In September, the City filed a loss of revenue claim with its insurance provider, which was approved but did not fully cover the overall financial impact. January is typically the highest revenue-generating month for the Recreation Fund. Those figures are not yet reflected in the current Revenue and Expenditure reports. Historically, when the General Fund has maintained a strong financial position, additional contributions have been made to support special revenue funds, including the Recreation Fund. As we assess this program through the third quarter, it is likely that additional General Fund support will be needed.

The Waste and Recycling Fund currently reflects a fund balance increase of \$346,349 at this point in the fiscal year. Approximately 70% of the fund's revenue is generated

from the 1.82 mill tax levy. Similar to the General Fund, this means that revenue is heavily concentrated at the beginning of the fiscal year, while expenses are incurred throughout the year. With the approval of the Fleet Action Plan in 2021, a planned drawdown of reserves was anticipated to support fleet-related expenditures. As part of the second-quarter budget amendment, there is a request for additional use of reserves to cover costs associated with emergency cleanup from the August storm, including contractual services for tree clearing and significant staff time. In January, the City Commission approved a \$0.25 per month increase to the trash cart fee as part of the new contract implementation. This adjustment is expected to help mitigate reserve usage through the end of the fiscal year; however, the fund will continue to be closely monitored. There is not an expected need for any General Fund support.

The DDA Fund balance ended Fiscal Year 2023-24 with a \$890.31 decrease compared to the previous year. However, this decline is primarily due to a \$300,000 contribution to the DDA Capital Improvement Fund to support parking deck updates. At the close of Fiscal Year 2023-24, the combined operational and capital improvement fund balance stood at \$749,372, the highest level in the past five years. Final adjustments for the DDA are typically incorporated during the City Commission's third-quarter budget amendments, ensuring sufficient time for DDA Board review and approval. The Building Fund currently reflects a \$25,149 deficit. Revenues typically peak in October and June, and this year has followed the same pattern. Year-to-date, revenues have increased by \$70,054, while expenditures have risen by \$53,924. The Building Fund is inherently cyclical, with revenues generally received upfront while expenditures follow later. With Phase Two of the Pulte project now in full swing, along with other potential developments, we anticipate continued growth in fund balance. However, as a special revenue fund, it may require additional General Fund support, which will be evaluated during the third-quarter budget amendment process.

In November 2015, the City transferred full operational control of the senior transportation program to Plymouth Township. The City now contributes to the program's costs using the same formula-based approach, with funding sources including approximately \$20,000 in Community Development Block Grant (CDBG) funds, \$9,000 in SMART revenues, and the remaining balance covered by a General Fund subsidy. CDBG funds are federal grants allocated to the City through Wayne County, an entitlement community, to support community development initiatives, including transportation services. However, the continued availability of these funds remains uncertain. As we begin working on the 2025-26 budget, alternate funding sources may need to be considered.

The Water and Sewer Fund is the City's second-largest operating fund. The unrestricted fund balance has decreased slightly from \$1,087,757 in Fiscal Year 2023-24 to \$991,803 this year. However, this balance is expected to recover as expenditures related to the Drinking Water Asset Management Grant (DWAM) begin to be reimbursed. Additionally, preliminary rate estimates from the Great Lakes Water Authority project a 7.38% increase in service charges for Fiscal Year 2025-26, with the existing 60/40 split between fixed and variable costs remaining unchanged.

The Equipment Fund is primarily supported by rental fees based on the Schedule C rental rates set by the Michigan Department of Transportation. However, these rates

alone have been insufficient, leading to underfunding and requiring the City to extend the useful life of its fleet beyond the point where it can generate adequate resale value. To address this issue, the City introduced supplemental fees in Fiscal Year 2017-18 to generate additional revenue, resulting in four consecutive years of fund balance growth. In October 2021, the City Commission approved an Equipment Fund Action Plan, expanding supplemental funding to support critical upgrades to the City's vehicle fleet. Following the implementation of this plan, the unrestricted fund balance initially declined due to asset acquisitions; however, it rebounded to \$98,795 by the end of Fiscal Year 2024. The attached budget amendments reflect minimal adjustments.

BUDGET AMENDMENTS

The proposed budget amendments required through the end of the second quarter of the 2024-25 fiscal year, as shown on the Budget Adjustment Summary, relate to changes in budgetary patterns which were not anticipated when the budget was originally adopted in June of 2025. The resolution which follows is necessary to adopt these amendments.

RESOLUTION

The following resolution was offered by Commissioner _____ and
Seconded by Commissioner _____.

WHEREAS actual patterns of departmental expenditures occurred differently than originally projected in the 2024-2025 City Budget as adopted in June of 2024; and

WHEREAS overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW THEREFORE BE IT RESOLVED, that the 2024-2025 City Budget is hereby amended as indicated in the 2nd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective February 3, 2025.

Requested Action: Approve 2024-25 Second Quarter Budget Amendments Resolution

Attachment(s): Quarterly Financial Reports

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 24-26**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	7,507,900	-	-	-	-	-	7,507,900
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	200,000	-	-	-	-	-	200,000
State-Shared Revenues	1,494,410	53,000	300	-	-	53,300	1,547,710
Charges for Services	982,637	-	-	-	-	-	982,637
Cemetery Revenues	157,500	-	-	-	-	-	157,500
Parking Revenues	65,200	-	-	-	-	-	65,200
Other Operating Revenues	650,540	70,000	140,250	-	-	210,250	860,790
Appropriation of Surplus	2,615,846	(88,835)	-	-	-	(88,835)	2,527,011
Total Operating Revenue	13,657,733	34,165	140,550	-	-	174,715	13,832,448
Transfers in From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	13,657,733	34,165	140,550	-	-	174,715	13,842,448
GENERAL FUND EXP: #101							
City Commission	177,645	500	2,375	-	-	2,875	180,520
City Manager	421,030	-	650	-	-	650	421,680
Finance Department	595,305	1,500	175	-	-	1,675	596,980
City Clerk	208,320	2,700	2,250	-	-	4,950	213,270
Management Information Services	472,620	50	3,505	-	-	3,555	476,175
City Assessor	86,439	-	-	-	-	-	86,439
Election Services	133,086	400	22,185	-	-	22,585	155,671
City Hall Maintenance	161,285	2,940	700	-	-	3,640	164,925
Legal Services	166,000	5,400	-	-	-	5,400	171,400
Other Functions	369,089	600	-	-	-	600	369,689
Police Department	4,803,151	7,500	1,025	-	-	8,525	4,811,676
Fire Department	1,160,515	10,000	-	-	-	10,000	1,170,515
MSD Administration	353,965	75	3,460	-	-	3,535	357,500
MSD Yard Maintenance	96,540	-	-	-	-	-	96,540
Street Lighting	235,000	-	-	-	-	-	235,000
Miscellaneous MSD Services	2,480	-	-	-	-	-	2,480
Bathery Maintenance Expense	-	-	-	-	-	-	-
Special Events	157,470	-	1,925	-	-	1,925	159,395
Parking System	86,100	-	4,400	-	-	4,400	90,500
MSD Services - DDA	199,685	-	-	-	-	-	199,685
Cemetery	179,310	-	-	-	-	-	179,310
Parks & Public Property	222,985	-	285	-	-	285	223,270
Capital Outlay	2,943,750	2,500	68,350	-	-	70,850	3,014,600
Debt Service	32,412	-	29,265	-	-	29,265	61,677
Tot. Gen'l Operating Expenditures	13,264,182	34,165	140,550	-	-	174,715	13,438,897
Transfers Out to Other Funds	403,551	-	-	-	-	-	403,551
Contingency	-	-	-	-	-	-	-
Total Expenditures	13,667,733	34,165	140,550	-	-	174,715	13,842,448

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	843,021	-	-	-	-	-	843,021
Contrib & Other	5,000	-	-	-	-	-	5,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	848,021	-	-	-	-	-	848,021
MAJOR ST FUND EXP: #202							
Administration/Debt	29,055	-	-	-	-	-	29,055
Routine Maintenance	156,355	-	10,750	-	-	10,750	167,105
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Traffic Signal Maintenance	100,500	-	-	-	-	-	100,500
Snow & Ice Control	69,695	-	(10,750)	-	-	(10,750)	58,945
Road Construction	-	-	-	-	-	-	-
Transfers Out to Other Funds	421,511	-	-	-	-	-	421,511
Contingency	67,905	-	-	-	-	-	67,905
TOTAL EXPENDITURES	848,021	-	-	-	-	-	848,021

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 24-25**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight Taxes	281,858	-	-	-	-	-	281,858
Contrib & Other	434,091	3,000	-	-	-	3,000	437,091
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	715,949	3,000	-	-	-	3,000	718,949
LOCAL ST FUND EXP: #203							
Administration/Debt	28,140	1,500	-	-	-	1,500	29,640
Routine Maintenance	169,705	3,500	13,745	-	-	17,245	186,950
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	61,475	100	(14,800)	-	-	(14,700)	46,775
Snow & Ice Control	31,080	-	1,055	-	-	1,055	32,135
Road Construction	-	-	-	-	-	-	-
Contingency	424,549	(2,100)	-	-	-	(2,100)	422,449
TOTAL EXPENDITURES	715,949	3,000	-	-	-	3,000	718,949

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	518,000	-	(28,920)	-	-	(28,920)	489,080
Transfer from General Fund	313,595	-	-	-	-	-	313,595
Administrative Charges	1,000	9,000	48,200	-	-	58,200	59,200
Program Fees & Charges	350,000	2,300	-	-	-	2,300	352,300
Appropriation of Surplus	139,245	(2,420)	-	-	-	(2,420)	136,825
TOTAL REVENUE	1,321,840	8,880	17,280	-	-	26,160	1,348,000
RECREATION FUND EXP: #208							
Cultural Center & Administration	1,143,350	280	11,700	-	-	11,980	1,155,330
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	4,850	150	480	-	-	630	5,280
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,500	-	-	-	-	-	5,500
Miracle League	10,000	2,300	-	-	-	2,300	12,300
PCHA - Mini Miles	-	-	150	-	-	150	150
Over 60/70 Hockey	-	8,000	3,500	-	-	9,500	9,500
PCHA	-	-	-	-	-	-	-
MSD Services	6,925	150	150	-	-	300	7,225
Soccer	120,735	-	-	-	-	-	120,735
Liquor	10,540	-	-	-	-	-	10,540
Classes & Special Events	14,120	-	1,300	-	-	1,300	15,420
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs Classes	5,020	-	-	-	-	-	5,020
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,321,840	8,880	17,280	-	-	26,160	1,348,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,276,460	-	23,000	-	-	23,000	1,299,460
Sales of Service	440,600	3,975	5,000	-	-	8,975	449,575
Transfer from General Fund	-	-	-	-	-	-	-
Appropriation of Surplus	156,138	(8,244)	83,700	-	-	55,456	211,594
TOTAL REVENUE	1,873,198	(4,269)	91,700	-	-	87,431	1,960,629
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,846,929	12,000	91,700	-	-	103,700	1,950,629
Capital Outlay	10,000	-	-	-	-	-	10,000
Contingency	16,269	(16,269)	-	-	-	(16,269)	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,873,198	(4,269)	91,700	-	-	87,431	1,960,629

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 24-25**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,256,900	-	-			-	1,256,900
Program Fees & Other	81,550	-	-			-	81,550
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUES	1,338,450	-	-	-	-	-	1,338,450
DDA OPER FUND EXP: #248							
Administration	359,730	-	-			-	359,730
Police Services	36,910	-	-			-	36,910
Streetscape Maintenance	328,305	-	-			-	328,305
Parking System	57,020	-	-			-	57,020
Sexton Parking Facility	-	-	-			-	-
DDA Marketing	125,200	-	-			-	125,200
Contrib to DDA Debt Funds	209,310	-	-			-	209,310
Contrib to DDA Cap Imp Fund	100,000	-	-			-	100,000
Contingency	121,975	-	-			-	121,975
TOTAL EXPENDITURES	1,338,450	-	-	-	-	-	1,338,450

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	726,350	22,600	13,475			36,075	762,425
Contrib. & Other	-	-	-			-	-
Appropriation of Surplus	2,880	(1,705)	-			(1,705)	1,155
TOTAL REVENUES	729,210	20,895	13,475	-	-	34,370	763,580
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	729,210	20,895	13,475			34,370	763,580
Capital Outlay	-	-	-			-	-
Contingency	-	-	-			-	-
TOTAL EXPENDITURES	729,210	20,895	13,475	-	-	34,370	763,580

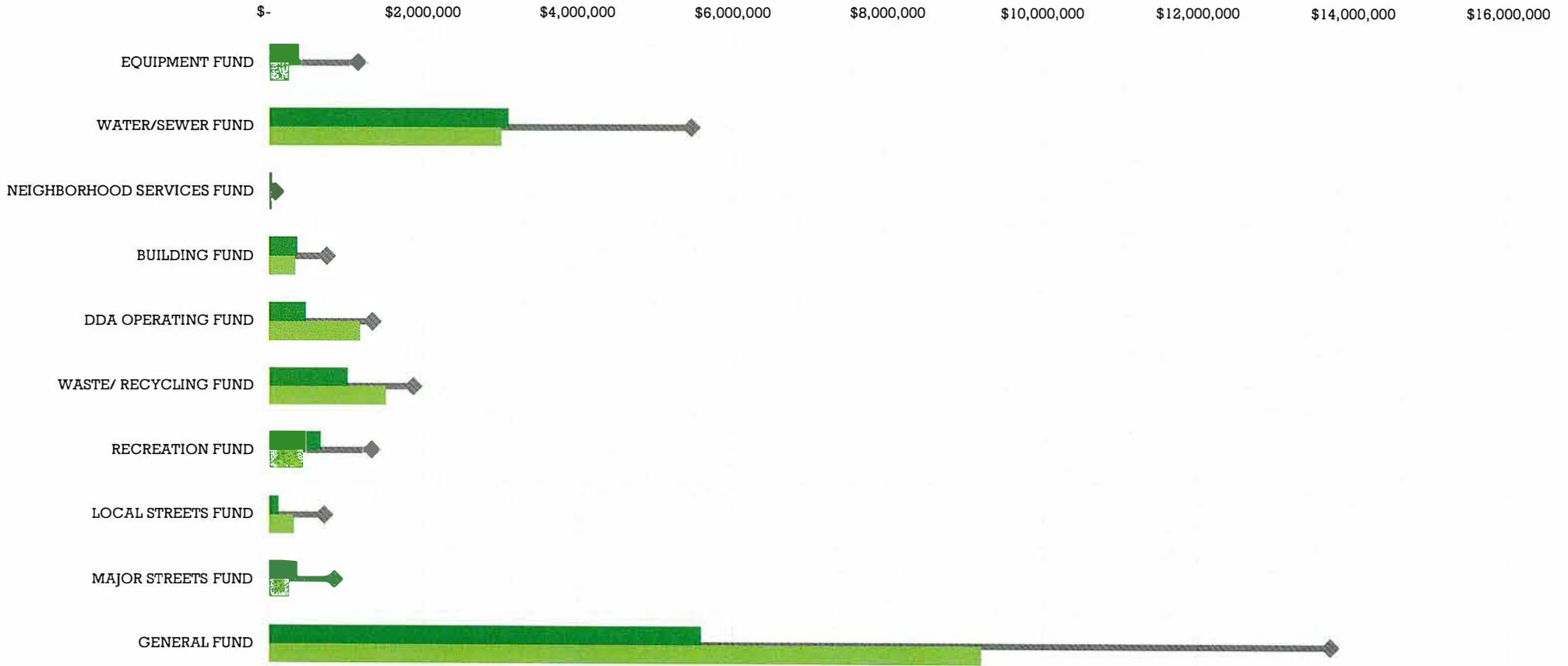
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	16,040	-	-			-	16,040
Transfer from General Fund	73,010	-	-			-	73,010
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUES	89,050	-	-	-	-	-	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-			-	500
OVDA Community Center	2,000	-	-			-	2,000
Senior Transportation	86,550	-	-			-	86,550
Contingency	-	-	-			-	-
TOTAL EXPENDITURES	89,050	-	-	-	-	-	89,050

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
#692							
Sales & Service Charges	5,136,595	4,550	31,900			36,450	5,173,045
Sale of Bonds	-	-	-			-	-
Appropriation of Surplus	316,830	-	-			-	316,830
TOTAL REVENUES	5,453,525	4,550	31,900	-	-	36,450	5,489,975
WATER/SEWER OPER FUND EXP:							
#692							
Administration	4,520,590	1,050	(38,925)			(38,875)	4,481,715
Trunk & Lateral	342,445	-	20,750			20,750	363,195
Mains Maintenance	218,520	700	24,850			25,550	244,070
Meter Maintenance	177,280	-	(9,875)			(9,875)	167,405
Service Maintenance	144,455	1,800	11,800			13,400	157,855
Hydrant Maintenance	50,235	1,000	24,500			25,500	75,735
Capital Outlay	-	-	-			-	-
Contingency	-	-	-			-	-
TOTAL EXPENDITURES	5,453,525	4,550	31,900	-	-	36,450	5,489,975

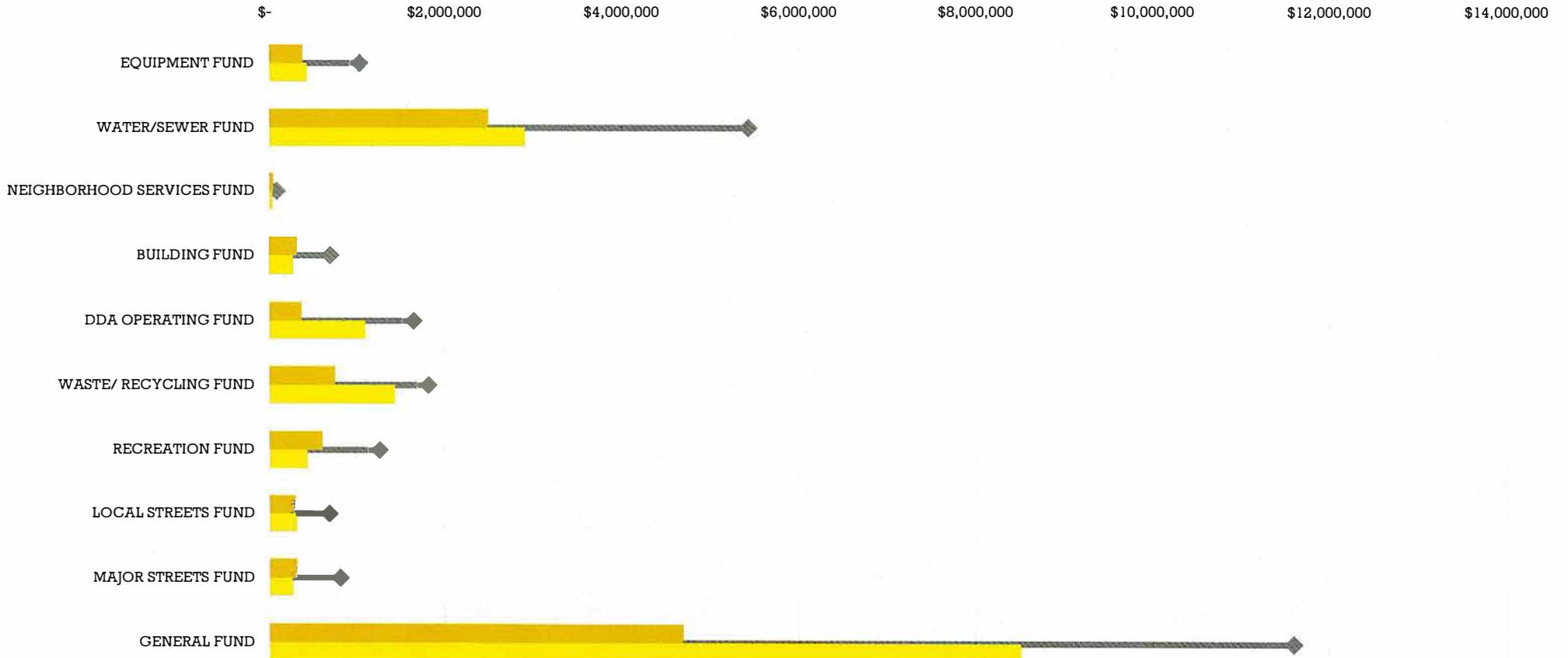
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
#661							
Miscellaneous	1,106,898	55,000	7,600			62,600	1,169,298
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUES	1,106,898	55,000	7,600	-	-	62,600	1,169,298
EQUIPMENT FUND EXP:							
#661							
Miscellaneous	789,989	150	7,600			7,750	797,739
Contingency	316,708	54,850	-			54,850	371,558
TOTAL EXPENDITURES	1,106,698	55,000	7,600	-	-	62,600	1,169,298

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Green)
UNAUDITED - YEAR ENDED JUNE 30, 2025
DECEMBER, 2024**



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$13,701,898	\$848,021	\$718,949	\$1,330,720	\$1,868,929	\$1,338,450	\$750,105	\$89,050	\$5,458,075	\$1,161,698
EXPENDITURES	\$5,580,290	\$370,300	\$122,841	\$668,025	\$1,014,609	\$479,641	\$367,023	\$42,760	\$3,093,774	\$388,173
REVENUES	\$9,193,724	\$266,233	\$322,447	\$441,682	\$1,507,574	\$1,173,647	\$340,716	\$36,625	\$2,997,820	\$265,767

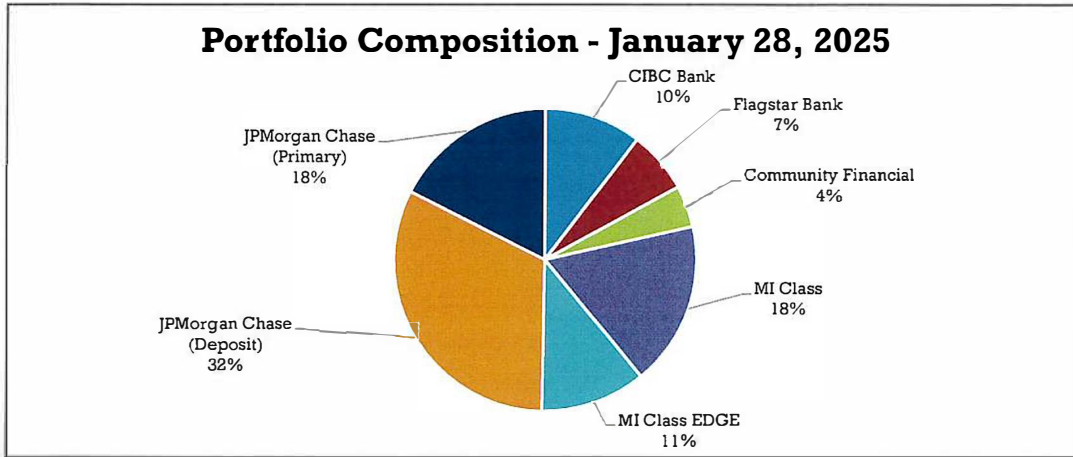
**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Yellow)
UNAUDITED - YEAR ENDED JUNE 30, 2024
DECEMBER, 2023**



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$11,585,600	\$807,874	\$687,493	\$1,260,510	\$1,800,653	\$1,633,150	\$691,675	\$89,050	\$5,422,260	\$1,028,463
EXPENDITURES	\$4,687,111	\$314,412	\$295,273	\$605,258	\$743,528	\$365,763	\$313,099	\$46,175	\$2,483,217	\$377,767
REVENUES	\$8,502,743	\$265,226	\$309,296	\$432,075	\$1,422,545	\$1,090,418	\$270,662	\$36,638	\$2,896,388	\$430,348

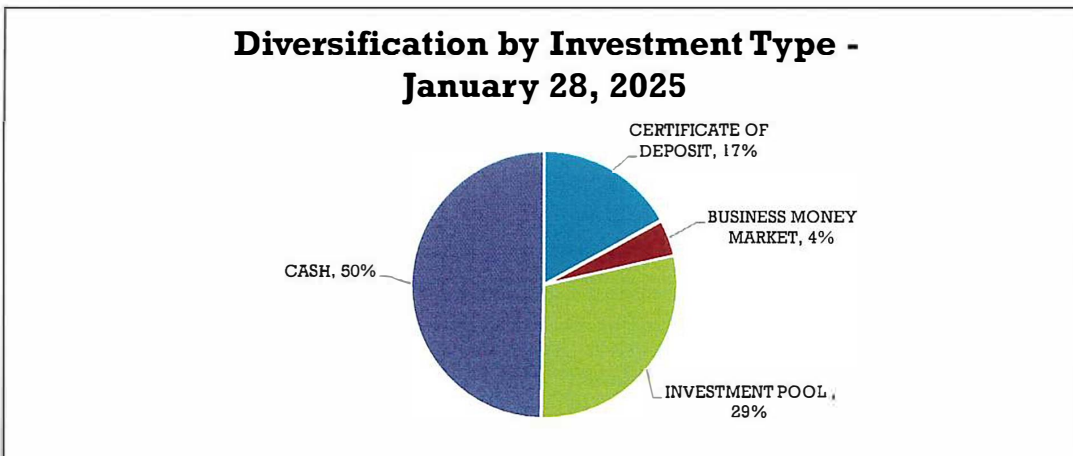
City of Plymouth
 Summary - Cash, Securities & CD's
 January 28, 2025

Institution	Bauer Rating	Inv. Type	% Invested	Amount
CIBC Bank	5	CD	10%	\$ 2,500,000.00
Flagstar Bank	3	CD	7%	\$ 1,600,000.00
Community Financial	5	Mon. Mrkt.	4%	\$ 1,076,833.18
MI Class	AAAm	Inv. Pool	18%	\$ 4,235,039.63
MI Class EDGE	AAAf/S1	Inv. Pool	11%	\$ 2,718,319.11
JPMorgan Chase (Deposit)	4	Cash	32%	\$ 7,774,280.31
JPMorgan Chase (Primary)	4	Cash	18%	\$ 4,234,115.87
			<u>100%</u>	<u>\$ 24,138,588.10</u>



Summary - Investment Type
 January 28, 2025

Investment Type	Avg. Rating	Avg. Term	% Invested	Amount
CERTIFICATE OF DEPOSIT	4	318.2	17%	\$ 4,100,000.00
BUSINESS MONEY MARKET	5	Overnight	4%	\$ 1,076,833.18
INVESTMENT POOL	AAA	Overnight	29%	\$ 6,953,358.74
CASH	4	Daily	50%	\$ 12,008,396.18
			<u>100%</u>	<u>\$ 24,138,588.10</u>



*This report is in compliance with Public Act 20 quarterly investment reporting

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Department: 001 PROPERTY TAXES								
101-001-402.000	CURRENT PROPERTY TAX/REAL	6,645,493.06	6,862,444.35	7,088,400.00	7,088,400.00	7,079,506.00	3,316.00	99.87
101-001-405.000	TAXES RECOVERED BY COUNTY	(12.94)	173.26	(20,000.00)	(20,000.00)	3,366.72	0.00	(16.83)
101-001-406.000	TAXES REINSTATED BY COUNTY	0.00	0.00	15,000.00	15,000.00	(5,546.63)	(5,546.63)	(36.98)
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	0.00	0.00	0.00
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-432.000	PAYMENT IN LIEU OF PROP TAX	0.00	44,712.81	39,000.00	39,000.00	0.00	0.00	0.00
101-001-445.000	PENALTIES & INTEREST	0.00	24,383.03	30,000.00	30,000.00	0.00	0.00	0.00
101-001-447.000	PROPERTY TAX ADMINISTRATION FEE	309,663.00	350,099.83	363,000.00	363,000.00	323,399.00	120.00	89.09
Total Dept 001 - PROPERTY TAXES		6,955,143.12	7,281,813.28	7,507,900.00	7,507,900.00	7,400,725.09	(2,110.63)	98.57
Department: 002 LICENSES & PERMITS								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	1,395.00	2,249.00	3,600.00	3,600.00	1,456.20	460.00	40.45
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		1,395.00	2,249.00	3,700.00	3,700.00	1,456.20	460.00	39.36
Department: 003 FEDERAL GRANTS								
101-003-531.000	STATE/FEDERAL GRANTS	0.00	156,448.00	200,000.00	200,000.00	0.00	0.00	0.00
Total Dept 003 - FEDERAL GRANTS		0.00	156,448.00	200,000.00	200,000.00	0.00	0.00	0.00
Department: 004 STATE SHARED REVENUES								
101-004-573.000	LOCAL COMMUNITY STABILIZATION SHARE	150,809.51	245,297.68	128,155.00	128,155.00	198,648.52	0.00	155.01
101-004-574.000	ST SHARED REV/LIQUOR LICENSE	41.25	17,995.45	15,000.00	15,000.00	0.00	0.00	0.00
101-004-574.100	ST SHARED REV/SALES TAX-CONST	531,533.00	1,012,341.00	1,193,966.00	1,193,966.00	518,520.00	162,550.00	43.43
101-004-574.300	CVTRS/(EVIP) INCENTIVE PAYMENTS/REV	72,774.00	147,440.00	154,347.00	154,347.00	75,148.00	25,204.00	48.69
101-004-574.500	ST SHARED REV/PUBLIC SAFETY	942.00	2,355.00	2,942.00	2,942.00	472.00	0.00	16.04
101-004-576.000	ST SHARED REV/ELECTION REIMB	0.00	0.00	0.00	53,000.00	52,639.54	0.00	99.32
Total Dept 004 - STATE SHARED REVENUES		756,099.76	1,425,429.13	1,494,410.00	1,547,410.00	845,428.06	187,754.00	54.64
Department: 005 CHARGES FOR SERVICES								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	127,500.00	255,000.00	270,530.00	270,530.00	135,265.02	22,544.17	50.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	30,750.00	61,500.00	65,250.00	65,250.00	32,625.00	5,437.50	50.00
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	92,500.02	185,000.04	196,267.00	196,267.00	98,133.48	16,355.58	50.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUND	23,500.02	47,000.04	49,860.00	49,860.00	24,930.00	4,155.00	50.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	7,745.58	15,491.16	15,490.00	15,490.00	7,520.04	1,253.34	48.55
101-005-587.000	CHARGES FOR SVCS/COURT	1,706.25	1,706.25	0.00	0.00	0.00	0.00	0.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	32,599.98	65,199.96	69,220.00	69,220.00	34,609.98	5,768.33	50.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	71,389.98	142,779.96	151,470.00	151,470.00	75,735.00	12,622.50	50.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	20,560.02	41,120.04	43,620.00	43,620.00	21,810.00	3,635.00	50.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COMM	10,924.98	21,849.96	21,850.00	21,850.00	10,924.98	1,820.83	50.00
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	8,195.10	16,390.20	16,390.00	16,390.00	8,194.98	1,365.83	50.00
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	222.08	10,982.63	3,000.00	3,000.00	19.00	0.00	0.63
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	0.00	56,609.04	59,690.00	59,690.00	0.00	0.00	0.00
Total Dept 005 - CHARGES FOR SERVICES		427,594.01	920,629.28	962,637.00	962,637.00	449,767.48	74,958.08	46.72
Department: 006 CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	3,925.00	12,665.00	10,000.00	10,000.00	3,590.00	0.00	35.90
101-006-634.000	GRAVE OPENINGS & CLOSING	35,335.00	89,885.00	60,000.00	60,000.00	32,520.00	3,250.00	54.20
101-006-642.000	CEMETERY LOT SALES	21,125.00	43,325.00	45,000.00	45,000.00	26,550.00	0.00	59.00
101-006-643.000	CEMETERY MISC/TRANSFERS	6,000.00	7,726.03	2,500.00	2,500.00	1,550.00	0.00	62.00
101-006-644.000	CRYPT SALES	7,550.00	17,250.00	40,000.00	40,000.00	9,150.00	0.00	22.88

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Department: 006 CEMETERY REVENUES								
Total Dept 006 - CEMETERY REVENUES		73,935.00	170,851.03	157,500.00	157,500.00	73,360.00	3,250.00	46.58
Department: 007 PARKING REVENUES								
101-007-652.000	PARKING FEES/CENTRAL	13,321.00	27,437.49	20,000.00	20,000.00	11,600.00	0.00	58.00
101-007-652.100	PARKING FEES/EAST CENTRAL	400.00	406.49	200.00	200.00	0.00	0.00	0.00
101-007-652.400	PERMIT PARKING	2,270.00	4,804.02	3,000.00	3,000.00	1,005.00	80.00	33.50
101-007-652.500	PARKING FEES/EV CHARGING	0.00	4,001.61	0.00	0.00	0.00	0.00	0.00
101-007-658.000	PARKING FINES	3,455.00	23,920.00	12,000.00	12,000.00	2,485.00	295.00	20.71
101-007-658.500	PARKING FINES - DDA	4,160.00	37,055.00	30,000.00	30,000.00	6,385.00	665.00	21.28
Total Dept 007 - PARKING REVENUES		23,606.00	97,624.61	65,200.00	65,200.00	21,475.00	1,040.00	32.94
Department: 008 OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	3,675.85	7,902.59	5,900.00	23,400.00	2,029.12	792.97	8.67
101-008-628.050	CITY PORTION/OFFENDER REG	0.00	100.00	250.00	250.00	51.20	0.00	20.48
101-008-628.200	EMER 911 REVENUES	12,726.86	48,593.78	45,000.00	45,000.00	19,806.04	12,197.92	44.01
101-008-628.300	ACT 302 TRAINING FUNDS	2,849.40	5,340.90	3,000.00	3,000.00	2,995.65	0.00	99.86
101-008-628.400	COPS GRANT/CPE CREDITS	0.00	0.00	0.00	7,500.00	7,500.00	0.00	100.00
101-008-628.500	FALSE ALARM FEES	4,700.00	9,450.00	16,000.00	16,000.00	6,900.60	450.00	43.13
101-008-628.600	PBT TEST (BREATHILIZER)	250.00	510.00	3,000.00	3,000.00	220.60	150.00	7.35
101-008-628.700	LLRC FILING FEES	1,310.00	2,010.00	2,000.00	2,000.00	300.60	0.00	15.03
101-008-628.900	BOND PROCESSING FEE	10.00	30.00	150.00	150.00	30.60	0.00	20.40
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	0.00	5,139.28	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIL REIMB	135.00	1,190.22	5,500.00	5,500.00	0.00	0.00	0.00
101-008-647.600	JUROR COMPENSATION RETURNS	0.00	40.65	150.00	150.00	384.00	0.00	256.00
101-008-659.000	TOWING AND STORAGE	0.00	120.00	1,500.00	1,500.00	190.60	0.00	12.71
101-008-665.000	INTEREST ON INVESTMENTS	93,872.51	242,102.15	50.00	20,050.00	35,474.83	0.00	176.93
101-008-668.000	ROYALTIES/CABLE TV	32,901.22	155,859.64	220,000.00	220,000.00	37,225.44	0.00	16.92
101-008-668.300	CABLE TV/PEG FEES	12,334.29	18,334.29	22,000.00	22,000.00	2,000.00	0.00	9.09
101-008-668.500	METRO ACT R.O.W. REIMBURSEMENT	0.00	33,814.77	27,000.00	27,000.00	500.00	0.00	1.85
101-008-672.221	2021 SIDEWALK SPECIAL ASSMTS	(462.00)	(462.00)	0.00	0.00	0.00	0.00	0.00
101-008-672.222	2022 SIDEWALK SPECIAL ASSMTS	(3,857.50)	(4,057.50)	0.00	0.00	0.00	0.00	0.00
101-008-672.224	2024 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	40,000.00	65,495.25	65,495.25	163.74
101-008-675.008	CONTRIBUTION/LIONS PARK IMPROVEMENTS	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00	100.00
101-008-676.000	EXPENSE REIMBURSEMENTS	0.00	0.00	1,000.00	1,000.00	100,000.00	100,000.00	10,000.00
101-008-676.200	REIMBURSEMENT/EQUIP FD ACT 99 PROCEE	(989.40)	(989.40)	0.00	0.00	0.00	0.00	0.00
101-008-676.208	REIMBURSEMENT/GEOTHERMAL CAP OUTLAY	0.00	0.00	48,290.00	48,290.00	0.00	0.00	0.00
101-008-676.262	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-680.000	OTHER INCOME	6,091.00	11,602.31	10,000.00	10,000.00	5,238.95	1,316.80	52.39
101-008-681.000	PASSPORT PROCESSING FEE	4,130.00	10,885.00	25,000.00	25,000.00	6,755.00	1,295.00	27.02
101-008-683.000	INSURANCE PROCEEDS	3,940.93	4,366.01	1,000.00	1,000.00	0.00	0.00	0.00
101-008-689.000	SUNDRY (CASH OVER/SHORT)	(0.14)	(0.14)	50.00	50.00	0.00	0.00	0.00
101-008-689.200	INS PREM/RETIRES & OTHERS	(5,949.60)	(13,210.20)	(16,000.00)	(16,000.00)	(7,392.00)	(3,747.90)	46.20
101-008-689.300	SPECIAL EVENTS INCOME	72,301.20	144,067.41	180,000.00	180,000.00	90,806.06	6,555.20	50.45
Total Dept 008 - OTHER REVENUE		264,969.62	707,739.76	650,540.00	720,540.00	401,512.54	184,505.24	55.72
Department: 009 TRANSFERS IN OTHER SOURCES								
101-009-674.711	CONTRIBUTION FR CEMETERY FUND	0.00	26,429.73	10,000.00	10,000.00	0.00	0.00	0.00
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,615,846.00	2,527,011.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES		0.00	26,429.73	2,625,846.00	2,537,011.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Revenues		8,502,742.51	10,789,213.82	13,667,733.00	13,701,898.00	9,193,724.37	449,856.69	67.10
Account Category: Expenditures								
Department: 101 CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	1,164.89	3,259.00	4,450.00	4,450.00	1,549.96	281.66	34.83
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	60.00	100.00	100.00	0.00	0.00	0.00
101-101-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-721.000	FRINGE BENEFITS	89.10	253.88	345.00	345.00	118.58	21.55	34.37
101-101-727.000	OFFICE SUPPLIES	0.00	1.32	250.00	250.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	0.00	16.43	1,000.00	1,000.00	44.00	0.00	4.40
101-101-740.000	OPERATING SUPPLIES	2,359.99	6,390.56	4,000.00	4,000.00	543.60	424.62	13.59
101-101-818.000	CONTRACTUAL SERVICES	71,049.29	109,163.06	75,000.00	75,000.00	15,126.35	3,192.50	20.17
101-101-818.001	CONT SVCS/CABLE TV	0.00	4,500.00	4,000.00	4,000.00	1,350.00	0.00	33.75
101-101-818.211	CONT SVCS/AUDITING	0.00	34,650.00	38,000.00	38,000.00	0.00	0.00	0.00
101-101-818.410	CONT SVCS/ADVERTSNG PROMOTION	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATIONS	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-101-860.000	TRANSPORTATION	0.00	0.00	0.00	500.00	381.90	0.00	76.38
101-101-864.000	CONFERENCES & MEETINGS	1,663.93	1,663.93	5,000.00	5,000.00	3,114.70	0.00	62.29
101-101-880.000	PUBLIC RELATIONS EXPENSE	7,360.91	10,352.19	9,000.00	9,000.00	5,103.64	475.00	56.71
101-101-900.000	PRINTING & PUBLISHING	685.50	1,803.77	3,000.00	3,000.00	3,692.19	0.00	123.07
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	571.75	500.00	500.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	4,215.41	4,836.60	5,000.00	5,000.00	923.33	0.00	18.47
101-101-957.000	TRAINING EXPENSES	9,382.67	13,237.67	12,000.00	12,000.00	7,260.48	3,709.20	60.50
101-101-958.000	MEMBERSHIPS & DUES	3,819.00	12,259.00	15,000.00	15,000.00	5,288.00	1,469.00	35.25
Total Dept 101 - CITY COMMISSION		101,790.69	203,019.16	177,645.00	178,145.00	44,496.73	9,573.53	24.98
Department: 172 CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	101,983.26	220,636.74	244,290.00	244,290.00	112,665.54	18,246.40	46.12
101-172-706.050	SALARY & WAGES/PART TIME	0.00	0.00	9,600.00	9,600.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	784.56	9,725.58	7,275.00	7,275.00	1,829.31	0.00	25.15
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	2,511.54	2,515.00	2,515.00	0.00	0.00	0.00
101-172-706.300	SALARY & WAGES/RETENTION	3,300.00	3,700.00	3,300.00	3,300.00	3,291.70	3,000.00	99.75
101-172-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	16,346.00	6,465.00	6,465.00	0.00	0.00	0.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,800.00	4,800.00	0.00	0.00	0.00
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	150.00	150.00	232.50	69.75	155.00
101-172-721.000	FRINGE BENEFITS	31,646.97	72,904.06	76,345.00	76,345.00	40,229.90	4,961.31	52.69
101-172-721.500	POST RETIREMENT BENEFITS	18,224.16	36,448.32	39,490.00	39,490.00	19,743.96	3,290.66	50.00
101-172-725.500	MEAL ALLOWANCE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-172-727.000	OFFICE SUPPLIES	22.34	60.56	400.00	400.00	274.08	86.21	68.52
101-172-728.000	POSTAGE	194.97	233.82	400.00	400.00	115.17	51.57	28.79
101-172-740.000	OPERATING SUPPLIES	3,660.81	8,807.83	6,500.00	6,500.00	1,460.44	639.81	22.47
101-172-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	1,062.16	0.00	70.81
101-172-850.000	COMMUNICATIONS	228.56	768.99	2,500.00	2,500.00	1,875.99	76.98	75.04
101-172-860.000	TRANSPORTATION	507.78	570.76	800.00	800.00	457.20	34.17	57.15
101-172-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,500.00	2,500.00	2,310.53	0.00	92.42
101-172-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-172-881.000	RECRUITING/HIRING EXPENSES	0.00	0.00	0.00	0.00	400.00	0.00	100.00
101-172-900.000	PRINTING & PUBLISHING	778.11	967.71	1,000.00	1,000.00	584.50	0.00	58.45
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	823.01	1,117.01	1,000.00	1,000.00	0.00	0.00	0.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,070.31	1,000.00	1,000.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 172 CITY MANAGER								
101-172-956.000	MISCELLANEOUS	1,566.80	3,602.91	3,000.00	3,000.00	936.67	160.00	31.22
101-172-957.000	TRAINING EXPENSES	438.99	587.99	4,000.00	4,000.00	0.00	0.00	0.00
101-172-958.000	MEMBERSHIPS & DUES	330.00	2,350.00	1,500.00	1,500.00	842.95	425.00	56.20
Total Dept 172 - CITY MANAGER		164,490.32	382,410.13	421,030.00	421,030.00	188,312.60	31,041.86	44.73
Department: 212 FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	77,670.37	192,207.92	246,935.00	246,935.00	119,680.51	18,569.60	48.47
101-212-706.050	SALARY & WAGES/PART TIME	20,448.31	33,066.88	51,320.00	51,320.00	14,888.05	1,761.19	29.01
101-212-706.100	SALARY & WAGES/SICK	0.00	0.00	11,130.00	11,130.00	0.00	0.00	0.00
101-212-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	1,465.07	0.00	0.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	1,152.49	3,002.49	1,700.00	1,700.00	1,225.00	1,225.00	72.06
101-212-706.600	SALARY & WAGES/VACATION PAYOFF	4.73	4.73	7,610.00	7,610.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	13,117.75	26,467.27	41,200.00	41,200.00	9,165.91	1,326.31	22.25
101-212-709.000	SALARY & WAGES/OVERTIME	214.50	278.63	250.00	250.00	0.00	0.00	0.00
101-212-721.000	FRINGE BENEFITS	32,593.30	74,987.79	145,075.00	145,075.00	49,123.19	7,845.87	33.86
101-212-721.500	POST RETIREMENT BENEFITS	24,690.72	49,381.44	42,135.00	42,135.00	16,065.96	2,677.66	38.13
101-212-725.500	MEAL ALLOWANCE	0.00	37.00	150.00	150.00	42.47	0.00	28.31
101-212-727.000	OFFICE SUPPLIES	(8.65)	883.61	3,000.00	3,000.00	1,021.01	15.89	34.03
101-212-728.000	POSTAGE	2,794.56	7,968.03	6,000.00	6,000.00	3,207.16	0.00	53.45
101-212-740.000	OPERATING SUPPLIES	1,261.58	3,141.63	3,750.00	3,750.00	709.45	302.95	18.92
101-212-818.000	CONTRACTUAL SERVICES	1,891.65	2,586.23	3,500.00	3,500.00	2,041.58	843.75	58.33
101-212-850.000	COMMUNICATIONS	556.62	848.69	850.00	850.00	202.45	40.50	23.82
101-212-860.000	TRANSPORTATION	4.19	189.38	1,000.00	1,000.00	367.16	0.00	36.72
101-212-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,400.00	1,400.00	1,022.05	0.00	73.00
101-212-880.000	PUBLIC RELATIONS EXPENSE	185.00	759.00	1,250.00	1,250.00	25.00	0.00	2.00
101-212-900.000	PRINTING & PUBLISHING	2,818.70	5,854.33	3,000.00	3,000.00	1,665.42	0.00	55.51
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	189.00	100.00	100.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	21,339.05	20,600.00	20,600.00	0.00	0.00	0.00
101-212-956.000	MISCELLANEOUS	0.00	75.00	100.00	100.00	0.00	0.00	0.00
101-212-957.000	TRAINING EXPENSES	153.49	1,749.05	2,000.00	2,000.00	2,164.85	1,957.02	108.24
101-212-957.500	EDUCATIONAL REIMBURSEMENTS	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
101-212-958.000	MEMBERSHIPS & DUES	329.00	1,207.00	1,000.00	1,000.00	688.00	198.00	68.80
Total Dept 212 - FINANCE DEPARTMENT		179,878.31	429,189.22	595,305.00	596,805.00	224,805.22	36,763.74	37.67
Department: 215 CITY CLERK								
101-215-706.000	SALARY & WAGES/ FULL TIME	45,637.54	96,823.97	90,115.00	90,115.00	52,327.17	8,115.20	58.07
101-215-706.050	SALARY & WAGES/PART TIME	0.00	2,298.03	20,150.00	20,150.00	5,043.36	1,530.00	25.03
101-215-706.100	SALARY & WAGES/SICK	0.00	4,704.00	3,825.00	3,825.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	1,300.00	1,700.00	2,000.00	2,000.00	1,350.00	1,350.00	67.50
101-215-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	6,664.00	3,400.00	3,400.00	0.00	0.00	0.00
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	3,781.07	12,387.20	50.00	1,550.00	1,116.50	0.00	72.03
101-215-709.000	SALARY & WAGES/OVERTIME	447.46	2,503.15	550.00	1,750.00	1,667.41	0.00	95.28
101-215-721.000	FRINGE BENEFITS	21,351.79	47,972.93	49,165.00	49,165.00	25,085.29	4,328.72	51.02
101-215-721.500	POST RETIREMENT BENEFITS	10,043.70	20,087.40	19,975.00	19,975.00	9,987.00	1,664.50	50.00
101-215-725.500	MEAL ALLOWANCE	71.22	98.64	200.00	200.00	0.00	0.00	0.00
101-215-727.000	OFFICE SUPPLIES	14.32	19.32	200.00	200.00	110.57	0.00	55.29
101-215-728.000	POSTAGE	134.27	134.27	570.00	570.00	0.00	0.00	0.00
101-215-740.000	OPERATING SUPPLIES	4,977.15	7,238.07	3,000.00	3,000.00	912.70	355.24	30.42

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 215 CITY CLERK								
101-215-818.000	CONTRACTUAL SERVICES	45.00	45.00	2,700.00	2,700.00	0.00	0.00	0.00
101-215-850.000	COMMUNICATIONS	0.00	0.00	0.00	0.00	189.99	0.00	100.00
101-215-860.000	TRANSPORTATION	218.77	843.21	400.00	400.00	280.00	0.00	70.00
101-215-864.000	CONFERENCES & MEETINGS	50.00	1,499.98	0.00	0.00	0.00	0.00	0.00
101-215-900.000	PRINTING & PUBLISHING	0.00	1,052.29	1,750.00	1,750.00	788.50	0.00	45.06
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	20.17	0.00	20.17
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,572.66	7,300.00	7,300.00	0.00	0.00	0.00
101-215-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-215-957.000	TRAINING EXPENSES	0.00	2,690.66	2,000.00	2,000.00	0.00	0.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	2,278.00	3,252.00	370.00	370.00	1,737.66	1,156.00	469.64
Total Dept 215 - CITY CLERK		90,350.29	219,586.78	208,320.00	211,020.00	100,616.32	18,499.66	47.68
Department: 228 MGMT INFORMATION SERVICES								
101-228-706.000	SALARY & WAGES/ FULL TIME	59,938.10	127,044.05	141,065.00	141,065.00	69,418.37	10,792.00	49.21
101-228-706.100	SALARY & WAGES/SICK	0.00	6,167.04	5,985.00	5,985.00	0.00	0.00	0.00
101-228-706.300	SALARY & WAGES/RETENTION	1,550.00	1,550.00	1,550.00	1,550.00	1,600.00	1,600.00	103.23
101-228-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	17,987.20	5,320.00	5,320.00	0.00	0.00	0.00
101-228-709.000	SALARY & WAGES/OVERTIME	664.55	664.55	0.00	0.00	0.00	0.00	0.00
101-228-721.000	FRINGE BENEFITS	24,394.92	56,248.79	62,150.00	62,150.00	27,660.63	4,669.41	44.51
101-228-721.500	POST RETIREMENT BENEFITS	14,227.02	28,454.04	29,050.00	29,050.00	14,520.00	2,420.00	49.98
101-228-725.500	MEAL ALLOWANCE	0.00	0.00	150.00	150.00	180.00	0.00	120.00
101-228-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-228-728.000	POSTAGE	124.62	1,191.25	100.00	100.00	0.00	0.00	0.00
101-228-740.000	OPERATING SUPPLIES	5,905.51	7,464.97	8,500.00	8,500.00	1,780.18	125.80	20.94
101-228-750.000	OPERATING SUPPLIES/SOFTWARE	48,078.14	70,495.01	103,000.00	103,000.00	15,194.38	254.27	14.75
101-228-818.000	CONTRACTUAL SERVICES	14,898.56	70,442.43	102,000.00	102,000.00	35,819.45	5,283.72	35.12
101-228-850.000	COMMUNICATIONS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-228-860.000	TRANSPORTATION	82.92	82.92	200.00	250.00	246.17	0.00	98.47
101-228-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,000.00	2,000.00	2,642.95	0.00	132.15
101-228-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	602.03	550.00	550.00	0.00	0.00	0.00
101-228-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-228-957.000	TRAINING EXPENSES	1,495.00	1,495.00	10,000.00	10,000.00	0.00	0.00	0.00
101-228-958.000	MEMBERSHIPS & DUES	50.00	50.00	400.00	400.00	50.00	0.00	12.50
Total Dept 228 - MGMT INFORMATION SERVICES		171,409.34	389,939.28	472,620.00	472,670.00	169,112.13	25,145.20	35.78
Department: 257 CITY ASSESSOR								
101-257-727.000	OFFICE SUPPLIES	0.00	94.88	2,500.00	2,500.00	88.00	0.00	3.52
101-257-728.000	POSTAGE	94.22	883.36	1,000.00	1,000.00	82.08	82.08	8.21
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	35,988.00	66,458.00	73,939.00	73,939.00	44,770.87	6,238.00	60.55
101-257-900.000	PRINTING & PUBLISHING	0.00	460.00	4,000.00	4,000.00	0.00	0.00	0.00
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	751.98	1,378.63	1,500.00	1,500.00	877.31	125.33	58.49
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	0.00	181.00	0.00	0.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		36,834.20	70,599.38	86,439.00	86,439.00	45,818.26	6,445.41	53.01
Department: 262 ELECTION SERVICES								
101-262-706.000	SALARY & WAGES/ FULL TIME	0.00	0.00	15,900.00	15,900.00	822.68	0.00	5.17
101-262-706.050	SALARY & WAGES/PART TIME	15,846.36	34,351.84	27,905.00	27,905.00	27,402.99	2,429.50	98.20

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 262 ELECTION SERVICES								
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	676.00	676.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	400.00	800.00	515.00	515.00	425.00	425.00	82.52
101-262-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	600.00	600.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	5,404.51	17,188.76	22,000.00	22,000.00	28,593.57	811.50	129.97
101-262-709.000	SALARY & WAGES/OVERTIME	2,205.08	6,189.77	4,750.00	4,750.00	11,578.00	0.00	243.75
101-262-721.000	FRINGE BENEFITS	1,927.59	4,356.93	12,565.00	12,565.00	6,053.91	272.06	48.18
101-262-721.500	POST RETIREMENT BENEFITS	1,771.74	3,543.48	3,525.00	3,525.00	1,762.50	293.75	50.00
101-262-725.500	MEAL ALLOWANCE	823.14	2,325.46	1,500.00	1,500.00	2,883.67	0.00	192.24
101-262-727.000	OFFICE SUPPLIES	48.64	98.14	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	1,051.48	1,828.90	3,130.00	3,130.00	400.00	0.00	12.78
101-262-740.000	OPERATING SUPPLIES	448.64	2,493.53	2,000.00	2,000.00	9,061.16	0.00	453.06
101-262-818.000	CONTRACTUAL SERVICES	1,051.44	15,966.44	28,250.00	28,250.00	9,072.30	3,455.50	32.11
101-262-860.000	TRANSPORTATION	260.95	536.83	200.00	600.00	593.92	0.00	98.99
101-262-864.000	CONFERENCES & MEETINGS	0.00	400.00	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	2,295.56	9,296.76	6,700.00	6,700.00	3,173.63	0.00	47.37
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	114.35	100.00	100.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	450.00	3,201.35	2,000.00	2,000.00	150.95	0.00	7.55
101-262-958.000	MEMBERSHIPS & DUES	0.00	14.76	370.00	370.00	0.00	0.00	0.00
Total Dept 262 - ELECTION SERVICES		33,985.13	102,707.30	133,086.00	133,486.00	101,974.28	7,687.31	76.39
Department: 265 CITY HALL MAINTENANCE								
101-265-706.000	SALARY & WAGES/ FULL TIME	2,072.35	3,288.36	5,235.00	5,235.00	1,229.07	241.51	23.48
101-265-706.100	SALARY & WAGES/SICK	0.00	0.00	565.00	565.00	0.00	0.00	0.00
101-265-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-265-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-265-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-265-707.000	SALARY & WAGES/TEMP-SEASONAL	402.17	1,245.62	1,075.00	1,075.00	1,068.09	109.46	99.36
101-265-709.000	SALARY & WAGES/OVERTIME	0.00	1,234.55	315.00	315.00	53.41	53.41	16.96
101-265-721.000	FRINGE BENEFITS	966.22	1,873.08	3,590.00	3,590.00	844.95	157.91	23.54
101-265-721.500	POST RETIREMENT BENEFITS	1,267.86	2,535.72	2,455.00	2,455.00	1,227.48	204.58	50.00
101-265-725.500	MEAL ALLOWANCE	0.00	62.00	0.00	0.00	0.00	0.00	0.00
101-265-740.000	OPERATING SUPPLIES	721.29	19,847.77	8,000.00	8,000.00	2,926.50	559.29	36.58
101-265-818.000	CONTRACTUAL SERVICES	29,822.20	83,418.22	94,500.00	94,500.00	46,988.00	11,181.51	49.72
101-265-920.000	PUBLIC UTILITIES	6,094.62	32,442.50	30,000.00	30,000.00	9,320.37	2,998.46	31.07
101-265-930.000	REPAIRS & MAINTENANCE	1,692.24	7,885.89	10,000.00	10,000.00	3,264.52	0.00	32.65
101-265-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,755.80	5,225.00	5,225.00	0.00	0.00	0.00
101-265-956.000	MISCELLANEOUS	0.00	0.00	0.00	2,940.00	2,940.00	0.00	100.00
Total Dept 265 - CITY HALL MAINTENANCE		43,038.95	159,589.51	161,285.00	164,225.00	69,862.39	15,506.13	42.54
Department: 266 LEGAL SERVICES								
101-266-818.100	CONT SVCS/CITY ATTY - RETAINER	16,500.00	30,500.00	45,000.00	45,000.00	17,500.00	7,000.00	38.89
101-266-818.110	CONT SVCS/PROSECUTION RETAINER	19,001.26	55,701.26	55,000.00	55,000.00	22,500.00	3,800.00	40.91
101-266-818.150	CONT SVCS/CITY ATTY - SPECIAL	6,900.00	17,879.50	40,000.00	40,000.00	5,489.50	0.00	13.72
101-266-818.165	CONT SVCS/CITY ATTY-BROWNFIELD	490.00	684.18	5,000.00	10,400.00	10,400.00	0.00	100.00
101-266-818.170	CONT SVCS/PROPERTY TAX APPEALS	14,543.90	14,985.04	15,000.00	15,000.00	1,575.12	0.00	10.50
101-266-818.200	CONT SVCS/LABOR ATTORNEY	1,971.00	2,119.00	5,000.00	5,000.00	0.00	0.00	0.00
101-266-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 266 LEGAL SERVICES								
101-266-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 266 - LEGAL SERVICES		59,406.16	121,868.98	166,000.00	171,400.00	57,464.62	10,800.00	33.53
Department: 268 OTHER FUNCTIONS								
101-268-721.000	FRINGE BENEFITS	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-721.200	CONTRIBUTION TO HEALTH CARE RESERVE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	12,000.00	12,600.00	12,595.01	0.00	99.96
101-268-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
101-268-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-268-728.000	POSTAGE	1,061.23	11,018.03	12,000.00	12,000.00	5,847.74	0.00	48.73
101-268-740.000	OPERATING SUPPLIES	649.60	3,320.13	6,000.00	6,000.00	2,327.70	98.00	38.80
101-268-818.000	CONTRACTUAL SERVICES	29,010.02	45,486.07	40,000.00	40,000.00	16,657.18	4,931.42	41.64
101-268-818.850	CONT SRVC/PAYROLL PROCESSING	25.00	25.00	0.00	0.00	0.00	0.00	0.00
101-268-818.900	CONT SRVC/BANK ANALYSIS FEES	703.50	703.50	2,500.00	2,500.00	5.63	5.63	0.23
101-268-832.000	REIMBURSEMENT/35TH DIST COURT	31,560.38	43,038.78	38,000.00	38,000.00	8,669.56	0.00	22.81
101-268-850.000	COMMUNICATIONS	15,879.34	33,990.85	43,000.00	43,000.00	18,893.33	3,061.27	43.94
101-268-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,500.00	1,500.00	(745.50)	0.00	(49.70)
101-268-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-268-938.000	EQUIPMENT LEASE EXPENSE	4,275.78	7,772.09	8,000.00	8,000.00	5,930.42	1,228.10	74.13
101-268-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	6,000.03	5,000.00	5,000.00	0.00	0.00	0.00
101-268-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	36,742.98	73,485.96	74,589.00	74,589.00	37,294.02	6,215.67	50.00
101-268-956.000	MISCELLANEOUS	363.65	516.65	1,000.00	1,000.00	94.24	0.00	9.42
101-268-957.000	TRAINING EXPENSES	2,000.00	2,000.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-960.000	INSURANCE & BONDS	52,417.98	104,835.96	97,000.00	97,000.00	48,499.98	8,083.33	50.00
101-268-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 268 - OTHER FUNCTIONS		174,689.46	332,193.05	369,089.00	369,689.00	156,069.31	23,623.42	42.22
Department: 301 POLICE DEPARTMENT								
101-301-706.000	SALARY & WAGES/ FULL TIME	729,918.72	1,504,162.88	1,639,280.00	1,639,280.00	776,084.96	126,011.29	47.34
101-301-706.050	SALARY & WAGES/PART TIME	25,642.06	52,630.89	81,475.00	81,475.00	33,276.65	5,010.58	40.84
101-301-706.100	SALARY & WAGES/SICK	0.00	51,523.16	63,465.00	63,465.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	5,023.08	5,030.00	5,030.00	0.00	0.00	0.00
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	65,924.63	69,958.36	69,390.00	69,390.00	64,936.55	64,936.55	93.58
101-301-706.300	SALARY & WAGES/RETENTION	11,400.00	11,800.00	12,360.00	12,360.00	13,087.50	13,087.50	105.89
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	12,087.67	14,511.33	13,835.00	13,835.00	8,033.24	1,740.95	58.06
101-301-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	2,105.60	15,135.00	15,135.00	0.00	0.00	0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	4,925.50	4,925.50	13,300.00	13,300.00	5,099.50	5,099.50	38.34
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-301-709.000	SALARY & WAGES/OVERTIME	37,341.10	73,147.86	90,000.00	90,000.00	61,437.30	6,866.60	68.26
101-301-709.100	SALARY & WAGES/OT-TRAINING	1,335.41	3,506.81	4,000.00	4,000.00	2,583.08	0.00	64.58
101-301-721.000	FRINGE BENEFITS	327,395.99	682,827.29	747,400.00	747,400.00	359,798.90	60,595.28	48.14
101-301-721.500	POST RETIREMENT BENEFITS	612,807.84	1,225,615.68	1,297,650.00	1,297,650.00	648,824.46	108,137.41	50.00
101-301-725.000	EMPLOYEE TESTING & LICENSING	743.16	4,938.16	6,140.00	6,140.00	2,351.40	1,500.00	38.30
101-301-725.500	MEAL ALLOWANCE	51.40	62.65	100.00	100.00	43.56	0.00	43.56
101-301-727.000	OFFICE SUPPLIES	300.42	1,186.85	2,610.00	2,610.00	1,166.83	25.00	44.71
101-301-728.000	POSTAGE	175.16	257.14	2,660.00	2,660.00	0.00	0.00	0.00
101-301-740.000	OPERATING SUPPLIES	6,790.07	12,054.50	13,920.00	13,920.00	2,742.21	109.73	19.70

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
101-301-740.400	UNIFORM ALLOWANCE	1,122.36	4,002.29	6,180.00	6,180.00	3,531.54	0.00	57.14
101-301-740.700	SAFETY GEAR	0.00	3,106.02	3,380.00	3,380.00	2,162.92	176.80	63.99
101-301-810.000	TOWING CHARGES	0.00	0.00	3,090.00	3,090.00	0.00	0.00	0.00
101-301-818.000	CONTRACTUAL SERVICES	5,263.15	13,999.09	46,000.00	46,000.00	36,496.07	3,048.35	79.34
101-301-818.310	CONT SVCS/COMMUNITY RESOURCE SPEC	0.00	0.00	21,220.00	21,220.00	0.00	0.00	0.00
101-301-818.311	CONT SVCS/DISPATCH	218,250.00	459,651.74	418,440.00	418,440.00	183,250.00	0.00	43.79
101-301-819.000	SCHOOL CROSSING GUARDS	0.00	22,558.50	23,300.00	23,300.00	13,918.87	0.00	59.74
101-301-820.000	SEX OFFENDER REGISTRATION FEES	0.00	90.00	540.00	540.00	30.00	0.00	5.56
101-301-822.000	ANIMAL CONTROL EXPENSES	300.00	650.00	870.00	870.00	100.00	0.00	11.49
101-301-830.000	INVESTIGATION EXPENSES	1,000.00	2,500.00	2,250.00	2,250.00	1,200.00	200.00	53.33
101-301-835.000	PRISONER/LODGING EXPENSES	700.00	5,600.00	3,190.00	3,190.00	1,260.00	0.00	39.50
101-301-850.000	COMMUNICATIONS	10,804.80	29,715.65	29,244.00	29,244.00	7,266.83	698.64	24.85
101-301-860.000	TRANSPORTATION	394.32	856.61	580.00	580.00	752.11	40.00	129.67
101-301-864.000	CONFERENCES & MEETINGS	858.77	2,246.84	3,300.00	3,300.00	663.05	0.00	20.09
101-301-880.000	PUBLIC RELATIONS EXPENSE	520.99	1,849.61	1,460.00	1,460.00	0.00	0.00	0.00
101-301-900.000	PRINTING & PUBLISHING	888.80	2,094.28	6,180.00	6,180.00	231.00	0.00	3.74
101-301-930.000	REPAIRS & MAINTENANCE	0.00	161.16	3,580.00	3,580.00	806.13	0.00	22.52
101-301-938.000	EQUIPMENT LEASE EXPENSE	2,337.56	4,384.24	4,640.00	4,640.00	916.17	152.61	19.75
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	96,710.66	114,927.00	114,927.00	0.00	0.00	0.00
101-301-956.000	MISCELLANEOUS	0.00	401.40	1,180.00	1,180.00	109.00	(21.00)	9.24
101-301-957.000	TRAINING EXPENSES	4,068.92	13,128.11	12,360.00	12,360.00	4,958.90	424.30	40.12
101-301-957.100	TRAINING/HNT	9,525.46	11,025.46	10,500.00	10,500.00	0.00	0.00	0.00
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	280.00	2,651.98	4,200.00	4,200.00	2,405.00	1,325.00	57.26
101-301-957.400	TRAINING EXPENSES/CPE CREDITS	0.00	0.00	0.00	7,500.00	3,150.00	0.00	42.00
101-301-958.000	MEMBERSHIPS & DUES	403.00	1,408.00	3,790.00	3,790.00	449.00	220.00	11.85
Total Dept 301 - POLICE DEPARTMENT		2,093,557.26	4,399,029.38	4,803,151.00	4,810,651.00	2,243,122.73	399,385.09	46.63
Department: 336 FIRE DEPARTMENT								
101-336-706.750	SALARY & WAGES/MEDICAL FIRST RESP BO	10,850.00	11,283.34	13,500.00	13,500.00	9,300.00	0.00	68.89
101-336-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	0.00	10,000.00	4,416.00	1,288.00	44.16
101-336-721.000	FRINGE BENEFITS	511.04	526.21	2,500.00	2,500.00	843.71	102.84	33.75
101-336-721.500	POST RETIREMENT BENEFITS	136,208.76	272,417.52	272,415.00	272,415.00	142,949.52	23,824.92	52.47
101-336-721.650	CONTR POST RETIREMENT BENEFITS-OPEB	14,379.68	59,787.71	75,000.00	75,000.00	14,679.67	0.00	19.57
101-336-740.000	OPERATING SUPPLIES	2,916.82	7,299.53	5,000.00	5,000.00	188.00	0.00	3.76
101-336-818.000	CONTRACTUAL SERVICES	3,608.13	5,717.03	16,000.00	16,000.00	2,005.62	909.73	12.54
101-336-818.800	CONTR SERVICES - NFD	428,666.61	883,631.12	686,500.00	686,500.00	479,281.50	79,880.25	69.82
101-336-850.000	COMMUNICATIONS	1,260.85	1,540.92	1,500.00	1,500.00	160.04	40.01	10.67
101-336-880.000	PUBLIC RELATIONS EXPENSE	3,350.00	4,181.36	300.00	300.00	0.00	0.00	0.00
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-336-920.000	PUBLIC UTILITIES	1,082.72	2,031.02	1,800.00	1,800.00	875.30	160.42	48.63
101-336-936.000	REPAIRS & MAINTENANCE/FIRE DAMAGE	0.00	536.52	0.00	0.00	0.00	0.00	0.00
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	90,094.45	85,000.00	85,000.00	0.00	0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		602,834.61	1,339,046.73	1,160,515.00	1,170,515.00	654,699.36	106,206.17	55.93
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-706.000	SALARY & WAGES/ FULL TIME	12,766.09	33,938.52	135,725.00	135,725.00	18,139.90	2,979.73	13.37
101-441-706.050	SALARY & WAGES/PART TIME	7,955.96	20,775.15	26,220.00	26,220.00	13,087.99	1,977.74	49.92
101-441-706.100	SALARY & WAGES/SICK	1,007.47	4,052.49	5,350.00	5,350.00	774.20	0.00	14.47
101-441-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	879.03	820.00	820.00	0.00	0.00	0.00
101-441-706.300	SALARY & WAGES/RETENTION	1,887.49	1,887.49	1,900.00	1,900.00	1,584.97	1,584.97	83.42

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,025.00	1,025.00	0.00	0.00	0.00
101-441-706.450	SALARY & WAGES/SAFETY INSPEC. BONUS	6,300.00	6,426.02	6,300.00	6,300.00	1,673.98	0.00	26.57
101-441-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	188.88	3,890.00	3,890.00	0.00	0.00	0.00
101-441-707.000	SALARY & WAGES/TEMP-SEASONAL	8,990.00	13,934.50	500.00	500.00	0.00	0.00	0.00
101-441-709.000	SALARY & WAGES/OVERTIME	2,891.92	4,994.76	6,115.00	6,115.00	3,462.20	701.09	56.62
101-441-721.000	FRINGE BENEFITS	9,860.05	20,692.41	63,385.00	63,385.00	10,297.62	1,838.36	16.25
101-441-721.500	POST RETIREMENT BENEFITS	15,664.68	31,329.36	33,985.00	33,985.00	16,993.02	2,832.17	50.00
101-441-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-441-725.000	EMPLOYEE TESTING & LICENSING	325.00	956.38	0.00	75.00	51.75	0.00	69.00
101-441-728.000	POSTAGE	124.62	124.62	250.00	250.00	0.00	0.00	0.00
101-441-740.000	OPERATING SUPPLIES	2,257.64	5,994.98	7,000.00	7,000.00	1,682.76	85.46	24.04
101-441-740.400	UNIFORM ALLOWANCE	9,554.54	17,410.96	22,000.00	22,000.00	15,592.46	480.71	70.87
101-441-740.700	SAFETY GEAR	712.87	(1,200.78)	2,000.00	2,000.00	0.00	0.00	0.00
101-441-740.750	FOUL WEATHER GEAR	186.97	487.06	3,000.00	3,000.00	1,369.65	1,369.65	45.66
101-441-818.000	CONTRACTUAL SERVICES	24,848.00	31,157.51	17,000.00	17,000.00	19,195.98	2,024.91	112.92
101-441-850.000	COMMUNICATIONS	1,507.22	3,508.35	3,500.00	3,500.00	3,449.54	237.76	98.56
101-441-900.000	PRINTING & PUBLISHING	0.00	38.50	0.00	0.00	280.20	73.00	100.00
101-441-938.000	EQUIPMENT LEASE EXPENSE	1,584.96	2,965.76	4,000.00	4,000.00	2,014.47	309.51	50.36
101-441-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,197.32	4,000.00	4,000.00	0.00	0.00	0.00
101-441-957.000	TRAINING EXPENSES	175.00	525.00	5,000.00	5,000.00	0.00	0.00	0.00
101-441-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 441 - MUNICIPAL SERVICES ADMIN		108,600.48	205,264.27	353,965.00	354,040.00	109,650.69	16,495.06	30.97
Department: 443 MUNICIPAL SERVICES YARD MAINT								
101-443-706.000	SALARY & WAGES/ FULL TIME	2,652.68	4,563.45	8,230.00	8,230.00	1,931.49	379.54	23.47
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	365.00	365.00	0.00	0.00	0.00
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	35.00	35.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	140.00	140.00	0.00	0.00	0.00
101-443-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	320.00	320.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	623.11	1,948.00	2,195.00	2,195.00	1,670.43	172.09	76.10
101-443-709.000	SALARY & WAGES/OVERTIME	0.00	216.93	250.00	250.00	0.00	0.00	0.00
101-443-721.000	FRINGE BENEFITS	1,212.90	2,420.82	5,645.00	5,645.00	1,300.62	221.87	23.04
101-443-721.500	POST RETIREMENT BENEFITS	1,866.48	3,732.96	3,860.00	3,860.00	1,929.54	321.59	49.99
101-443-740.000	OPERATING SUPPLIES	2,054.45	8,513.47	10,000.00	10,000.00	4,095.87	440.17	40.96
101-443-818.000	CONTRACTUAL SERVICES	7,763.61	44,284.66	28,500.00	28,500.00	24,718.87	10,772.59	86.73
101-443-920.000	PUBLIC UTILITIES	5,390.62	36,923.58	26,000.00	26,000.00	17,367.22	3,508.13	66.80
101-443-930.000	REPAIRS & MAINTENANCE	13,227.50	22,837.00	10,000.00	10,000.00	299.00	0.00	2.99
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 443 - MUNICIPAL SERVICES YARD MAINT		34,791.35	126,584.38	96,540.00	96,540.00	53,313.04	15,815.98	55.22
Department: 446 STREET SERVICES								
101-446-920.100	STREET LIGHTING - GENERAL	84,602.42	193,270.39	170,000.00	170,000.00	92,848.51	15,660.25	54.62
101-446-920.200	STREET LIGHTING - OLD VILLAGE	27,002.70	68,188.09	65,000.00	65,000.00	31,858.80	5,835.83	49.01
Total Dept 446 - STREET SERVICES		111,605.12	261,458.48	235,000.00	235,000.00	124,707.31	21,496.08	53.07
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-706.000	SALARY & WAGES/ FULL TIME	45.92	86.23	145.00	145.00	33.42	6.56	23.05
101-523-706.100	SALARY & WAGES/SICK	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	15.00	15.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-707.000	SALARY & WAGES/TEMP-SEASONAL	10.52	33.48	275.00	275.00	28.60	2.97	10.40
101-523-709.000	SALARY & WAGES/OVERTIME	0.00	10.83	350.00	350.00	41.62	41.62	11.89
101-523-721.000	FRINGE BENEFITS	20.50	44.65	100.00	100.00	34.13	15.65	34.13
101-523-721.500	POST RETIREMENT BENEFITS	32.28	64.56	65.00	65.00	33.00	5.50	50.77
101-523-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-523-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 523 - MISCELLANEOUS MSD SERVICES		109.22	1,383.26	2,480.00	2,480.00	170.77	72.30	6.89
Department: 524 BATHEY MAINTENANCE EXPENSE								
101-524-818.000	CONTRACTUAL SERVICES	795.78	1,972.00	0.00	0.00	0.00	0.00	0.00
Total Dept 524 - BATHEY MAINTENANCE EXPENSE		795.78	1,972.00	0.00	0.00	0.00	0.00	0.00
Department: 525 SPECIAL EVENTS								
101-525-706.000	SALARY & WAGES/ FULL TIME	4,547.40	7,824.76	14,110.00	14,110.00	3,357.18	666.62	23.79
101-525-706.100	SALARY & WAGES/SICK	0.00	0.00	625.00	625.00	0.00	0.00	0.00
101-525-706.300	SALARY & WAGES/RETENTION	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-525-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	240.00	240.00	0.00	0.00	0.00
101-525-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	550.00	550.00	0.00	0.00	0.00
101-525-707.000	SALARY & WAGES/TEMP-SEASONAL	1,041.37	3,310.64	5,500.00	5,500.00	2,838.48	294.98	51.61
101-525-709.000	SALARY & WAGES/OVERTIME	17,116.70	22,051.19	29,085.00	29,085.00	21,973.45	3,822.13	75.55
101-525-721.000	FRINGE BENEFITS	6,502.89	9,957.31	9,675.00	9,675.00	8,768.85	1,445.18	90.63
101-525-721.500	POST RETIREMENT BENEFITS	3,199.74	6,399.48	6,625.00	6,625.00	3,307.02	551.17	49.92
101-525-725.500	MEAL ALLOWANCE	1,255.56	1,570.16	1,000.00	1,000.00	1,318.40	255.00	131.84
101-525-740.000	OPERATING SUPPLIES	3,908.69	5,700.08	12,000.00	12,000.00	13,585.54	2,059.49	113.21
101-525-818.000	CONTRACTUAL SERVICES	11,237.00	13,652.00	50,000.00	50,000.00	10,027.51	346.00	20.06
101-525-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	32,018.16	28,000.00	28,000.00	2,908.00	2,908.00	10.39
Total Dept 525 - SPECIAL EVENTS		48,809.35	102,483.78	157,470.00	157,470.00	68,084.43	12,348.57	43.24
Department: 529 PARKING								
101-529-706.000	SALARY & WAGES/ FULL TIME	1,079.53	1,857.08	3,350.00	3,350.00	785.92	154.40	23.46
101-529-706.100	SALARY & WAGES/SICK	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-529-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-529-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-529-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	130.00	130.00	0.00	0.00	0.00
101-529-707.000	SALARY & WAGES/TEMP-SEASONAL	247.17	785.82	425.00	425.00	673.73	70.04	158.52
101-529-709.000	SALARY & WAGES/OVERTIME	148.20	1,132.58	3,575.00	3,575.00	457.14	457.14	12.79
101-529-721.000	FRINGE BENEFITS	524.13	1,199.66	2,300.00	2,300.00	681.54	243.48	29.63
101-529-721.500	POST RETIREMENT BENEFITS	759.54	1,519.08	1,570.00	1,570.00	784.98	130.83	50.00
101-529-740.000	OPERATING SUPPLIES	0.00	23,687.73	5,000.00	5,000.00	0.00	0.00	0.00
101-529-818.000	CONTRACTUAL SERVICES	0.00	447.60	48,000.00	48,000.00	18,179.35	15,866.40	37.87
101-529-900.000	PRINTING & PUBLISHING	0.00	0.00	14,000.00	14,000.00	0.00	0.00	0.00
101-529-920.000	PUBLIC UTILITIES	4,130.60	4,130.60	0.00	0.00	0.00	0.00	0.00
101-529-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	8,576.29	7,500.00	7,500.00	0.00	0.00	0.00
Total Dept 529 - PARKING		6,889.17	43,336.44	86,100.00	86,100.00	21,562.66	16,922.29	25.04
Department: 530 MSD SERVICES - DDA								
101-530-706.000	SALARY & WAGES/ FULL TIME	5,890.93	10,210.34	18,275.00	18,275.00	4,352.49	842.80	23.82
101-530-706.100	SALARY & WAGES/SICK	0.00	0.00	805.00	805.00	0.00	0.00	0.00
101-530-706.300	SALARY & WAGES/RETENTION	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-530-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	325.00	325.00	0.00	0.00	0.00

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 530 MSD SERVICES - DDA								
101-530-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	725.00	725.00	0.00	0.00	0.00
101-530-707.000	SALARY & WAGES/TEMP-SEASONAL	1,349.01	4,288.86	13,980.00	13,980.00	3,677.00	382.16	26.30
101-530-709.000	SALARY & WAGES/OVERTIME	7,588.05	10,270.89	12,530.00	12,530.00	7,886.09	88.00	62.94
101-530-721.000	FRINGE BENEFITS	4,488.82	7,904.54	8,570.00	8,570.00	5,488.01	522.26	64.04
101-530-721.500	POST RETIREMENT BENEFITS	4,145.04	8,290.08	0.00	0.00	4,284.00	714.00	100.00
101-530-725.500	MEAL ALLOWANCE	193.12	257.68	400.00	400.00	183.44	0.00	45.86
101-530-740.000	OPERATING SUPPLIES	37,664.04	116,481.62	45,000.00	45,000.00	40,337.31	9,802.74	89.64
101-530-818.000	CONTRACTUAL SERVICES	12,007.99	49,215.96	58,000.00	58,000.00	19,191.40	4,917.04	33.09
101-530-920.000	PUBLIC UTILITIES	3,221.05	3,855.80	7,000.00	7,000.00	1,648.06	18.00	23.54
101-530-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	38,879.19	34,000.00	34,000.00	0.00	0.00	0.00
Total Dept 530 - MSD SERVICES - DDA		76,548.05	249,654.96	199,685.00	199,685.00	87,047.80	17,287.00	43.59
Department: 567 CEMETERY								
101-567-706.000	SALARY & WAGES/ FULL TIME	9,279.86	15,924.58	17,525.00	17,525.00	6,740.76	1,238.91	38.46
101-567-706.100	SALARY & WAGES/SICK	53.48	116.13	775.00	775.00	0.00	0.00	0.00
101-567-706.300	SALARY & WAGES/RETENTION	40.55	40.55	75.00	75.00	43.93	37.44	58.57
101-567-706.350	SALARY & WAGES/PAGER PAY	34.32	209.03	295.00	295.00	28.08	0.00	9.52
101-567-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	675.00	675.00	0.00	0.00	0.00
101-567-707.000	SALARY & WAGES/TEMP-SEASONAL	1,356.37	4,180.21	5,340.00	5,340.00	3,584.58	366.47	67.13
101-567-709.000	SALARY & WAGES/OVERTIME	1,429.60	3,689.01	2,560.00	2,560.00	1,309.20	457.73	51.14
101-567-721.000	FRINGE BENEFITS	4,082.48	8,044.62	12,020.00	12,020.00	4,035.70	723.84	33.57
101-567-721.500	POST RETIREMENT BENEFITS	3,975.42	7,950.84	8,220.00	8,220.00	4,108.98	684.83	49.99
101-567-725.500	MEAL ALLOWANCE	55.00	164.00	225.00	225.00	47.00	16.00	20.89
101-567-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-567-740.000	OPERATING SUPPLIES	6,915.84	17,104.04	20,000.00	20,000.00	3,907.37	880.87	19.54
101-567-818.000	CONTRACTUAL SERVICES	21,994.50	34,089.14	70,000.00	70,000.00	30,884.80	2,699.06	44.12
101-567-920.000	PUBLIC UTILITIES	537.08	3,230.54	7,500.00	7,500.00	681.80	80.44	9.09
101-567-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-567-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	27,444.14	24,000.00	24,000.00	0.00	0.00	0.00
101-567-956.100	CRYPT/NICHE RETURNS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-567-956.200	LOT SALE/RETURNS	0.00	2,500.00	3,000.00	3,000.00	3,000.00	1,500.00	100.00
Total Dept 567 - CEMETERY		49,754.50	124,686.83	179,310.00	179,310.00	58,372.20	8,685.59	32.55
Department: 770 PARKS & PUBLIC PROPERTY								
101-770-706.000	SALARY & WAGES/ FULL TIME	15,225.77	26,646.87	18,065.00	18,065.00	12,798.68	2,074.93	70.85
101-770-706.100	SALARY & WAGES/SICK	107.11	232.60	795.00	795.00	0.00	0.00	0.00
101-770-706.300	SALARY & WAGES/RETENTION	81.25	81.25	80.00	80.00	88.01	74.99	110.01
101-770-706.350	SALARY & WAGES/PAGER PAY	68.75	418.77	305.00	305.00	56.25	0.00	18.44
101-770-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	220.00	220.00	0.00	0.00	0.00
101-770-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	695.00	695.00	0.00	0.00	0.00
101-770-707.000	SALARY & WAGES/TEMP-SEASONAL	1,395.67	4,305.43	9,625.00	9,625.00	3,692.21	377.67	38.36
101-770-709.000	SALARY & WAGES/OVERTIME	0.00	214.25	745.00	745.00	128.95	128.95	17.31
101-770-721.000	FRINGE BENEFITS	6,025.01	11,351.40	12,385.00	12,385.00	5,945.83	1,035.90	48.01
101-770-721.500	POST RETIREMENT BENEFITS	4,096.62	8,193.24	8,470.00	8,470.00	4,234.02	705.67	49.99
101-770-725.500	MEAL ALLOWANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-770-740.000	OPERATING SUPPLIES	1,327.52	9,462.26	30,000.00	30,000.00	10,855.76	559.29	36.19
101-770-818.000	CONTRACTUAL SERVICES	29,352.26	58,480.07	43,500.00	43,500.00	26,315.27	6,877.95	60.49
101-770-920.000	PUBLIC UTILITIES	88,059.84	123,445.35	65,000.00	65,000.00	55,383.65	6,794.32	85.21
101-770-930.000	REPAIRS & MAINTENANCE	7,951.16	13,746.97	15,000.00	15,000.00	0.00	0.00	0.00
101-770-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	20,583.08	18,000.00	18,000.00	0.00	0.00	0.00

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 770 PARKS & PUBLIC PROPERTY								
Total Dept 770 - PARKS & PUBLIC PROPERTY		153,690.96	277,161.54	222,985.00	222,985.00	119,498.63	18,629.67	53.59
Department: 900 CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMENTS	0.00	31,203.68	205,000.00	205,000.00	107,930.79	5,999.00	52.65
101-900-971.437	CAP OUTLAY/ LAND IMPROVEMENTS - PARK	0.00	0.00	0.00	0.00	10,180.10	0.00	100.00
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPROVEMENT	2,307.25	2,307.25	130,000.00	130,000.00	19,140.00	0.00	14.72
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	1,983.00	4,796.16	1,100,000.00	1,100,000.00	1,803.60	0.00	0.16
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	16,889.57	19,764.09	0.00	0.00	2,500.00	2,500.00	100.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	0.00	12,872.46	350,000.00	350,000.00	114.21	100.00	0.03
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	1,100.00	1,100.00	210,000.00	210,000.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPRVMENTS	93,383.49	311,581.73	720,000.00	720,000.00	417,200.05	0.00	57.94
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	0.00	0.00	7,000.00	7,000.00	62,628.95	1,393.36	894.70
101-900-977.212	CAP OUTLAY/FINANCE DEPT	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	649.60	649.60	0.00	2,500.00	2,048.95	0.00	81.96
101-900-977.301	CAP OUTLAY/POLICE EQUIP	18,422.20	32,254.79	14,250.00	14,250.00	2,195.00	0.00	15.40
101-900-977.442	CAP OUTLAY/SPEC EVENTS EQUIP	0.00	0.00	202,500.00	202,500.00	0.00	0.00	0.00
101-900-977.443	CAP OUTLAY/PARKING SYSTEM	16,011.35	16,100.89	0.00	0.00	0.00	0.00	0.00
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,500.00	1,500.00	810.89	0.00	54.06
101-900-980.258	CAP OUTLAY/MGMT INFO SERV	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		150,746.46	432,630.65	2,943,750.00	2,946,250.00	626,552.54	9,992.36	21.27
Department: 905 DEBT ADMINISTRATION								
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 2015 FIRE	31,000.52	31,839.36	32,412.00	32,412.00	61,673.54	0.00	190.28
Total Dept 905 - DEBT ADMINISTRATION		31,000.52	31,839.36	32,412.00	32,412.00	61,673.54	0.00	190.28
Department: 965 CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,946.00	16,946.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	124,999.98	298,661.00	313,595.00	313,595.00	156,797.52	26,132.92	50.00
101-965-965.249	CONTRIBUTION TO BUILDING FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	36,505.02	73,010.04	73,010.00	73,010.00	36,505.02	6,084.17	50.00
Total Dept 965 - CONTRIBUTIONS		161,505.00	451,671.04	403,551.00	403,551.00	193,302.54	32,217.09	47.90
Expenditures		4,687,110.68	10,459,305.89	13,667,733.00	13,701,898.00	5,580,290.10	860,639.51	40.73
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		8,502,742.51	10,789,213.82	13,667,733.00	13,701,898.00	9,193,724.37	449,856.69	
TOTAL EXPENDITURES		4,687,110.68	10,459,305.89	13,667,733.00	13,701,898.00	5,580,290.10	860,639.51	
NET OF REVENUES & EXPENDITURES:		3,815,631.83	329,907.93	0.00	0.00	3,613,434.27	(410,782.82)	
BEG. FUND BALANCE		3,981,513.81	3,981,513.81	4,311,421.74	4,311,421.74	4,311,421.74		
END FUND BALANCE		7,797,145.64	4,311,421.74	4,311,421.74	4,311,421.74	7,924,856.01		

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Fund: 202 MAJOR STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
202-000-546.000	GAS & WEIGHT TAX	253,764.19	763,333.69	830,287.00	830,287.00	261,656.18	61,008.15	31.51
202-000-546.100	LOCAL ROADS PROGRAM	4,240.44	12,721.09	12,734.00	12,734.00	4,239.44	1,059.86	33.29
202-000-665.000	INTEREST ON INVESTMENTS	7,221.15	37,396.52	5,000.00	5,000.00	336.91	0.00	6.74
Total Dept 000 - GENERAL REVENUES		265,225.78	813,451.30	848,021.00	848,021.00	266,232.53	62,068.01	31.39
Revenues		265,225.78	813,451.30	848,021.00	848,021.00	266,232.53	62,068.01	31.39
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
202-261-706.000	SALARY & WAGES/ FULL TIME	3,876.12	8,045.00	8,695.00	8,695.00	4,981.48	555.27	57.29
202-261-706.050	SALARY & WAGES/PART TIME	1,136.61	1,650.00	1,165.00	1,165.00	1,869.77	282.53	160.50
202-261-706.100	SALARY & WAGES/SICK	154.52	624.20	350.00	350.00	120.42	0.00	34.41
202-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	125.59	125.00	125.00	0.00	0.00	0.00
202-261-706.300	SALARY & WAGES/RETENTION	276.51	276.51	100.00	100.00	235.03	235.03	235.03
202-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
202-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
202-261-709.000	SALARY & WAGES/OVERTIME	438.34	645.88	790.00	790.00	615.23	134.57	77.88
202-261-721.000	FRINGE BENEFITS	2,013.44	4,550.00	4,935.00	4,935.00	2,457.13	332.27	49.79
202-261-721.500	POST RETIREMENT BENEFITS	1,366.92	2,733.84	2,945.00	2,945.00	1,472.52	245.42	50.00
202-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
202-261-850.000	COMMUNICATIONS	1,168.56	2,653.40	3,000.00	3,000.00	1,246.53	199.56	41.55
202-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
202-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	67,905.00	67,905.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		10,431.02	25,304.42	96,960.00	96,960.00	12,998.11	1,984.65	13.41
Department: 463 ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/ FULL TIME	32,620.36	59,106.42	27,400.00	27,400.00	28,492.00	4,447.71	103.99
202-463-706.050	SALARY & WAGES/PART TIME	0.00	1,317.94	2,680.00	2,680.00	0.00	0.00	0.00
202-463-706.100	SALARY & WAGES/SICK	267.87	581.70	1,210.00	1,210.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	203.19	203.19	200.00	200.00	220.12	187.56	110.06
202-463-706.350	SALARY & WAGES/PAGER PAY	171.93	1,047.21	425.00	425.00	140.66	0.00	33.10
202-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,864.09	5,860.49	4,375.00	4,375.00	5,024.88	519.17	114.85
202-463-709.000	SALARY & WAGES/OVERTIME	0.00	157.92	700.00	700.00	293.51	93.39	41.93
202-463-721.000	FRINGE BENEFITS	12,662.23	23,957.06	18,500.00	18,500.00	12,272.96	2,030.89	66.34
202-463-721.500	POST RETIREMENT BENEFITS	5,958.06	11,916.12	12,290.00	12,290.00	6,143.52	1,023.92	49.99
202-463-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
202-463-740.000	OPERATING SUPPLIES	9,790.62	18,879.33	15,000.00	15,000.00	0.00	0.00	0.00
202-463-818.000	CONTRACTUAL SERVICES	14,365.83	30,055.99	44,500.00	44,500.00	21,254.58	4,067.25	47.76
202-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
202-463-960.000	INSURANCE & BONDS	2,069.10	4,138.20	1,875.00	1,875.00	937.50	156.25	50.00
Total Dept 463 - ROUTINE MAINTENANCE		79,973.28	167,237.57	156,355.00	156,355.00	74,779.73	12,526.14	47.83
Department: 470 STORMWATER SYSTEM MAINTENANCE								
202-470-825.500	STORMWATER PERMIT FEES	0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
Department: 474 TRAFFIC SIGNAL MAINTENANCE								

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 202 MAJOR STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
202-474-706.000	SALARY & WAGES/ FULL TIME	975.95	1,679.08	3,030.00	3,030.00	710.57	139.61	23.45
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	320.00	320.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	135.00	135.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	120.00	120.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	223.45	710.54	4,375.00	4,375.00	609.23	63.32	13.93
202-474-709.000	SALARY & WAGES/OVERTIME	162.57	162.57	700.00	700.00	326.87	233.48	46.70
202-474-721.000	FRINGE BENEFITS	499.79	921.80	1,850.00	1,850.00	548.22	132.10	29.63
202-474-721.500	POST RETIREMENT BENEFITS	686.82	1,373.64	1,420.00	1,420.00	709.50	118.25	49.96
202-474-740.000	OPERATING SUPPLIES	292.08	3,254.63	10,000.00	10,000.00	144.78	0.00	1.45
202-474-818.000	CONTRACTUAL SERVICES	4,461.51	17,576.04	61,500.00	61,500.00	50,405.94	7,668.75	81.96
202-474-920.000	PUBLIC UTILITIES	5,345.32	11,917.56	12,000.00	12,000.00	5,583.73	889.83	46.53
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		12,647.49	42,595.86	100,500.00	100,500.00	59,038.84	9,245.34	58.75
Department: 479 SNOW & ICE REMOVAL								
202-479-706.000	SALARY & WAGES/ FULL TIME	7,163.41	12,549.96	7,660.00	7,660.00	6,070.84	973.26	79.25
202-479-706.100	SALARY & WAGES/SICK	53.48	116.12	350.00	350.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/RETENTION	40.56	40.56	50.00	50.00	43.93	37.44	87.86
202-479-706.350	SALARY & WAGES/PAGER PAY	34.33	209.04	130.00	130.00	28.08	0.00	21.60
202-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	295.00	295.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	565.42	1,797.45	460.00	460.00	1,541.03	160.17	335.01
202-479-709.000	SALARY & WAGES/OVERTIME	320.18	3,240.16	3,350.00	3,350.00	411.37	411.37	12.28
202-479-721.000	FRINGE BENEFITS	2,870.33	6,091.96	5,250.00	5,250.00	2,829.27	559.41	53.89
202-479-721.500	POST RETIREMENT BENEFITS	1,737.18	3,474.36	3,950.00	3,950.00	1,795.50	299.25	45.46
202-479-725.500	MEAL ALLOWANCE	0.00	107.00	200.00	200.00	8.00	8.00	4.00
202-479-740.000	OPERATING SUPPLIES	0.00	23,449.19	38,000.00	38,000.00	0.00	0.00	0.00
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		12,784.89	61,075.80	69,695.00	69,695.00	12,728.02	2,448.90	18.26
Department: 485 ROAD CONSTRUCTION								
202-485-818.406	CONT SVCS/ENG-ARCH	1,040.00	30,955.95	0.00	0.00	0.00	0.00	0.00
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	69,803.89	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		1,040.00	100,759.84	0.00	0.00	0.00	0.00	0.00
Department: 965 CONTRIBUTIONS								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	197,535.00	381,666.00	421,511.00	421,511.00	210,755.52	35,125.92	50.00
Total Dept 965 - CONTRIBUTIONS		197,535.00	381,666.00	421,511.00	421,511.00	210,755.52	35,125.92	50.00
Expenditures		314,411.68	780,639.49	848,021.00	848,021.00	370,300.22	61,330.95	43.67
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		265,225.78	813,451.30	848,021.00	848,021.00	266,232.53	62,068.01	
TOTAL EXPENDITURES		314,411.68	780,639.49	848,021.00	848,021.00	370,300.22	61,330.95	
NET OF REVENUES & EXPENDITURES:		(49,185.90)	32,811.81	0.00	0.00	(104,067.69)	737.06	
BEG. FUND BALANCE		1,253,587.39	1,253,587.39	1,286,399.20	1,286,399.20	1,286,399.20		
END FUND BALANCE		1,204,401.49	1,286,399.20	1,286,399.20	1,286,399.20	1,182,331.51		

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Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 203 LOCAL STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
203-000-546.000	GAS & WEIGHT TAX	101,650.88	305,775.60	276,762.00	276,762.00	104,813.49	24,438.45	37.87
203-000-546.100	LOCAL ROADS PROGRAM	1,698.64	5,095.86	5,096.00	5,096.00	1,698.24	424.56	33.32
203-000-665.000	INTEREST ON INVESTMENTS	4,407.68	6,843.65	50.00	3,050.00	1,959.95	0.00	64.26
203-000-674.202	CONTRIBUTION FROM MAJOR STREET	197,535.00	381,666.00	421,511.00	421,511.00	210,755.52	35,125.92	50.00
203-000-680.100	MISC/TREES	4,003.50	5,657.50	12,530.00	12,530.00	3,220.00	0.00	25.70
Total Dept 000 - GENERAL REVENUES		309,295.70	705,038.61	715,949.00	718,949.00	322,447.20	59,988.93	44.85
Revenues		309,295.70	705,038.61	715,949.00	718,949.00	322,447.20	59,988.93	44.85
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
203-261-706.000	SALARY & WAGES/ FULL TIME	5,004.11	8,275.00	8,930.00	8,930.00	6,708.20	883.33	75.12
203-261-706.050	SALARY & WAGES/PART TIME	2,273.11	2,035.00	1,230.00	2,730.00	3,739.37	565.04	136.97
203-261-706.100	SALARY & WAGES/SICK	290.50	1,169.17	350.00	350.00	223.64	0.00	63.90
203-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	251.15	250.00	250.00	0.00	0.00	0.00
203-261-706.300	SALARY & WAGES/RETENTION	540.98	540.98	100.00	100.00	455.01	455.01	455.01
203-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
203-261-709.000	SALARY & WAGES/OVERTIME	760.32	725.00	760.00	760.00	951.69	208.90	125.22
203-261-721.000	FRINGE BENEFITS	2,747.60	4,650.00	5,055.00	5,055.00	3,510.22	542.18	69.44
203-261-721.500	POST RETIREMENT BENEFITS	1,398.24	2,796.48	3,015.00	3,015.00	1,506.00	251.00	49.95
203-261-850.000	COMMUNICATIONS	1,168.56	2,000.00	4,000.00	4,000.00	1,246.53	199.56	31.16
203-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
203-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	424,549.00	422,449.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		14,183.42	26,442.78	452,689.00	452,089.00	18,340.66	3,105.02	4.06
Department: 463 ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	36,774.30	69,168.13	35,170.00	35,170.00	32,478.62	4,996.29	92.35
203-463-706.050	SALARY & WAGES/PART TIME	0.00	3,900.56	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	267.88	581.71	1,545.00	1,545.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	203.21	203.21	205.00	205.00	220.14	187.56	107.39
203-463-706.350	SALARY & WAGES/PAGER PAY	171.93	1,047.21	1,545.00	1,545.00	140.67	0.00	9.10
203-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,290.00	1,290.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	2,484.33	7,733.23	2,075.00	5,575.00	6,630.90	681.54	118.94
203-463-709.000	SALARY & WAGES/OVERTIME	0.00	353.91	1,565.00	1,565.00	326.86	0.00	20.89
203-463-721.000	FRINGE BENEFITS	14,300.19	28,762.28	23,830.00	23,830.00	14,063.04	2,301.95	59.01
203-463-721.500	POST RETIREMENT BENEFITS	7,719.60	15,439.20	15,930.00	15,930.00	7,963.98	1,327.33	49.99
203-463-740.000	OPERATING SUPPLIES	306.29	1,501.46	12,000.00	12,000.00	1,892.84	506.80	15.77
203-463-742.000	RESIDENT/TREES	0.00	6,150.00	5,000.00	5,000.00	0.00	0.00	0.00
203-463-818.000	CONTRACTUAL SERVICES	12,687.27	12,891.91	10,500.00	10,500.00	17,236.05	10,782.50	164.15
203-463-818.440	CONT SVCS/CRACK SEALING	9,800.00	9,800.00	45,000.00	45,000.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	0.00	653.40	3,000.00	3,000.00	0.00	0.00	0.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
203-463-960.000	INSURANCE & BONDS	3,310.62	6,621.24	3,000.00	3,000.00	1,500.00	250.00	50.00
Total Dept 463 - ROUTINE MAINTENANCE		88,025.62	172,307.45	169,705.00	173,205.00	82,453.10	21,033.97	47.60
Department: 470 STORMWATER SYSTEM MAINTENANCE								
203-470-825.500	STORMWATER PERMIT FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00

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Fund: 203 LOCAL STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
203-474-706.000	SALARY & WAGES/ FULL TIME	838.33	1,442.15	2,600.00	2,600.00	610.33	119.95	23.47
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	115.00	115.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	191.93	610.28	325.00	425.00	523.17	54.35	123.10
203-474-709.000	SALARY & WAGES/OVERTIME	276.41	276.41	275.00	275.00	0.00	0.00	0.00
203-474-721.000	FRINGE BENEFITS	428.20	790.62	1,785.00	1,785.00	410.12	70.07	22.98
203-474-721.500	POST RETIREMENT BENEFITS	589.86	1,179.72	1,225.00	1,225.00	609.54	101.59	49.76
203-474-740.000	OPERATING SUPPLIES	(227.52)	3,274.18	20,000.00	20,000.00	434.35	0.00	2.17
203-474-818.000	CONTRACTUAL SERVICES	0.00	0.00	30,000.00	30,000.00	10,386.50	0.00	34.62
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		2,097.21	12,573.36	61,475.00	61,575.00	12,974.01	345.96	21.07
Department: 479 SNOW & ICE REMOVAL								
203-479-706.000	SALARY & WAGES/ FULL TIME	5,923.23	10,416.43	3,825.00	3,825.00	5,167.98	795.84	135.11
203-479-706.100	SALARY & WAGES/SICK	53.48	116.13	170.00	170.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/RETENTION	40.54	40.54	50.00	50.00	43.93	37.44	87.86
203-479-706.350	SALARY & WAGES/PAGER PAY	34.32	209.03	75.00	75.00	28.07	0.00	37.43
203-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	150.00	150.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	281.42	894.48	295.00	295.00	766.88	79.69	259.96
203-479-709.000	SALARY & WAGES/OVERTIME	0.00	2,714.89	2,625.00	2,625.00	21.04	21.04	0.80
203-479-721.000	FRINGE BENEFITS	2,236.23	4,970.14	1,790.00	1,790.00	2,128.04	355.71	118.88
203-479-721.500	POST RETIREMENT BENEFITS	864.60	1,729.20	0.00	0.00	893.52	148.92	100.00
203-479-725.500	MEAL ALLOWANCE	0.00	149.00	100.00	100.00	24.00	8.00	24.00
203-479-740.000	OPERATING SUPPLIES	699.99	8,491.87	12,000.00	12,000.00	0.00	0.00	0.00
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		10,133.81	39,731.71	31,080.00	31,080.00	9,073.46	1,446.64	29.19
Department: 485 ROAD CONSTRUCTION								
203-485-818.406	CONT SVCS/ENG-ARCH	0.00	41,835.64	0.00	0.00	0.00	0.00	0.00
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	180,832.66	237,068.61	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		180,832.66	278,904.25	0.00	0.00	0.00	0.00	0.00
Expenditures		295,272.72	529,959.55	715,949.00	718,949.00	122,841.23	25,931.59	17.09
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		309,295.70	705,038.61	715,949.00	718,949.00	322,447.20	59,988.93	
TOTAL EXPENDITURES		295,272.72	529,959.55	715,949.00	718,949.00	122,841.23	25,931.59	
NET OF REVENUES & EXPENDITURES:		14,022.98	175,079.06	0.00	0.00	199,605.97	34,057.34	
BEG. FUND BALANCE		1,358,977.04	1,358,977.04	1,534,056.10	1,534,056.10	1,534,056.10		
END FUND BALANCE		1,373,000.02	1,534,056.10	1,534,056.10	1,534,056.10	1,733,662.07		

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 208 RECREATION FUND								
Account Category: Revenues								
Department: 021 CULTURAL CENTER REVENUES								
208-021-651.100	ICE ARENA/ICE SHOW	72.00	72.00	0.00	0.00	0.00	0.00	0.00
208-021-651.200	ICE ARENA/RENTAL SKATES	909.00	1,641.00	1,500.00	1,500.00	640.00	482.00	42.67
208-021-651.300	ICE ARENA/OPEN SKATING	2,945.00	8,885.00	10,000.00	10,000.00	3,494.00	2,337.00	34.94
208-021-651.400	ICE ARENA/HOCKEY RENTALS	194,382.50	507,777.50	460,000.00	460,000.00	131,962.50	67,130.00	28.69
208-021-651.500	ICE ARENA/BASIC SKILLS	350.00	1,020.00	0.00	0.00	0.00	0.00	0.00
208-021-651.600	ICE ARENA/OTHER REVENUES	1,001.62	1,502.74	3,500.00	3,500.00	1,071.53	0.00	30.62
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	11,502.00	21,657.50	28,000.00	28,000.00	15,382.50	2,927.00	54.94
208-021-651.730	GB/RECREATION SERVICES	421.00	(175.68)	4,000.00	4,000.00	589.00	291.00	14.73
208-021-651.740	GB/RENTAL-CARD & MEETING ROOM	126.25	3,315.00	6,000.00	6,000.00	1,326.25	626.25	22.10
208-021-651.750	GB/RENTAL-ARTS & CRAFTS ROOM	195.00	612.00	3,000.00	3,000.00	567.00	135.00	18.90
208-021-653.300	ADVERTISING INCOME	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 021 - CULTURAL CENTER REVENUES		211,904.37	546,307.06	518,000.00	518,000.00	155,032.78	73,928.25	29.93
Department: 022 ADMINISTRATIVE CHARGES								
208-022-665.000	INTEREST ON INVESTMENTS	32.56	16,114.87	1,000.00	10,000.00	9,252.49	0.00	92.52
208-022-674.101	CONTRIBUTION FROM GENERAL FUND	124,999.98	298,661.00	313,595.00	313,595.00	156,797.52	26,132.92	50.00
208-022-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	139,245.00	136,825.00	0.00	0.00	0.00
Total Dept 022 - ADMINISTRATIVE CHARGES		125,032.54	314,775.87	453,840.00	460,420.00	166,050.01	26,132.92	36.06
Department: 023 PROGRAM FEES & CHARGES								
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	6,953.50	13,665.50	12,000.00	12,000.00	6,612.50	974.50	55.10
208-023-651.420	GB/SENIORPROGRAMS-OTHER	0.00	0.00	0.00	0.00	(75.00)	0.00	100.00
208-023-653.100	CLASS & SPECIAL EVENTS	16,315.00	38,579.00	40,000.00	40,000.00	19,832.50	3,008.00	49.58
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	61,814.00	210,302.29	210,000.00	210,000.00	70,236.00	54,591.00	33.45
208-023-654.100	ADULT ATHLETICS	0.00	(78.00)	0.00	0.00	0.00	0.00	0.00
208-023-654.150	OVER 60/70 HOCKEY	0.00	0.00	44,000.00	44,000.00	2,157.50	0.00	4.90
208-023-654.200	YOUTH ATHLETICS	2,806.00	14,354.00	15,000.00	15,000.00	2,936.00	0.00	19.57
208-023-654.300	MIRACLE LEAGUE	585.00	13,785.00	10,000.00	12,300.00	12,300.00	0.00	100.00
208-023-654.400	PCHA	0.00	4,695.00	0.00	0.00	0.00	0.00	0.00
208-023-655.000	LIQUOR REVENUES	6,665.00	16,712.50	19,000.00	19,000.00	6,600.00	1,584.00	34.74
Total Dept 023 - PROGRAM FEES & CHARGES		95,138.50	312,015.29	350,000.00	352,300.00	120,599.50	60,157.50	34.23
Revenues		432,075.41	1,173,098.22	1,321,840.00	1,330,720.00	441,682.29	160,218.67	33.19
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-706.000	SALARY & WAGES/ FULL TIME	144,192.35	305,600.55	333,280.00	333,280.00	163,940.73	25,702.40	49.19
208-261-706.050	SALARY & WAGES/PART TIME	12,952.36	26,512.38	39,465.00	39,465.00	14,136.42	2,251.26	35.82
208-261-706.100	SALARY & WAGES/SICK	1,132.74	9,944.09	14,195.00	14,195.00	2,011.20	0.00	14.17
208-261-706.300	SALARY & WAGES/RETENTION	3,800.00	3,800.00	3,800.00	3,800.00	3,300.00	3,300.00	86.84
208-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	22,051.60	12,615.00	12,615.00	0.00	0.00	0.00
208-261-707.000	SALARY & WAGES/TEMP-SEASONAL	13,936.46	31,752.60	52,015.00	52,015.00	21,525.22	5,681.45	41.38
208-261-709.000	SALARY & WAGES/OVERTIME	4,539.39	15,309.52	10,000.00	10,000.00	3,505.98	1,494.93	35.06
208-261-721.000	FRINGE BENEFITS	64,132.36	148,115.98	185,750.00	185,750.00	80,875.02	13,892.26	43.54
208-261-721.500	POST RETIREMENT BENEFITS	29,279.22	58,558.44	63,460.00	63,460.00	31,729.98	5,288.33	50.00
208-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-261-727.000	OFFICE SUPPLIES	355.52	355.52	1,000.00	1,000.00	0.00	0.00	0.00
208-261-728.000	POSTAGE	124.60	124.60	5,000.00	5,000.00	0.00	0.00	0.00
208-261-740.000	OPERATING SUPPLIES	25,972.53	38,853.32	25,000.00	25,000.00	14,412.57	3,615.66	57.65
208-261-740.500	OPERATING SUPPLIES/ROOM RENTAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-740.600	OPERATING SUPPLIES/LINEN	1,387.33	2,819.95	3,500.00	3,500.00	2,570.36	421.71	73.44
208-261-741.000	UNIFORMS	234.02	280.97	1,500.00	1,500.00	1,085.40	0.00	72.36
208-261-801.000	CREDIT CARD FEES	0.00	11,677.18	11,000.00	11,000.00	0.00	0.00	0.00
208-261-815.000	ADMINISTRATIVE SERVICES	7,745.58	15,491.16	15,490.00	15,490.00	7,744.98	1,290.83	50.00
208-261-818.000	CONTRACTUAL SERVICES	17,933.19	44,500.14	30,000.00	30,000.00	20,790.41	912.34	69.30
208-261-850.000	COMMUNICATIONS	2,780.65	6,291.14	10,000.00	10,000.00	4,208.56	652.45	42.09
208-261-860.000	TRANSPORTATION	22.27	462.46	1,000.00	1,000.00	3.35	0.00	0.34
208-261-864.000	CONFERENCES & MEETINGS	0.00	950.00	1,150.00	1,150.00	0.00	0.00	0.00
208-261-900.000	PRINTING & PUBLISHING	106.00	415.00	1,500.00	1,500.00	79.00	0.00	5.27
208-261-920.000	PUBLIC UTILITIES	95,117.55	238,376.35	185,000.00	185,000.00	95,497.04	18,156.49	51.62
208-261-930.000	REPAIRS & MAINTENANCE	27,870.43	45,509.84	28,000.00	28,000.00	20,888.98	662.00	74.60
208-261-937.000	REPAIRS & MAINTENANCE/INSURANCE CLAI	0.00	0.00	0.00	0.00	11,501.31	0.00	100.00
208-261-938.000	EQUIPMENT LEASE EXPENSE	816.66	1,497.21	4,600.00	4,600.00	1,003.45	186.79	21.81
208-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	14,994.00	22,000.00	22,000.00	0.00	0.00	0.00
208-261-956.000	MISCELLANEOUS	0.00	75.00	550.00	550.00	0.00	0.00	0.00
208-261-957.000	TRAINING EXPENSES	0.00	467.28	700.00	700.00	67.00	0.00	9.57
208-261-958.000	MEMBERSHIPS & DUES	1,350.00	1,350.00	1,150.00	1,430.00	1,525.00	95.00	106.64
208-261-960.000	INSURANCE & BONDS	31,450.74	62,901.48	57,000.00	57,000.00	28,500.00	4,750.00	50.00
208-261-965.402	CONTRIBUTION TO REC CAP IMP FUND	1,999.98	3,999.96	4,000.00	4,000.00	1,999.98	333.33	50.00
208-261-965.661	CONTRIBUTION TO EQ FUND	8,676.24	17,352.48	18,930.00	18,930.00	9,465.00	1,577.50	50.00
Total Dept 261 - ADMINISTRATION		497,908.17	1,130,390.20	1,143,350.00	1,143,630.00	542,366.94	90,264.73	47.43
Department: 755 LIQUOR								
208-755-740.000	OPERATING SUPPLIES	208.04	208.04	0.00	0.00	122.57	0.00	100.00
Total Dept 755 - LIQUOR		208.04	208.04	0.00	0.00	122.57	0.00	100.00
Department: 757 RECREATION SERVICES								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	307.50	6,037.50	500.00	650.00	995.82	0.00	153.20
208-757-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	0.00	0.00	6.38	0.00	100.00
208-757-721.000	FRINGE BENEFITS	23.53	461.87	50.00	50.00	77.95	0.00	155.90
208-757-740.000	OPERATING SUPPLIES	1,511.96	2,897.27	4,000.00	4,000.00	1,034.30	0.00	25.86
208-757-818.000	CONTRACTUAL SERVICES	1,862.00	3,594.00	0.00	0.00	0.00	0.00	0.00
208-757-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 757 - RECREATION SERVICES		3,704.99	12,990.64	4,650.00	4,800.00	2,114.45	0.00	44.05
Department: 759 YOUTH ATHLETICS								
208-759-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
208-759-721.000	FRINGE BENEFITS	0.00	0.00	150.00	150.00	0.00	0.00	0.00
208-759-740.000	OPERATING SUPPLIES	0.00	5,291.79	1,500.00	1,500.00	193.95	0.00	12.93
208-759-818.000	CONTRACTUAL SERVICES	0.00	1,200.00	500.00	500.00	0.00	0.00	0.00
208-759-920.000	PUBLIC UTILITIES	622.93	977.83	350.00	350.00	373.18	34.91	106.62
208-759-930.000	REPAIRS & MAINTENANCE	0.00	365.75	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 759 - YOUTH ATHLETICS		622.93	7,835.37	5,500.00	5,500.00	567.13	34.91	10.31
Department: 761 MIRACLE LEAGUE								
208-761-740.000	OPERATING SUPPLIES	202.64	202.64	0.00	0.00	0.00	0.00	0.00
208-761-818.000	CONTRACTUAL SERVICES	12,041.50	25,241.50	10,000.00	12,300.00	12,300.00	0.00	100.00
Total Dept 761 - MIRACLE LEAGUE		12,244.14	25,444.14	10,000.00	12,300.00	12,300.00	0.00	100.00
Department: 764 OVER 60/70 HOCKEY								
208-764-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	6,000.00	9,180.00	4,130.00	153.00

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Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 764 OVER 60/70 HOCKEY								
Total Dept 764 - OVER 60/70 HOCKEY		0.00	0.00	0.00	6,000.00	9,180.00	4,130.00	153.00
Department: 765 MSD SERVICES EXPENDITURES								
208-765-706.000	SALARY & WAGES/ FULL TIME	528.30	908.84	1,640.00	1,640.00	384.60	75.61	23.45
208-765-706.100	SALARY & WAGES/SICK	0.00	0.00	75.00	75.00	0.00	0.00	0.00
208-765-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
208-765-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
208-765-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	65.00	65.00	0.00	0.00	0.00
208-765-707.000	SALARY & WAGES/TEMP-SEASONAL	120.94	384.48	115.00	265.00	329.74	34.26	124.43
208-765-721.000	FRINGE BENEFITS	240.85	469.23	1,125.00	1,125.00	258.61	44.21	22.99
208-765-721.500	POST RETIREMENT BENEFITS	371.70	743.40	765.00	765.00	384.00	64.00	50.20
208-765-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	99.99	0.00	20.00
208-765-818.000	CONTRACTUAL SERVICES	0.00	525.72	1,600.00	1,600.00	541.48	541.48	33.84
208-765-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 765 - MSD SERVICES EXPENDITURES		1,261.79	3,031.67	6,925.00	7,075.00	1,998.42	759.56	28.25
Department: 766 SOCCER								
208-766-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-766-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-766-721.000	FRINGE BENEFITS	0.00	0.00	85.00	85.00	0.00	0.00	0.00
208-766-740.000	OPERATING SUPPLIES	48,378.48	75,289.95	65,000.00	65,000.00	48,710.57	732.40	74.94
208-766-818.000	CONTRACTUAL SERVICES	37,172.90	67,106.99	52,000.00	52,000.00	34,354.41	804.62	66.07
208-766-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-766-930.000	REPAIRS & MAINTENANCE	0.00	2,136.00	2,000.00	2,000.00	1,536.30	0.00	76.82
Total Dept 766 - SOCCER		85,551.38	144,532.94	120,735.00	120,735.00	84,601.28	1,537.02	70.07
Department: 768 LIQUOR								
208-768-740.000	OPERATING SUPPLIES	80.00	1,978.16	540.00	540.00	66.10	0.00	12.24
208-768-740.300	OPERATING SUPPLIES/LIQUOR	794.54	2,956.53	9,000.00	9,000.00	1,772.07	435.11	19.69
208-768-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 768 - LIQUOR		874.54	4,934.69	10,540.00	10,540.00	1,838.17	435.11	17.44
Department: 771 CLASSES & SPECIAL EVENTS								
208-771-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-721.000	FRINGE BENEFITS	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-771-740.000	OPERATING SUPPLIES	946.33	3,567.59	5,000.00	5,000.00	6,292.96	448.70	125.86
208-771-818.000	CONTRACTUAL SERVICES	0.00	0.00	8,500.00	8,500.00	4,718.50	0.00	55.51
208-771-882.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 771 - CLASSES & SPECIAL EVENTS		946.33	3,567.59	14,120.00	14,120.00	11,011.46	448.70	77.98
Department: 772 THERAPEUTIC PROGRAM								
208-772-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 772 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Department: 774 SENIOR PROGRAMS - CLASSES								
208-774-707.000	SALARY & WAGES/TEMP-SEASONAL	1,762.40	3,251.59	4,000.00	4,000.00	1,751.56	273.32	43.79
208-774-721.000	FRINGE BENEFITS	173.65	320.37	320.00	320.00	172.58	26.93	53.93
208-774-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-774-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 774 - SENIOR PROGRAMS - CLASSES		1,936.05	3,571.96	5,020.00	5,020.00	1,924.14	300.25	38.33

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Fund: 208 RECREATION FUND								
Account Category: Expenditures								
	Expenditures	605,258.36	1,336,507.24	1,321,840.00	1,330,720.00	668,024.56	97,910.28	50.20
Fund 208 - RECREATION FUND:								
	TOTAL REVENUES	432,075.41	1,173,098.22	1,321,840.00	1,330,720.00	441,682.29	160,218.67	
	TOTAL EXPENDITURES	605,258.36	1,336,507.24	1,321,840.00	1,330,720.00	668,024.56	97,910.28	
	NET OF REVENUES & EXPENDITURES:	(173,182.95)	(163,409.02)	0.00	0.00	(226,342.27)	62,308.39	
	BEG. FUND BALANCE	186,359.65	186,359.65	22,950.63	22,950.63	22,950.63		
	END FUND BALANCE	13,176.70	22,950.63	22,950.63	22,950.63	(203,391.64)		

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Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
226-000-402.000	CURRENT PROPERTY TAX/REAL	1,169,574.78	1,207,241.74	1,251,400.00	1,251,400.00	1,249,725.00	585.00	99.87
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,750.00)	(3,750.00)	0.00	0.00	0.00
226-000-445.000	PENALTIES & INTEREST	0.00	4,104.45	10,010.00	10,010.00	0.00	0.00	0.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	30,787.77	80,546.59	18,800.00	18,800.00	30,376.69	0.00	161.58
226-000-617.000	TRANSFER STATION	4,901.00	10,825.00	6,500.00	6,500.00	6,071.00	1,468.00	93.40
226-000-618.000	RECYCLE BINS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
226-000-635.000	SOLID WASTE DISPOSAL FEES	201,319.47	398,371.11	405,000.00	405,000.00	204,210.75	33,179.25	50.42
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	2,890.12	6,316.25	9,800.00	9,800.00	4,471.33	1,041.10	45.63
226-000-636.000	BAG/TAG SALES	1,378.00	3,339.00	5,000.00	5,000.00	786.00	210.00	15.72
226-000-637.000	SPECIAL REFUSE	2,915.00	5,062.00	5,000.00	5,000.00	3,153.00	758.00	63.06
226-000-665.000	INTEREST ON INVESTMENTS	3,826.28	20,255.50	6,550.00	6,550.00	4,804.99	0.00	73.36
226-000-680.000	OTHER INCOME	128.00	128.00	2,000.00	2,000.00	0.00	0.00	0.00
226-000-680.100	MISC/TREES	1,125.00	1,225.00	0.00	0.00	0.00	0.00	0.00
226-000-680.226	TREE ORDINANCE - REPLACEMENT	3,700.00	3,700.00	0.00	3,975.00	3,975.00	0.00	100.00
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	156,138.00	147,894.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,422,545.42	1,741,114.64	1,873,198.00	1,868,929.00	1,507,573.76	37,241.35	80.67
Revenues		1,422,545.42	1,741,114.64	1,873,198.00	1,868,929.00	1,507,573.76	37,241.35	80.67
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-706.000	SALARY & WAGES/ FULL TIME	90,230.55	201,778.15	166,775.00	166,775.00	121,391.39	21,887.83	72.79
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	29,215.00	29,215.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	1,509.23	6,005.82	6,840.00	6,840.00	1,204.37	0.00	17.61
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	650.00	650.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/RETENTION	1,002.51	1,002.51	1,735.00	1,735.00	1,226.06	1,200.01	70.67
226-521-706.350	SALARY & WAGES/PAGER PAY	137.50	837.49	2,220.00	2,220.00	112.50	0.00	5.07
226-521-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	350.00	350.00	0.00	0.00	0.00
226-521-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	6,415.00	6,415.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	5,702.86	17,932.50	5,735.00	12,735.00	15,375.65	1,588.81	120.74
226-521-709.000	SALARY & WAGES/OVERTIME	15,501.23	24,579.14	18,790.00	18,790.00	28,230.55	9,056.99	150.24
226-521-721.000	FRINGE BENEFITS	41,823.17	95,424.33	99,510.00	99,510.00	63,319.67	12,910.72	63.63
226-521-721.500	POST RETIREMENT BENEFITS	29,845.38	59,690.76	62,735.00	62,735.00	31,368.48	5,228.08	50.00
226-521-725.500	MEAL ALLOWANCE	296.00	343.00	500.00	500.00	337.00	213.00	67.40
226-521-728.000	POSTAGE	1,500.00	2,958.00	2,500.00	2,500.00	2,000.00	0.00	80.00
226-521-740.000	OPERATING SUPPLIES	35,080.18	42,736.22	40,000.00	40,000.00	12,254.72	0.00	30.64
226-521-740.801	OPERATING SUPPLIES/BAGS-OTHER	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
226-521-815.000	ADMINISTRATIVE SERVICES	92,500.02	185,000.04	196,267.00	196,267.00	98,133.48	16,355.58	50.00
226-521-818.000	CONTRACTUAL SERVICES	103,631.70	153,146.79	144,000.00	144,000.00	229,441.80	31,546.84	159.33
226-521-818.801	CONT SRVC/RESIDENTS	180,180.84	519,377.92	521,000.00	521,000.00	266,225.91	56,017.86	51.10
226-521-818.802	CONT SRVC/RECYCLING	42,612.96	132,026.94	139,000.00	139,000.00	54,881.25	0.00	39.48
226-521-818.803	CONT SRVC/LEAF COLLECTION	0.00	67,082.80	60,000.00	60,000.00	0.00	0.00	0.00
226-521-818.804	CONT SRVC/TRANSFER STATION	15,041.84	22,942.57	30,000.00	30,000.00	6,756.68	1,053.23	22.52
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	18,582.50	29,367.30	13,000.00	18,000.00	17,858.20	0.00	99.21
226-521-850.000	COMMUNICATIONS	1,168.56	2,653.40	5,000.00	5,000.00	1,753.40	235.57	35.07
226-521-900.000	PRINTING & PUBLISHING	1,892.00	3,091.00	4,000.00	4,000.00	1,891.00	0.00	47.28
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	188,678.43	165,000.00	165,000.00	0.00	0.00	0.00
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	57,759.00	115,518.00	115,517.00	115,517.00	57,759.00	9,626.50	50.00
226-521-957.000	TRAINING EXPENSES	4,329.70	4,556.30	1,000.00	1,000.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-960.000	INSURANCE & BONDS	3,200.22	6,400.44	6,175.00	6,175.00	3,087.48	514.58	50.00
226-521-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,269.00	0.00	0.00	0.00	0.00
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	18,282.12	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 521 - RECYCLING		<u>743,527.95</u>	<u>1,901,411.97</u>	<u>1,873,198.00</u>	<u>1,868,929.00</u>	<u>1,014,608.59</u>	<u>167,435.60</u>	<u>54.29</u>
Expenditures		<u>743,527.95</u>	<u>1,901,411.97</u>	<u>1,873,198.00</u>	<u>1,868,929.00</u>	<u>1,014,608.59</u>	<u>167,435.60</u>	<u>54.29</u>
Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES		1,422,545.42	1,741,114.64	1,873,198.00	1,868,929.00	1,507,573.76	37,241.35	
TOTAL EXPENDITURES		<u>743,527.95</u>	<u>1,901,411.97</u>	<u>1,873,198.00</u>	<u>1,868,929.00</u>	<u>1,014,608.59</u>	<u>167,435.60</u>	
NET OF REVENUES & EXPENDITURES:		<u>679,017.47</u>	<u>(160,297.33)</u>	<u>0.00</u>	<u>0.00</u>	<u>492,965.17</u>	<u>(130,194.25)</u>	
BEG. FUND BALANCE		1,334,583.18	1,334,583.18	1,174,285.85	1,174,285.85	1,174,285.85		
END FUND BALANCE		2,013,600.65	1,174,285.85	1,174,285.85	1,174,285.85	1,667,251.02		

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GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
248-000-402.000	CURRENT PROPERTY TAX/REAL	1,037,604.58	1,210,022.10	1,252,400.00	1,252,400.00	1,054,542.00	0.00	84.20
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	13,510.37	21,726.73	7,500.00	7,500.00	8,230.30	0.00	109.74
248-000-619.000	BENCH SALE REVENUES	10,000.00	12,725.00	0.00	0.00	10,000.00	2,500.00	100.00
248-000-620.000	CONCERT REVENUES	20,350.00	14,466.00	80,000.00	80,000.00	89,934.00	0.00	112.42
248-000-665.000	INTEREST ON INVESTMENTS	8,503.29	37,806.56	50.00	50.00	10,940.73	0.00	21,881.46
248-000-674.095	CONTRIBUTIONS FOR LIGHT DECORATIONS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
248-000-679.000	ADVERTISING REVENUE	0.00	2,110.00	0.00	0.00	0.00	0.00	0.00
248-000-680.000	OTHER INCOME	450.00	450.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,090,418.24	1,299,306.39	1,338,450.00	1,338,450.00	1,173,647.03	2,500.00	87.69
Revenues		1,090,418.24	1,299,306.39	1,338,450.00	1,338,450.00	1,173,647.03	2,500.00	87.69
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
248-261-706.000	SALARY & WAGES/ FULL TIME	43,732.45	98,563.00	101,795.00	101,795.00	57,782.30	13,526.85	56.76
248-261-706.050	SALARY & WAGES/PART TIME	9,763.35	22,163.00	30,090.00	30,090.00	23,023.08	2,521.84	76.51
248-261-706.100	SALARY & WAGES/SICK	0.00	260.60	4,825.00	4,825.00	3,651.67	0.00	75.68
248-261-706.300	SALARY & WAGES/RETENTION	450.00	450.00	675.00	675.00	750.00	750.00	111.11
248-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	1,625.40	2,140.00	2,140.00	0.00	0.00	0.00
248-261-707.000	SALARY & WAGES/TEMP-SEASONAL	714.80	2,869.85	3,365.00	3,365.00	3,657.45	465.00	108.69
248-261-709.000	SALARY & WAGES/OVERTIME	742.70	797.51	4,000.00	4,000.00	950.87	0.00	23.77
248-261-721.000	FRINGE BENEFITS	23,642.39	52,188.02	58,960.00	58,960.00	31,946.90	5,960.91	54.18
248-261-721.500	POST RETIREMENT BENEFITS	12,327.24	24,654.48	24,560.00	24,560.00	12,441.66	2,073.61	50.66
248-261-727.000	OFFICE SUPPLIES	214.41	410.49	500.00	500.00	92.20	38.12	18.44
248-261-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-261-740.000	OPERATING SUPPLIES	28.96	1,733.75	2,000.00	2,000.00	17.41	0.00	0.87
248-261-815.000	ADMINISTRATIVE SERVICES	32,599.98	65,199.96	69,220.00	69,220.00	34,609.98	5,768.33	50.00
248-261-818.000	CONTRACTUAL SERVICES	4,114.21	14,038.95	17,000.00	17,000.00	7,925.54	811.91	46.62
248-261-850.000	COMMUNICATIONS	1,577.36	3,628.51	4,500.00	4,500.00	1,846.84	321.12	41.04
248-261-860.000	TRANSPORTATION	112.23	612.05	1,000.00	1,000.00	128.64	0.00	12.86
248-261-864.000	CONFERENCES & MEETINGS	464.71	1,087.11	2,250.00	2,250.00	629.67	45.00	27.99
248-261-880.000	PUBLIC RELATIONS EXPENSE	106.27	106.27	300.00	300.00	53.00	0.00	17.67
248-261-900.000	PRINTING & PUBLISHING	47.50	154.74	300.00	300.00	205.50	0.00	68.50
248-261-920.000	PUBLIC UTILITIES	1,225.95	2,556.85	2,750.00	2,750.00	1,151.01	213.55	41.85
248-261-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-261-930.000	REPAIRS & MAINTENANCE	575.00	1,479.00	2,000.00	2,000.00	0.00	0.00	0.00
248-261-938.000	EQUIPMENT LEASE EXPENSE	145.26	145.26	1,200.00	1,200.00	0.00	0.00	0.00
248-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	500.00	500.00	500.00	0.00	0.00	0.00
248-261-942.000	OFFICE RENT	12,235.00	20,855.00	22,500.00	22,500.00	12,450.00	1,732.00	55.33
248-261-957.000	TRAINING EXPENSES	249.77	816.60	1,000.00	1,000.00	214.74	0.00	21.47
248-261-958.000	MEMBERSHIPS & DUES	730.00	730.00	2,000.00	2,000.00	515.00	165.00	25.75
248-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	121,975.00	121,975.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		145,799.54	317,626.40	481,705.00	481,705.00	194,043.46	34,393.24	40.28
Department: 301 POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	10,743.92	22,356.93	22,745.00	22,745.00	11,799.61	1,802.28	51.88
248-301-706.100	SALARY & WAGES/SICK	0.00	638.51	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	958.57	958.57	1,000.00	1,000.00	992.41	992.41	99.24
248-301-706.300	SALARY & WAGES/RETENTION	100.00	100.00	100.00	100.00	112.50	112.50	112.50

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Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	158.74	293.10	215.00	215.00	60.02	24.71	27.92
248-301-709.000	SALARY & WAGES/OVERTIME	193.28	470.46	1,225.00	1,225.00	211.04	211.04	17.23
248-301-721.000	FRINGE BENEFITS	5,072.18	10,798.35	11,625.00	11,625.00	5,711.54	960.13	49.13
248-301-725.500	MEAL ALLOWANCE	3.75	7.50	0.00	0.00	7.52	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		17,230.44	35,623.42	36,910.00	36,910.00	18,894.64	4,103.07	51.19
Department: 450 INFRASTRUCTURE MAINTENANCE								
248-450-707.000	SALARY & WAGES/TEMP-SEASONAL	4,335.82	4,335.82	4,060.00	4,060.00	0.00	0.00	0.00
248-450-709.000	SALARY & WAGES/OVERTIME	513.36	513.36	350.00	350.00	0.00	0.00	0.00
248-450-721.000	FRINGE BENEFITS	370.97	370.97	325.00	325.00	0.00	0.00	0.00
248-450-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-450-815.000	ADMINISTRATIVE SERVICES	71,389.98	142,779.96	151,470.00	151,470.00	75,735.00	12,622.50	50.00
248-450-818.000	CONTRACTUAL SERVICES	13,987.55	50,711.53	82,000.00	82,000.00	40,723.06	7,724.92	49.66
248-450-931.000	REPAIRS & MAINT/SUMMER	4,235.00	26,110.00	20,000.00	20,000.00	5,275.00	415.00	26.38
248-450-932.000	REPAIRS & MAINT/WINTER	5,944.91	36,019.82	45,000.00	45,000.00	6,950.00	6,950.00	15.44
248-450-933.000	HOLIDAY LIGHTS MAINTENANCE	14,080.00	17,280.00	25,000.00	25,000.00	9,500.00	0.00	38.00
Total Dept 450 - INFRASTRUCTURE MAINTENANCE		114,857.59	278,121.46	328,305.00	328,305.00	138,183.06	27,712.42	42.09
Department: 529 PARKING								
248-529-815.000	ADMINISTRATIVE SERVICES	20,560.02	41,120.04	43,620.00	43,620.00	22,259.00	3,635.00	51.03
248-529-818.000	CONTRACTUAL SERVICES	2,245.00	3,592.00	13,400.00	13,400.00	449.00	449.00	3.35
Total Dept 529 - PARKING		22,805.02	44,712.04	57,020.00	57,020.00	22,708.00	4,084.00	39.82
Department: 531 SAXTON PARKING FACILITY								
248-531-920.000	PUBLIC UTILITIES	419.04	3,409.03	0.00	0.00	3,966.71	865.54	100.00
Total Dept 531 - SAXTON PARKING FACILITY		419.04	3,409.03	0.00	0.00	3,966.71	865.54	100.00
Department: 811 MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
248-811-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	1,034.00	1,034.00	2,000.00	2,000.00	386.99	56.99	19.35
248-811-794.000	CONCERT EXPENSES	36,168.00	83,334.43	90,000.00	90,000.00	39,141.00	3,205.00	43.49
248-811-818.000	CONTRACTUAL SERVICES	13,515.94	15,551.68	25,000.00	25,000.00	9,974.16	225.00	39.90
248-811-900.000	PRINTING & PUBLISHING	1,433.00	3,403.24	7,000.00	7,000.00	2,342.95	84.60	33.47
Total Dept 811 - MARKETING		52,150.94	103,323.35	125,200.00	125,200.00	51,845.10	3,571.59	41.41
Department: 965 CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPDEBT FD	0.00	217,300.00	209,310.00	209,310.00	0.00	0.00	0.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP FD	12,499.98	300,000.00	100,000.00	100,000.00	49,999.98	8,333.33	50.00
Total Dept 965 - CONTRIBUTIONS		12,499.98	517,300.00	309,310.00	309,310.00	49,999.98	8,333.33	16.17
Expenditures		365,762.55	1,300,115.70	1,338,450.00	1,338,450.00	479,640.95	83,063.19	35.84
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:								
TOTAL REVENUES		1,090,418.24	1,299,306.39	1,338,450.00	1,338,450.00	1,173,647.03	2,500.00	
TOTAL EXPENDITURES		365,762.55	1,300,115.70	1,338,450.00	1,338,450.00	479,640.95	83,063.19	
NET OF REVENUES & EXPENDITURES:		724,655.69	(809.31)	0.00	0.00	694,006.08	(80,563.19)	
BEG. FUND BALANCE		668,413.20	668,413.20	667,603.89	667,603.89	667,603.89		
END FUND BALANCE		1,393,068.89	667,603.89	667,603.89	667,603.89	1,361,609.97		

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Fund: 249 BUILDING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
249-000-478.000	PERMITS/BUILDING	193,867.75	400,335.42	475,000.00	475,000.00	232,306.00	38,943.00	48.91
249-000-479.000	PERMITS/ELECTRICAL	28,499.00	51,651.00	65,000.00	65,000.00	28,364.00	4,810.00	43.64
249-000-480.000	PERMITS/MECHANICAL	24,653.00	54,111.00	54,000.00	54,000.00	23,184.00	2,165.00	42.93
249-000-481.000	PERMITS/PLUMBING	10,710.00	26,910.00	40,000.00	40,000.00	13,110.00	2,985.00	32.78
249-000-481.500	SITE PLAN COMPLIANCE-ADMIN REVIEWS	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
249-000-482.000	SIDEWALK CAFE PERMITS	655.00	12,026.00	10,500.00	10,500.00	385.00	0.00	3.67
249-000-485.000	HOUSING INSPECTION FEES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
249-000-486.000	SITE PLAN REVIEW FEES	5,700.00	16,025.00	9,350.00	9,350.00	11,450.00	0.00	122.46
249-000-487.000	ZONING BOARD FILING FEES	2,300.00	6,250.00	4,000.00	4,000.00	3,750.00	300.00	93.75
249-000-488.000	MEETING REVIEW FEES	1,050.00	1,750.00	3,000.00	3,000.00	700.00	0.00	23.33
249-000-491.000	REGISTRATIONS/ELECTRICAL	800.00	1,580.00	1,500.00	1,500.00	140.00	0.00	9.33
249-000-492.000	REGISTRATIONS /MECHANICAL	630.00	990.00	1,250.00	1,250.00	150.00	0.00	12.00
249-000-493.000	REGISTRATIONS/PLUMBING	210.00	405.00	1,000.00	1,000.00	105.00	15.00	10.50
249-000-494.000	REGISTRATIONS/BUILDING	1,150.00	2,625.00	2,750.00	2,750.00	1,565.00	90.00	56.91
249-000-503.000	LOT SPLIT FEES	0.00	0.00	1,000.00	1,000.00	800.00	0.00	80.00
249-000-626.750	W/S TAP ADMINISTRATION FEE	0.00	7,464.00	40,000.00	40,000.00	0.00	0.00	0.00
249-000-657.000	ORDINANCE VIOLATIONS/CITATIONS	0.00	1,415.00	2,000.00	22,000.00	18,698.60	0.00	84.99
249-000-665.000	INTEREST ON INVESTMENTS	437.03	11,626.97	3,500.00	3,500.00	3,433.08	0.00	98.09
249-000-674.101	CONTRIBUTION FROM GENERAL FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
249-000-680.000	OTHER INCOME	0.00	150.00	0.00	2,600.00	2,575.00	0.00	99.04
249-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,860.00	1,155.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		270,661.78	675,314.39	729,210.00	750,105.00	340,715.68	49,308.00	45.42
Revenues		270,661.78	675,314.39	729,210.00	750,105.00	340,715.68	49,308.00	45.42
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-706.000	SALARY & WAGES/ FULL TIME	96,498.48	209,982.31	247,745.00	247,745.00	110,222.82	16,319.76	44.49
249-371-706.050	SALARY & WAGES/PART TIME	5,052.59	21,748.16	27,010.00	27,010.00	21,796.66	3,260.33	80.70
249-371-706.100	SALARY & WAGES/SICK	0.00	3,770.88	11,155.00	11,155.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/RETENTION	2,250.00	2,400.00	2,845.00	2,845.00	2,500.00	2,500.00	87.87
249-371-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	4,876.20	3,900.00	3,900.00	0.00	0.00	0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	27,749.90	44,112.32	40,000.00	40,000.00	16,032.02	2,689.10	40.08
249-371-721.000	FRINGE BENEFITS	44,339.49	82,207.72	139,145.00	139,145.00	50,070.69	7,721.70	35.98
249-371-721.500	POST RETIREMENT BENEFITS	23,624.76	47,249.52	50,100.00	50,100.00	25,045.02	4,174.17	49.99
249-371-727.000	OFFICE SUPPLIES	244.54	409.13	0.00	100.00	18.22	0.00	18.22
249-371-728.000	POSTAGE	124.62	230.22	100.00	100.00	0.00	0.00	0.00
249-371-740.000	OPERATING SUPPLIES	551.79	1,478.49	1,250.00	1,250.00	1,449.89	981.67	115.99
249-371-815.000	ADMINISTRATIVE SERVICES	23,500.02	47,000.04	49,860.00	49,860.00	24,930.00	4,155.00	50.00
249-371-818.000	CONTRACTUAL SERVICES	80,415.73	181,724.06	145,000.00	145,000.00	75,805.87	10,710.70	52.28
249-371-818.391	CONT SVCS/PROP MAINT-609 HERALD	0.00	0.00	0.00	0.00	3,624.30	1,674.90	100.00
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-818.435	CONT SVCS/WEED MOWING	0.00	965.00	500.00	15,675.00	15,810.36	0.00	100.86
249-371-818.449	CONT SVCS/ZONING	0.00	5,940.00	0.00	4,470.00	11,302.50	2,405.00	252.85
249-371-850.000	COMMUNICATIONS	4,558.72	7,432.06	2,700.00	2,700.00	1,737.58	250.70	64.35
249-371-860.000	TRANSPORTATION	675.96	808.62	500.00	500.00	293.86	103.58	58.77
249-371-864.000	CONFERENCES & MEETINGS	1,259.56	1,787.28	2,150.00	3,300.00	3,206.33	0.00	97.16
249-371-900.000	PRINTING & PUBLISHING	703.60	2,808.10	1,250.00	1,250.00	1,150.10	125.00	92.01
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	310.00	0.00	62.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	811.56	1,487.86	1,500.00	1,500.00	972.17	160.61	64.81

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 249 BUILDING FUND								
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00
249-371-957.000	TRAINING EXPENSES	174.00	674.00	500.00	500.00	0.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	564.00	564.00	1,000.00	1,000.00	745.00	165.00	74.50
Total Dept 371 - ENGINEERING/INSPECTIONS		<u>313,099.32</u>	<u>674,155.97</u>	<u>729,210.00</u>	<u>750,105.00</u>	<u>367,023.39</u>	<u>57,397.22</u>	<u>48.93</u>
Expenditures		<u>313,099.32</u>	<u>674,155.97</u>	<u>729,210.00</u>	<u>750,105.00</u>	<u>367,023.39</u>	<u>57,397.22</u>	<u>48.93</u>
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		270,661.78	675,314.39	729,210.00	750,105.00	340,715.68	49,308.00	
TOTAL EXPENDITURES		<u>313,099.32</u>	<u>674,155.97</u>	<u>729,210.00</u>	<u>750,105.00</u>	<u>367,023.39</u>	<u>57,397.22</u>	
NET OF REVENUES & EXPENDITURES:		(42,437.54)	1,158.42	0.00	0.00	(26,307.71)	(8,089.22)	
BEG. FUND BALANCE		0.00	0.00	1,158.42	1,158.42	1,158.42		
END FUND BALANCE		(42,437.54)	1,158.42	1,158.42	1,158.42	(25,149.29)		

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 252 NEIGHBORHOOD SERVICES FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
252-000-508.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-522.000	FEDERAL GRANTS - CDBG	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	133.14	258.46	30.00	30.00	120.06	0.00	400.20
252-000-674.101	CONTRIBUTION FROM GENERAL FUND	36,505.02	73,010.04	73,010.00	73,010.00	36,505.02	6,084.17	50.00
252-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	7,050.00	7,050.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		<u>36,638.16</u>	<u>93,268.50</u>	<u>89,050.00</u>	<u>89,050.00</u>	<u>36,625.08</u>	<u>6,084.17</u>	<u>41.13</u>
Revenues		<u>36,638.16</u>	<u>93,268.50</u>	<u>89,050.00</u>	<u>89,050.00</u>	<u>36,625.08</u>	<u>6,084.17</u>	<u>41.13</u>
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
252-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Department: 488 OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	0.00	2,358.66	2,000.00	2,000.00	280.34	169.59	14.02
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		<u>0.00</u>	<u>2,358.66</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>280.34</u>	<u>169.59</u>	<u>14.02</u>
Department: 703 SENIOR TRANSPORTATION								
252-703-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-703-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-703-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-703-850.000	COMMUNICATIONS	212.20	467.44	1,200.00	1,200.00	255.30	42.56	21.28
252-703-965.800	CONTRIBUTION TO OTHER AGENCIES	45,962.33	86,158.20	85,000.00	85,000.00	42,223.89	15,038.51	49.68
Total Dept 703 - SENIOR TRANSPORTATION		<u>46,174.53</u>	<u>86,625.64</u>	<u>86,550.00</u>	<u>86,550.00</u>	<u>42,479.19</u>	<u>15,081.07</u>	<u>49.08</u>
Expenditures		<u>46,174.53</u>	<u>88,984.30</u>	<u>89,050.00</u>	<u>89,050.00</u>	<u>42,759.53</u>	<u>15,250.66</u>	<u>48.02</u>
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES		36,638.16	93,268.50	89,050.00	89,050.00	36,625.08	6,084.17	
TOTAL EXPENDITURES		46,174.53	88,984.30	89,050.00	89,050.00	42,759.53	15,250.66	
NET OF REVENUES & EXPENDITURES:		<u>(9,536.37)</u>	<u>4,284.20</u>	<u>0.00</u>	<u>0.00</u>	<u>(6,134.45)</u>	<u>(9,166.49)</u>	
BEG. FUND BALANCE		66,320.44	66,320.44	70,604.64	70,604.64	70,604.64		
END FUND BALANCE		56,784.07	70,604.64	70,604.64	70,604.64	64,470.19		

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 592 WATER SEWER FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
592-000-531.000	STATE/FEDERAL GRANTS	0.00	50,000.00	0.00	0.00	(50,000.00)	0.00	100.00
592-000-626.000	METERED SALES	1,298,968.60	2,192,676.38	2,185,450.00	2,185,450.00	1,321,261.09	186,791.80	60.46
592-000-626.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00
592-000-626.200	MISC/TURNS ONS-REPAIRS	0.00	1,927.88	1,000.00	3,250.00	6,650.00	1,600.00	204.62
592-000-626.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
592-000-626.500	WATER/SEWER TAP &CONNECT FEES	12,460.00	29,856.00	300,000.00	300,000.00	138,805.00	775.00	46.27
592-000-626.900	WATER PENALTY & INTEREST	10,894.79	22,531.84	36,830.00	36,830.00	21,367.42	5,177.86	58.02
592-000-629.000	SEWER SERVICE	1,499,250.79	2,496,590.37	2,431,310.00	2,431,310.00	1,485,822.90	198,168.93	61.11
592-000-629.200	IWC SURCHARGE	24,296.24	51,554.22	50,000.00	50,000.00	24,990.82	4,200.14	49.98
592-000-629.900	SEWER PENALTY & INTEREST	12,994.99	25,271.86	45,420.00	45,420.00	24,222.45	5,408.19	53.33
592-000-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-000-665.000	INTEREST ON INVESTMENTS	25,105.49	71,204.82	60,000.00	62,300.00	12,283.05	0.00	19.72
592-000-665.560	INTEREST ON INVEST/WS CAP IMP FD	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	0.00	0.00	(10,000.00)	(10,000.00)	0.00	0.00	0.00
592-000-680.000	OTHER INCOME	0.00	725.36	10,000.00	10,000.00	0.00	0.00	0.00
592-000-696.550	BOND PREMIUM AMORTIZATION	12,417.48	24,834.96	24,835.00	24,835.00	12,417.48	2,069.58	50.00
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	316,930.00	316,930.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		2,896,388.38	4,967,173.69	5,453,525.00	5,458,075.00	2,997,820.21	404,191.50	54.92
Revenues		2,896,388.38	4,967,173.69	5,453,525.00	5,458,075.00	2,997,820.21	404,191.50	54.92
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
592-261-706.000	SALARY & WAGES/ FULL TIME	38,077.92	90,324.94	162,580.00	162,580.00	46,610.53	4,810.39	28.67
592-261-706.050	SALARY & WAGES/PART TIME	11,365.65	29,678.59	35,775.00	35,775.00	18,697.49	2,825.41	52.26
592-261-706.100	SALARY & WAGES/SICK	1,452.52	5,845.83	7,475.00	7,475.00	1,118.36	0.00	14.96
592-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	1,255.77	970.00	970.00	0.00	0.00	0.00
592-261-706.300	SALARY & WAGES/RETENTION	3,705.01	3,705.01	2,825.00	2,825.00	3,324.99	3,324.99	117.70
592-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00
592-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	7,130.00	7,130.00	0.00	0.00	0.00
592-261-707.000	SALARY & WAGES/TEMP-SEASONAL	18.78	18.78	3,000.00	3,000.00	0.00	0.00	0.00
592-261-709.000	SALARY & WAGES/OVERTIME	4,773.76	7,134.69	8,825.00	8,825.00	10,092.74	1,123.23	114.37
592-261-721.000	FRINGE BENEFITS	20,338.27	46,257.60	112,525.00	112,525.00	23,823.73	3,048.42	21.17
592-261-721.500	POST RETIREMENT BENEFITS	30,721.86	61,443.72	58,190.00	58,190.00	29,087.04	4,847.84	49.99
592-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	70.00	1,000.00	1,000.00	0.00	0.00	0.00
592-261-725.500	MEAL ALLOWANCE	8.00	8.00	0.00	50.00	31.00	0.00	62.00
592-261-728.000	POSTAGE	4,470.48	8,772.76	9,500.00	9,500.00	4,000.00	0.00	42.11
592-261-740.000	OPERATING SUPPLIES	1,196.26	4,096.69	7,000.00	7,000.00	3,863.10	608.13	55.19
592-261-815.000	ADMINISTRATIVE SERVICES	127,500.00	255,000.00	270,530.00	270,530.00	135,265.02	22,544.17	50.00
592-261-818.000	CONTRACTUAL SERVICES	43,547.55	70,350.74	57,000.00	57,000.00	41,707.95	5,426.29	73.17
592-261-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
592-261-818.480	CONT SRVC/BULK WATER RATE CHARGE	319,816.43	561,289.51	543,170.00	543,170.00	241,970.31	31,613.63	44.55
592-261-818.485	CONT SRVC/BULK WATER FIXED CHARGE	125,600.00	551,561.23	716,760.00	716,760.00	307,903.03	64,200.00	42.96
592-261-818.500	CONT SRVC/MONTHLY FIXED SEWER CHARGE	591,044.30	1,300,297.46	1,566,450.00	1,566,450.00	879,604.56	118,208.86	56.15
592-261-818.536	CONT SRVC/IWC SURCHARGE	19,965.40	47,916.96	44,500.00	44,500.00	20,404.20	8,161.68	45.85
592-261-818.551	CONT SRVC/WTUA ADDITIONAL CAPACITY	78,296.70	156,593.40	187,915.00	187,915.00	109,615.38	15,659.34	58.33
592-261-818.900	CONT SRVC/BANK ANALYSIS FEES	589.84	5,154.04	7,000.00	7,000.00	2,700.25	0.00	38.58
592-261-850.000	COMMUNICATIONS	7,391.09	17,425.86	30,000.00	30,000.00	7,278.27	1,174.61	24.26
592-261-860.000	TRANSPORTATION	0.00	0.00	0.00	1,000.00	990.26	0.00	99.03
592-261-864.000	CONFERENCES & MEETINGS	829.00	829.00	5,000.00	5,000.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 592 WATER SEWER FUND								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
592-261-900.000	PRINTING & PUBLISHING	1,400.00	1,635.00	10,000.00	10,000.00	0.00	0.00	0.00
592-261-920.000	PUBLIC UTILITIES	50.72	301.82	5,000.00	5,000.00	295.63	77.81	5.91
592-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	50,851.77	45,000.00	45,000.00	0.00	0.00	0.00
592-261-957.000	TRAINING EXPENSES	2,794.23	9,071.97	21,000.00	21,000.00	1,832.29	0.00	8.73
592-261-958.000	MEMBERSHIPS & DUES	3,045.63	7,736.59	10,200.00	10,200.00	1,122.00	48.00	11.00
592-261-959.000	DEPRECIATION	262,500.00	525,000.00	525,000.00	525,000.00	262,500.00	43,750.00	50.00
592-261-960.000	INSURANCE & BONDS	11,035.38	22,070.76	20,810.00	20,810.00	10,405.02	1,734.17	50.00
592-261-965.560	CONTRIBUTION TO W/S CAPITAL IMP FD	400,000.02	0.00	0.00	0.00	435,000.00	72,500.00	100.00
592-261-968.000	BOND DISCOUNT AMORTIZATION	4,680.00	9,360.00	9,360.00	9,360.00	4,680.00	780.00	50.00
592-261-994.316	INTEREST/2015 CAP IMP DEBT FD	0.00	13,000.00	23,160.00	23,160.00	0.00	0.00	0.00
592-261-998.316	PAYING AGENT FEES/2015 CAP IMP DEBT	0.00	290.00	290.00	290.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		2,116,214.80	3,864,348.49	4,520,590.00	4,521,640.00	2,603,923.15	406,466.97	57.59
Department: 536 TRUNK & LATERAL								
592-536-706.000	SALARY & WAGES/ FULL TIME	39,909.09	72,211.85	27,325.00	27,325.00	37,836.57	5,882.39	138.47
592-536-706.100	SALARY & WAGES/SICK	321.34	842.20	2,950.00	2,950.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/RETENTION	243.77	243.77	250.00	250.00	289.06	249.98	115.62
592-536-706.350	SALARY & WAGES/PAGER PAY	206.24	1,376.26	1,370.00	1,370.00	168.76	0.00	12.32
592-536-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,050.00	1,050.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	2,079.45	6,479.01	7,810.00	7,810.00	5,555.80	571.33	71.14
592-536-709.000	SALARY & WAGES/OVERTIME	271.84	494.23	700.00	700.00	170.76	0.00	24.39
592-536-721.000	FRINGE BENEFITS	15,147.30	28,934.68	18,735.00	18,735.00	15,433.36	2,511.69	82.38
592-536-721.500	POST RETIREMENT BENEFITS	6,197.46	12,394.92	12,825.00	12,825.00	6,405.48	1,067.58	49.95
592-536-725.500	MEAL ALLOWANCE	15.00	15.00	50.00	50.00	0.00	0.00	0.00
592-536-740.000	OPERATING SUPPLIES	870.98	16,734.07	10,000.00	10,000.00	2,890.61	70.28	28.91
592-536-818.000	CONTRACTUAL SERVICES	962.50	4,466.75	57,500.00	57,500.00	17,238.49	0.00	29.98
592-536-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-920.000	PUBLIC UTILITIES	112.09	527.35	1,000.00	1,000.00	362.79	64.04	36.28
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	51,457.75	45,000.00	45,000.00	0.00	0.00	0.00
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	76,939.98	153,879.96	153,880.00	153,880.00	76,939.98	12,823.33	50.00
Total Dept 536 - TRUNK & LATERAL		143,277.04	350,057.80	342,445.00	342,445.00	163,291.66	23,240.62	47.68
Department: 537 MAINS MAINTENANCE								
592-537-706.000	SALARY & WAGES/ FULL TIME	43,953.51	83,304.08	36,370.00	36,370.00	47,180.21	7,472.98	129.72
592-537-706.100	SALARY & WAGES/SICK	267.87	1,014.87	1,600.00	1,600.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/RETENTION	203.17	203.17	155.00	155.00	295.13	262.57	190.41
592-537-706.350	SALARY & WAGES/PAGER PAY	171.92	1,407.19	1,400.00	1,400.00	140.67	0.00	10.05
592-537-706.550	SALARY & WAGES/WATER LICENSE BONUS	1,000.00	1,105.00	1,000.00	1,700.00	1,695.00	0.00	99.71
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	2,747.43	8,602.53	7,110.00	7,110.00	7,376.31	760.51	103.75
592-537-709.000	SALARY & WAGES/OVERTIME	1,364.20	12,641.52	7,390.00	7,390.00	2,391.29	116.74	32.36
592-537-721.000	FRINGE BENEFITS	17,324.55	36,551.83	24,940.00	24,940.00	20,212.04	3,145.90	81.04
592-537-721.500	POST RETIREMENT BENEFITS	8,249.76	16,499.52	17,055.00	17,055.00	8,526.54	1,421.09	49.99
592-537-725.500	MEAL ALLOWANCE	40.00	529.70	500.00	500.00	329.95	0.00	65.99
592-537-740.000	OPERATING SUPPLIES	24,618.35	45,389.59	35,000.00	35,000.00	23,974.93	153.79	68.50
592-537-818.000	CONTRACTUAL SERVICES	6,560.98	38,168.87	45,000.00	45,000.00	11,308.00	0.00	25.13
592-537-930.000	REPAIRS & MAINTENANCE	0.00	3,829.35	15,000.00	15,000.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	28,587.64	25,000.00	25,000.00	0.00	0.00	0.00
592-537-958.000	MEMBERSHIPS & DUES	95.00	425.00	1,000.00	1,000.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgdt Used
Fund: 592 WATER SEWER FUND								
Account Category: Expenditures								
Department: 537 MAINS MAINTENANCE								
Total Dept 537 - MAINS MAINTENANCE		106,596.74	278,259.86	218,520.00	219,220.00	123,430.07	13,333.58	56.30
Department: 538 METER MAINTENANCE								
592-538-706.000	SALARY & WAGES/ FULL TIME	25,459.37	54,766.95	34,125.00	34,125.00	36,737.78	6,056.59	107.66
592-538-706.100	SALARY & WAGES/SICK	0.00	721.90	1,505.00	1,505.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/RETENTION	0.00	0.00	150.00	150.00	125.01	125.01	83.34
592-538-706.350	SALARY & WAGES/PAGER PAY	0.00	599.98	575.00	575.00	0.00	0.00	0.00
592-538-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,400.00	1,400.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	2,519.25	8,009.07	7,125.00	7,125.00	6,866.58	713.59	96.37
592-538-709.000	SALARY & WAGES/OVERTIME	177.84	1,030.49	1,000.00	1,000.00	335.05	0.00	33.51
592-538-721.000	FRINGE BENEFITS	13,187.11	29,278.04	23,400.00	23,400.00	15,325.65	2,447.65	65.49
592-538-721.500	POST RETIREMENT BENEFITS	4,547.16	9,094.32	16,000.00	16,000.00	8,000.46	1,333.41	50.00
592-538-740.000	OPERATING SUPPLIES	5,399.52	36,239.20	60,000.00	60,000.00	31.80	0.00	0.05
592-538-818.000	CONTRACTUAL SERVICES	14,931.90	27,100.17	20,000.00	20,000.00	1,893.17	344.29	9.47
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.07	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 538 - METER MAINTENANCE		66,222.15	180,562.19	177,280.00	177,280.00	69,315.50	11,020.54	39.10
Department: 539 SERVICE MAINTENANCE								
592-539-706.000	SALARY & WAGES/ FULL TIME	10,114.14	19,801.80	7,770.00	8,270.00	11,841.23	1,874.70	143.18
592-539-706.100	SALARY & WAGES/SICK	53.46	260.48	350.00	350.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/RETENTION	40.56	40.56	50.00	50.00	68.92	62.43	137.84
592-539-706.350	SALARY & WAGES/PAGER PAY	34.33	329.04	150.00	150.00	28.08	0.00	18.72
592-539-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	300.00	300.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	573.29	1,822.62	310.00	1,310.00	1,562.61	162.37	119.28
592-539-709.000	SALARY & WAGES/OVERTIME	954.55	1,715.50	1,550.00	1,750.00	2,492.06	93.39	142.40
592-539-721.000	FRINGE BENEFITS	4,064.98	8,289.32	5,325.00	5,325.00	5,461.31	778.68	102.56
592-539-721.500	POST RETIREMENT BENEFITS	1,761.48	3,522.96	3,650.00	3,650.00	1,820.52	303.42	49.88
592-539-725.500	MEAL ALLOWANCE	1.12	4.48	0.00	100.00	98.64	0.00	98.64
592-539-740.000	OPERATING SUPPLIES	11,476.60	15,942.78	20,000.00	20,000.00	21,924.64	79.50	109.62
592-539-818.000	CONTRACTUAL SERVICES	8,540.00	65,726.52	90,000.00	90,000.00	39,659.44	650.00	44.07
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	17,152.58	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 539 - SERVICE MAINTENANCE		37,614.51	134,608.64	144,455.00	146,255.00	84,957.45	4,004.49	58.09
Department: 540 HYDRANT MAINTENANCE								
592-540-706.000	SALARY & WAGES/ FULL TIME	7,454.36	13,050.97	8,520.00	8,520.00	6,285.67	1,014.75	73.78
592-540-706.100	SALARY & WAGES/SICK	53.65	116.50	920.00	920.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/RETENTION	40.70	40.70	50.00	50.00	44.09	37.57	88.18
592-540-706.350	SALARY & WAGES/PAGER PAY	34.43	209.75	210.00	210.00	28.18	0.00	13.42
592-540-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-540-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	644.16	2,014.91	350.00	1,350.00	1,727.55	178.04	127.97
592-540-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	450.00	450.00	77.37	0.00	17.19
592-540-721.000	FRINGE BENEFITS	2,936.67	5,513.94	5,840.00	5,840.00	2,896.92	474.98	49.60
592-540-721.500	POST RETIREMENT BENEFITS	1,931.16	3,862.32	3,995.00	3,995.00	1,996.02	332.67	49.96
592-540-740.000	OPERATING SUPPLIES	196.15	3,619.51	12,500.00	12,500.00	35,800.30	7,231.39	286.40
592-540-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.08	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 540 - HYDRANT MAINTENANCE		13,291.28	42,150.68	50,235.00	51,235.00	48,856.10	9,269.40	95.36
Expenditures		2,483,216.52	4,849,987.66	5,453,525.00	5,458,075.00	3,093,773.93	467,335.60	56.68

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
Fund: 592 WATER SEWER FUND								
Fund 592 - WATER SEWER FUND:								
	TOTAL REVENUES	2,896,388.38	4,967,173.69	5,453,525.00	5,458,075.00	2,997,820.21	404,191.50	
	TOTAL EXPENDITURES	2,483,216.52	4,849,987.66	5,453,525.00	5,458,075.00	3,093,773.93	467,335.60	
	NET OF REVENUES & EXPENDITURES:	<u>413,171.86</u>	<u>117,186.03</u>	<u>0.00</u>	<u>0.00</u>	<u>(95,953.72)</u>	<u>(63,144.10)</u>	
	BEG. FUND BALANCE	14,684,879.79	14,684,879.79	14,802,065.82	14,802,065.82	14,802,065.82		
	END FUND BALANCE	15,098,051.65	14,802,065.82	14,802,065.82	14,802,065.82	14,706,112.10		

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 12/31/2024 Norm (Abnorm)	Activity For 12/31/2024 Incr (Decr)	% Bdg Used
Fund: 661 EQUIPMENT FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
661-000-531.000	STATE/FEDERAL GRANTS	0.00	0.00	0.00	50,000.00	50,000.00	0.00	100.00
661-000-665.000	INTEREST ON INVESTMENTS	506.64	21,776.98	750.00	5,750.00	5,969.67	0.00	103.82
661-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	243,782.40	246,711.74	0.00	0.00	172,200.00	160,000.00	100.00
661-000-674.208	CONTRIBUTION FROM RECREATION	8,676.24	17,352.48	18,930.00	18,930.00	9,465.00	1,577.50	50.00
661-000-675.000	RENTAL FEES - FORCE ACCT	0.00	750,821.77	724,962.00	724,962.00	0.00	0.00	0.00
661-000-675.100	RENTAL FEES - FORCE ACCOUNT - HOUSIN	0.00	0.00	590.00	590.00	0.00	0.00	0.00
661-000-675.200	RENTAL FEES / SUPPLEMENTAL BILLING	171,441.96	342,883.92	343,986.00	343,986.00	9,465.00	1,577.50	2.75
661-000-676.000	EXPENSE REIMBURSEMENTS	0.00	55,054.98	0.00	0.00	0.00	0.00	0.00
661-000-680.000	OTHER INCOME	0.00	7,860.47	1,000.00	1,000.00	1,075.88	0.00	107.59
661-000-683.000	INSURANCE PROCEEDS	203.00	6,270.05	5,000.00	5,000.00	11,854.29	4,685.00	237.09
661-000-684.200	BUILDING RENTAL - MSD MECHANIC BAY	5,737.50	11,475.00	11,480.00	11,480.00	5,737.50	0.00	49.98
Total Dept 000 - GENERAL REVENUES		430,347.74	1,460,207.39	1,106,698.00	1,161,698.00	265,767.34	167,840.00	22.88
Revenues		430,347.74	1,460,207.39	1,106,698.00	1,161,698.00	265,767.34	167,840.00	22.88
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
661-261-706.000	SALARY & WAGES/ FULL TIME	1,630.60	2,805.20	5,060.00	5,060.00	1,187.24	233.32	23.46
661-261-706.100	SALARY & WAGES/SICK	0.00	0.00	225.00	225.00	0.00	0.00	0.00
661-261-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00
661-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
661-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	195.00	195.00	0.00	0.00	0.00
661-261-707.000	SALARY & WAGES/TEMP-SEASONAL	373.47	1,187.23	650.00	800.00	1,017.82	105.77	127.23
661-261-709.000	SALARY & WAGES/OVERTIME	130.73	130.73	100.00	100.00	0.00	0.00	0.00
661-261-721.000	FRINGE BENEFITS	770.66	1,475.61	3,470.00	3,470.00	798.40	136.41	23.01
661-261-721.500	POST RETIREMENT BENEFITS	1,147.38	2,294.76	2,375.00	2,375.00	1,185.96	197.66	49.94
661-261-740.000	OPERATING SUPPLIES	62,430.82	165,736.82	115,000.00	115,000.00	51,064.72	5,556.14	44.40
661-261-745.000	FUEL & OIL	29,213.62	72,388.65	90,000.00	90,000.00	32,429.54	6,017.52	36.03
661-261-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-815.000	ADMINISTRATIVE SERVICES	30,750.00	61,500.00	65,250.00	65,250.00	32,625.00	5,437.50	50.00
661-261-818.000	CONTRACTUAL SERVICES	22,105.37	70,021.91	89,000.00	89,000.00	44,961.28	428.60	50.52
661-261-850.000	COMMUNICATIONS	999.33	2,225.97	5,000.00	5,000.00	1,107.89	180.45	22.16
661-261-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-930.000	REPAIRS & MAINTENANCE	19,610.72	28,831.41	25,000.00	25,000.00	14,579.69	0.00	58.32
661-261-939.000	EQUIPMENT RENTAL	0.00	1,147.96	1,000.00	1,000.00	0.00	0.00	0.00
661-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
661-261-959.000	DEPRECIATION	145,000.02	290,000.04	290,000.00	290,000.00	145,000.02	24,166.67	50.00
661-261-960.000	INSURANCE & BONDS	41,935.44	83,870.88	59,000.00	59,000.00	29,500.02	4,916.67	50.00
661-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	316,709.00	371,559.00	0.00	0.00	0.00
661-261-977.000	CAP OUTLAY/EQUIPMENT	3,790.39	3,790.39	0.00	0.00	0.00	0.00	0.00
661-261-994.001	INTEREST ON CAPITAL LEASE	17,878.34	35,570.22	34,014.00	34,014.00	32,715.15	24,530.17	96.18
Total Dept 261 - ADMINISTRATION		377,766.89	822,977.78	1,106,698.00	1,161,698.00	388,172.73	71,906.88	33.41
Expenditures		377,766.89	822,977.78	1,106,698.00	1,161,698.00	388,172.73	71,906.88	33.41
Fund 661 - EQUIPMENT FUND:								
TOTAL REVENUES		430,347.74	1,460,207.39	1,106,698.00	1,161,698.00	265,767.34	167,840.00	
TOTAL EXPENDITURES		377,766.89	822,977.78	1,106,698.00	1,161,698.00	388,172.73	71,906.88	

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2024

GL Number	Description	YTD Balance		24-25 Original Budget	24-25 Amended Budget	YTD Balance		Activity For 12/31/2024 Incr (Decr)	% Bdgt Used
		12/31/2023 Norm (Abnorm)	End Balance 06/30/2024			12/31/2024 Norm (Abnorm)	12/31/2024 Norm (Abnorm)		
Fund: 661 EQUIPMENT FUND									
NET OF REVENUES & EXPENDITURES:		52,580.85	637,229.61	0.00	0.00	(122,405.39)	95,933.12		
BEG. FUND BALANCE		2,471,754.95	2,471,754.95	3,108,984.56	3,108,984.56	3,108,984.56			
END FUND BALANCE		2,524,335.80	3,108,984.56	3,108,984.56	3,108,984.56	2,986,579.17			
Report Totals:									
TOTAL REVENUES - ALL FUNDS		15,656,339.12	23,717,186.95	27,143,674.00	27,265,895.00	16,546,235.49	1,399,297.32		
TOTAL EXPENDITURES - ALL FUNDS		10,231,601.20	22,744,045.55	27,143,674.00	27,265,895.00	12,127,435.23	1,908,201.48		
NET OF REVENUES & EXPENDITURES:		5,424,737.92	973,141.40	0.00	0.00	4,418,800.26	(508,904.16)		